



AGENDA

**Camden County Board of Commissioners
Teleconference Regular Meeting in accordance with
O.C.G.A. § 50-14-1(g) due to COVID19 Pandemic
Tuesday, April 21, 2020 ~ 6:00 PM**

Teleconference powered by Intellor

**A participant may register for the conference
at <https://ems8.intellor.com/?do=register&t=1&p=824310> after which
you will receive an email containing dial-in numbers and a
personalized access code.**

**Or simply call the following number and enter the access code
followed by the # sign:**

**US Toll Free: 1-877-369-5243
Enter Access Code: 0352776#**

Opening Ceremonies

- Invocation delivered by Commissioner Lannie Brant

Roll Call

Agenda Amendments

Adoption of Agenda

Approval of Minutes

- [March 3, 2020 Public Hearing and Regular Meeting minutes; March 16, 2020 Special Called Meeting](#)

Public Comments – Comments regarding items featured on the Agenda

This meeting will be conducted via teleconference (Intellor). Public Comments may be made by registering via the following link <https://ems8.intellor.com/?do=register&t=1&p=824310> after which you will receive an email containing dial-in numbers and a personalized access code. If you have not registered and simply call the number provided instructions will be given by the moderator for those wishing to address the Board.

Public Comments can also be submitted via the Speaker Request Form located at <https://www.camdencountyga.gov/FormCenter/County-Administrator-8-8/Regular-Meeting-Speaker-Request-Form-43-43> and will be included in the official minutes.

Please adhere to Chapter 2, Article 2 Board of Commissioners, Sec. 2-33 Code of Conduct, (2) Members of the Audience which can be found at the following link:
<https://www.camdencountyga.gov/ArchiveCenter/ViewFile/Item/628>

Public Hearing – Comments either in favor or in opposition of the item

- [Request for an alcohol license to Shandell Allen and Pop A Top for Retail Dealers of Malt Beverages, Beer, Wine, and/or Spirituous Liquors. Located at 30530 US HWY 17 N, Waverly, GA. Tax Map & Parcel 111C 002.](#)
- [Adoption of the 2020 Capital Improvement Element \(CIE\) of the Comprehensive Plan for Camden County by resolution.](#)

Consent Agenda

1. [Consideration of Bid Award for Worker's Compensation Third Party Administration Services.](#)
2. [Consideration of purchase of 2019 Ford F-150 from Murray Ford for the Facilities Maintenance Department.](#)
3. [Approval of Memorandum of Understanding with the City of St. Marys for Grant Management Services.](#)
4. [Acceptance of Emergency Management Performance Grant Award from the Georgia Emergency Management Agency \(GEMA\).](#)
5. [Consideration of Budget Amendments for Fiscal Year 2020.](#)
6. [Approval of Final Drive Repair Aljon Compactor for Solid Waste.](#)
7. [Approval of Engine Replacement on D6 Dozier for Solid Waste.](#)
8. [Approval of purchase of laptops for Camden County Sheriff's Office.](#)
9. [Consideration of Bid Award for Camden County Public Safety Complex Air Condition Unit.](#)
10. [Rental Agreement with Gateway Behavioral Health Services.](#)
11. [Amendment to contract with third party that the fee of \\$1.25 per transaction for Curbside Collections online bill payments be paid by Camden County.](#)

Regular Agenda

County Attorney John Myers

12. [Consideration of settlement offer for payment of past due taxes for Bridge Pointe at Jekyll Sound.](#)

Planning & Development Director Joey Yacobacci

13. [Consideration of Request for an alcohol license to Shandell Allen and Pop A Top for Retail Dealers of Malt Beverages, Beer, Wine, and/or Spirituous Liquors. Located at 30530 US HWY 17 N, Waverly, GA. Tax Map & Parcel 111C 002.](#)
14. [Consideration of Adoption of the 2020 Capital Improvement Element \(CIE\) of the Comprehensive Plan for Camden County by resolution.](#)

Purchasing Officer Kelsey Kelley

15. [Consideration of Bid Award for Phase 2 of the Camden County Recreational Shooting Complex.](#)
16. [Consideration of Bid Award for paving of Tarboro Fire Station Parking Lot.](#)
17. [Consideration of Bid Award for Right-of-Way Mowing.](#)

Chief Financial Officer Nancy Gonzalez

18. [Consideration of waiving the penalty on Curbside Collections late payments for the billing period April-June 2020 for payments received by June 30, 2020.](#)
19. [Intergovernmental Services Agreement for Emergency Preparedness and Response between City of Kingsland and Camden County Board of Commissioners](#)

Reports

- Calendar – April & May 2020
- County Administrator Comments

Additional Public Comments

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Adjournment

As set forth in the Americans with Disabilities Act of 1992, Camden County does not discriminate on the basis of disability, and will assist citizens with special needs, given proper notice. Please contact the Office of the County Clerk for assistance prior to the given meeting. We can be reached at 912.576.5651.

The closed caption link:

<https://www.captionedtext.com/client/event.aspx?CustomerID=2690&EventID=4414389>

**CAMDEN COUNTY, GEORGIA
BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
MARCH 3, 2020, 6:00 PM**

Present: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Lannie Brant; Commissioner Ben L. Casey; Commissioner Chuck Clark; County Administrator Steve Howard; County Attorney John S. Myers; and County Clerk Kathryn A. Bishop.

Absent: Commissioner Chuck Clark

Chairman Starline called the meeting to order at 6:00 p.m.

Commissioner Lannie Brant delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

Agenda Amendments:

Addition under Presentations:

- Update regarding the Coronavirus (COVID-19) presented by Terry Ferrell, Environmental Health County Manager, Georgia Department of Public Health

Motion to Adopt the Agenda:

Commissioner Casey made a motion, seconded by Commissioner Brant to adopt the agenda as amended.

The motion carried unanimously.

Approval of the Minutes

- February 18, 2020 Regular Meeting minutes

Commissioner Brant made a motion, seconded by Commissioner Casey to approve the February 18, 2020 Regular Meeting minutes

The motion carried unanimously.

Presentation

- Update regarding the Coronavirus (COVID-19) presented by Terry Ferrell, Environmental Health County Manager, Georgia Department of Public Health

Terry Ferrell, Environmental Health County Manager, Georgia Department of Public Health presented an overview of Camden's readied response to the recent Coronavirus (COVID-19).

At this time Chairman Starline asked if there was anyone in the audience with questions regarding this matter.

Public Comments

No comments were offered during this time.

Commissioner Brant made a motion, seconded by Commissioner Casey to adjourn the Regular Meeting and convene a Public Hearing at 6:06 PM.

The motion carried unanimously.

Chairman Starline convened the Public Hearing at 6:06 PM.

Public Hearing

- **Special Use – SU2020-02** – Request for a Special Use approval to allow a place of assembly. Property is located on 496 Stoney Brook Lane. Tax Map 077 019T. Daniel & Kelly Wagner, owners & applicant. **District 1 – Commissioner Lannie Brant**

No comments were taken from the public neither in favor nor in opposition of this item.

- 2020 Capital Improvement Element (CIE) Draft of the Comprehensive Plan for Camden County.

Steve Weinkle, Harriett's Bluff

Mr. Weinkle asked were there any projects related to Spaceport Camden in the 2020 Capital Improvement Element (CIE) Draft of the Comprehensive Plan for Camden County.

County Attorney John Myers stated no, it did not appear there were any items related to Spaceport Camden in the document.

Commissioner Brant made a motion, seconded by Commissioner Casey to adjourn the Public Hearing and reconvene the Regular Agenda at 6:11 PM.

The motion carried unanimously.

Chairman Starline reconvened the Regular Meeting at 6:11 PM.

Regular Agenda

- 1. Approval to submit the Assistance to Firefighters Grant.

Commissioner Brant made a motion, seconded by Commissioner Casey to approve the submittal of the Assistance to Firefighters Grant as presented by staff.

The motion carried unanimously.

- 2. Association of County Commissioners of Georgia County Internship Program Grant Award.

Commissioner Casey made a motion, seconded by Commissioner Brant to accept the Association of County Commissioners of Georgia County Internship Program Grant Award.

The motion carried unanimously.

- 3. Consideration of Request for a Special Use approval to allow a place of assembly. Property is located on 496 Stoney Brook Lane. Tax Map 077 019T. Daniel & Kelly Wagner, owners & applicant. **District 1 - Commissioner Lannie Brant**

Commissioner Brant made a motion, seconded by Commissioner Casey to table the request for a Special Use approval to allow a place of assembly. Property is located on 496 Stoney Brook Lane. Tax Map 077 019T. Daniel & Kelly Wagner, owners & applicant.

The motion carried unanimously.

- 4. Approval of 2020 Capital Improvement Element (CIE) Draft of the Comprehensive Plan for Camden County by Resolution.

Commissioner Brant made a motion, seconded by Commissioner Casey to approve the 2020 Capital Improvement Element (CIE) Draft of the Comprehensive Plan for Camden County by Resolution.

The motion carried unanimously.

5. Consideration of Bid Award for Fire Station Emergency Generators.

Commissioner Casey made a motion, seconded by Commissioner Brant to award the bid for Fire Station Emergency Generators to Satilla Air and Electrical Contractors in the amount of \$221,626 with a local match of \$33,243.90.

The motion carried unanimously.

6. Approval of Emergency Medical Services (EMS) Mutual Aid Agreement between Camden County Fire Rescue and Charlton County EMS.

Commissioner Casey made a motion, seconded by Commissioner Brant to approve the Emergency Medical Services (EMS) Mutual Aid Agreement between Camden County Fire Rescue and Charlton County EMS.

The motion carried unanimously.

7. Consideration of approval of repairs to C & D Site D6 Dozer.

Commissioner Brant made a motion, seconded by Commissioner Casey to accept insurance claim payment from Cincinnati and authorize the repairs to the C & D Site D6 Dozer.

The motion carried unanimously.

Reports

- Calendar – March & April 2020

County Clerk Katie Bishop stated there were no changes to the calendar at this time.

- **County Administrator Comments**

Deputy County Administrator Shawn Boatright announced that Camden County has been selected as the recipient of the Association of County Commissioners of Georgia (ACCG) Excellence Award for the Camden County Fire Rescue Recruit Class Program. He stated that the award will be given at the upcoming April conference in Savannah.

Additional Public Comments

Steve Weinkle, Harriett's Bluff

Mr. Weinkle stated that he asked last week to be placed on the agenda for official action by the Board regarding his invitation to the Spaceport Camden debate where he has challenged County Administrator Steve Howard. He stated that County Administrator Steve Howard has called this a publicity stunt and sited

off several instances that he believed were publicity stunts by the County. He stated that he is paying for the rental of the room at the Public Service Authority himself which has been reserved for March 20th. He further stated that recently Mr. Howard was quoted in the Brunswick News as stating that nobody attends a debate where the parameters are already set. He gave the Board a deadline of 6:00 PM on Friday, March 6th to provide the names of three (3) debate moderators. Mr. Weinkle stated that he will choose one (1) name from the list of three (3) provided to moderate the debate and the topic stays the same. He explained the debate will take place with or without Spaceport Camden Project Lead County Administrator Steve Howard.

Adjournment:

Vice-Chairman Blount made a motion, seconded by Commissioner Clark to adjourn the March 3, 2020 regular meeting. The vote was unanimous to adjourn the meeting at 6:23 PM.

The motion carried unanimously.

DRAFT

**CAMDEN COUNTY, GEORGIA
BOARD OF COUNTY COMMISSIONERS
SPECIAL CALLED MEETING
131 NORTH LEE STREET
KINGSLAND, GEORGIA 31548
MARCH 16, 2020, 10:00 AM**

A Special Called Meeting of the Camden County Board of County Commissioners was held at 10:00 a.m. on Monday, March 16, 2020, in the Conference Room of the Emergency Operations Center, Kingsland, Georgia.

Commissioner Jimmy Starline called the special called meeting to order at 10:00 a.m.

Present: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Lannie E. Brant

Commissioner Chuck Clark attended via telephone.

Others Present: County Attorney John S. Myers; County Clerk Kathryn A. Bishop; and Emergency Management Director Chuck White.

Absent: Commissioner Ben Casey

Special Called Agenda

1. Approval of Precautionary Public Health Emergency Declaration.

Vice-Chairman Blount made a motion, seconded by Commissioner Brant to approve the Precautionary Declaration of Public Health Emergency.

The motion carried 3-0 in person. Commissioner Clark stated he was in favor of the motion via telephone.

PRECAUTIONARY DECLARATION OF PUBLIC HEALTH EMERGENCY

By the Chairman:

WHEREAS: Camden County, Georgia is experiencing an event of critical significance due to the World Health Organization declaring COVID-19 a Public Health Emergency of International Concern; and

WHEREAS: a Federal Public Health Emergency was declared on March 13, 2020 and subsequently the State of Georgia declared a Public Health Emergency on March 14, 2020; and

WHEREAS: Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS: The CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, as well as social distancing.

WHEREAS: The CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider, and limiting public gatherings to fewer than fifty (50) persons; and

WHEREAS: there exists the potential for certain public health emergency circumstances requiring extraordinary and immediate proactive measures for the protection of the health and safety of the citizens of the County of Camden; and

WHEREAS: a Precautionary Declaration of Public Health Emergency is necessary to allow local agencies to thoroughly prepare for any eventuality related to public health needs and deploy additional resources to assist if necessary; and to activate the Emergency Operations Center under this authority as the primary Incident Command Center, under direction of the Camden County Emergency Management Agency Director

ORDERED: The Chairman of the Board of Commissioners shall exercise, for such periods as the State of Emergency exists, these emergency powers and to perform and exercise such powers and duties as may be necessary to promote and secure the safety and protection of the public. Pursuant to O.C.G.A. § 38-3-27 EMERGENCY MANAGEMENT and Official Code of Camden County Chapter 22: CIVIL EMERGENCIES. **This PRECAUTIONARY PUBLIC HEALTH EMERGENCY DECLARATION shall remain in effect until April 15, 2020.**

2. Consideration of cancelation of the March 17, 2020 Regular Meeting.

Vice-Chairman Blount made a motion, seconded by Commissioner Brant to cancel the March 17, 2020 regular meeting.

The motion carried 3-0 in person. Commissioner Clark stated he was in favor of the motion via telephone.

Adjournment

Commissioner Brant made a motion, seconded by Vice-Chairman Blount to adjourn the March 16, 2020 Special Called Meeting. The meeting adjourned at 10:10 a.m.



BY: _____
JAMES H. STARLINE, CHAIRMAN
CAMDEN COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
KATHRYN BISHOP, COUNTY CLERK

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 1

SUBJECT: Consideration of Bid Award for Worker's Compensation Third Party Administration Services.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: March 12, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES:

ANNUAL:

CAPITAL:

OTHER:

FUNDING SOURCE: Risk Management Budget

COMMISSION ACTION REQUESTED ON: 04/21/2020

PURPOSE:

To request that the Board of Commissioners:

- a. Accept the new contract and continue with the current third party administrator Brentwood Services Administrators.
- b. Over the next 5 years the total cost is 82,800.00
- c. The first 3 years will be \$16, 000.00 each year and the remaining 2 years will be \$17,400.00 each year.

HISTORY:

- 1. When Am Trust decided to no longer work with government entities, Brentwood took over the county's third party administrative needs. They have formed a strong partnership with the county since the changeover.
- 2. During the recent RFP, Brentwood continued to meet the RFP requirements and their costs for the next 5 years are in line with expectations.

FACTS & ISSUES:

- 1. Brentwood has programs in place aligned with the County's business model.
- 2. Brentwood is an active partner with the County and has the best interest needs of the County first and foremost.
- 3. Continuing with Brentwood would reduce expenses of transferring of data if another agency were chosen.
- 4. Continuing with Brentwood also has the benefit of not having a disruptive time span while the transitions and processes would be taking place with a new Third Party Administrator.

OPTIONS:

1. Motion to approve the new contract and continue with the current third party administrator Brentwood Services Administrators.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT:

Prepared by:

*Mike Spiers,
Senior Director of Human
Resources and Risk
Management*

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

Camden County Board of Commissioners
Score Tabulation Sheet
Project: Third Party Administrator WC
RFP # 20-1556-09

	Brentwood	Underwriters	USIS	BSI
Selection Criteria-Phase 1				
Propser and Team Leader (Max 20 points)	20.0	15.0	13.3	5.0
Score - 1	20	20	15	5
Score - 2	20	15	10	5
Score - 3	20	10	15	5
Key Team Members (Max 20 points)	20.0	13.3	13.3	5.0
Score - 1	20	15	15	5
Score - 2	20	15	10	5
Score - 3	20	10	15	5
Technology, Service Agreement, References	18.3	13.3	13.3	6.7
Score - 1	20	15	15	5
Score - 2	20	15	5	10
Score - 3	15	10	20	5
Additional Services and Information (Max 20 points)	20.0	16.7	8.3	5.0
Score - 1	20	15	5	5
Score - 2	20	15	10	5
Score - 3	20	20	10	5
Pricing of Services (Max 20 points)	15.0	5.0	20.0	10.0
Score - 1	15	5	20	10
Score - 2	15	5	20	10
Score - 3	15	5	20	10
Total Points (Max 100 points)	93.3	63.3	68.3	31.7
Didn't get asked for Phase 2				
Selection Criteria-Phase 2				
TPA Team & Expertise (Max 20 points)	15.0	8.3	6.7	0.0
Score - 1	15	10	5	
Score - 2	15	10	5	
Score - 3	15	5	10	
Technology (Max 20 points)	11.7	6.7	15.0	0.0
Score - 1	15	10	15	
Score - 2	10	5	15	
Score - 3	10	5	15	
Vendor Management (Max 20 points)	13.3	6.7	6.7	0.0
Score - 1	10	5	5	
Score - 2	15	10	5	
Score - 3	15	5	10	
Overall Program Management (Max 20 points)	15.0	8.3	6.7	0.0
Score - 1	15	10	5	
Score - 2	15	10	5	
Score - 3	15	5	10	
Pricing of Services (Max 20 points)	11.7	5.0	15.0	0.0
Score - 1	10	5	15	
Score - 2	15	5	15	
Score - 3	10	5	15	

Total Points (Max 100 points)	66.7	35.0	50.0	0.0
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Pricing

7/1/2020-6/30/2021	\$ 16,000	\$ 19,000	\$ 15,000	\$ 16,000
7/1/2021-6/30/2022	\$ 16,000	\$ 19,000	\$ 15,000	\$ 16,800
7/1/2022-6/30/2023	\$ 16,000	\$ 19,000	\$ 15,750	\$ 17,700
Total for 3 Years	\$ 48,000	\$ 57,000	\$ 45,750	\$ 50,500
7/1/2023-6/30/2024	\$ 17,400	\$ 20,100	\$ 16,250	\$ 18,500
7/1/2024-6/30/2025	\$ 17,400	\$ 20,100	\$ 16,850	\$ 19,500
Total 5 Years	\$ 82,800	\$ 97,200	\$ 78,850	\$ 88,500

RFP Requirements:

1 Copy 6 Orginals	X	X	X	X
References	X	X	X	X
E-Verify Affidavit	X	X	X	X
Statement of Proposers Qualification	X	X	X	X
Non Collusion Affidavit	X	X	X	X
W-9	X	X	X	X

Recommended

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 2

SUBJECT: Purchase F-150 2019 Ford Truck for Facilities

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: March 11, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES:

ANNUAL:

CAPITAL: 26,703.00

FUNDING SOURCE: Capital Improvement

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

1. Consider approval to purchase one 2019 Ford F150 from Murray Ford Kingsland for Facilities.

HISTORY:

1. This is to replace 2009 Chevrolet Silverado totaled in accident on 1/13/20.

FACTS & ISSUES:

1. Camden County received \$ 2,988 from insurance for vehicle.
2. Four bids were received and evaluated.
3. GSA was lowest bidder but truck would have to be ordered and would take approximately 90 days to be received.
4. Woody Folsom was the second lowest bid, with the truck on the lot for a 3.3 L V-6 engine.
5. Murray Ford has the truck on the lot and the truck is 5.0 L V-8 engine.

OPTIONS:

1. Approve the request to award purchase of 2019 Ford F150 from Murray Ford Kingsland.
2. Decline the request to award purchase of 2019 Ford F150 from Murray Ford Kingsland.
3. Table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends award to purchase 2019 Ford F150 from Murray Ford, Kingsland.

DEPARTMENT:

Prepared by:

*Kelsey Kelley,
Purchasing Officer*

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO



Date: **03/09/2020 3:42 PM**
 Salesperson: **TJ Nevins H Mitchell Denley**
 Manager: **TJ Nevins**

FOR INTERNAL USE ONLY

CUSTOMER CAMDEN COUNTY BOARD OF COMMISSIONER Home Phone: _____
 Address: 200 E 4TH ST
WOODBINE, GA 31569-3748 Work Phone: _____
CAMDEN CO
 E-Mail: DLGORDON@CO.CAMDEN.GA.US Cell Phone: (912) 510-5117

VEHICLE
 Stock #: _____ New / Used : **New** VIN : **1FTEX1C56KKE96668** Mileage : **0**
 Vehicle : **2019 Ford F-150** Color : _____
 Type : _____

TRADE IN
 Payoff : _____ VIN : _____ Mileage : _____
 Vehicle : _____ Color : _____
 Type : _____

Selling Price	38,240.00
Discount	11,540.00
Adjusted Price	26,700.00
Total Purchase	26,700.00
Trade Allowance	
Trade Difference	
Taxable Fees (Estimated)	3.00
Trade Payoff	
Cash Deposit	
Balance	26,703.00

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

F-150 2019 F150 4X2 S/C
 5.0L V8
 ELEC 10-SPEED AUTO W/TOW MODE

Exterior
 OXFORD WHITE
Interior
 MEDIUM EARTH GRAY/VINYL 40/20/40
 FRONT SEAT

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . EASY FUEL® CAPLESS FILLER
- . HALOGEN HEADLAMPS
- . HEADLAMPS - AUTOLAMP
- . LOCKING REMOVABLE TAILGATE
- . REAR, 170-DEGREE DOOR
- . WIPERS- INTERMITTENT

INTERIOR

- SEAT CONTROL, SINGLE ZONE
- . ILLUMINATED ENTRY
- . POWERPOINT - 12V (FRONT)

FUNCTIONAL

- . AUTO START STOP TECH
- . DYNAMIC HITCH ASSIST
- . FADE-TO-OFF INTERIOR LIGHT
- . GAS-CHARGED SHOCKS
- . MANUAL FOLD MIRRORS
- . PRE-COLLISION ASSIST W/AEB
- . REAR VIEW CAMERA

SAFETY/SECURITY

- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY®
- . SECURILOCK® ANTI-THEFT SYS
- . TIRE PRESSURE MONIT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

- . DAYTIME RUNNING LIGHTS
- . FULLY BOXED STEEL FRAME
- . HEADLAMPS - AUTO HIGH BEAM (ON/OFF)
- . PICKUP BOX TIE DOWN HOOKS
- . TRAILER SWAY CONTROL
- . 60/40 FOLD-UP REAR BENCH
- . A/C W/MANUAL CLIMATE
- . DUAL SUNVISORS
- . OUTSIDE TEMP DISPLAY
- . TILT/TELESCOPE STR COLUMN
- . 4-WHEEL DISC BRAKES W/ABS
- . CURVE CONTROL
- . ELECTRIC-ASSIST PARK BRAKE
- . FAIL-SAFE COOLING SYSTEM
- . HILL START ASSIST
- . OUTBOARD MNTD REAR SHOCKS
- . PWR RACK AND PINION STEER
- . SELECTSHIFT®
- . ADVANCETRAC® WITH RSC®
- . MOUNTED SIDE IMPACT
- . CTR HIGH MOUNT STOP LAMP
- . SOS POST-CRASH ALERT SYS

WARRANTY

- . 5YR/60,000 POWERTRAIN

Price Information **MSRP**
STANDARD VEHICLE PRICE **\$32,240**

Included on this Vehicle
 EQUIPMENT GROUP 100A
 XL SERIES

Optional Equipment

- 2019 MODEL YEAR
- OXFORD WHITE
- MEDIUM GRAY VINYL 40/20/40
- .17" SILVER STEEL WHEELS
- 5.0L V8 1,995
- ELEC 10-SPEED AUTO W/TOW MODE
- .245/70R 17 BSW ALL-SEASON
- 3.15 RATIO REGULAR AXLE
- 6900# GVWR PACKAGE
- CRUISE CONTROL 225
- SYNC 420
- XL POWER EQUIPMENT GROUP 1,170
- VINYL 40/20/40 FRONT SEAT
- BEDLINER-TOUGHBED 595
- SPRAYIN*ACCY
- FLEX FUEL VEHICLE

TOTAL VEHICLE & OPTIONS 36,645
 DESTINATION & DELIVERY 1,595

TOTAL MSRP **\$38,240**

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".



CITY MPG
17
HIGHWAY MPG
23

Estimated Annual Fuel Cost: \$

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway. For Comparison Shopping all vehicles classified as _ have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.



Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.



WOODY FOLSOM FORD, INC.

1633 Golden Isles W.

Baxley, Ga. 31513

Phone: 912-705-0350 Fax: 912-705-7967

March 5, 2020

To: Camden County

Subject: 2019 Ford F150 Super Cab 4x2 Pickup

Woody Folsom Ford appreciates the opportunity to quote your vehicle needs. See the below quotation as per your request. Please let us know if you have any questions or concerns.

The bid specs requested are:

- 3.3L V6 Engine
- 101A Equipment Group XL Trim(**Includes power windows, locks, cruise and Sync**)
- Sirius XM Radio
- Class IV Trailer Hitch
- Oxford White

Quote: \$25997.00

Respectfully Submitted;

Kraig Simmons
Inventory Manager
Fleet / Government Sales

EPA Fuel Economy and Environment

Fuel Economy
22 MPG
 combined city/hwy
 19 city 25 highway
 4.5 gallons per 100 miles

Annual fuel cost
\$1,750

Fuel Economy & Greenhouse Gas Rating (tailpipe only) Smog Rating (tailpipe only)

1 4 10 5 10
 Worst Best

flexconomygov
 Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★
	Passenger	★★★★
Side Crash	Front seat	Not Rated
	Rear seat	Not Rated
Rollover		★★★★

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★), with 5 being the highest.
 Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

42 YEARS
FORD F-SERIES
 AMERICA'S BEST SELLING TRUCKS

BUILT TOUGH

FORD PROTECT
 The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

1FTEX1CB4KFB64436

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

KF B64436

2019 F-150 4X2 SUPER CAB
 145" WHEELBASE
 3.3L V6 PFI
 ELEC 6-SPEED AUTO W/TOW MOD

- STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**
- | | | | |
|---|---|--|---|
| <p>EXTERIOR</p> <ul style="list-style-type: none"> • RUNNING LIGHTS • FUEL FILLER CAPLESS FILLER • FULLY BOXED STEEL FRAME • HEADLAMPS - AUTO HIGH BEAM • HEADLAMPS - AUTOLAMP (ON/OFF) • LOCKING REMOVABLE TAILGATE • PICKUP BOX TIE DOWN HOOKS • TRAILER SWAY CONTROL • WIPERS - INTERMITTENT | <p>INTERIOR</p> <ul style="list-style-type: none"> • 60/40 FOLD-DOWN REAR BENCH • SEAT MANUAL CLIMATE CONTROL • 3-COLOR SINGLE ZONE CLIMATE CONTROL • DUAL SUNVISORS • ILLUMINATED ENTRY • OUTSIDE TEMP DISPLAY • POWERPOINT - 12V (FRONT) • TILT/TELESCOPE STR COLUMN | <p>FUNCTIONAL</p> <ul style="list-style-type: none"> • 4-WHEEL DISC BRAKES W/ABS • AUTO START/STOP TECH • CURVE CONTROL ASSIST • ELECTRIC ASSIST PARK BRAKE • FADE-TO-OFF INTERIOR LIGHT • FAIL-SAFE COOLING SYSTEM • GAS-CHARGED SHOCKS • HILL START ASSIST • MANUAL FOLD MIRRORS • OUTBOARD MNTD REAR SHOCKS • PRE-COLLISION ASSIST W/ABE • PWR RACK AND PINION STEER • REAR VIEW CAMERA • SELECTSHIFT® | <p>SAFETY/SECURITY</p> <ul style="list-style-type: none"> • ADVANCEDTRAC® WITH RSC® • AIRBAGS - FRONT SEAT • MOUNTED SIDE IMPACT AIRBAGS - SAFETY CANOPY® • SECURE LOCKING SYSTEM • SECURITY WINDOW ANTI-THEFT SYS™ • SOS POST-CRASH ALERT SYS™ • TIRE PRESSURE MONIT SYS |
|---|---|--|---|

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 101A	2,255.00
• XL SERIES	
• XL POWER EQUIPMENT GROUP	
• CRUISE CONTROL	
OPTIONAL EQUIPMENT/OTHER	
• 17" SILVER STEEL WHEELS	
• 245/70R 17 BSW ALL-SEASON	
• 3.55 RATIO REGULAR AXLE	
• E300F GWR PACKAGE	
• FRONT LICENSE PLATE BRACKET	
• SYNC	
• CLASS IV TRAILER HITCH	95.00
• SIRIUS XM RADIO	195.00
• VINYL 40/20/40 FRONT SEAT	
• FLEX FUEL VEHICLE	
PRICE INFORMATION	
BASE PRICE	\$32,240.00
TOTAL OPTIONS/OTHER	2,545.00
TOTAL VEHICLE & OPTIONS/OTHER	34,785.00
DESTINATION & DELIVERY	1,595.00
TOTAL BEFORE DISCOUNTS	36,380.00
XL MID DISCOUNT	750.00
TOTAL SAVINGS	750.00

TRAMP ONE	CH12	TOTAL MSRP	\$35,630.00
RAMP TWO	CONVOY	Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance .	
	ITEM #:	21-X002 OPT 2	
		FORD CREDIT	
		KCT191 N RB 2X 950 005-489 03 19	

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

2201903260130

03/02/2020

Kelsey J. Kelley

From: Buck E. Johnsen
Sent: Wednesday, March 4, 2020 7:07 AM
To: Donald Harrelson; Nancy A. Clark-Gonzalez; Kelsey J. Kelley
Subject: FW: 2019 Silverado

From: DEALS WITH ERIC [mailto:elyons.bennett@gmail.com]
Sent: Tuesday, March 3, 2020 12:30 PM
To: Buck E. Johnsen <bjohnsen@co.camden.ga.us>
Subject: 2019 Silverado

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Buck;

Per our conversation this morning, I am forwarding you the following information for your review:

List price: 38,010.00
Your price: 32,988.98

Vehicle Locator

Dealer Information
BENNETT CHEVROLET-BUICK, INC.
1174 HWY 40 E
KINGSLAND, GA 31548
Phone: 912-729-5295
Fax: 912-729-7495

Vehicle Information
Model Year: 2019
Make: Chevrolet
Model: Silverado
EPC: 19T11WT Work Truck Preferred Equipment Group
Primary Color: GAZ-Sunset White
Trim: HT-19T11CK/CK Cloth, Jet Black, Interior Trim
Engine: LV3-Engine: 4.3L EcoTec3 V-6, Alum, STD, V V T
Transmission: MYC-6-Speed Automatic

Event Code: 1000-Delivered to Dealer
Order #: WTT056
MSRP: \$38,010.00

Order Type: TRS-Retail Stock
Stock #: N/A
Inventory Status: Available
Total Cash Allowance: \$4,000.00
(Expires on 03/11/2020)

Additional Vehicle Information

GM Marketing Information

Vehicle Options

Configuration Option	MSRP
PCV-19T Convenience 1 Package	\$1,720.00
Z63-Trailer Package	\$398.00

MSRP Options

- CSU-GWR Rating 8800 Lbs
- FEB-Federal Emissions
- G80-Locking Differential, Rear
- GJ4-Rear Axle: 3.42 Ratio
- LV3-Engine: 4.3L EcoTec3 V-6, Alum, STD, V V T
- MYC-6-Speed Automatic
- RD6-Wheels: 17" Steel - Painted Ultra Silver

Other Options

19T-19T Work Truck Preferred Equipment Group	A1D-Seat: Front 40/20/40 Split Bench
A4O-Glass, Deep Tinted	A0Q-Keyless Remote Entry
A03-Power Door Locks	B0F-Floor Covering: Rubberized Vinyl, Black
C49-Defogger, Rear Window, Electric	D1F-Mirrors, O/S, Power Heated
E83-Durablast	GAZ-Sunset White
HT-19T11CK/CK Cloth, Jet Black, Interior Trim	10R-Chevrolet Entertainment, 8" Color Screen
K24-Climate Control	KC4-Cooler, Engine Oil
K0T-Alternator, 175 AMP	Q0N-Tires: 255/70 R17 All Season, Blackwall
Q6R-Tire: Spare: 255/70 R17 All Season, Blackwall	Q25-Tailgate Function-EZ LWR, Power Lock & Release
S47-Spare Tire Lock	VVC-Rear Vision Camera
WK3-Front License Plate Mounting Provisions	

™ Indicates vehicle belongs to Trading Partner's Inventory

Disclaimer



Vehicle Locator

Dealer Information

BENNETT CHEVROLET-BUICK, INC.
 1974 HWY 40 E
 KINGSLAND, GA 31548
 Phone: 912-729-5266
 Fax: 912-729-7485

3GCPH0Z1H8G297579

Model Year: 2019

Make: Chevrolet

Model: 1500 Silverado

CC16743-Crew Cab ZWD

PEG: 1WT-1WT Work Truck Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H1T-1WT/1CX/2CX-Cloth, Jet Black, Interior Trim

Engine: LV3-Engine: 4.3L, EcoTec3 V-6, Alum, SIDI V V T

Transmission: MYC-6-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: WZTG66

MSRP: \$38,016.00

Order Type: TRE-Retail Stock

Stock #: N/A

Inventory Status: Available

Total Cash Allowance:* \$4,000.00
 (Expires on 03/31/2020)

Additional Vehicle Information

GM Marketing Information

Vehicle Options

Chargeable Options

Chargeable Options	MSRP
PCV-1WT Convenience 1 Package	\$1,120.00
Z82-Trailer Package	\$395.00

Not Cost Options

CSU-GYW Rating 6800 Lbs
 FES-Federal Emissions
 G80-Locking Differential, Rear
 GJ6-Rear Axle: 3.42 Ratio
 LV3-Engine: 4.3L, EcoTec3 V-6, Alum, SIDI V V T
 MYC-6-Speed Automatic
 RD6-Wheels: 17" Steel - Painted Ultra Silver

Other Options

1WT-1WT Work Truck Preferred Equipment Group	A32-Seats: Front 40/20/40 Split Bench
AXO-Glass, Deep Tinted	AQQ-Keyless Remote Entry
AU3-Power Door Locks	BG9-Floor Covering: Rubberized Vinyl, Black
C49-Defogger, Rear Window, Electric	DLF-Mirrors, O/S, Power, Heated
E63-Durabed	GAZ-Summit White
H1T-1WT/1CX/2CX-Cloth, Jet Black, Interior Trim	JOR-Chevrolet Infotainment, 8" Color Screen
K34-Cruise Control	KC4-Cooler, Engine Oil
KW7-Alternator, 175 AMP	Q6N-Tires: 255/70 R17 All Season, Blackwall
Q8R-Tire, Spare: 255/70 R17 All Season, Blackwall	QTS-Tailgate Function-EZ Lift, Power Lock & Release
SAF-Spare Tire Lock	UVC-Rear Vision Camera
VK3-Front License Plate Mounting Provisions	

*~ indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

ERIC LYONS
912-242-2201

Kelsey J. Kelley

From: Buck E. Johnsen
Sent: Tuesday, March 10, 2020 8:24 AM
To: Kelsey J. Kelley
Subject: Truck

Went by Dodge place in Kingsland talk to them about quote for truck and called still no response Sent from my iPhone

Compare Prices

[Print](#)

41C -4X2 PICKUP, FULL SIZE, EXTENDED CAB, MIN 6000 LBS GVWR

Note: Incl. (Includes) = The selected option is part of a package that includes the listed options.
 Req. (Requires) = In order to get the selected option, you must also select from the listed required options.

Excl. (Excludes) = The selected option cannot be ordered with the listed options.

CARB adherent States will receive gasoline instead of E85.

 = Alternative Fuel Vehicles

 = Low Greenhouse Gas Vehicles

Vendor	FCA US LLC	GM	FORD 
Model Picture	 See more images	 See more images	 See more images
Socio-Economic Indicator	Other than Small Business	Other than Small Business	Other than Small Business
Model	RAM 1500	C1500	F150
Model Year	2020	2020	2020
MPG (City/Hwy/Combined) Base Vehicle	//	16/21/17	19/25/22
T6A		16/21/17	
gCO2/mile Base Vehicle		523	409
T6A		523	
50-State Emissions Certified Engine Base Vehicle	Yes	Yes	Yes
Additional Information			
Program 1122	Yes	Yes	Yes
Shipment Days - Base	180	150	90
Additional Shipment Days - for Options	0	0	0
Base Price \$ (A)	19,250.00	19,151.00	20,040.00
+ Vehicle Options			
BTCS	0.00	0.00	0.00

L8	N/A	N/A	1,287.00 Incl. IE2
LT	221.00 Incl. AT	350.00	260.00 Incl. AT
MF	0.00 Excl. <input type="checkbox"/> VU Incl. CM	Included Req. (CM=90) CM Incl. MF	Included Req. (CM=128) CM Incl. MF
RKE	0.00	425.00 Incl. RM6	0.00
T6A	N/A	0.00	0.00
VU	-559.00 Excl. CM <input type="checkbox"/> MF	0.00 Excl. CM	0.00
+Additional Required Vehicle (G)	0.00	90.00	128.00
Total Vehicle Options (B)	-338.00	775.00	1,547.00
=Subtotal Unit Price (A+B+G)	18,912.00	20,016.00	21,715.00
Quantity(C)	1	1	1
=Sub- Totals (A+B+G)*C	18,912.00	20,016.00	21,715.00
+ Order Options			
Total Order Options \$ (D)	0.00	0.00	0.00
= Total Price ((A+B+G)*C)+D	18,912.00	20,016.00	21,715.00
+ GSA Surcharge	378.24	400.32	434.30
= Total Selling Price(F)	19,290.24	20,416.32	22,149.30
Unit Selling Price \$ (F/C)	19,290.24	20,416.32	22,149.30
	Not Buildable	Not Buildable	Select Model

Option Description	Vendor Data
AT - ALL TERRAIN TIRE TREAD	GM - P265/70R17C All Terrain Tires
BTCS - BLUETOOTH COMPATIBLE SYSTEM	
CM - CARPETED FLOOR COVERING	
IE2 - Increased Power Engine 2	GM - 2.7L Turbo 310 hp/ 348 lb.-ft torque Incl IA1, 115V
L8 - LONG BED PICKUP BODY	

LT - LIGHT TRUCK TIRES	
MF - FLOOR MATS	
RKE - REMOTE KEYLESS ENTRY	
RM6 - MIRRORS-EXTERIOR REARVIEW HEATED AND REMOTE CONTROLLED	GM - Req RKE
T6A - 6-SPEED AUTOMATIC TRANSMISSION	
VU - VINYL UPHOLSTERY, FRONT AND REAR	GM - Excludes CM, MF, RKS, IE2,SRG,T8A

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 3

SUBJECT: Camden County shared grants management services with St Marys

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: 3/11/20

BUDGET INFORMATION:

- Reimbursement by the City St. Marys of hourly rate including salary + benefits for services provided

COMMISSION ACTION REQUESTED ON: April 21st

PURPOSE:

To request that the Board of Commissioners:

- a. To consider providing grants management shared services to the City of St. Marys.

HISTORY:

1. Grants Management Shared Services are already in place with the City of Kingsland.

FACTS & ISSUES:

1. Grants Manager will provide assistance on an as requested basis.
2. City of St. Marys will pay hourly rate including salary + benefits.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT:

Prepared by:

*Julie Haigler,
Grants Manager*

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

STATE OF GEORGIA

COUNTY OF CAMDEN

INTERGOVERNMENTAL SERVICES AGREEMENT FOR
GRANT MANAGEMENT SERVICES

This Intergovernmental Services Agreement for Grants Management Services is entered into this ____ day of _____ 2020, by and between the CAMDEN COUNTY BOARD OF COMMISSIONERS CITY OF hereinafter called "County" and the CITY OF ST. MARYS, hereinafter called "ST. MARYS".

WITNESSETH

WHEREAS, County operates a Grants Management Department for the purpose of performing various functions related to grants, including: identification of potential new funding sources, development of funding resources for existing and proposed programs and/or services, writing grants, developing budgets, collaborating on grant applications with various organizational units and community organizations, and processing, monitoring and coordinating required report evaluations on existing grants, and

WHEREAS, St. Marys desires to contract with the County, to provide assistance through its Grants Management Department to aid with services related to grants management, and

WHEREAS, St. Marys, as a government, is authorized by §0.C.G.A. 36-34-2(5) to enter into intergovernmental services agreements; and

WHEREAS, the Camden County Board of Commissioners is authorized to make and execute contracts with municipalities in the same county where the City of St. Marys is located;

NOW THEREFORE, in consideration of the mutual conditions, covenants, and performances called for herein, the parties hereto agree:

A. County will provide to St. Marys, on an as-needed basis, grants management services to include, but not necessarily be limited to, the following, as directed by the County Administrator:

1. Coordinates all grant processes (e.g. evaluations, budget, finance, reports, etc.) for the purpose of ensuring compliance with the county, state, federal and other funder guidelines.
2. Researches grant opportunities (e.g. facility improvements, professional development, curriculum development, administrative needs, etc.)
3. Develops grant applications and related documents (e.g. required reports, budgets, specific inquiries, etc.) for the purpose of submitting highly effective grant applications to the appropriate funding agency.
4. Monitors the financial management of grants (e.g. budget preparation, budget adjustments, expenditures, etc.) for the purpose of complying with all program and funding guidelines of awarding organizations.

B. St. Marys agrees to pay the County, as compensation for providing grants management services described in Section A above. Billing for services described in Section A above shall be on an hour by hour basis in accordance with the staff hourly rates as shown on Exhibit A, which is attached and incorporated by reference in this agreement. The County will provide St. Marys with a monthly statement for services rendered, to include any accrued mileage. St. Marys will submit payments due in a timely manner. It is understood that compensation and IRS Travel Reimbursement Rates as called for in this paragraph may change on annual basis, to be agreed upon by both parties.

C. It is further understood that there will be times when the County is unable to provide the said assistance services due to vacation and sick days, current, pressing or directly competing projects, or an unforeseen circumstance.

D. This agreement shall terminate on June 30, 2021 and is renewable annually thereafter unless first terminated by either party. This agreement may be terminated by either party upon the following terms and conditions:

1. Notice must be provided in writing, and
2. Notice must include a termination date of no less than thirty- (30) days from the date of notification.

E. Time is of the essence in the performance of the obligations imposed in this agreement. This instrument contains the entire agreement between the parties and no modifications, release, discharge or waiver of any provisions hereof shall be of any force, effect, or value unless in writing and duly approved and executed by the parties hereto.

APPROVED by the Camden County Board of Commissioners on the ___ day of ___ 2020.

CAMDEN COUNTY
BOARD OF COMMISSIONERS

ATTEST: _____
County Clerk

BY: _____
Chairman

CITY OF ST. MARYS

ATTEST: _____
City Clerk

BY: _____
Mayor

EXHIBIT A

Camden County Staff Hourly Rates (Effective 3/8/2020)

Name/Position	Salary/Benefits Hourly Rate
Grants Manager	\$48.87
Travel	
IRS Travel Reimbursement Rate	\$

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 4

SUBJECT: Acceptance of the Emergency Management Performance Grant award from the Georgia Emergency Management.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 9, 2020

BUDGET INFORMATION:

REVENUES: 15,154

FUNDING SOURCE: Grant request

COMMISSION ACTION REQUESTED ON: April 21st

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the acceptance of Emergency Management Performance Grant Award from the Georgia Emergency Management Agency. Funds will be used to cover a portion of EMA director's salary.

HISTORY:

- 1. This grant is an annual application submitted to GEMA.

FACTS & ISSUES:

- 1. The purpose of this grant is to provide opportunities to enhance the local emergency management agencies by providing funds for administration, preparedness activities, and exercise & training.
- 2. The Base award requires a local 50/50 (dollar for dollar) match. The EMA director's salary will be used as match.

OPTIONS:

- 1. Motion to accept the Emergency Management Performance Grant award from the Georgia Emergency Management.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. To be determined by the Board.

DEPARTMENT:

Prepared by:

*Julie Haigler,
Grants Manager*

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 5

SUBJECT: Budget Amendments for the FY 2020 budget.

- Recommendation
- Policy Discussion
- Status Report
- Action Item

DATE: March 12, 2020

BUDGET INFORMATION:

Revenues: See attached

Expenses: See attached

Funding Source:

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

1. Consider the budget amendments regarding the changes needed to the FY 2020 budget effective 4/21/2020.

HISTORY:

1. The amounts reflected are based on additional revenue collections and corresponding various cost additions during the fiscal year through February for CCSO's contracts with SWFLANT for Cumberland Patrol, and City of St. Marys for patrol.

FACTS & ISSUES:

1. Please see the attached detail by line item of recommended amendments for the General Fund.

OPTIONS:

1. Motion to approve the FY 2020 budget amendments.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Approve the FY 2019 and FY 2020 budget amendments as presented.

DEPARTMENT:

Prepared by:

Nancy Gonzalez, CFO

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

N/A

**A RESOLUTION TO AMEND THE 2019-2020 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS**

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes :

That it is necessary to recognize revenue received from SWFLANT and City of St. Marys for CCSO and Cumberland Patrol expenses.

That the above transactions can be fulfilled by changing the following budget accounts in the **General Fund effective 3/17/2020** :

Budget Acct	Adopted Bud	Net Change	Proposed Bud	Description of Change
3300-51.1300	77,511	16,461	93,972	CCSO adjust salaries for COSM OT reimb
3300-51.2200	207,374	1,259	208,633	CCSO adjust Soc Sec for COSM reimb
3300-51.2400	66,327	476	66,803	CCSO adjust retirement for COSM reimb
3300-51.2403	80,757	147	80,904	CCSO adjust ret match for COSM reimb
3350-51.1100	55,235	24,774	80,009	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-51.2200	4,206	1,895	6,101	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-51.2400	1,725	743	2,468	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-51.2403	2,608	1,486	4,094	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-51.2404	200	80	280	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-53.1101	4,174	445	4,619	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-52.2220	-	96	96	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-52.2222		17	17	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-52.2325	3,360	1,840	5,200	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-52.3201	1,134	1,041	2,175	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-53.1270	6,702	2,864	9,566	Cumberland Patrol - adj budget to reflect reimb from SWFLANT
3350-53.9999	-	3	3	Cumberland Patrol-adj budget to reflect reimb from SWFLANT
	511,313	53,628	564,941	
3-0000-33.4201	45,630	18,344	63,974	Adj budget to reflect actual reimb from COSM
3-0000-33.1210	189,948	35,284	225,232	Adj budget to reflect actual reimb from SWFLANT
		53,628		

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2020

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest :

Katie Bishop, County Clerk

A RESOLUTION TO AMEND THE 2019-2020 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes :

That it is necessary to adjust revenue and expenses for FY2020

That the above transactions can be fulfilled by changing the following budget accounts in the **General Fund effective 4/21/2020** :

Budget Acct	Adopted Bud	Net Change	Proposed Bud	Description of Change
5-1535-52.1335	95,201	23,250	118,451	Maintenance renewals on software
3-000-36-1000	110,000	14,600	124,600	Interest revenue - increase
3-0000-33.4114	10,600	8,650	19,250	State of Georgia grants revenue
		23,250		

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2020

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest :

Katie Bishop, County Clerk

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 6

SUBJECT: Request approval to Repair the Final Drive on the Al-Jon 525 Compactor for Solid Waste.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 16, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES: \$58,126.98

ANNUAL:

CAPITAL:

FUNDING SOURCE: Fund 540 Solid Waste

COMMISSION ACTION REQUESTED ON: April 21, 2020.

PURPOSE:

To request that the Board of Commissioners

1. Consider the final drive repairs needed on the Al-Jon 525 Compactor
-

HISTORY:

1. Al-Jon compactor is a 2005 model.
2. The compactor is critical equipment for the MSW Landfill. It compacts the waste to allow the landfill to stay in compliance with Georgia EPD rules and regulations.
3. The Purchasing Policy requires Board of Commissioners approval on expenditures of \$25,000 or greater.

FACTS & ISSUES:

1. The final drive was bad due to a vent plug that broke allowing dirt and debris to get inside.
 2. This repair was to replace the final drive that was damaged.
 3. Tractor and Equipment Company performed the emergency repair of the final drive.
-

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval of Tractor and Equipment Company's repair of the final drive on the Al-Jon 525 Compactor.

DEPARTMENT:

Prepared by:

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

Kelsey Kelley
Purchasing Officer

Nancy Gonzalez, CFO



Board of County Commissioners
200 E. 4th St.
P.O. Box 99
Woodbine, GA 31569-0099
(912) 576-6601

Handwritten: King 3-6-20

PURCHASE ORDER

PO Number: 08003554

Date: 03/05/2020

Vendor #: 01-04134

ISSUED TO: TRACTOR & EQUIPMENT (STITH DIV) **SHIP TO:** MSW Landfill
PO BOX 12326 2750 Highway 110
BIRMINGHAM, AL 35202-2326 Woodbine, GA 31569

UNITS	DESCRIPTION	REQUEST	ACCOUNT #	PRICE	AMOUNT
0.00	Replace Final Drive 1 Parts and Labor to replace Al-Jon 525 Final Drive Emergency Repair to critical equipment Replace Final Drive	004037	540-5-0000-52.2221	0.00	60,163.27

APR 02 2020 PM 12:03

Handwritten: A Carroll

SUBTOTAL	60,163.27
SHIPPING	0.00
TOTAL TAX	0.00
TOTAL	60,163.27

Handwritten: 58126.98

Authorized by: *Kelley J. Kelley* Date: 03/05/2020

- Original invoice plus one copy must be sent to: Camden County Board of Commissioners, Attn: Accounts Payable, PO Box 99, Woodbine, GA 31569-0099.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the County.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The County is exempt from all federal excise and state tax - ID# 58-6000782

Accounts Payable (912) 576-6683 Purchasing (912) 576-6684 Fax (912) 576-1871



TRACTOR & EQUIPMENT COMPANY

5336 AIRPORT HIGHWAY • BIRMINGHAM, ALABAMA 35212

PLEASE REMIT TO:
P.O. BOX 12326
B'HAM. AL 35202-2326



STATEMENT/INVOICE QUESTIONS
TOLL FREE 866-591-2131

TRACTOR & EQUIPMENT COMPANY SAVANNAH (205) 591-2131

Ship to:

CAMDEN CO BD OF COMM
ROAD DEPARTMENT
BEDELL PLANTATION RD
WOODBINE, GA 31569

Invoice:

CAMDEN CO BD OF COMM
SOLID WASTE DEPT
P O BOX 99
WOODBINE GA 31569

Branch Savannah		
Date 03/16/20	Time 20:08:38 (B)	Page 02
Account # CAMDE001	Phone # 9127293486	Invoice # W22561
Ship Via	Purchase Order 08003554	
Sales Tax License # 007972	Federal Exemption #	
		Salesperson CC3

SERVICE INVOICE

STK#/FLEET#

Q057764 COMPACTOR
525

HRS PIN/EIN
X 18R-14398-03

WARRANTY DATE HRS

RP35698

Total Invoice 58126.98

TERMS NET 10th

A SERVICE CHARGE OF 1 1/2 % PER MONTH WILL BE CHARGED ON ALL ACCOUNT BALANCES OUTSTANDING THIRTY (30) DAYS OR MORE. BUYER SHALL PAY ALL COLLECTION COSTS, INCLUDING A REASONABLE ATTORNEY'S FEE INCURRED BY SELLER IF BUYER FAILS TO PAY ALL AMOUNTS HEREUNDER WHEN DUE. NO CLAIMS ALLOWED UNLESS NOTICE IN WRITING IS MADE WITHIN 10 DAYS FROM RECEIPT OF GOODS. NO CREDIT CAN BE ALLOWED ON PARTS RETURNED AFTER 30 DAYS.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 7

SUBJECT: Request approval to replace the Engine on the CAT D6N-43 Dozer for Solid Waste.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 16, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES: \$53,683.93

ANNUAL:

CAPITAL:

FUNDING SOURCE: Fund 540 Solid Waste

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners

1. Consider the replacement of the Engine on the CAT D6N dozer.

HISTORY:

1. Solid Waste bought the CAT D6N used in 2015.
2. The CAT D6N dozer is critical equipment for the C&D Landfill site. It is used to push waste, repair slopes, maintain roads and grade site. This is a required piece of equipment to comply with Georgia EPD rules and regulations.
3. The Purchasing policy requires Board of Commissioners approval on expenditures of \$25,000 or greater.

FACTS & ISSUES:

1. The engine went bad due to the oil cool leaking internally causing damage to the engine.
2. The CAT D6N has a new under carriage and also rebuilt final drives.
3. Yancey Cat performed the emergency engine replacement.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends Yancey Cat to perform the engine replacement.

DEPARTMENT:

Prepared by:

Kelsey Kelley
Purchasing Officer

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO



Board of County Commissioners
 200 E. 4th St.
 P.O. Box 99
 Woodbine, GA 31569-0099
 (912) 576-5601

PURCHASE ORDER

PO Number: 08003588

Date: 03/31/2020

Vendor #: 01-00211

ISSUED TO: YANCEY BROS. CO
 DRAWER CS 198757
 ATLANTA, GA 30384-8757

SHIP TO: C&D Landfill
 1600 Hwy 110
 Woodbine, GA 31569

UNITS	DESCRIPTION	REQUEST	ACCOUNT #	PRICE	AMOUNT
0.00	D6N-43 Dozer Engine	004066	540-5-0000-52.2221	0.00	53,683.93
	1 Parts and Labor to install new Caterpillar certified engine on D6N-43 dozer. \$53,683.93				
	Engine will come with a 3 year/5,000 hour engine warranty through Caterpillar.				
	Note: If approved before March 31,2020 warranty cost of \$1,580 can be credited.				
	Sole Source on CAT equipment.				
	D6N-43 Dozer Engine				

SUBTOTAL	53,683.93
SHIPPING	0.00
TOTAL TAX	0.00
TOTAL	53,683.93

Authorized by: Kelley J. Kelley Date: 03/31/2020

- Original invoice plus one copy must be sent to: Camden County Board of Commissioners, Attn: Accounts Payable, PO Box 99, Woodbine, GA 31569-0099.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the County.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The County is exempt from all federal excise and state tax - ID# 68-6000792



CAMDEN COUNTY SOLID WASTE
 PO BOX 957
 WOODBINE 31569-0957

CUSTOMER NO.	ESTIMATE NO.	DATE	CONTACT
804500	83538	3/16/2020	
PHONE NO.	FAX NO.	EMAIL	
1			
MODEL	MAKE	SERIAL NO.	
D6N	AA	0PBA00543	
UNIT NO.	HOURS	WO NO.	P.O. NO.
	9671		
NOTES			
THIS ESTIMATE IS FOR A CATERPILLAR CERTIFIED ENGINE REPLACEMENT AND WILL COME WITH A 3 YEAR/5,000 HOUR ENGINE WARRANTY THROUGH CATERPILLAR. IF APPROVED BEFORE 3-31-20 WARRANTY COST OF \$1580 CAN BE CREDITED.			
ESTIMATE DESCRIPTION:		CMCR - E	
SEGMENT: 00	CLEAN MACHINE		

SEGMENT: 01	REMOVE & INSTALL RADIATOR & GUARD	Segment 00 Total:	2,246.00
SEGMENT: 02	RECONDITION/ REBUILD RADIATOR & GUARD	Segment 01 Total:	1,942.75
SEGMENT: 03	REMOVE & INSTALL CLEAN EMISSIONS MODULE	Segment 02 Total:	4,262.52
SEGMENT: 04	RECONDITION/ REBUILD CLEAN EMISSIONS MODULE	Segment 03 Total:	1,098.85
SEGMENT: 05	REMOVE & INSTALL ENGINE	Segment 04 Total:	2,426.51
SEGMENT: 06	REPLACE ENGINE	Segment 05 Total:	11,759.90
SEGMENT: 46	TEST/CHECK& ADJUST MACHINE	Segment 06 Total:	27,918.36
SEGMENT: 92	REMOVE & INSTALL/REPLACE FUEL SUPPLY/RETURN LINES	Segment 46 Total:	1,230.00
SEGMENT: 93	REPLACE DPF (DIESEL PART FILTER)	Segment 92 Total:	1,064.77
SEGMENT: 97	ADD WARRANTY	Segment 93 Total:	4,296.15
SEGMENT: 98	ADD MARKETING PROGRAM	Segment 97 Total:	1,580.00

Segment 98 Total: -6,141.88

Total Segments:	53,683.93
<hr/>	
SUB TOTAL (BEFORE TAXES)	53,683.93

- This estimate will expire 30 days from the estimate date.
 - Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
 - Terms: Net 30
 - Sales Taxes where applicable are not included with the above prices.
-

ESTIMATED REPAIR TIME: _____ *from start date*
"The signature is an authorization to proceed with the required repair work as described within the quote"

Issued PO#: _____ **Authorized Name:** _____ *Please Print*

Date: ___/___/____.

Signature

Any questions? Please call Pat Merier at Office: 912-256-4230 Mobile: 912-256-4230 Fax: Branch:

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 8

SUBJECT: Request approval to purchase laptops for the Sheriff Office.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 17, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES: \$49,907.20

ANNUAL:

CAPITAL:

FUNDING SOURCE: General Fund/COVID19

COMMISSION ACTION REQUESTED ON: April 21, 2020.

PURPOSE:

To request that the Board of Commissioners

- a. Consider the purchase of 20 laptops for the Sheriff Office.

HISTORY:

- 1. Prior to COVID-19 the employees were working in the office and using desktop computers.

FACTS & ISSUES:

- 1. The laptops are needed for employees to work from home and provide continuance of operations due to COVID-19.
 - 2. Dell had the laptops in stock and were purchased through Georgia State Contracting pricing. The laptops were ordered on March 26, 2020 as an emergency purchase.
-

OPTIONS:

- 1. Motion to approve this item.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Staff recommends ratifying the purchase of 20 laptop computers from Dell for the Sheriff's Office.

DEPARTMENT:

Prepared by:

Kelsey Kelley
Purchasing Officer

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 9

SUBJECT: Request approval to award the Camden County Jail AC Replacement to Certified Electric, Inc.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 17, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES: \$47,263.00

ANNUAL:

CAPITAL:

FUNDING SOURCE: Fund 207 Jail & Staffing

COMMISSION ACTION REQUESTED ON: April 21, 2020.

PURPOSE:

To request that the Board of Commissioners:

1. Consider contract award for Jail AC replacement.

HISTORY:

1. The jail was built in 1987, the AC that is currently in the jail is the original AC that was installed.

FACTS & ISSUES:

1. In the summer of 2019, we started having issues with the AC unit.
2. The current problems with the AC unit are bad evaporator coil, bad actuator valves and the heat strips are separated which is causing them to short out.
3. Purchasing received one bid, from Certified Electrical Inc. and the bid was determined to be responsive and responsible.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends award of Jail AC Replacement to Certified Electric, Inc.

DEPARTMENT:

Prepared by:

Kelsey Kelley
Purchasing Officer

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

Camden County Board of Commissioners
Score Tabulation Sheet
Project: Safety Complex AC Replacement
ITB # B20-3400-13

Selection Criteria	Certified Electric, Inc.
Carrier or Trane AHU-4 Unit	\$ 41,315.00
Installation	\$ 5,948.00
Total Cost	\$ 47,263.00
<u>RFP Requirements:</u>	
1 Original 2 Copies	X
References	X
E-Verify Affidavit	X
Statement of Proposers Qualification	X
Non Collusion Affidavit	X
Contractor's License	X
Certificate of Insurance	X

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 10

SUBJECT: Consider Approval of Gateway Behavioral Health Services Lease

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: April 16th, 2020

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: April 21st, 2020

PURPOSE:

- a. To approve the Lease between Camden County and Gateway Behavioral Health Services for the use of the old Woodbine Training Center located at 15th Street East, Woodbine, Georgia 31569.

HISTORY:

- 1. Camden County and Gateway Behavioral Health Services entered into a lease agreement on August 7th, 2007, but is in need of updating and renewal.
- 2. Gateway Behavioral Health Services will be installing a 15-ton HVAC system to assist in cooling the gymnasium. This HVAC unit will stay with the facility and become the property of the Camden County Board of Commissioners.
- 3. This additions and maintenance performed by Gateway Behavioral Health Services are provided in lieu of rent for the use of this premise.

OPTIONS:

- 1. Motion to approve.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. To be determined by the Board.

DEPARTMENT:

Prepared by:

*Shawn Boatright, Deputy
County Administrator*

IF APPLICABLE:

County Attorney Review:

*John S. Myers,
County Attorney*

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

**RENTAL AGREEMENT
BETWEEN THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
AND
GATEWAY BEHAVIORAL HEALTH SERVICES**

This **RENTAL AGREEMENT** (hereinafter "Agreement") is made and entered into this 15th day of April, 2020, by and between **CAMDEN COUNTY BOARD OF COMMISSIONERS** (hereinafter "Landlord"), whose address is P.O Box 99, Woodbine, Georgia 31569-0099, the **GATEWAY BEHAVIORAL HEALTH SERVICES** (hereinafter "Tenant"), whose address is 600 Coastal Village Drive, Brunswick, Georgia 31520. Said Landlord and Tenant, are collectively referred to as the "Parties."

1. PREMISES

Landlord hereby rents to Tenant, and Tenant hereby takes and rents from the Landlord, on behalf of the Tenant **10,206 square feet** of office and gymnasium space located at **Ralph Bunch Complex, 15th Street East, Woodbine, Georgia 31569** (hereinafter the "Premises"). Said Premises are more clearly identified on that drawing attached hereto as Exhibit A and incorporated herein by reference.

2. RENT/UTILITIES

In consideration for providing the Premises, Tenant shall pay **\$1.00 per year** to Landlord for occupying the Premises. Tenant shall be responsible for all telecommunication services and janitorial services, and Landlord shall be responsible for all other expenses for said Premises, including but not limited to trash removal, and utilities, including water, electricity, gas, light, heat and power.

3. USE OF PREMISES

Landlord and Tenant agree the Premises shall be used solely for Gateway Behavioral Health Services use and the Premises shall only be occupied during Landlord's normal operating hours.

4. TERM

This Agreement shall be for an initial term commencing on the **15th of April, 2020 and ending on June 30th, 2021**, (hereinafter the "Initial Term") unless this Agreement shall sooner be terminated as hereinafter provided. If Tenant is not in default of any of its obligations hereunder, the Tenant shall be permitted to extend this Agreement for **eight (8)** successive one (1) year renewal period(s) (hereinafter "Renewal Term(s)") provided Tenant gives Landlord at least forty-five (45) days written notice prior to the expiration of the Initial Term or the then current Renewal Term that Tenant elects to renew this Agreement, such Renewal Term to begin upon expiration of the Initial Term or the then effective Renewal Term; and all of the terms, covenants and provisions of this Agreement shall be applicable for the Renewal Term. The Initial Term and any and all effective Renewal Terms are collectively referred to as the "Term."

5. REPAIRS

During the Term, Landlord, shall service, replace, keep and maintain in good order and repair each and every part and portion of the Premises. Services, replacements, or repairs made by the Tenant to the Premises, shall not be construed as a waiver of this provision. The value of any repairs or additions to the premises by Tenant in excess of \$1,000.00 shall be construed as payment in lieu of rent for the term in which the repair or addition is effected.

6. INSURANCE

Tenant shall use the Premises for any purpose stated in Paragraph 3 hereof. No use shall be made of the Premises nor acts done on the Premises, which will cause a cancellation of, or an increase in the existing rate of fire, casualty and other extended insurance coverage insuring the Premises. Tenant further agrees not to sell, or permit to be kept for use on the Premises, any article or articles that may be prohibited by the standard form of fire insurance policies. Throughout the Term of this Agreement, Tenant shall maintain an insurance policy or, through a program of self-insurance, insurance coverage for Tenants fixtures, furnishings, equipment and personal property located in the Premises in an amount not less than full replacement cost against loss or damage by fire and all other casualties and risks.

7. CANCELLATION FOR CONVENIENCE

The Parties reserve the right to cancel this Agreement for convenience by giving at least one hundred twenty (120) days prior written notice of such cancellation to the non-cancelling Parties.

8. ABANDONMENT

The Parties agree that this Agreement will terminate, and the Premises will revert to the Landlord, in the event the Premises are abandoned by the Tenant.

9. REMOVAL OF FIXTURES

At any time before the expiration or earlier termination of this Agreement, or upon a reasonable time thereafter, Tenant shall have the right and privilege to remove all fixtures, furnishings, equipment, and personal property Tenant has placed in or upon the Premises.

10. NOTICES

All notices, requests, demands and other communications provided for hereunder shall be in writing, mailed by first class United States certified mail, return receipt requested, delivered by overnight carrier (such as, but not limited to, UPS or Federal Express), or personally delivered to the applicable party at the addresses as stipulated herein before, or at such other address as a party hereto may from time to time, by notice the other Parties, designate a different person or title, or both as applicable, address or addresses to which notices to said party shall be given.

11. SURRENDER OF PREMISES

In the event of cancellation or early termination of this Agreement, the Tenant shall surrender the Premises to Landlord in good order and condition ordinary wear and tear, damage by fire, acts of God, the elements, other casualties, condemnation and/or appropriation, and damage or defects arising from the negligence or default of Landlord excepted.

12. ENTRY FOR INSPECTION BY LANDLORD

The Tenant shall permit the Landlord, its agents or employees, to enter into and upon the Premises at all reasonable times for the purpose of inspecting the Premises or for the purpose of maintaining or making repairs alterations or additions to any portion of the Premises. The Landlord's entry shall not unreasonably interfere with Tenant's business.

13. ASSIGNMENT AND SUBLETTING OF PREMISES BY THE TENANT

Landlord recognizes and acknowledges that (I) Tenant is Public Body Corporate and Politic created within the Executive Branch of the State Government of Georgia By O.C.G.A. § 50-16-32; (II) Tenant's

duties include the management of the utilization of administrative space [as defined by O.C.G.A. § 50-16-31(1.1)] in the manners permitted by O.C.G.A. § 50-16-31 et seq.; (III) pursuant to O.C.G.A. § 50-16-41, the management of the utilization of administrative space by Tenant shall include Tenant entering into any necessary agreements to rent or lease administrative space and then subsequently subletting such space to an Occupying Agency (as hereinafter defined) requiring the space. Accordingly, Landlord further recognizes and acknowledges, and does hereby consent to Tenant's sublet of the premises, or any portion thereof, as well as the assignment of this Agreement, to an Occupying Agency without obtaining Landlord's consent, so long as Tenant give s Landlord prior written notice thereof. For purposes here, an "Occupying Agency" means: (I) an Agency, Department, Commission, Board, Public Body Corporate and Politic, or Bureau of the State of Georgia, and (II) any other entity as permitted by State Law. Any Occupying Agency shall have the right, at its election, to cure any default by Tenant under this Agreement. Landlord shall immediately provide Tenant with copies of all correspondence sent by Landlord to an Occupying Agency (or to any other Subtenant) and copies of all correspondence received by Landlord from an Occupying Agency (or from any other Subtenant). Notwithstanding the foregoing, Landlord acknowledges and agrees that the Occupying Agency shall not be an agent of Tenant and shall not have actual, constructive or apparent authority to amend or otherwise modify the terms of this Agreement or to otherwise bind Tenant.

14. ENTIRE AGREEMENT

This Agreement, including any attached exhibits, embodies and sets forth all the provisions, agreements, conditions, covenants, terms and understandings between the parties relative to the Premises. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties herein unless reduced to writing and signed by all the parties to this Agreement.

(Signatures begin on next page and remainder of page is intentionally blank)

IN WITNESS WHEREOF, the Parties have hereunto signed, sealed and delivered this Agreement in duplicate original on the day, month and year first above written, each of the Parties keeping one of the duplicate originals.

Signed, sealed and delivered
as to Landlord in the presence of:

Unofficial Witness

Notary Public
My Commission Expires:

(Affix and Impress
Notary Public Seal Here)

LANDLORD:

CAMDEN COUNTY BOARD OF
COMMISSIONERS

By: _____

Name: _____

Title: _____

Attest: _____

Name: _____

Title: _____

Signed, sealed and delivered
as to Tenant in the presence of:

Maverick McJ

Unofficial Witness

Selma Dykstra

Notary Public
My Commission Expires:

September 18, 2021

(Affix and Impress
Notary Public Seal Here)

TENANT:

GATEWAY BEHAVIORAL HEALTH
SERVICES

By: *mcj* _____

Name: Mark C. Johnson, M.D.

Title: Chief Executive Officer



CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 11

SUBJECT: Curbside Collection Online Bill Payment Transaction Fee

- Recommendation
- Policy Discussion
- Status Report
- Action Item

DATE: April 7, 2020

BUDGET INFORMATION:

Revenues: \$5,000

Expenses:

Funding Source: Curbside Collections

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

1. Ratify the amendment to contract with third party that the fee of \$1.25 per transaction for Curbside Collections online bill payments be paid by Camden County.

HISTORY:

1. The Government Services Complex in Woodbine and the Annex Building in Kingsland is temporarily closed to the public for the duration of the State of Georgia's Declaration of Public Health State of Emergency. All Camden County residents are strongly encouraged to conduct business through online options.
2. Camden County entered into an agreement on January 24, 2017 for online utility bill payment processing and the transaction fee of \$1.25 was paid by the customer to a third party (not the County).
3. To encourage the use of the online bill payment service, the contract was amended on March 24, 2020 so that Camden County pays the \$1.25 third party transaction fee.

FACTS & ISSUES:

1. Currently approximately 30% of customers are registered in online bill pay.
2. The anticipated expense to the County is approximately \$4,000 for this billing period based on an estimate of 65% of customers paying online during this period.

OPTIONS:

1. Motion to approve the request as stated.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval.

DEPARTMENT:

Prepared by:

Nancy Gonzalez, CFO

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

N/A

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 12

SUBJECT: Consideration of settlement offer for payment of past due taxes for Bridge Pointe at Jekyll Sound.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 17, 2020

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: April 21st

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the approval of settlement offer for payment of past due taxes for Bridge Pointe at Jekyll Sound.

HISTORY:

- 1. Taxes accrued from 2012 – to present during the pendency litigation. Collection was held in abeyance until litigation concluded in late 2019.

FACTS & ISSUES:

- 1. The settlement offer includes a partial relief of interest and penalties pursuant to the negotiated settlement agreement between the parties concluding the litigation.

OPTIONS:

- 1. Motion to approve the settlement offer as stated.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. To be determined by the Board.

DEPARTMENT:

Prepared by:

County Attorney John Myers

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

Nancy Gonzalez, CFO

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 13

SUBJECT: Consider a request for an alcohol license to Shandell Allen and Pop A Top for Retail Dealers of Malt Beverages, Beer, Wine, and/or Spirituous Liquors. Located at 30530 US HWY 17 N, Waverly, GA. Tax Map & Parcel 111C 002.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 12, 2020

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

- a. Take action on the request for an alcohol license

HISTORY:

- 1. A request is for an alcohol license to a new owner.
- 2. The applicant has satisfied all technical requirements for consideration.

FACTS & ISSUES:

- 1. The applicant provided a complete application and necessary documentation including review by the Sherriff's Office.
- 2. A license is necessary to complete the calendar year for 2020.

OPTIONS:

- 1. Motion to approve to alcohol license to Shandell Allen and Pop A Top for Retail Dealers of Malt Beverages, Beer, Wine and/or Spirituous Liquors. Located at 30530 US HWY 17 N, Waverly, Ga. Tax Parcel 111C 002
- 2. Motion to approve with modifications.
- 3. Motion to deny the request.
- 4. Table this item.
- 5. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Planning and Development Staff recommends approval of the request.

DEPARTMENT:

Prepared by:

Joey Yacobacci

Director of Planning & Development

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 14

SUBJECT: Adoption of the 2020 Capital Improvement Element (CIE) of the Comprehensive Plan for Camden County by resolution.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 29, 2020

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

- a. Approve the 2020 CIE as approved by the Coastal Regional Commission and the Department of Community Affairs.

HISTORY:

- 1. The CIE is required to be updated annually in order to be considered to be a "Qualified Local Government" for grant applications.

FACTS & ISSUES:

- 1. The CIE consist of a Short Term Work Program and an Impact Fee Financial Report.
- 2. Staff's has provided updates to the document to reflect anticipated projects and fees collected during the past fiscal year.
- 3. The Coastal Regional Commission and Department of Community Affairs have reviewed and approved this document.
- 4. The final step is adoption by the BOC.

OPTIONS:

- 1. Motion to approve to the 2020 Capital Improvement Element of the Comprehensive Plan for Camden County by resolution.
- 2. Motion to approve with modifications.
- 3. Motion to deny the request.
- 4. Table this item.
- 5. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Planning and Development Staff recommends adoption of 2020 CIE which includes the Short Term Work Program and Impact Fee Financial Report.

DEPARTMENT:

Prepared by:

Joey Yacobacci

Director, Planning & Development

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

Georgia, Camden County

Adoption Resolution
Capital Improvements Element Annual Update
Camden County, Georgia

WHEREAS, Camden County adopted a Capital Improvements Element as an amendment to the *Camden County Comprehensive Plan*; and

WHEREAS, Camden County has prepared a 2020 Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element 2020 Annual Update was prepared in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and duly advertised Public Hearing was held at 6:00 p.m. the 21st day of April 2020, in the Camden County Board of Commissioners Meeting Room at 200 East Fourth Street, Woodbine, Georgia with no public comments made or questions raised; and

WHEREAS, the Draft Capital Improvements Element 2020 Annual Update was submitted for review to the Coastal Regional Commission of Georgia, and was subsequently approved by the Coastal Regional Commission of Georgia and forwarded to, and approved as meeting the minimum standards by the State of Georgia Department of Community Affairs;

BE IT THEREFORE RESOLVED, that the Board of Commissioners of Camden County does hereby adopt the Capital Improvements Element 2020 Annual Update that includes the Financial Report and the 2020 Short Term Work Program, having followed all of the Development Impact Fee Compliance Requirements.

Adopted in a lawful assemble by the Camden County Board of Commissioners and spread upon the Official Minutes of Camden County.

This 21st Day of April 2020.

BY: _____
James H. Starline, Chairman

ATTEST: _____
Kathryn A. Bishop, County Clerk

Capital Improvements Element 2020 Annual Update:

Financial Report & Short Term Work Program

Camden County, GA
March 3, 2020

2019 Camden County CIE

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA).

The Annual Update includes: 1) An updated 5 year schedule of improvements known as the Short Term Work Program, and 2) the annual Financial Report on impact fees required under O.C.G.A. 36-71-8.

This Annual Update itself is based on the Camden County Capital Improvements Element, as adopted by the County on May 15, 2008.

Short Term Work Program

The Short Term Work Program (STWP) is included in this document as specified by DCA.

According to DCA's requirements, the STWP must include:

- A brief description of the activity;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of Implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Short Term Work Program portion of this document.

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

“As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area.”

The required financial information for each public facility category appears in the financial tables of the document.

The County's fiscal year runs from July 1 through June 30.

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
POPULATION GROWTH								
Guide new development according to existing infrastructure.	X	X	X	X	X	Planning & Development	Staff Time	General Fund
ECONOMIC DEVELOPMENT								
Coordinate with and support local development organizations, such as the Chamber, Joint Development Authority, etc.	X	X	X	X	X	Administration	Staff Time	General Fund
Inventory and promote natural, historic, cultural and recreational resources that will promote Camden County as a tourist destination.		X				Planning & Development	Staff Time	General Fund
Adopt and implement community appearance ordinances—for landscaping, litter and design control, corridor management, and the clean-up of dilapidated properties, etc.		X				Planning & Development	Staff Time	General Fund
HOUSING								
Refer to Housing Inventory of Unincorporated Camden County (2005) to encourage affordable housing.		X				Planning & Development, & Strategic Planning	Staff Time	General Fund
Explore potential developers to coordinate with to build affordable housing	X	X	X	X	X	Planning & Development	Staff Time	General Fund
Encourage reduction the number of mobile homes by making affordable housing an option.	X	X	X	X	X	Administration, Strategic Planning	Variable	General Fund

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
HOUSING continued								
Explore programs available for affordable housing	X	X	X	X	X	Administration, Strategic Planning	Staff Time	General Fund, Fed.& State Funds
Consider hiring staff to develop and encourage affordable housing.				X	X	Administration, Strategic Planning	Staff Time	General Fund
NATURAL AND CULTURAL RESOURCES								
Adopt Georgia Historic Preservation Division’s model ordinance requiring the protection of locally designated historic properties and districts.		X				Planning & Development & Strategic Planning	Staff Time	General Fund
Apply for the National and State Register of Historic Places Designation for buildings of historic significance.		X				Planning & Development & Strategic Planning	Staff Time	General Fund
Researching applicable areas of Georgia Historic Preservation Division’s model design standards for infill and material changes to historic properties or districts to maintain historic integrity and significance.		X				Planning & Development & Strategic Planning	Staff Time	General Fund
Adopt corridor overlay districts for prominent roads in the County require the preservation of existing trees in landscaped buffers.	X	X	X	X	X	Planning & Development	Staff Time	General Fund

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
NATURAL AND CULTURAL RESOURCES continued								
Survey and inventory natural and cultural resources within the County	X					Planning & Development	Staff Time	General Fund
Protect any previously undisturbed marsh hammocks.	X	X	X	X	X	Planning & Development	Variable	Property owner's participation, Grants
Require or provide incentives for new development to conserve and protect open space and greenspace within subdivisions.	X	X	X	X	X	Planning & Development	Variable	General Fund
Look for opportunities to complete connections to the Coastal Georgia Greenway and research possible funding	X	X	X	X	X	Planning & Development & PSA	Variable	Federal & State thru Grants
COMMUNITY FACILITIES AND SERVICES								
Implement a five-year capital improvements program, a long-range program for developing or improving public facilities that brings predictability to the extent of public facility expansions.	X	X	X	X	X	All Departments	Staff Time	General Fund
Prepare a long-range Parks & Recreation Master Plan	X	X	X	X	X	PSA	Staff Time	General Fund
Explore co-locating community facilities, i.e., sheriff and fire departments, as well as meeting spaces for training, voting, etc.	X	X	X	X	X	Administration, Strategic Planning	Variable	General Fund
Conduct a location-needs study for community facilities for future development.			X			Strategic Planning	Variable	General Fund

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
COMMUNITY FACILITIES AND SERVICES continued								
Future Fire Station #20	X	X	X	X	X	CCFR	\$1,572,500	23% Impact Fees, General Fund, SPLOST(SB1)
Future Fire Training Tower				X		CCFR	\$975,000	100% Impact Fees
Purchase a fire engine				X		CCFR	\$800,000	100% Impact Fees
Purchase a ladder platform	X		X	X		CCFR	\$2,500,000	23% Impact Fees, General Fund, SPLOST(SB2)
Purchase a tanker				X		CCFR	\$225,000	100% Impact Fees
Purchase a heavy vehicle for Fire				X		CCFR	\$591,667	100% Impact fees
Maintain ISO rating of 4	X	X	X	X	X	EMS	Staff Time	General Fund
Purchase library collection materials			X	X	X	Administration	\$460,226	89% Impact fees, General Fund
Manage future water system			X			Planning & Development	Variable	General Fund, SPLOST
Build and utilize a fleet maintenance and office facility.			X			Public Works	Staff Time	General Fund

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
COMMUNITY FACILITIES AND SERVICES continued								
Maintain ditch systems to manage stormwater drainage.	X	X	X	X	X	Public Works	Staff Time	General Fund
Build new ditches to facilitate increased stormwater management.	X	X	X	X	X	Public Works	Staff Time	General Fund
Review water and sewer needs				X		Administration, Planning & Development, EMS, Strategic Planning	Staff Time	General Fund
TRANSPORTATION								
Construct roads with consideration to fire, police and other emergency services for future developments	X	X	X	X	X	Public Works	Variable	General Fund, DOT Funds
Purchase paver and add staff to Public Works Department accordingly	X	X	X	X	X	Administration, Public Works	TBD	General Fund
Pave un-paved roads	X	X	X	X	X	Public Works	Variable	General Fund, SPLOST
Increase staff capacity for Road Department to meet needs beyond maintenance	X	X	X	X	X	Public Works	Staff Time	General Fund

Project or Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
INTERGOVERNMENTAL COORDINATION								
Continue coordinated emergency planning efforts with Naval Submarine Base Kings Bay	X	X	X	X	X	Administration, Fire Rescue, EMS	Staff Time	General Fund, Federal funds, GEMA
Coordinate with Chamber and other entities as the County becomes a Metropolitan Statistical Area; will need to create a Metropolitan Planning Organization					X	Administration, Planning & Development, Strategic Planning	Staff time, Chamber, JDA, Cities	General Fund
Coordinate infrastructure and communication improvements with surrounding counties - Brantley, Charlton, Glynn, Wayne, etc.		X				Administration, Strategic Planning, Planning & Development, EMS/ Fire, EMA	Staff time	General Fund, State funds, GEMA
Work in conjunction with neighboring jurisdictions to implement the Joint Comprehensive Plan	X	X	X	X	X	Administration, Planning & Development	Staff Time	General Fund
Continue coordinating with City of Kingsland on Fire Services Agreement	X	X	X	X	X	Administration, Fire Rescue	Staff Time	General Fund
Implement Public Safety Communications Plan (public works, school board, sheriff, police, fire, EMS) with Cities	X	X				Public Safety	\$30,000,000	General Fund, Bonds, Grants
Implement County-wide initiative for water					X	Administration	Staff Time, Cities	General Fund, Cities' general funds, GEMA
Coordinate emergency planning services with the Cities	X	X	X	X	X	Public Safety	Staff Time	General Fund

Camden County, GA									
Annual Impact Fee Financial Report - Fiscal Year 2018-2019									
Public Facility	Parks & Recreation	Library	Sheriff's Office	Fire	EMA	EMS	Roads	Admin-istration	TOTAL
Service Area	County-wide	County-wide	County-wide	Unincorporated County	County-wide	County-wide	County-wide		
Impact Fee Fund Balance July 1, 2018	\$ 44,808.76	\$ 22,759.38	\$ 17,357.32	\$ 163,418.10	\$ 1,296.96	\$ 1,883.68	\$ 88,127.47	\$ 10,718.22	\$ 350,369.89
Impact Fees Collected (July 1, 2018 through June 30, 2019)	\$12,564.25	\$4,588.49	\$3,238.54	\$30,767.47	\$241.85	\$351.05	\$16,714.59	\$2,054.07	\$ 70,520.31
Subtotal: Fee Accounts	\$ 57,373.00	\$ 27,347.87	\$ 20,595.86	\$ 194,185.57	\$ 1,538.81	\$ 2,234.73	\$ 104,842.06	\$ 12,772.28	\$ 420,890.20
Accrued Interest	522.18	248.90	187.45	1,767.37	14.01	20.34	954.21	116.25	\$ 3,830.70
(Impact Fee Refunds)	-	-	-	-	-	-	-	-	\$ -
(Expenditures)	-	-	-	-	-	-	-	-	\$ -
Impact Fee Fund Balance June 30, 2019	\$ 57,895.18	\$ 27,596.78	\$ 20,783.31	\$ 195,952.93	\$ 1,552.82	\$ 2,255.07	\$ 105,796.28	\$ 12,888.53	\$ 424,720.90
Impact Fees Encumbered	\$ 57,895.18	\$ 27,596.78	\$ 20,783.31	\$ 195,952.93	\$ 1,552.82	\$ 2,255.07	\$ 105,796.28		\$ 411,832.37

enter on FY20 as FY19 actual
\$ 74,351.01

	Actual	From Line #7	Annual Interest						
	58,683.96	27,884.23	20,986.08	197,879.36	1,567.96	2,277.05	106,842.90	13,017.17	429,138.71
									Check
									\$ 350,369.84
FY 2009	\$ 16,184.02	\$ 57,373.00	13.63%	\$ 3,830.70	\$ 522.18				
FY 2010	49,014.53	27,347.87	6.50%		248.90				
FY 2011	56,565.92	20,595.86	4.89%		187.45				
FY 2012	16,022.11	194,185.57	46.14%		1,767.37				
FY 2013	12,070.23	1,538.81	0.37%		14.01				
FY 2014	18,408.65	2,234.73	0.53%		20.34				
FY 2015	32,528.91	104,842.06	24.91%		954.21				
FY 2016	24,616.60	12,772.28	3.03%		116.25				
FY 2017	61,197.03		0.00%						
FY 2018	63,761.89								
FY 2019	70,520.31								
	\$ 420,890.20	\$ 420,890.20	100.00%		\$ 3,830.70				

Prior Year Ending Balance
Current Bank Balance \$ 429,138.71
Adjusted bank balance 429,138.71

Interest Earned	FY 2009							
	\$ 42.22							70,520.31
FY 2010	347.76			Park	17.82%	\$12,564.25		
FY 2011	1,561.26			Library	6.51%	\$4,588.49		
FY 2012	1,285.86			Sherrif	4.59%	\$3,238.54		
FY 2013	140.48			Fire	43.63%	\$30,767.47		
FY 2014	162.89			EMA	0.34%	\$241.85		
FY 2015	196.61			EMS	0.50%	\$351.05		
FY 2016	492.26			Road	23.70%	\$16,714.59		
FY 2017	1,299.04			Admin	2.91%	\$2,054.07		
FY 2018	3,011.54							
FY 2019	\$ 3,830.70	12,370.62		total	100.00%	\$70,520.31		

Total Impact Fees collected as of July 1, 2018			359,167.72			
**Fees only; does not include interest earned						
Fee Payor	Building Permit		Impact Fee Amount Paid	Date of Bank Deposit	Check #	
	Number	Parcel#/Location				
FY2019						
Parr Builders Inc	BP2018-089	111B 050	\$1,052.62	07/12/2018	7037	1
Ryken Concrete Inc	BP2018-0094	094 021CPZ	\$1,260.00	07/24/2018	1119	2
Terry Stover Construction Inc.	BP2018-052	074C 080	\$1,052.62	08/09/2018	9840	3
Davey & Shirley Sapp	BP2018-105	014 025A	\$1,052.62	08/24/2018	1007	4
Josselyn Homes, Inc.	BP2018-102	106A 096	\$1,052.62	08/29/2018	12493	5
Alicia & Jason McDonald	MH2018-18	106A 096	\$1,052.62	08/30/2018	2965	6
Terry Stover Construction Inc.	BP2018-054	074A 010& 011	\$1,052.62	08/30/2018	3048	7
Parr Builders Inc	BP2018-093	181 002	\$1,052.62	08/30/2018	7094	8
Karine & Gerald Bernard (Karine C Jones)	BP2018-107	027 065	\$1,052.62	09/05/2018	537	9
Diana H Lindsay	BP2018-111	125K 029	\$1,052.62	09/12/2018	1215	10
Parr Builders Inc	BP2018-099	125A 034	\$1,052.62	09/18/2018	7102	11
Thrift Construction Inc.	BP2018-103	070C 001D	\$1,052.62	09/18/2018	13161	12
Josselyn Homes, Inc.	BP2018-111	132C 010A	\$1,052.62	10/01/2018	12682	13
Thrift Construction Inc.	BP2018-110	071 036	\$1,052.62	10/03/2018	13186	14
Thrift Construction Inc.	BP2018-109	078L 008	\$1,052.62	10/19/2018	13202	15
Howser Enterprises Inc	BP2018-132	139 053	\$6,310.49	10/22/2018	30497	16
Kelly & Christoper Clark	BP2018-149	041 008	\$1,052.62	12/14/2018	1344	17
Christopher D & Angela M Black	MH2018-11	066 029	\$1,052.62	12/14/2018	1756	18
Murrell Construction Inc	BP2018-147	053 037	\$1,052.62	12/14/2018	7201	19
EKB Holdings LLC	MH2018-22	125D 012	\$1,052.62	01/02/2019	1356	20
Murrell Construction Inc		243 Pine Dr	\$1,052.62	01/07/2019	7296	21
Bert Herrin Construction Co, Inc		Pratt job	\$1,052.62	01/15/2019	31830	22
Josselyn Homes, Inc.		641 Catfish Lndg	\$1,052.62	01/18/2019	13176	23
Hazel Elizabeth Lowell POD			\$1,052.62	01/18/2019	2059	24
Josselyn Homes, Inc.	BP2019-005		\$1,052.62	01/23/2019	13202	25
Bert Herrin Construction Co, Inc	BP2019-010	097A 047A	\$1,052.62	01/28/2019	31944	26
William Lawrence (Help You Build)	MH2019-01	070 009A 007	\$1,052.62	02/01/2019	3375	27
JAB Construction Investments Inc	BP2019-016	125E 014	\$1,052.62	02/05/2019	1321	28
JAB Construction Investments Inc	BP2019-017	125E 013	\$1,052.62	02/05/2019	1321	29
Scott H Johnson Construction Inc	BP2019-04	071B 040	\$1,052.62	02/05/2019	4881	30
JIT Construction	BP2019-015	077 028BPZ	\$1,052.62	02/08/2019	8288	31
Henry B Hobbs dba Engineered Outdoor Products	MH2019-03		\$1,052.62	02/15/2019	5272	32
Arnold E Schroeder		023 001H	\$1,052.62	02/15/2019	279	33
Murrell Construction Inc	BP2019-014	074A 017	\$1,052.62	02/27/2019	7485	34
Murrell Construction Inc	BP2019-013	065D 025	\$1,052.62	03/04/2019	7490	35
Garrett McCutcheon (Christopher DeShazer)	BP2018-111	065 007FPZ2	\$1,052.62	03/04/2019	2804	36
Murrell Construction Inc	BP2019-012	065D 026	\$1,052.62	03/04/2019	7492	37
Bert Herrin Construction Co, Inc	BP2019-003	125P 019	\$1,052.62	03/08/2019	32086	38
Shelley Renner Construction LLC	BP2019-020		\$1,052.62	03/08/2019	1984	39
Roy Chadwick Taylor	BP2019-035	125E 065	\$1,052.62	03/14/2019	CASH	40
Terry Stover Construction Inc.	BP2019-033		\$1,052.62	03/22/2019	10520	41
Sean & Anastasia Card	MH2019-09		\$1,052.62	04/01/2019	339	42
Jeffrey Word	BP2018-1266	118L-034	\$1,052.62	04/01/2019	1005	43
Timothy Williams	MH2019-10		\$1,052.62	04/02/2019	CASH	44
Gary & Patricia McCutcheon	BP2018-111	065 007FPZ1	\$1,052.62	04/08/2019	7519	45
Josselyn Homes, Inc.	BP2018-047	071B 011	\$1,052.62	04/24/2019	13524	46
Terry Stover Construction Inc.	BP2019-052	125K 029	\$1,052.62	04/24/2019	10708	47
Frank Taylor	BP2019-037		\$1,052.62	04/29/2019	16448997	48

Billie Joe Hinman	BP2019-051	067A 002B	\$1,052.62	05/01/2019	1408	49
Josselyn Homes, Inc.	BP2019-060	053 095	\$1,052.62	05/07/2019	13589	50
Kellie Cochran	BP2019-053	070C 018	\$1,052.62	05/07/2019	228	51
Thrift Construction Inc.	BP2019-046		\$1,052.62	05/14/2019	13628	52
Coastal Construction Inc	BP2018-061	132A 015B	\$1,052.62	05/17/2019	27084	53
Landmark 24 Homes of Savannah, LLC	BP2019-058	111D 289	\$1,052.62	05/17/2019	14693	54
Landmark 24 Homes of Savannah, LLC	BP2019-059	111D 293	\$1,052.62	05/17/2019	14693	55
Josselyn Homes, Inc.	BP2019-065	082 128	\$1,052.62	05/21/2019	13691	56
Thrift Construction Inc.	BP2019-067	071B 068	\$1,052.62	05/29/2019	13689	57
Michael & Deborah Exum	BP2019-076	085A 165	\$1,052.62	05/29/2019	1002	58
Carroll Custom Homes Inc (ISI Builders,LLC)	BP2019-035	125K 060	\$1,052.62	06/03/2019	2597	59
Josselyn Homes, Inc.	BP2019-068	111D 122	\$1,052.62	06/04/2019	13746	60
Kristopher Maichle	BP2019-078	004 008	\$1,052.62	06/12/2019	1001	61
David M Crews	MH2019-25	073 055C	\$1,052.62	06/14/2019	0446776659	62
Murrell Construction Inc	BP2019-0070	118J 156	\$1,052.62	06/14/2019	2872	63
Scott H Johnson Construction Inc	BP2019-084	071B 007	\$1,052.62	06/14/2019	5510	64
Parr Builders Inc	BP2019-040		\$1,052.62	06/21/2019	7767	65
Thrift Construction Inc.	BP2019-086	118I 060	\$1,052.62	06/21/2019	13760	66
Total fees collected FY19			\$74,938.17			
Bank Balance						
Total Impact Fees Collected FY2019			\$74,938.17			
Total Impact Fees Collected (385.3.0000.32.1350)			\$434,105.89			
*Allocated separately on impact fee schedule						

		%	To Date for each pern
Park Fund	187.54	17.82%	\$13,351.36
Library Fund	68.49	6.51%	4875.94
Sheriff Fund	48.34	4.59%	3441.42
Fire Fund	459.25	43.63%	32694.95
EMA Fund	3.61	0.34%	257
EMS Fund	5.24	0.50%	373.05
Road Fund	249.49	23.70%	17761.7
Admin Fund	<u>30.66</u>	<u>2.91%</u>	<u>2182.75</u>
	1052.62	100.00%	\$74,938.17

nit :

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 15

SUBJECT: Consideration of Award for Phase II of the Camden County Recreational Shooting Complex RFP# P20-0240-14

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: 04/16/2020

BUDGET INFORMATION:

REVENUES: N/A
EXPENSES: \$446,613.40

FUNDING SOURCE: GA-DNR Grant Funding

COMMISSION ACTION REQUESTED ON: 04/21/2020

PURPOSE:

To request that the Board of Commissioners:

- a. Consider the approval and award for RFP# P20-0240-14 to Allen Owens Construction for the completion of Phase II construction for the Camden County Recreational Shooting Complex.

HISTORY:

1. U. S. Fish and Wildlife approved Georgia Shooting Range Development Grant, which includes funding of \$750,000 for the Camden County Recreational Shooting Complex Project on September 1, 2015. The Georgia Department of Natural Resources (GA-DNR) award represents 75% of the total project cost and requires the other 25% percent to be provided as either cash or in-kind match.
2. On February 4th, 2020, the Camden County Board of Commissioners accepted an additional funding from U. S. Fish and Wildlife to complete Phase II of the Recreational Shooting Complex.
3. The new total allocation for the Camden County Recreational Shooting Complex is \$1,650,000.00 in grant funds with a \$550,000.00 County cash or in-kind match; bringing the total project costs equal to \$2,200,000.00.
4. As of March 31st, 2020, the county has matched a total of \$318,514.48 (\$230,732.08 In-Kind / \$87,782.40 Cash) and expended \$725,992.78 of the grant funds available.

FACTS & ISSUES:

1. The County released RFP# P20-0240-14 for proposals for a 200 yard rifle range and received five (5) proposals on April 2, 2020.
2. A bid tabulation is attached.

3. The remaining construction items in addition to the 200-yard Rifle Range are a shooting pavilion for the rifle range, sidewalks, GAB parking areas and fencing.
4. Allen Owens Construction was the lowest and most responsive and responsible proposer.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval and award to Allen Owens Construction in the amount of \$446,613.40 for RFP# P20-0240-14

DEPARTMENT:

Prepared by:

Shawn Boatright & Kelsey Kelley
Deputy County Purchasing
Administrator Officer

IF APPLICABLE:

County Attorney Review:

John S. Myers
County Attorney

IF APPLICABLE:

Finance Review:

Nancy Gonzalez
CFO

Camden County Board of Commissioners
Score Tabulation Sheet
Project: Recreational Shooting Range Phase II
RFP# P20-0240-14

Selection Criteria	Allen Owens Construction	Platinum Paving	Greco Construction	Nichols Construction	Ridge Enterprises Inc.
Mobilization	\$ 4,000.00	\$ 48,942.00	\$ 60,000.00	\$ 20,000.00	\$ 6,050.00
Clearing and Grubbing	\$ 14,000.00	\$ 21,444.00	\$ 8,000.00	\$ 10,000.00	\$ 35,640.00
Staking	\$ 3,500.00	\$ 12,468.00	\$ 20,000.00	\$ 5,000.00	\$ 13,500.00
Grading	\$ 50,000.00	\$ 59,020.00	\$ 103,540.00	\$ 15,000.00	\$ 86,400.00
Erosion Control	\$ 5,300.00	\$ 18,012.00	\$ 10,500.00	\$ 65,000.00	\$ 94,000.00
Pond Excavation	\$ 103,540.00	\$ 109,234.70	\$ 258,850.00	\$ 362,390.00	\$ 277,156.00
Berm Construction	\$ 103,540.00	\$ 88,009.00	\$ 310,620.00	\$ 459,717.60	\$ 195,696.00
Imported Fill-3" of topsoil Cover	\$ 18,200.00	\$ 41,095.60	\$ 26,208.00	\$ 49,140.00	\$ 70,300.00
18" ADS N12 Storm Drainage Pipe	\$ 11,830.00	\$ 13,114.40	\$ 6,084.00	\$ 11,830.00	\$ 13,879.00
18"FES(Flared End Section)	\$ 200.00	\$ 574.00	\$ 780.00	\$ 1,500.00	\$ 2,100.00
Grate Inlets	\$ 6,000.00	\$ 10,404.00	\$ 1,152.00	\$ 14,800.00	\$ 14,000.00
Temporary Grassing	\$ 720.00	\$ 12,960.00	\$ 19,080.00	\$ 24,120.00	\$ 12,036.00
Permanent Grassing	\$ 9,000.00	\$ 19,440.00	\$ 19,080.00	\$ 24,120.00	\$ 60,132.00
Construction Entrance	\$ 900.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,600.00
Concrete Sidewalk	\$ 21,720.00	\$ 18,407.70	\$ 32,123.88	\$ 24,435.00	\$ 30,798.00
Graded Aggregate Base Road and Parking	\$ 72,864.00	\$ 48,576.00	\$ 64,400.00	\$ 115,000.00	\$ 84,111.00
6' Galvanized Steel Chain Link Fencing	\$ 16,199.40	\$ 17,747.80	\$ 19,600.00	\$ 16,660.00	\$ 22,540.00
5' Manual Security Gate	\$ 600.00	\$ 1,501.00	\$ 1,897.39	\$ 750.00	\$ 700.00
24' Manual Security Gate	\$ 3,000.00	\$ 5,220.00	\$ 6,000.00	\$ 3,000.00	\$ 2,400.00
Striping and Signage(Double Hcp. Stall including signs)	\$ 1,500.00	\$ 1,046.00	\$ 4,000.00	\$ 5,000.00	\$ 6,361.00
Bond Fee	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ 48,000.00	\$ -	\$ -
Total Sum	\$ 446,613.40	\$ 549,716.20	\$ 1,042,415.27	\$ 1,229,962.60	\$ 1,031,399.00
RFP Requirements:					
Attended Pre Proposal Meeting	X	X	X	X	X
1 Original 2 Copies	X	X	X	X	X
Executed RFP	X	X	X	X	X
References	X	only 1	X	X	X
E-Verify Affidavit Contractor	X	X	X	X	X
E-Verify Affidavit Sub Contractor	X	X	X	X	X
Non-Collusion Affidavit	X	X	X	X	X
Certificate of Insurances	X	X	X	X	X

Bid Bond	X	X	X	X	X	
Professional Certifications	X	X	X	X		
Affidavit for Verification of all Quantities Verified	X	X	X	X	X	

Contractor- Allen Owens
Reference- Glenn Co.
Who I spoke to: David Deloach

Date- 4/8/2020
Time- 10:25

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. David Deloach Allen Owens
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. NONE
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. NO
12. Would you use this vendor again?
 - a. YES

* Does one job at a time.

Contractor- Allen Owens
Reference- City of Waycross
Who I spoke to: St Steve Pope

Date- 4/8/2020
Time- 10:34

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. Allen Owens
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. yes
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. yes
8. How many change orders were needed during the course of the project?
 - a. NO
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. N/A
12. Would you use this vendor again?
 - a. yes

Contractor- Allen Owens
Reference- Roberts Civil
Who I spoke to: Bert Ethridge

Date- 4/8/2020
Time- 10:51 AM

1. Did the vendor have any permitting problems?
a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
a. NO
3. Who was the project manager? Who was the job superintendent?
a. Bert Allen Owens
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
a. NO
5. Did you experience any significant delays on the project?
a. NO
6. Were there any sort of material defects on the project?
a. NO
7. Was the project completed on schedule?
a. YES
8. How many change orders were needed during the course of the project?
a. yes- 1 based on amount of utilities 4x times
9. What was the total cost of all change orders, if applicable?
a. \$ 21,000 werenot Marked
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
a. NO
11. Were there any delays that could have been avoided?
a. NO
12. Would you use this vendor again?
a. YES, he uses them all the time.

Bert was very impressed.

Contractor- Platinum Paving
Reference- R. B Baker Construction
Who I spoke to: Clayton Rogers

Date- 4/14/2020
Time- 3:05PM

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. Ron Hester / Ron
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. NO
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. ~~NO~~ NO
11. Were there any delays that could have been avoided?
 - a. N/A
12. Would you use this vendor again?
 - a. YES

Contractor- Greco
Reference- Redman Gaming
Who I spoke to: Patrick Daigle

Date- 4/14/2020
Time- 3:22pm

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. Patrick Daigle
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. NO
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. NO
12. Would you use this vendor again?
 - a. YES

Contractor- ~~PRO~~ Greco
Reference- HOV SERVICES
Who I spoke to: CHRIS BARKER

Date- 4/14/2020
Time- 3:28PM

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. CHRIS BARKER /
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. DOESN'T REMEMBER IF SO LITTLE
9. What was the total cost of all change orders, if applicable?
 - a. .89%
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. N/A
12. Would you use this vendor again?
 - a. YES

Contractor- Nichols
Reference- AREA, Inc.
Who I spoke to: Dwayne Carson

Date- 4/14/2020
Time- 4:20PM

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. Frank Nichols David Nichols
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. NO
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. N/A
12. Would you use this vendor again?
 - a. YES

4/14/2020
4:25 (LM)

Contractor- Nichols Const.
Reference- GA Dept. of Natural Res.
Who I spoke to: Stanley Gray

Date- 4/15/2020
Time- 9:15am

1. Did the vendor have any permitting problems?
 - a. no - were no permits
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. no
3. Who was the project manager? Who was the job superintendent?
 - a. Frank Nichols or Curtis Boyd
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. no
5. Did you experience any significant delays on the project?
 - a. none on their part, weather delays
6. Were there any sort of material defects on the project?
 - a. no
7. Was the project completed on schedule?
 - a. ~~no~~, N/A didn't have a set date.
8. How many change orders were needed during the course of the project?
 - a. no
9. What was the total cost of all change orders, if applicable?
 - a. N/A
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. no
11. Were there any delays that could have been avoided?
 - a. no
12. Would you use this vendor again?
 - a. yes

Contractor- Ridge Enterprises
Reference- Glynn Co. BOE
Who I spoke to: AL Bodreux

Date- 4/15/2020
Time- 10:30am

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. KEITH ROSS
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. NO
5. Did you experience any significant delays on the project?
 - a. NOT CAUSED BY RIDGE.
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. YES - Glynn Co. material was cause of CO.
9. What was the total cost of all change orders, if applicable?
 - a. don't know
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. NO
12. Would you use this vendor again?
 - a. YES

Contractor- Ridge Enterprises
Reference- Solid Rock Group Inc.
Who I spoke to: Wayne Morley

Date- 4/15/2020
Time- 10:35

1. Did the vendor have any permitting problems?
 - a. NO
2. Were there any outside citations issued by OSHA during the course of the project?
 - a. NO
3. Who was the project manager? Who was the job superintendent?
 - a. Keith Ross
4. Did the superintendent change during the course of the project? If so, what was the reason for the change?
 - a. YES
5. Did you experience any significant delays on the project?
 - a. NO
6. Were there any sort of material defects on the project?
 - a. NO
7. Was the project completed on schedule?
 - a. YES
8. How many change orders were needed during the course of the project?
 - a. YES-
9. What was the total cost of all change orders, if applicable?
 - a.
10. Did the vendor change any of the equipment that was in the scope/spec? (such as appliances)
 - a. NO
11. Were there any delays that could have been avoided?
 - a. NO
12. Would you use this vendor again?
 - a. YES - Currently using them now.

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 16

SUBJECT: Consideration of Award for the Tarboro Parking Lot, adjacent to the new Firehouse 18 and the Mary B. Smart Park, to Platinum Paving, ITB# I20-3500-15

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: 04/16/2020

BUDGET INFORMATION:

REVENUES: N/A
EXPENSES: \$71,065.87
FUNDING SOURCE: SPLOST VII - \$31,065.87
 SPLOST VIII - \$40,000.00

COMMISSION ACTION REQUESTED ON: 04/21/2020

PURPOSE:

To request that the Board of Commissioners:

- a. Consider the approval and award for ITB# I20-3500-15 to Platinum Paving for the completion of Tarboro Parking Lot.

HISTORY:

1. The County began construction of the Tarboro Firehouse 18 on October 3, 2018 and final payment for the firehouse was made on January 10, 2020.
2. Firehouse 18 was built where the original Mary B. Smart parking lot was located which was adjacent to the park and the old firehouse. The new parking lot will be located in the area of the old Tarboro Fire Station that was removed by Public Works.
3. Purchasing solicited Invitation to Bids on three occasions with the most recent being advantageous to the county for award.

FACTS & ISSUES:

1. The new Tarboro Parking Lot will consist of 29 total parking spaces, with two of those parking spaces for handicap parking.
2. This parking lot will tie into the new sidewalk and provide access to the Mary B. Smart Park and pavilion.
3. Four bids were received and the bid tabulation is attached.
4. Platinum Paving was determined to be the most responsive and responsible bidder.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval and award to Platinum Paving in the amount of \$71,065.87 for ITB# I20-3500-15.

DEPARTMENT:

Prepared by:

Shawn Boatright & Kelsey Kelley
Deputy County Purchasing
Administrator Officer

IF APPLICABLE:

County Attorney Review:

John S. Myers
County Attorney

IF APPLICABLE:

Finance Review:

Nancy Gonzalez
CFO

**Camden County Board of Commissioners
Score Tabulation Sheet
Project: Tarboro Fire Station 18 Parking Lot
ITB # 120-3500-15**

Selection Criteria	Kudzue 3 Trucking and Paving	Black Rock Paving, Inc.	Platinum Paving	Ellis & Ellis
General	\$ 11,257.75	\$ 3,650.00	\$ 7,500.00	\$ 7,500.00
Demolition	\$ 1,687.50	\$ 5,870.44	\$ 250.00	\$ 400.00
Grading	\$ 3,375.00	\$ 9,882.00	\$ 7,846.88	\$ 2,300.00
Asphalt, Base, Striping and Signage	\$ 54,786.18	\$ 53,291.56	\$ 49,970.07	\$ 65,500.00
Erosion Control	\$ 5,542.71	\$ 2,729.00	\$ 5,498.92	\$ 5,500.00
Total Sum	\$ 76,649.14	\$ 75,423.00	\$ 71,065.87	\$ 81,200.00
<u>RFP Requirements:</u>				
1 Original 2 Copies	X	X	X	X
References	X	X	X	X
E-Verify Affidavit	X	X	X	X
Statement of Proposers Qualification	X	X	X	X
Non Collusion Affidavit	X	X	X	X
Local Vendor Preference				X

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 17

SUBJECT: Request approval to award the County Wide Mowing Services to Camden County Public Service Authority.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE SUBMITTED: April 17, 2020

BUDGET INFORMATION:

REVENUES:

EXPENSES: \$247,569.23

ANNUAL:

CAPITAL:

FUNDING SOURCE: Unincorporated Tax District

COMMISSION ACTION REQUESTED ON: April 21, 2020.

PURPOSE:

To request that the Board of Commissioners:

1. Consider contract award for County Wide Mowing Services to Camden County Public Service Authority.

HISTORY:

1. Camden County provides right-of-way mowing on 144.12 miles of roads in the unincorporated tax district, and 91.55 miles of those roads are considered high-traffic areas and require more frequent mowing.
2. The County contracted with the Public Service Authority and the five-year contract including extensions expired on 3/31/2020.
3. A Request for Proposals was issued on RFP #P20-4200-16.

FACTS & ISSUES:

1. Purchasing received three proposals.
2. Camden County Public Service Authority's proposal was determined to be the lowest. Their proposal was also responsive and responsible.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends award of County Wide Mowing Services to Camden County PSA.

DEPARTMENT:

Prepared by:

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

Kelsey Kelley
Purchasing Officer

Nancy Gonzalez, CFO

**Camden County Board of Commissioners
Score Tabulation Sheet
Project: County Wide Mowing Services
RFP# P20-0240-14**

Selection Criteria		Estimated Cuts Per year	AMJ Contracting	First Cuts Landscapes**	Camden County PSA
High Traffic Per Mile	91.55 Miles	14	\$ 290.00	\$ 1,250.00	\$ 119.15
Total for High Traffic for the Year			\$ 371,693.00	\$ 343,312.50	\$ 152,714.56
Regular Traffic Per a Mile	52.57 Miles	5	\$ 290.00	\$ 1,150.00	\$ 360.87
Total for Regular Traffic for the Year			\$ 76,226.50	\$ 181,366.50	\$ 94,854.68
Outside Scope of Work Cut			\$ 290.00	\$ 1,200.00	Same as Above
Total Sum	144.12 Miles		\$ 447,919.50	\$ 524,679.00	\$ 247,569.23
RFP Requirements:					
Executed RFP			X	X	X
References			X	X	X
E-Verify Affidavit Contractor			X	X	X
E-Verify Affidavit Sub Contractor			X	X	X
Non-Collusion Affidavit			X	X	X
Certificate of Insurance			X	X	
Bid Bond			X		

**Pricing submitted is based on quarterly billing

CO RD #	ROAD NAME	PAVED MILES South	PAVED MILES North	ROW/FT	ACCEPT DATE	PAVED DATE
	252 CUT OFF		0.10			
29	3-R FISH CAMP ROAD		0.63	80		1995
31	3-R FISH CAMP ROAD & OWENS FERRY ROAD		1.87	80		1978
28	3-R FISH CAMP ROAD & WOODARD ROAD		2.10	80		1989
*220	ALBERTA DRIVE	0.46		60	04/02/85	1989
*160	ARDITH LANE	0.81		60		1996
39	BAILEY MILL ROAD		0.31	40-30		2007 RS
*88	BARBER ROAD	0.56		80		1991
128	BASS AVENUE	0.14		60		2007
*98	BILLYVILLE CUT OFF ROAD	0.51		80		1992 RS
*94	BILLYVILLE ROAD	2.76		80		1992 RS
127	BLUEGILL AVENUE	0.14		60		2007
*13	BOSTON WAY WEST		0.30	50		1992 RS
*85	BRAZELL ROAD	0.70		80		1990
127	BREAM AVENUE	0.14		60		2007
*333	BRISTOL HAMMOCK CIRCLE	1.65		60	07/05/88	1988
403	BRISTOL HAMMOCK COURT	0.23		60	10/01/01	2001
*58	BROWNTOWN ROAD	1.39		80		1978
149	CEDAR DRIVE	0.05		60	5/1/1984	1985
62/*63	CLARK'S BLUFF ROAD	4.00		80	05/16/58	1992
*90/1 40	COLERAIN-EAST	1.20		100-120		1987
*66	COLERAIN-WEST (Blueberry Hill)	3.35		80		02 & 07 RS
*137	COLESBURG-TOMPKINS	2.00		80		1988 RS
129	COONER ROAD	0.22		60	09/15/1966	1988 ?
*215	COX ROAD	0.35		60	03/30/1993	1993
*186	CREEK LANE	0.14		60	01/1981	1990
87	CROOKED RIVER DRIVE	0.70		40		2004 RS
*126	DAISY AVENUE	0.20		50	12/10/1964	1990
1	DOVER BLUFF ROAD (East of I-95)		7.30	80		1989 RS
*145	DOVER BLUFF ROAD (West of I-95)		2.05	80		1991 RS
138	ELLA PARK CHURCH ROAD		4.00	150		2009

*76	ELLIOTT'S BLUFF	0.64		60		1993
*5	EPISCOPAL CENTER ROAD		0.57	80	04/12/60	1990
62	ESCOTT ROAD	1.73		80		2004
*97	FLOYD LANE	0.60		60		NO FILE
*7	FRAZIER ROAD		0.70	60		?
*97	GAP SWAMP ROAD	1.29		80		1993
315	GAP SWAMP ROAD	0.23		80		1993
55	GREENVILLE ROAD	2.70		80		2005 RS
*92	GROOVER ROAD	1.26		80		NO FILE
305	GUM STREET (KINGSLAND)	0.15		60	02/18/86	1987
100	HARRIETT'S BLUFF	0.85		80		?
*141	HARRIETT'S BLUFF	13.11		80		2003 RS
164	HICKORY STREET	0.08		30		2000?
149	HOLLY DRIVE	0.15		60	5/1/1984	1985
*138	HORSE STAMP ROAD		6.20	110		1988?
*306	HORSESHOE COVE ROAD		1.01	60	7/6/1986	2000
*282	HUTCHINSON COURT	0.25		40		1996?
*139	INCACHEE ROAD		1.71	30		2007 RS
*363	JIMMY FODDRELL ROAD	0.57		80		?
*161	JOSEPH'S WAY	0.39		60		1992
453	KELLIE LANE	0.08		30	04/01/2003	
*248	KERRY PLACE	0.31		60		1988?
*86	KINLAW	2.38		80		1997
*185	LANDING CIRCLE	0.45		60	01/1981	1990
*185	LANDING DRIVE	0.19		60	01/1981	1990
173	LANIER AVENUE	0.35		60		1992
*358	LEIGH LANE	0.30		60		1994
283	LIVE OAK LANE	0.12		60		?
*93	LIZA RUDOLPH ROAD	0.51		40		1982
82	MARTIN LUTHER KING BOULEVARD	0.40		60		1990
41	McKINNON ROAD - South (Small Portion)		0.43	40		?
*16	MIDDLETON STREET		0.40	60		1993?
76/77						
*116	MUSH BLUFF ROAD	2.00		60		1982?
*77	MUSH BLUFF TRAIL	0.30		50		1982?
21/*13						
9	NEW POST ROAD		5.17	80-30		1997
221	NICOLE STREET	0.19		60	04/02/85	1989
102	NORTH AVENUE		0.30	60	1/15/1980	2003 RS
102	NORTH STREET		0.30	60	12/18/61	2003

*64	OAKWELL ROAD	0.24		60		1990
*38	OLD BURNT FORT ROAD		0.36	30		NO FILE
172	OLD GRAINGER CIRCLE	0.23		30		?
*148	OLD HIGHWAY (SR) 259		8.17	80		2003
*44	OLD JEFFERSON HWY	4.24		80		2005
91	OLD JEFFERSON HWY	0.30		60-80		?
*27	OLD POST ROAD		1.19	60		1994
*140	OLD STILL ROAD	1.33		80		1989?
*266	OSCAR ROAD		2.24	80		2002
*31	OWENS FERRY ROAD @ HWY 252		0.28	30		2007 RS
180	PALMETTO LANE	0.14		60	5/1/1984	1985
*158	PEEPLES ROAD	0.27		60		1982?
166	PELICAN CIRCLE	0.88		60		?
165	PELICAN ROAD	0.56		60		?
450	PINE CROSSING	0.34		60	05/01/1990	2006
353	PINE DRIVE	0.97		60	05/01/1990	2006
*340	PINE FOREST DRIVE	0.59		80	8/7/1990	1992
*4	PINEY BLUFF ROAD		1.13	40		?
*20	PROVIDENCE CH. RD.		0.90	60		1986
*144	REFUGE ROAD		5.02	80		2000 RS
159	RIDGE ROAD	0.47		60	1977	1987
58	RIVER LANDING	0.58		60	01/1981	1990
193	RIVER OAKS STREET	0.15		60		?
122	ROBERT'S PATH	0.10		60		2000
160	ROGER'S PATH	0.10		60		1996
368	ROTA WAY	0.11		60		1998
	SABINA'S WAY			60	06-27-2006	2004
132	SCRUBBY BLUFF ROAD	0.90		60		1992
*89	SHEFFIELD ISLAND ROAD	0.55		80	6/21/1979	1990
127	SHELLCRACKER STREET	0.10		60		2007
*130	SHERRY'S DRIVE	0.28		50		1992
89	SIMMONS BLUFF ROAD	0.55		60	11/16/1990	1990
*110	SIMPSON ROAD	0.35		60		NO FILE
*	SPRING BLUFF BOAT RAMP	0.30				NO FILE
*147	SPRING BLUFF ROAD	3.70		80		1996?
*51	SPRINGHILL ROAD SOUTH	1.15		80		1988 RS
57	TEMPLE CHURCH ROAD	1.10		80		2004
187	TEMPLE CREEK DRIVE	0.45		60	01/1981	1990
*59	TEMPLE LANDING ROAD	0.40		80		1996
351	TROUT STREET	0.25		30		1994

*61	VACUNA ROAD	4.71		80		2007 RS
354	VILLAGE DRIVE	0.39		60	04/02/85	2006
219	VIRGINIA AVENUE	0.35		60		1989
454	WARE STREET	0.30		30		
42	WEST THIRD	0.40		60		1990?
*192	WHITE OAK PLACE	0.28		60		1981
355	WINDSOR CIRCLE	0.25		60		1990
28	WOODARD ROAD		0.60	80		2001
123	CMG ROAD	0.60		60		
338	JODY LANE	0.11		60		
	OZZIE LANE	0.14		60	9/5/2000	
338	POWELL ROAD	0.10		60		
396	SHIRLEY LANE	0.28		60		2012
	RANCH COURT	0.10				
140	RED BLUFF	0.70				
117	FISHER-MASSEY ROAD	0.54				

Total 144.12

CO OWNED	REMARKS
X	
X	Off Highway 252
X	Off Highway 252
X	Off Highway 252
X	Off Colesburg-Tompkins Rd/Kenneth Gay Subdivision
X	Off Clarks Bluff
X	North End
X	Off Harriett's Bluff Road
X	German Town
X	Off Highway 17/Billyville Rd
X	Off Highway 17
X	German Town
X	Off Hwy 17/Waverly
X	Off Laurel Island Parkway
X	German Town
X	Off Laurel Island Parkway
X	Off Bristol Hammock Circle
X	Off Highway 40
X	Point Peter - Pt. Peter Oaks S/D
X	South End
X	From HWY 17 to I-95
X	From HWY 40 to HWY 17
X	Hwy 17 (S) to Old Jefferson Road
X	Off Clarks Bluff Road
X	Off Browntown Road (Brownville Estate S/D)
X	Off Browntown Road - Landing S/D
X	Harriett's Bluff S/D
X	Off Highway 17 - South
X	Off Highway 17
X	Off Highway 17
X	Off Dover Bluff Road

X	Mush Bluff
X	Off Dover Bluff Road
X	Off Highway 17 - South
X	Off Billyville Rd
X	Off US 17, North of Waverly
X	Off Spur 25
X	Off Spur 25
X	Off Springhill Road
X	Off Highway 17 - South
X	Off Vacuna Road, also CR# 197 - Terra Haute S/D
X	At fork w/ Union Carbide to end
X	HWY 17 to fork w/ Union Carbide
X	Harriett's Bluff
X	New Point Peter Road - Pt. Peter Oaks S/D
X	Off Highway 17 - North
X	Off Horse Stamp Church Road
X	Off Liza Rudolf
X	Off Highway 110 - North
X	Off HWY 40
X	Off Clarks Bluff Road
	Off Elliots Bluff Road
X	Off Clarks Bluff
X	Off Highway 17 - South
X	Browntown - Landing S/D
X	Browntown Road - Landing S/D
X	End of Scrubby Bluff Road past KOA campground
X	Off Barber Road
X	Off Mush Bluff Road
X	Off Highway 17 - South
X	Off Colerain Road
X	White Oak, off Highway 252
X	Waverly
X	Off Spur 40
X	Off Mush Bluff Road
X	North End
X	Kenneth Gay Subdivision
X	Cudjo Point Subdivision
X	Cudjo Point

X	Off Vacuna Road
X	Off Highway 252
X	Off Highway 17
X	Off New Post Road/Highway 252
X	Off Highway 110 - South
X	Off Highway 17 - South
X	Off 3R Fish Camp Road
X	from US 17 to MLK Blvd.
X	Off Highway 17 - North
X	Off Highway 252
X	Off New Point Peter Road - Pt. Peter Oaks S/D
X	Off Clarks Bluff Road
X	Harrietts Bluff road
X	Harrietts Bluff road
X	End of Pine Drive
X	Off Harrietts Bluff Road
X	Off Spur 25
X	Off Dover Bluff Road
X	Off Highway 17 - North
X	Off Highway 17 North
X	Off Clarks Bluff Rd/Martin Glen S/D
X	Browntown - Landing S/D
X	Harrietts Bluff Subdivision
X	Off Harrietts Bluff Road
X	Off Escott Road
X	Off Mush Bluff Road - AKA Admiral Pt. S/D
X	Off Mush Bluff Road - Elizabeths Pt. S/D
X	I-95 South, Exit # 1 - KOA Campground Road
X	Off Harrietts Bluff Road
X	German Town - Browntown
X	Off Clarks Bluff Road
X	Off Harrietts Bluff Road
X	Off HWY 40
X	PSA & GDOT
X	Off Dover Bluff Road
X	Off Highway 40 - West
X	Off Highway 40 - West
X	Off Browntown Road - Landing S/D
X	Off Greenville Road
X	Harrietts Bluff Subdivision

X	Begins at HWY 17, end at HWY 40
X	Off Harrietts Bluff Road to Pine Dr
X	Off Colesburg-Tompkins Rd/Kenneth Gay Subdivision
X	Off Elliott's Bluff Rd/Kellie Lane
X	Woodbine
X	Off Harrietts Bluff Road - Sadler Creek S/D
X	Sheffield Island Estate S/D
X	Off 3-R Fish Camp Road
X	Off Harriett's Bluff Road
X	Off Powell
X	Off Pine Drive
X	Off Vacunna
X	Bay Grove Subdivision
X	
X	

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 18

SUBJECT: Curbside Collection waiver of penalty for late payments

- Recommendation
- Policy Discussion
- Status Report
- Action Item

DATE: April 9, 2020

BUDGET INFORMATION:

Revenues: \$8,000.00

Expenses:

Funding Source: Curbside Collections

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

1. Consider waiving the penalty on Curbside Collections late payments for the billing period April-June 2020 for payments received by June 30, 2020.

HISTORY:

1. Camden County, Georgia, Official Code of Ordinances, Chapter 50, Article 1, 50-3, states "Billing for the household curbside collection fee shall be done by Camden County. Bills shall be deemed past due and delinquent 30 days from the billing date. A late fee of 15 percent will be assessed against all delinquent accounts.(Ord. of 2-17-2005)

FACTS & ISSUES:

1. On March 13, 2020, a proclamation was made by President Trump declaring a national emergency concerning the Corona virus outbreak (COVID19).
2. On March 29, 2020 President Trump declared that a major disaster exists in the State of Georgia and ordered Federal assistance be issued to help with local recovery efforts in the areas affected by COVID-19
3. An Executive Order was signed by Government Kemp requiring all Georgia residents and visitors to Shelter in Place and limit social interaction effective 6:00 p.m. Friday, April 3, 2020 until 11:59 p.m. on Monday, April 13, 2020 and **extended to April 30, 2020.**
4. Citizens of the unincorporated tax district may have been negatively impacted financially by the events of the COVID19 pandemic.
5. Curbside billing was processed on April 6, 2020 and payment is due May 7, 2020.
6. Average late penalties billed in a quarter is \$8,000.

OPTIONS:

1. Motion to approve the request as stated.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval.

DEPARTMENT:

Prepared by:

Nancy Gonzalez, CFO

IF APPLICABLE:

County Attorney Review:

IF APPLICABLE:

Finance Review:

N/A

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 19

SUBJECT: Intergovernmental Services Agreement for Emergency Preparedness and Response between City of Kingsland and Camden County Board of Commissioners

- Recommendation
- Policy Discussion
- Status Report
- Action Item

DATE: April 7, 2020

BUDGET INFORMATION:

Revenues:

Expenses:

Funding Source:

COMMISSION ACTION REQUESTED ON: April 21, 2020

PURPOSE:

To request that the Board of Commissioners:

1. Consideration to approve Intergovernmental Services Agreement for Emergency Preparedness and Response between City of Kingsland and Camden County Board of Commissioners

HISTORY:

1. The Information Technology Director and Fire Lieutenant from the City of Kingsland have provided support to Camden County Emergency Management Agency (EMA) during past declared emergencies to the mutual benefit of both the County and the City of Kingsland.
2. The Information Technology Director and Fire Lieutenant from the City of Kingsland have provided support services to EMA during the COVID19 pandemic.
3. Responsibilities have included, but are not limited to, performing managerial and technical work in the administration, emergency preparedness, and response to emergencies under the direction of the Camden County's EMA.
4. City of Kingsland staff possess the necessary skills, training, and experience to perform the duties and to provide Camden County with the aforementioned support services.

FACTS & ISSUES:

1. Contract effective date is retroactive to January 20, 2020 as this is the FEMA declared incident date for COVID19.
2. Contracted services are expected to be reimbursable up to 85% Category B, Emergency Preparedness, through FEMA/GEMA for COVID19 incident.

OPTIONS:

1. Motion to approve the Intergovernmental Agreement.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

Staff recommends approval.

DEPARTMENT:

Prepared by:

Nancy Gonzalez, CFO

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

N/A

**STATE OF GEORGIA
COUNTY OF CAMDEN**

**INTERGOVERNMENTAL SERVICES AGREEMENT FOR
EMERGENCY PREPAREDNESS AND RESPONSE SUPPORT SERVICES**

This Intergovernmental Services Agreement for Emergency Preparedness and Response Support Services is entered into this ____ day of _____, 2020, by and between the CAMDEN COUNTY BOARD OF COMMISSIONERS, hereinafter called "County" and the CITY OF KINGSLAND, hereinafter called "Kingsland."

WITNESSETH

WHEREAS, Kingsland operates a Fire & Rescue Department for the purpose of providing residents and transient public with emergency services including, but not limited to, emergency medical response, public safety services, fire response and prevention related services; and

WHEREAS, Camden County Emergency Management Agency is responsible for the management of all emergency preparedness program areas within the County. Using the provisions of Georgia statutes, the Agency is responsible for developing and implementing comprehensive disaster planning, mitigation, and response activities within Camden County; and

WHEREAS, Camden County Emergency Management Agency activates the Emergency Operations Center in preparation and response to emergencies for all types of natural, health, and man-made hazards, and provides the analysis and recommendations necessary to make decisions that will effectively save lives and protect property in such emergencies; and

WHEREAS, the County and Kingsland would both mutually benefit from the shared services of the Kingsland Fire Lieutenant and IT Director, whose responsibilities would include, but are not limited to, performing managerial and technical work in the administration, emergency preparedness, and response of emergencies under the direction of Camden County's Emergency Management Agency; and

WHEREAS, the County desires to contract with Kingsland to provide emergency preparedness and response support services; and

WHEREAS, the Kingsland staff possesses the necessary skills, training, and experience to perform the duties and to provide Camden County with the aforementioned Support Services; and

WHEREAS, Kingsland, as a government, is authorized by §O.C.G.A. 36-34-2 (5) to enter into intergovernmental services agreements; and

WHEREAS, the Camden County Board of Commissioners is authorized to make and execute contracts with municipalities in the same county where the city of Kingsland is located;

NOW THEREFORE, in consideration of the mutual conditions, covenants, and performances called for herein, the parties hereto agree:

- A. Kingsland will provide to the County, and the County will receive from Kingsland, Emergency Preparedness and Response Support Services as needed to include, but not necessarily be limited to, the following, as directed by the County Emergency Management Agency Director:

General

The Deputy Director Auxiliary of Emergency Management position reports to the Director of Emergency Management, or Fire Chief Kingsland / Camden County in absence of the Director of EMA, and will coordinate with the Deputy Director EMA. Deputy Director Auxiliary has been established to support the successful implementation of the Camden County and City of Kingsland Emergency Management program goals and objectives. This position is responsible for assisting in the management and administration of the unified Emergency Management Agency and for the provision and coordination of Emergency Management services for Camden County, Kingsland, as well as liaison and support to other local municipalities.

Essential Duties

- a. This position will provide leadership to the Incident Management Team and serve as the Deputy Director of the Emergency Operations Center (EOC) when activated.
- b. This position ensures organization, staffing, resourcing and technology systems are mission ready at all-times to activate and operate the Emergency Operations Center during emergency situations.
- c. Ensures the Situation Unit is activated prior to full EOC activation with sufficient time to conduct threat assessments and information briefs to all stakeholders.
- d. Develops and maintains, as approved by the Director, IMT training and qualification plan for Camden County and the City of Kingsland to include direct communication with county/city IMT members to ensure compliance.
- e. Oversee the agencies logistical functions related to emergency preparedness, to include but not limited to; all systems and equipment remain mission ready. Where readiness gaps are identified, they will be reported to the Director, and all actions necessary to rectify will be undertaken.
- f. This position will represent the Director of EMA on the Executive Policy Group meetings, as well as provide leadership and representation on local and regional emergency-related boards and committees, and liaison with local cities ensuring Director is provided updates on key issues.

- g. Ensures WebEOC updates are made as required during routine, urgent, and emergency operations. Ensures WebEOC standing files are up-to-date, and contain mission essential information to support IMT when normal data files cannot be accessed.
- h. Coordinates disaster and emergency planning with state and local law enforcement, fire departments and affiliated agencies in both the public and private sectors.
- i. Ensures all LEOP Annexes are up-to-date ensuring discussion with lead and support agencies / organizations necessary to validate planning elements, and where considered necessary conduct drills or exercises to test.
- j. Develops and publishes emergency management plans and standard operating procedures; revises and updates plans as needed.
- k. Ensures Damage Assessment Teams are trained, equipped and organized to carry-out assigned duties.
- l. Assist in the development of drills and exercises as directed.
- m. Works with assigned Public Information Officer to ensure routine and emergency internal, external stakeholders, and public messaging efforts are timely and effective.
- n. Leads all monthly Local Emergency Planning Committee meetings to include setting agenda that supports strategic goals of Camden County and Kingsland emergency management, as well as ensuring LEPC is provided training and development opportunities to build team and unit cohesion.
- o. Establishes and maintains effective working relationships with elected officials, department heads, local governing authorities, agencies and citizens.
- p. Coordinates with public and private sector schools, day care centers, nursing homes, businesses and churches for emergency planning and coordination to include maintaining up-to-date contact information that will reside in WebEOC, while also developing group contact list within CodeRED.
- q. Develops, and maintains master county resource list within WebEOC.
- r. When directed, organizes and coordinates the operation of shelters via VOAD, or internal via County resources.

- s. Coordinates and critiques hospital, nursing home, and school safety/ emergency plans; assists industries and schools in the development of emergency plans.
 - t. Conducts hazard analysis to determine potential for disasters; participates in weekly radio checks; analyzes communications potential.
 - u. Ensures EMA/EOC supplies and recourses are maintained in sufficient quantity, ensuring that all procurement transactions are processed and tracked against emergency accounting code.
 - v. Coordinates the recruiting and training of volunteer personnel; provides training programs for county, municipal, industrial personnel.
 - w. Monitors daily, and weekly weather forecast, or other threat vectors ensuring SITREPS are provided to appropriate stakeholders as required.
- B. The County agrees to pay to Kingsland, as compensation for providing the services described in this agreement above, and Kingsland agrees to accept the payment as total compensation for providing to the County the services described in this agreement above. Billing for services described in agreement above shall be on a monthly basis as shown on Exhibit A, which is attached and incorporated by reference in this agreement. Kingsland will provide the County with a monthly invoice for services rendered and any accrued mileage. The County will submit payment to Kingsland in a timely manner. It is understood that compensation and IRS Travel Reimbursement Rates as called for in this paragraph may change on annual basis, to be agreed upon by both parties.
- C. It is further understood that there will be times when the City of Kingsland will be unable to provide the said services due to vacation and sick days, current or pressing projects of the City of Kingsland, or an unforeseen circumstance or emergency. If such an event occurs, Kingsland will make every effort to provide appropriate staffing assistance.
- D. This agreement may be terminated by either party upon the following terms and conditions:
- a. Notice must be provided in writing, and
 - b. Notice must include a termination date of no less than thirty- (30) days from the date of notification.
- E. The initial term of this Agreement shall be retroactive to January 20, 2020 once executed and shall expire on December 31, 2020 and is automatically renewable annually until either party provides written notice of termination no less than thirty- (30) days from the date of notification.

APPROVED by the Mayor and Council of the City of Kingsland on the ____ day of _____, 2020.

CITY OF KINGSLAND

ATTEST: _____

Linda O'Shaughnessy, City Clerk

BY: _____

Dr. C. Grayson Day, Jr., Mayor

APPROVED by the Camden County Board of Commissioners on the ____ day of _____, 2020.

CAMDEN COUNTY BOARD OF COMMISSIONERS

ATTEST: _____

Katie Bishop, County Clerk

BY: _____

James H. Starline, Chairman

EXHIBIT A

Name/Position **Current Hourly Rate plus Benefits**

Bill Carreira, IT Director

\$41.35/hour

Charles Roney, Fire Lieutenant

\$17.88/hour \$26.82/OT rate

Travel

Current IRS Rate

IRS Travel Reimbursement Rate

57.5 cent per mile