



## **AGENDA**

**Camden County Board of Commissioners  
Teleconference Regular Meeting in accordance with  
O.C.G.A. § 50-14-1(g) due to COVID19 Pandemic  
Tuesday, June 2, 2020 ~ 6:00 PM**

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*Teleconference powered by Intellor*

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Enter Access Code: 0441555#**

### **Opening Ceremonies**

- Invocation delivered by Commissioner Lannie Brant

### **Roll Call**

### **Agenda Amendments**

### **Adoption of Agenda**

### **Approval of Minutes**

- [May 5, 2020 Public Hearing and Regular Meeting minutes](#)

### **Presentations**

- [Proclamation recognizing Healthcare Professionals, First Responders, and Essential Workers during the Covid-19 pandemic.](#)
- Government Finance Officers Association (GFOA), of the United States and Canada, recognizes the Camden County Finance & Budget Department's work on the annual budget for the fiscal year 2019-2020, beginning July 1, 2019 with the Distinguished Budget Presentation Award.

## **Public Comments – Comments regarding items featured on the Agenda**

This meeting will be conducted via teleconference (Intellor). Public Comments may be made by registering via the following link <https://ems8.intellor.com/?do=register&t=1&p=827609> after which you will receive an email containing dial-in numbers and a personalized access code. If you have not registered and simply call the number provided instructions will be given by the moderator for those wishing to address the Board.

Public Comments can also be submitted via the Speaker Request Form located at <https://www.camdencountyga.gov/FormCenter/County-Administrator-8-8/Regular-Meeting-Speaker-Request-Form-43-43> and will be included in the official minutes.

Please adhere to Chapter 2, Article 2 Board of Commissioners, Sec. 2-33 Code of Conduct, (2) Members of the Audience which can be found at the following link: <https://www.camdencountyga.gov/ArchiveCenter/ViewFile/Item/628>

## **Public Hearing – Comments either in favor or in opposition of the item**

- [Request for Special Use approval to allow an apartment building to be built in an R-2 zone. Tax Map 120 002D. Property is located on Winding Rd., Wellington Way Housing. LLLP, applicant, Troy Meridith, Owner.](#)

## **Adjourn Public Hearing and Convene Solid Waste Authority Meeting (SWA)**

### **Adoption of SWA Agenda**

### **SWA Approval of Minutes**

- [February 4, 2020 SWA meeting minutes](#)

### **SWA Public Comments**

### **SWA Agenda**

1. [Consideration to approve request from Advanced Disposal for a rate adjustment.](#)
2. [Approval of final drive repair to D6 dozier.](#)

### **Additional SWA Public Comments**

### **SWA Adjournment and Reconvene Regular Meeting**

## Consent Agenda

1. [Approval of Purchase Order Requisition for Ten 8 Fire & Safety Equipment of Georgia to purchase Nozzles, Gated WYE, and attachments to stock three \(3\) Reserve Engines.](#)
2. [Memorandum of Understanding between Coastal Pines Technical College and Camden County Fire Rescue to provide instruction and practice.](#)
3. [Memorandum of Understanding between the Board of Regents of the University of System of Georgia for the provision of Cooperative Extension Services and Personnel.](#)
4. [Annual Contract with Cooperative Extension Services for Personnel.](#)
5. [Approval of final drive repair to D6 dozier.](#)
6. [Approval to purchase annual software licensing for the Sheriff Office.](#)

## Regular Agenda

### ***Planning & Development Director Joey Yacobacci***

7. [Consideration of Request for Special Use approval to allow an apartment building to be built in an R-2 zone. Tax Map 120 002D. Property is located on Winding Rd., Wellington Way Housing. LLLP, applicant, Troy Meridith, Owner.](#)
8. [Request to approve Fiscal Year 2021 Contract with the Coastal Regional Commission to provide GIS services.](#)

### ***Chief Financial Officer Nancy Gonzalez***

9. [Consideration to approve request from Advanced Disposal for a rate adjustment.](#)

## Reports

- [Calendar – June & July 2020](#)
- County Administrator Comments

## Additional Public Comments

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Please adhere to Chapter 2, Article 2 Board of Commissioners, Sec. 2-33 Code of Conduct, (2) Members of the Audience which can be found at the following link: <https://www.camdencountyga.gov/ArchiveCenter/ViewFile/Item/628>

## **Adjournment**

**As set forth in the Americans with Disabilities Act of 1992, Camden County does not discriminate on the basis of disability, and will assist citizens with special needs, given proper notice. Please contact the Office of the County Clerk for assistance prior to the given meeting. We can be reached at 912.576.5651.**

**The closed caption link:**

**<https://www.captionedtext.com/client/event.aspx?CustomerID=2690&EventID=4468884>**

**CAMDEN COUNTY, GEORGIA  
BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
MAY 5, 2020, 6:00 PM**

**Present via Teleconference: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Lannie Brant; Commissioner Ben L. Casey; Commissioner Chuck Clark; County Administrator Steve Howard; Deputy County Administrator Shawn Boatright; and County Clerk Kathryn A. Bishop.**

Chairman Starline called the meeting to order at 6:00 p.m.

Commissioner Lannie Brant delivered the invocation.

**Agenda Amendments:**

***No amendments were offered during this time.***

**Motion to Adopt the Agenda:**

Vice-Chairman Blount made a motion, seconded by Commissioner Brant to adopt the agenda as presented.

***The motion carried unanimously.***

**Approval of the Minutes**

- April 21, 2020 Public Hearing and Regular Meeting minutes

Commissioner Brant made a motion, seconded by Vice-Chairman Blount to approve the April 21, 2020 Public Hearing and Regular Meeting minutes.

***The motion carried unanimously.***

**Public Comments**

No comments were offered during this time.

Vice-Chairman Blount made a motion, seconded by Commissioner Brant to adjourn the Regular Meeting and convene a Public Hearing at 6:04 PM.

***The motion carried unanimously.***

Chairman Starline convened the Public Hearing at 6:04 PM.

## Public Hearing

- Request to rezone 4.6 acres from Single-Family Residential (R-1) to Agricultural Forestry (A-F). Property is located on Harriett's Bluff Rd. Tax Map 105A 077. Derrick Hurt, owner & applicant.

***No comments were taken from the public either in favor or in opposition of this item.***

- Request for Special Use approval to allow a Telecommunications Tower to be installed. Property is 135 acres located on Burnt Fort Rd. Tax Map 017 014A, Fortified Telecom, applicant, Roy Boyd, owner.

### **In favor:**

Greg Spence, on behalf of the applicant

Mr. Spence stated that all specifications have met for this project and if the Board has any questions he would be happy to answer on behalf of his client.

***No further comments were offered in opposition of this item.***

- Request to rezone 7.88 acres from Agricultural Forestry (A-F) to Single-Family Residential (R-1). Property is located on North Springhill Rd. Tax Map 043 005. Cumberland Land Surveyors, owner, Nikyta Mejia applicant.

***No comments were taken from the public either in favor or in opposition of this item.***

Vice-Chairman Blount made a motion, seconded by Commissioner Brant to adjourn the Public Hearing and reconvene the Regular Agenda at 6:10 PM.

***The motion carried unanimously.***

Chairman Starline reconvened the Regular Meeting at 6:10 PM.

## Regular Agenda

1. Consideration of request to rezone 4.6 acres from Single-Family Residential (R-1) to Agricultural Forestry (A-F). Property is located on Harriett's Bluff Rd. Tax Map 105A 077. Derrick Hurt, owner & applicant.

Commissioner Clark made a motion, seconded by Commissioner Brant to approve the request to rezone 4.6 acres from Single-Family Residential (R-1) to Agricultural Forestry (A-F). Property is located on Harriett's Bluff Rd. Tax Map 105A 077. Derrick Hurt, owner & applicant.

***The motion carried unanimously.***

2. Consideration of request for Special Use approval to allow a Telecommunications Tower to be installed. Property is 135 acres located on Burnt Fort Rd. Tax Map 017 014A, Fortified Telecom, applicant, Roy Boyd, owner.

Commissioner Brant made a motion, seconded by Vice-Chair Blount to approve the request for Special Use approval to allow a Telecommunications Tower to be installed. Property is 135 acres located on Burnt Fort Rd. Tax Map 017 014A, Fortified Telecom, applicant, Roy Boyd, owner.

***The motion carried unanimously.***

3. Consideration of request to rezone 7.88 acres from Agricultural Forestry (A-F) to Single-Family Residential (R-1). Property is located on North Springhill Rd. Tax Map 043 005. Cumberland Land Surveyors, owner, Nikyta Mejia applicant.

Commissioner Casey made a motion, seconded by Commissioner Brant to approve the request to rezone 7.88 acres from Agricultural Forestry (A-F) to Single-Family Residential (R-1). Property is located on North Springhill Rd. Tax Map 043 005. Cumberland Land Surveyors, owner, Nikyta Mejia applicant.

***The motion carried unanimously.***

4. Request to submit the Assistance to Firefighters Grants: Supplemental for Personal Protection Equipment (PPE).

Vice-Chairman Blount made a motion, seconded by Commissioner Casey to approve the submittal of the Assistance to Firefighters Grants: Supplemental for Personal Protection Equipment (PPE).

***The motion carried unanimously.***

5. Approval of Text to 911 feature for the Camden County Sheriff's Office.

Vice-Chairman Blount made a motion, seconded by Commissioner Casey to approve the Text to 911 feature for the Camden County Sheriff's Office.

***The motion carried unanimously.***

## Reports

- **Calendar – May & June**

County Clerk Katie Bishop stated there were no changes to the calendar at this time.

- **County Administrator Comments**

County Administrator congratulated County Clerk for being elected as President of the Georgia County Clerk's Association, as well as her appointment to the Association of County Commissioners of Georgia Board of Managers. He congratulated staff for the recent Excellence of Government Award presented to Camden County Fire Rescue, and he wished everyone a Happy Mother's Day.

## Additional Public Comments

No additional comments were offered during this time.

## Adjournment:

Commissioner Brant made a motion, seconded by Commissioner Clark to adjourn the May 5, 2020 regular meeting. The vote was unanimous to adjourn the meeting at 6:20 PM.

***The motion carried unanimously.***

*Proclamation*  
*of the Camden County Board of Commissioners*  
**Recognizing the Healthcare Professionals, First Responders and  
Essential Workers during the Covid19 Pandemic**

**WHEREAS**, the spread of Covid-19 has challenged each of us, reshaping our daily lives in an instant, but it has also highlighted the strength of our community and our ability to support each other through these difficult and trying times; and

**WHEREAS**, during the Covid-19 pandemic, our Healthcare Professionals, First Responders and Essential Workers have proven themselves to be frontline heroes, exemplifying their strength, tenacity, and bravery proving not all heroes wear capes; and

**WHEREAS**, the challenges these frontline heroes face, while often having to isolate themselves from their families and loved ones, are immense and unprecedented; and

**WHEREAS**, we would like to recognize and celebrate all those who risk their lives on a daily basis to care for, protect and serve us every minute of every day during the Covid19 pandemic; and

**WHEREAS**, we honor the devotion and courage these individuals display keeping us safe at home, on the road, and as we go about our daily lives. To their families, we owe an unpayable debt, and to the men and women who carry their mission forward, we owe our unyielding support; and

**WHEREAS**, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of all healthcare professionals, first responders and essential workers during this time; and

**NOW THEREFORE BE IT RESOLVED**, that we do hereby encourage the community to recognize and show the utmost appreciation for all the Doctors, Nurses, Medical Personnel, Deputies and Police Officers, Firefighters, EMT's, Paramedics, 911 Operators, Corrections Officers and all Essential Workers who continue to put the lives of others before themselves especially during these uncertain times.

**PROCLAIMED** this 2<sup>nd</sup> day of June 2020,

**BY:** \_\_\_\_\_  
James H. Starline, Chairman

**ATTEST:** \_\_\_\_\_  
Kathryn A. Bishop, County Clerk

**Camden County Solid Waste Authority (SWA)  
Government Services Building, (Courthouse Square)  
Commissioners' Meeting Chambers  
200 East 4<sup>th</sup> Street, 2<sup>nd</sup> Floor, Room 252,  
Woodbine, Georgia  
Tuesday, February 4, 2020**

The Camden County Solid Waste Authority (SWA) held a special called meeting on Tuesday, February 4, 2020, at 6:54 p.m. in the Board of County Commissioners' Meeting Chambers of the Government Services Building, Woodbine, Georgia.

**Present:** James H. Starline; Lannie Brant; Ben Casey; Gary Blount; Chuck Clark, County Administrator Steve Howard; County Attorney John S. Myers; and County Clerk Kathryn A. Bishop.

### **Reorganization of Solid Waste Authority (SWA)**

- Election of the SWA Chair

Gary Blount made a motion, seconded by Lannie Brant to nominate James H. Starline as Chair of the Solid Waste Authority.

***The motion carried unanimously.***

- Election of the SWA Vice-Chair

Vice-Chairman Blount made a motion, seconded by Chuck Clark to nominate Lannie Brant as the Vice-Chair of the Solid Waste Authority.

***The motion carried unanimously.***

### **Adoption of SWA Agenda**

Vice-Chair Brant made a motion, seconded by Ben Casey to adopt the Solid Waste Authority agenda as presented.

***The motion carried unanimously.***

## **SWA Approval of Minutes**

- November 12, 2019 SWA meeting minutes

Vice-Chair Brant made a motion, seconded by Ben Casey to approve the November 12, 2019 SWA meeting minutes.

## **Public Comments**

No comments were offered during this time.

## **SWA Agenda**

1. Consideration to purchase 330 CAT Excavator for the Solid Waste Department.

Vice-Chair Brant made a motion, seconded by Ben Casey to approve the purchase of the 330 CAT Excavator for the Solid Waste Department from State Contract # 99999-001-SPD0000102-0025, Yancey Brothers.

***The motion carried unanimously.***

## **Additional SWA Public Comments**

No comments were offered during this time.

Vice-Chair Brant made a motion, seconded by Ben Casey to adjourn the SWA meeting and reconvene the Regular Meeting at 6:59 PM.

***The motion carried unanimously.***

**CAMDEN COUNTY SOLID WASTE AUTHORITY**  
**SWA AGENDA ITEM: 1**

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**SUBJECT:** Rate increase for Advanced Disposal for curbside collection

- Recommendation
- Policy Discussion
- Status Report
- Action Item

**DATE:** May 28, 2020

**BUDGET INFORMATION:**

Revenues: \$0

Expenses: \$19,404

Funding Source: Curbside Collections

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. Consider approval of the request from Advanced Disposal Services Stateline, LLC, for a Consumer Price Index (CPI) rate increase.

**HISTORY:**

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1. Camden County contracted with Advanced Disposal Stateline, LLC, on July 1, 2017, for curbside collection services.
2. In accordance with Article 7 (1)(C) of the agreement, "the Contractor may request a price adjustment the basis of which....[is] the current index for the Consumer Price Index [CPI....The CPI Rate increase shall be computed at 75% of that referenced rate."
3. Advanced Disposal requested a CPI rate increase of 1.32615% in April 2019 and the request was not approved by the board of commissioners.

**FACTS & ISSUES:**

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1. Advanced Disposal has requested a CPI rate increase of 1.09185 in addition to the rate increase requested last year for a total increase for the residential waste collection rate of \$0.20 and \$0.13 for the residential recycling collection rate.
2. Estimated annual increase in expense: \$19,404.
3. Attached is a schedule of current and requested rates and Advanced Disposal's request dated 4/30/2020.

**OPTIONS:**

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1. Motion to approve the increase as stated.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

**DEPARTMENT RECOMMENDED ACTION:**

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1. To be determined by board.

**DEPARTMENT:**

Prepared by:

*Nancy Gonzalez*  
*Interim CFO*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John Myers*

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**IF APPLICABLE:**

Finance Review:

*N/A*

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April 30, 2020

Steve Howard  
County Administrator  
Camden County  
200 E. 4<sup>th</sup> Street  
Woodbine, GA 31569

Mr. Howard:

Please accept this letter as Advanced Disposal Services Stateline, LLC's official notification to Camden County requesting authorization of the Consumer Price Index (CPI) rates made available at the time of the contract anniversary date of July 1, 2017 as authorized in the Franchise Agreement for Residential Curbside Solid Waste and Recyclable Collection Services for Camden County, Georgia.

Enclosed is the United States Department of Labor Consumer Price Index CPI-W verifying the increase from the year prior to the contract anniversary date. The calculation for the new monthly unit price, effective July 1, 2020 is as follows:

Current Residential Waste Collection Rate	\$8.41
Current Residential Recycling Collection Rate	\$5.06
CPI-W (75% of CPI at 1.4558%) % Change	1.09185%
Residential Waste Collection Rate Increase ( $\$8.41 \times .0109185$ )	\$0.09
Residential Recycling Collection Rate Increase ( $\$5.06 \times .0109185$ )	\$0.06
New Residential Waste Collection Rate (effective July 1, 2020)	\$8.50
New Residential Recycling Collection Rate (effective July 1, 2020)	\$5.12
Combined New Rate (effective July 1, 2020)	<u>\$13.62</u>

Thank you for the opportunity to present the above information and the CPI increase request to you and the County. Please do not hesitate to contact me at 904-407-8605 if you have any questions. Supporting information is attached.

Sincerely,

Greg Huntington  
Municipal Marketing and Government Affairs Manager

Cc: Johnny Goodspeed: District Manager  
Jeff Edwards: General Manager  
Kristine Austin: District Controller

Location: Camden County, GA

Location: PD - Stateline

2020

Notice Due: May 1 (certified mail)

Trux Acct: 41026

Effective Date: July 1

CPI Basis: Per contract, CPI-W (Urban Wage Earners & Clerical Workers), all items, US City Average, not seasonally adjusted

PY CPI 247.768  
 CY CPI 251.375 Use March CPI  
 % change 1.4558%

PY CPI 243.463  
 CY CPI 247.768 Use March CPI  
 % change 1.7682%

CPI Allowed: 75%

CPI Allowed: 75%

2019/2020 CPI Change

2018/2019 CPI Change

Rates & Change:

Rates & Change:

	Old	Increase	New	Cust Count	\$/mo increase
RES Waste	\$ 8.41	\$ 0.09	\$ 8.50	4,943	\$ 444.87
RES Recycle	\$ 5.06	\$ 0.06	\$ 5.12	4,903	\$ 294.18
Indigent Waste	\$ 4.48	\$ 0.05	\$ 4.53	32	\$ 1.60
Indigent Recycle	\$ 2.61	\$ 0.03	\$ 2.64	32	\$ 0.96
On Call Bulk	\$ 10.320	\$ 0.11	\$ 10.43		\$ -
	\$ 30.88	\$ 0.34	\$ 31.22		\$ 741.61

	Old	Increase	New	Cust Count	\$/mo incre
RES Waste	\$ 8.30	\$ 0.11	\$ 8.41	4,943	\$ 543.73
RES Recycle	\$ 4.99	\$ 0.07	\$ 5.06	4,903	\$ 343.21
Indigent Waste	\$ 4.42	\$ 0.06	\$ 4.48	32	\$ 1.92
Indigent Recycle	\$ 2.58	\$ 0.03	\$ 2.61	32	\$ 0.96
On Call Bulk	\$ 10.180	\$ 0.14	\$ 10.32		\$ -
	\$ 30.47	\$ 0.41	\$ 30.88		\$ 889.82

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Change Output Options:

From: 2010 To: 2020

include graphs  include annual averages

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Data extracted on: April 13, 2020 (2:25:44 PM)

### CPI for Urban Wage Earners and Clerical Workers (CPI-W)

Series Id: CWUR0000SA0

Not Seasonally Adjusted

Series Title: All items in U.S. city average, urban wage earners and clerical workers, not seasonally adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Download: [xls](#) [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2010	212.568	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262	213.426	214.507
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166	220.196	222.954
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889	225.581	226.878
2013	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174	228.812	229.837
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909	232.639	232.902
2015	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366	232.661	232.373	231.721	230.791	231.167	232.453
2016	231.061	230.972	232.209	233.438	234.436	235.289	234.771	234.904	235.495	235.732	235.215	235.390	232.901	235.251
2017	236.854	237.477	237.656	238.432	238.609	238.813	238.617	239.448	240.939	240.573	240.666	240.526	237.974	240.128
2018	241.919	242.988	243.463	244.607	245.770	246.196	246.155	246.336	246.565	247.038	245.933	244.786	244.157	246.136
2019	245.133	246.218	247.768	249.332	249.871	249.747	250.236	250.112	250.251	250.894	250.644	250.452	248.012	250.432
2020	251.361	251.935	251.375											

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Curbside Collections  
 Advanced Disposal Rate Increase Request  
 6/2/2020

Estimated # of Customers:

	Monthly Rate			
	Billed to Customer	Current	2019 Requested	2020 Requested
Billed to customers	15.65			
Trash		8.30	8.41	8.50
Recycle		4.99	5.06	5.12
Total Rate		13.29	13.47	13.62
Monthly	76,685.00	65,121.00	66,003.00	66,738.00
Annual	920,220.00	781,452.00	792,036.00	800,856.00
			<i>BOC did not approve rate increases in 2019</i>	

**CAMDEN COUNTY SOLID WASTE AUTHORITY**  
**SWA AGENDA ITEM: 2**

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**SUBJECT:** Repairs for the CAT D6 Dozer final drives at the C&D Landfill location by Yancey Brothers.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** June 2, 2020

**BUDGET INFORMATION:**

EXPENSES:

ANNUAL: \$50,801.30

CAPITAL:

OTHER:

FUNDING SOURCE: Solid Waste Authority - R&M Acct. # 540-5-6000-52.2221

**COMMISSION ACTION REQUESTED ON:** 06/2/2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. To consider and approve repairs to D6 Dozer Final drive by Yancey Brothers.
- b. See attached Quote for the CAT D6 Dozer final drive repairs.

**HISTORY:**

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- a. The D6 Dozer was the only equipment in operation packing and pushing waste at the C&D landfill.
- b. Wire, cable and debris got caught and entangled on the inside of both final drives. Without the operators noticing the buildup.
- c. Right final drive is a complete loss while the left side is a partial repair.

**FACTS & ISSUES:**

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- 1. Compactor, D6N dozer, D5 dozer where all out of operation for repairs. The D6 dozer was pushing and packing all the waste coming in for several weeks.
- 2. D6 dozer had wire, cable and debris entangle on the inside of the final drive, causing the seals to leak and oil to drain out.
- 3. Operators, mechanics and supervisors failed to see buildup until final drive failed.
- 4. Operators instructed to inspect and clean daily undercarriages on all equipment. Supervisors to check behind operators. Mechanics to inspect weekly for any buildup and leaks.

**OPTIONS:**

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- 1. Approve the request to repair final drives for the CAT D6 Dozer at the C&D Landfill location from Yancey Brothers.

2. Decline the repair of the final drive for the CAT D6 Dozer at the C&D Landfill location by Yancey Brothers.
3. Table this issue.

**DEPARTMENT RECOMMENDED ACTION:**

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1. Department recommends approval to repair final drives for the CAT D6 Dozer at the C&D Landfill location from Yancey Brothers.

**DEPARTMENT:**

Prepared by:

*Kevin Barkley  
Senior Director SWA*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

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**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez,  
Interim CFO*

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**D6 Dozer Final Drive - Right Side  
Wire, cable and debris on inside of sprocket**



**Wire, cable and debris removed from final drive.**





**CAMDEN COUNTY SOLID WASTE**  
**PO BOX 957**  
**WOODBINE 31569-0957**

CUSTOMER NO.	ESTIMATE NO.	DATE	CONTACT
804500	86100	5/19/2020	MR KEVIN BARKLEY
PHONE NO.	FAX NO.	EMAIL	
912.464.9709		kgbarkley@co.camden.ga.us	
MODEL	MAKE	SERIAL NO.	
D6LGP	AA	0KEW00361	
UNIT NO.	HOURS	WO NO.	P.O. NO.
	1466	8138642	
ESTIMATE DESCRIPTION:		QUOTE DESCRIPTION	

**SEGMENT: 00** CLEAN FINAL DRIVE (070 4050)

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
CLN	LABOR TO REMOVE MATERIAL FROM FINAL DRIVE HOUSINGS	6	105.00	0.00	630.00
<b>Total Estimated Labor:</b>					630.00
<b>Segment 00 Total:</b>					630.00

**SEGMENT: 01** REMOVE & INSTALL FINAL DRIVE (010 4050)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
ZZZ	MISC. SEALS, FLUIDS **BILLED AS REQUIRED	1	425.00	0.0000	0.00	425.00
<b>Total Estimated Parts:</b>						425.00
Item Number	Description	Qty	Unit Price	Discount %	Ext Price	
SHP	LABOR TO REMOVE & INSTALL FINAL DRIVES (FIELD)	38	157.00	0.00	5,966.00	
<b>Total Estimated Labor:</b>					5,966.00	
<b>Segment 01 Total:</b>					6,391.00	

**SEGMENT: 02** ORDER PARTS ONLY FINAL DRIVE RIGHT SIDE (119 4050 QS)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
4666671	DRIVE GP-FIN	1	31,505.12	0.0000	0.00	31,505.12
<b>Total Estimated Parts:</b>						31,505.12
Item Number	Description	Qty	Unit Price	Discount %	Ext Price	

FRT ESTIMATED FREIGHT 1 1,000.00 0.00 1,000.00  
 \*\*BILLED AS REQUIRED\*\*

**Total Estimated Misc:** 1,000.00  
**Segment 02 Total:** 32,505.12

**SEGMENT: 03** REPAIR DETERMINATION INSP FINAL DRIVE (102 4050)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
6Y0859	SEAL GP.	1	200.98	0.0000	0.00	200.98
4194175	SEAL LIP	1	24.82	0.0000	0.00	24.82
4660937	RING-THRUST	2	29.37	0.0000	0.00	58.74
4660938	RING	1	265.27	0.0000	0.00	265.27
4675329	RING-RETAINI	1	8.82	0.0000	0.00	8.82
4737717	SPINDLE	1	5,312.35	0.0000	100.00	0.00
0903093	SEAL	3	5.45	0.0000	0.00	16.35
1504386	CUP	6	28.66	0.0000	0.00	171.96
2S4078	SEAL-O-RING	1	2.06	0.0000	0.00	2.06
3K0360	SEAL-O-RING	1	1.18	0.0000	0.00	1.18
5K1787	SEAL-O-RING	1	7.11	0.0000	0.00	7.11
6V1921	CONE	1	204.11	0.0000	0.00	204.11
6V8197	BOLT	12	0.92	0.0000	0.00	11.04
9H3360	SEAL-O-RING	1	14.36	0.0000	0.00	14.36
4921605	RING-RETAINI	3	11.08	0.0000	0.00	33.24
4921640	RING-RETAINI	3	9.81	0.0000	0.00	29.43
9X2125	BOLT	12	0.77	0.0000	0.00	9.24
1504385	CONE	6	41.89	0.0000	0.00	251.34
2P1370	CUP	6	36.54	0.0000	0.00	219.24
6V0327	CUP	2	96.74	0.0000	0.00	193.48
8H0902	CONE	1	232.77	0.0000	0.00	232.77
6V0661	CONE	6	63.70	0.0000	0.00	382.20

**Total Time and Material Parts:** 2,337.74

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
SHP	REBEARING/RESEAL FINAL DRIVE	8	166.00	0.00	1,328.00

**Total Time and Material Labor:** 1,328.00

**Segment 03 Total:** 3,665.74

**SEGMENT: 04** INSTALL GUARD (012 7150)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
5230526	RING	4	1,048.05	0.0000	0.00	4,192.20
2194481	BOLT-HEX HEA	16	10.29	0.0000	0.00	164.64
2820651	BOLT-HEX HEA	16	14.85	0.0000	0.00	237.60
2R0098	SEAL-O-RING	2	12.77	0.0000	0.00	25.54
6F6673	SEAL	4	1.96	0.0000	0.00	7.84

8C6913	WASHER	32	1.93	0.0000	0.00	61.76
8D4771	SEAL	2	13.29	0.0000	0.00	26.58
8T4182	BOLT	4	1.06	0.0000	0.00	4.24
8T4223	WASHER	4	0.77	0.0000	0.00	3.08
8T8919	BOLT	4	1.37	0.0000	0.00	5.48
9X2027	WASHER	4	0.37	0.0000	0.00	1.48

**Total Estimated Parts:** 4,730.44  
**Segment 04 Total:** 4,730.44

**SEGMENT: 99** TRAVEL TO/FROM MACHINE (056 7000)

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
SHP	TRAVEL LABOR	12	157.00	0.00	1,884.00

**Total Estimated Labor:** 1,884.00

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
CL	SERVICE TRUCK/CALLOUT	5	199.00	0.00	995.00

**Total Estimated Misc:** 995.00  
**Segment 99 Total:** 2,879.00

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**Total Segments:** 50,801.30

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**SUB TOTAL (BEFORE TAXES)** 50,801.30

- This estimate will expire 30 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 30
- Sales Taxes where applicable are not included with the above prices.

**ESTIMATED REPAIR TIME:** \_\_\_\_\_ *from start date*  
*"The signature is an authorization to proceed with the required repair work as described within the quote"*

**Issued PO#:** \_\_\_\_\_ **Authorized Name:** \_\_\_\_\_ **Please Print**

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_.

\_\_\_\_\_  
Signature

Any questions? Please call Pat Merier at Office: 912-256-4230 Mobile: 912-256-4230 Fax: Branch:

**Camden County MSW Landfill  
Daily Equipment Inspection Log**

**MSW or C&D Landfill Site**

**Supervisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

<u>Equipment:</u>	Running	Down	Repair(s) Needed & Undercarriage Check
Off-road Truck, 25 ton, Volvo	_____	_____	_____
Off-road Truck, 30 ton, Volvo	_____	_____	_____
Off-road truck, 30 ton, CAT	_____	_____	_____
Compactor, Aljon 971	_____	_____	_____
Compactor, Aljon 632	_____	_____	_____
Excavator, CAT 325	_____	_____	_____
Excavator, CAT 330	_____	_____	_____
Excavator, Volvo	_____	_____	_____
D5 Dozer, CAT 547	_____	_____	_____
D5 Dozer, CAT	_____	_____	_____
D6 Dozer, CAT 356	_____	_____	_____
D6 Dozer, CAT 361	_____	_____	_____
Thompson Water Pump 48	_____	_____	_____
Thompson Water Pump 63	_____	_____	_____
Roll-off Truck	_____	_____	_____
Leachate Truck, KW	_____	_____	_____
Water Truck, International	_____	_____	_____

**Additional Comments:** \_\_\_\_\_

\_\_\_\_\_



**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**CONSENT AGENDA ITEM: 1**

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**SUBJECT:** Approval of Purchase Order Requisition for Ten 8 Fire & Safety Equipment of Georgia to purchase Nozzles, Gated WYE, and attachments to stock (3) three Reserve Engines

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** May 8, 2020

**BUDGET INFORMATION:**

FUNDING SOURCE:

FY 2020 Approved Budget: Approved to purchase tools needed to stock Reserve Engine's. Cost of these items \$32,031.18

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. Consider and approve Purchase Order Requisition for Ten 8 Fire & Safety Equipment of Georgia to purchase Nozzles, Gated WYE, and attachments to stock (3) three Reserve Engines

**HISTORY:**

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- 1. Reserve Engines are not currently stocked with tools, nozzles, hoses, etc.
- 2. When a Reserve Engine is put into service, all required equipment must be transferred from one apparatus to another.
- 3. Funds to stock these Engines were included in the FY 2020 budget

**FACTS & ISSUES:**

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- 1. When a front-line Engine is out of service, staff must transfer all tools to the Reserve Engine. This takes 3-4 hours.
- 2. Having the Reserve Engines stocked with allow for a faster transition from one apparatus to another. This will reduce the time needed to transfer from one Engine to another.
- 3. The disruption of services will be reduced.

**OPTIONS:**

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- 1. Approve the Purchase Order Requisition request under the Consent Agenda.
- 2. Decline the request.
- 3. Table this issue.
- 4. Other action by the Board.

**DEPARTMENT RECOMMENDED ACTION:**

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1. Staff recommends approval of the Purchase Order Requisition.

**DEPARTMENT:**

Prepared by:

*Chief Terry Smith*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

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**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez, CFO*

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**BOARD OF COUNTY COMMISSIONERS**

**CAMDEN COUNTY**

200 E 4th Street  
 P.O. Box 99  
 Woodbine, GA 31569-0099  
 PH: (912) 576-5601

**PURCHASE ORDER**

**PO Number:** 08003707

**Date:** 05/19/2020

**Requisition #:** 5003

**Vendor #:** 00093

**ISSUED TO:** TEN 8 FIRE EQUIPMENT OF GA LLC  
 2904 59TH AVE DRIVE EAST  
 BRADENTON, FL 34203

**SHIP TO:** Camden County Fire & Rescue  
 125 N Gross Rd  
 Kingsland, GA 31548

ITEM	UNITS DESCRIPTION	GL ACCT #	PROJ ACCT #	PRICE	AMOUNT
1	0 Nozzles to Restock Reserve Engines	270-5-3500-531600		0.00	27,576.99
	3 AKR78 Strap hose & Ladder \$58.90eea \$176.70				
	3 AKR535 Nozzle 2.5 Bresnan \$487.64ea \$1,462.92				
	3 AKR2393 Playpipe Axial with tips \$864.00ea \$2,592.00				
	6 AKR1733 Turbojet Nozzle 2.5 w pistol \$784.36ea \$4,706.16				
	15 AKR1720 Nozzle 1.5 NST Turbo p/g \$640.36ea \$9,605.40				
	3 AKR1030 Nozzle 1' \$102.55ea \$307.65				
	3 AKR1088 1.5X3 Applicator Piercing 3" AKR 1088 1.5X3 \$673.09ea \$2,019.27				
	3 AKR2285 2.5 Valve Gate 2.5 Pyro \$487.64ea \$1,462.92				
	3 AKR2581 WYE Gated 2.5x(2) 1.5 \$348.00ea \$1,044.00				
	6 AKR79820001 30* Revolution Intake 6'X5' Storz \$1,442.36ea \$8,654.16				
	These are nozzles that were budgeted in FY2020 to restock the Reserve engines.				
		270-5-3500-531101			4,454.19
	3 AKR78 Strap hose & Ladder \$58.90eea \$176.70				
	3 AKR535 Nozzle 2.5 Bresnan \$487.64ea \$1,462.92				
	3 AKR2393 Playpipe Axial with tips \$864.00ea \$2,592.00				
	6 AKR1733 Turbojet Nozzle 2.5 w pistol \$784.36ea \$4,706.16				
	15 AKR1720 Nozzle 1.5 NST Turbo p/g \$640.36ea \$9,605.40				
	3 AKR1030 Nozzle 1' \$102.55ea \$307.65				
	3 AKR1088 1.5X3 Applicator Piercing 3" AKR 1088 1.5X3 \$673.09ea \$2,019.27				
	3 AKR2285 2.5 Valve Gate 2.5 Pyro \$487.64ea \$1,462.92				
	3 AKR2581 WYE Gated 2.5x(2) 1.5 \$348.00ea \$1,044.00				
	6 AKR79820001 30* Revolution Intake 6'X5' Storz \$1,442.36ea \$8,654.16				
	These are nozzles that were budgeted in FY2020 to restock the Reserve engines.				

<b>SUBTOTAL:</b>	32,031.18
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	32,031.18

**Authorized by:** *Kelley J. Kelley* **Date:** 05/19/2020

- Original invoice plus one copy must be sent to Camden County Board of Commissioners, Attn: Accounts Payable, PO Box 99 Woodbine, GA 31669-0099
- Payment must be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.C shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the County.
- All goods and equipment must meet or exceed all necessary city, state, and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The County is exempt from all federal excise and state tax – ID# 58-6000792





IN SERVICE TO SERVE YOU

Ten-8 Fire & Safety Equip of GA
1591 Collier Road
Forsyth, GA 31029
Phone : 1-478-994-3235
Fax : 1-478-994-6458

Sales Quote

Page: 1

Sales Quote Number: SQ11824
Sales Quote Date: 4/14/2020

Customer ID CAMDEN
SalesPerson JAMES HENNESSEY
Email : JHennessey@ten8fire.com
Ten-8 Contact Regina Hendrix
Email :

Sell To :

CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Ship To :

CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Payment Terms : Due Upon Receipt Of
Product Or Service

Ship Via : STANDARD DELIVERY

Table with 5 columns: Item No., Description, Unit, Quantity, Selling Pric, Total Price. Lists various fire equipment items like RESERVE 3, GASKET 1.5 SWIVEL, etc.



IN SERVICE TO SERVE YOU

Ten-8 Fire & Safety Equip of GA
1591 Collier Road
Forsyth, GA 31029
Phone : 1-478-994-3235
Fax : 1-478-994-6458

Sales Quote

Page: 2

Sales Quote Number: SQ11824
Sales Quote Date: 4/14/2020

Customer ID: CAMDEN
SalesPerson: JAMES HENNESSEY
Email: JHennessey@ten8fire.com
Ten-8 Contact: Regina Hendrix
Email:

Sell To:
CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Ship To:
CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Payment Terms : Due Upon Receipt Of Product Or Service

Ship Via : STANDARD DELIVERY

Table with 6 columns: Item No., Description, Unit, Quantity, Selling Price, Total Price. Lists various fire equipment items like AXE CRASH, FLAT HEAD AX, DROP FORGED HALLIGAN, etc.

This Quote is valid until 05/02/20

All returns must be initiated within 30 days of receipt of product and will be charged a restocking fee. Contact your sales representative to receive a Return Materials Authorization (RMA). Special order parts are not returnable. Full terms and conditions for returns can be found on our website at www.ten8fire.com/returns.



IN SERVICE TO SERVE YOU

Ten-8 Fire & Safety Equip of GA
1591 Collier Road
Forsyth, GA 31029
Phone : 1-478-994-3235
Fax : 1-478-994-6458

Sales Quote

Page: 3

Sales Quote Number: SQ11824
Sales Quote Date: 4/14/2020

Customer ID: CAMDEN
SalesPerson: JAMES HENNESSEY
Email: JHennessey@ten8fire.com
Ten-8 Contact: Regina Hendrix
Email:

Sell To :

CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Ship To :

CAMDEN CO FIRE & RESCUE
125 GROSS ROAD
KINGSLAND, GA 31548

Payment Terms : Due Upon Receipt Of
Product Or Service

Ship Via : STANDARD DELIVERY

Table with 5 columns: Item No., Description, Unit, Quantity, Selling Pric, Total Price. Lists various fire equipment items like nozzles, applicators, valves, and tools with their respective quantities and prices.

This Quote is valid until 05/02/20

All returns must be initiated within 30 days of receipt of product and will be charged a restocking fee. Contact your sales representative to receive a Return Materials Authorization (RMA). Special order parts are not returnable. Full terms and conditions for returns can be found on our website at www.ten8fire.com/returns.



IN SERVICE TO SERVE YOU

Ten-8 Fire & Safety Equip of GA  
1591 Collier Road  
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Phone : 1-478-994-3235  
Fax : 1-478-994-6458

### Sales Quote

Page: 4

Sales Quote Number: SQ11824  
Sales Quote Date: 4/14/2020

Customer ID: CAMDEN  
SalesPerson: JAMES HENNESSEY  
Email: JHennessey@ten8fire.com  
Ten-8 Contact: Regina Hendrix  
Email:

**Sell To :**

CAMDEN CO FIRE & RESCUE  
125 GROSS ROAD  
KINGSLAND, GA 31548

**Ship To :**

CAMDEN CO FIRE & RESCUE  
125 GROSS ROAD  
KINGSLAND, GA 31548

Payment Terms : Due Upon Receipt Of  
Product Or Service

Ship Via : STANDARD DELIVERY

Item No.	Description	Unit	Quantity	Selling Pric	Total Price
FRT TBD	FREIGHT CHGS TO BE DETERMINED	EACH	1	237.20	237.20

Amount Subject to Sales Tax 0  
Amount Exempt from Sales Tax 25,291.32

<b>Subtotal:</b>	<b>25291.32</b>
Invoice Discount:	0.00
Total Sales Tax	0.00
<b>Total:</b>	<b>25,291.32</b>

This Quote is valid until 05/02/20

All returns must be initiated within 30 days of receipt of product and will be charged a restocking fee. Contact your sales representative to receive a Return Materials Authorization (RMA). Special order parts are not returnable. Full terms and conditions for returns can be found on our website at [www.ten8fire.com/returns](http://www.ten8fire.com/returns).

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**CONSENT AGENDA ITEM: 2**

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**SUBJECT:** Approval of the Memorandum of Agreement (MOA) between Camden County Fire Rescue (CCFR) and Coastal Pines Technical College

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** May 8, 2020

**BUDGET INFORMATION:** No cost associated with this MOA

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. Consider and approve the Memorandum of Agreement between Camden County Fire Rescue and Coastal Pines Technical College

**HISTORY:**

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- 1. There is currently a Memorandum of Agreement between CCFR and Coastal Pines Technical College. It will expire June 30, 2020.

**FACTS & ISSUES:**

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- 1. This is a continuation of the previous contract.

**OPTIONS:**

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- 1. Approve the Memorandum of Agreement as presented under the Consent Agenda.
- 2. Decline the request.
- 3. Table this issue.
- 4. Other action by the Board.

**DEPARTMENT RECOMMENDED ACTION:**

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- 1. Staff recommends approval of the Memorandum of Agreement between Camden County Fire Rescue and Coastal Pines

**DEPARTMENT:**

Prepared by:

*Chief Terry Smith*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

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**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez, CFO*

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**Memorandum of Agreement  
between  
Coastal Pines Technical College  
and  
Camden County Fire-Rescue Department**

**I. Purpose**

The purpose of this Memorandum of Agreement (“Agreement”) is to provide instruction and practice for Coastal Pines Technical College Students at the Camden County Fire-Rescue Department. The instruction and practice are intended to benefit the College’s students in accomplishing their educational goals and create a highly trained work force.

**II. Parties**

Coastal Pines Technical College (hereinafter the “College”) and Camden County Fire-Rescue Department (hereinafter the “Facility”).

**III. Affiliating Agreement**

This is a mutual Agreement between the Facility and the College that provides for the Facility to accept students in Associate of Science Nursing, Practical Nursing, Nurse Aide, Medical Assisting, Phlebotomy Technician, Respiratory Care, Radiologic Technology, Surgical Technology, Paramedic and Emergency Medical Services, Education, and Early Childhood Care Education programs for College faculty coordinated clinical experience in the students’ field of study. In addition, this agreement provides:

- A. Educational experiences will be provided by the College and the Facility without regard to race, color, national origin, sex, religion, disability or age of the persons involved. Provided however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude Participant’s participation in the program.
- B. Educational experiences will be of such content and cover such periods of time as may from time to time be mutually agreed upon by the College and the Facility. The starting and ending date for each individual educational experience shall be agreed upon before the experience commences.
- C. The number of students participating in each educational experience shall be determined by mutual agreement of the parties and at any time may be modified by mutual agreement.

Memorandum of Agreement  
Camden County Fire-Rescue Department

- D. The Facility will serve as a clinical laboratory and will furnish facilities for the students in such manner and at such time as the parties herein mutually agree.
- E. The Facility will not be required to provide free treatment for students or College faculty. Students or College faculty may request treatment from the Facility at their own personal expense. The College does not accept any liability or responsibility whatsoever for treatment individually requested by a College student or College faculty member.
- F. Clinical rotation(s) will be planned by the College faculty of the College program(s), in conjunction with the Facility's representative, in order to meet requirements mandated by the College or licensing/certification Board.
- G. No College faculty or student will receive monetary or other type of reimbursement from the Facility for work done during the clinical rotation. Nor shall any College faculty or student hold him or herself out as an employee or agency of the Facility.

**IV. The Facility Agrees To The Following:**

- A. Provide a program of clinical experience for the students to engage in so as to benefit their knowledge of the student's program of study at the College. The number of hours and experience may vary each year but will be mutually agreed upon with the College.
- B. The Facility will retain responsibility for the care of the patients, clients and/or customers and will maintain administrative and professional supervision of students, insofar as their presence affects the operation of the Facility and/or patient, client or customer care.
- C. Observe the following personnel policies:
  - 1. College faculty and students will be permitted to observe the College's calendar for holidays and events. However, students and College faculty will observe the clinical hours/days mutually agreed upon with the College.
  - 2. Students will be allowed to make up time lost due to unavoidable absences.
  - 3. Students shall wear the accepted College uniform during clinical experience.

Memorandum of Agreement  
Camden County Fire-Rescue Department

4. Faculty employed by the Technical College System of Georgia (“TCSG”) will be under the full jurisdiction of the College’s administration.
- D. The Facility shall maintain insurance as it deems advisable to protect itself as appropriate given the College’s limitations on liability for damages as described below in Paragraph V, subsections (I), (J) and (K).
  - E. Make provisions for orientation of College faculty members to the facilities, philosophies, and policies of the respective Facility.
  - F. Assist in the orientation of the students to the Facility and clear channels of administration for the use of equipment and records as necessary for teaching purposes and in accordance with Facility policies.
  - G. In a case of improper exposure to bodily fluids, airborne tuberculosis, pathogens, antibody and or antigen by a student or College faculty member, the Facility will use its best efforts to appropriately test the source patient and to obtain the patient’s consent for disclosure of test results to the College’s infection control personnel.
  - H. Facility staff shall, upon request, assist the College and College faculty in the evaluation of the learning and performance of participating students. The Facility agrees to keep confidential any student records or information it may obtain unless it has otherwise obtained prior written consent of the student.
  - I. Provide on the job training that complies with the Fair Labor Standards Act regarding trainees by meeting all six of the following criteria:
    1. The training, even though it includes actual operation of the Facility, is similar to that which would be given at the College;
    2. The training is for the benefit of the Students;
    3. The Students do not displace regular employees of the Facility, but work under constant supervision of Facility employees;
    4. The Facility that provides the internship derives no immediate advantage, economic or otherwise, from the activities of the Students and, on occasion, the operations of the Facility may even be impeded;
    5. The Students are not necessarily entitled to a job at the Facility at the conclusion of the training period; and

Memorandum of Agreement  
Camden County Fire-Rescue Department

6. The Facility and the Students understand that the Students are not entitled to wages for the time spent in training.
  - J. Provide a safe work environment for College faculty and students.
  - K. Assist and cooperate with the College in investigations related to complaints related to the educational experience at the Facility.
- V. The College Agrees To The Following:**
- A. Ensure that the College's Student Code of Conduct is enforced for the student at the Facility. Any student whose behavior, conduct, attitude, or attire is in conflict with the rules and regulations of the Facility will be subject to appropriate disciplinary actions.
  - B. Provide College faculty in accordance with the required student-faculty ratio as mandated by the state licensing/certification agency or by the local Facility regulation(s).
  - C. Provide College faculty who have experience in specialty area where they will be supervising students.
  - D. Assure that all health sciences faculty working in the clinical facility with responsibility for supervising students as a part of their certificate/diploma/degree program will be subject to pre-employment and random drug testing. The Technical College System of Georgia/Coastal Pines Technical College will incur all costs associated with drug testing its health science faculty members that are supervising students in these settings.
  - E. Assure that students with unsatisfactory performance in the classroom and/or clinical practicum will not be placed on clinical assignments.
  - F. Provide specific written clinical behavioral objectives for the Facility staff prior to student rotation. Conferences will be scheduled with Facility staff during rotation to discuss student learning, student performance, and patient services.
  - G. Submit a schedule with names of affiliating students at least two weeks prior to the affiliation date.
  - H. Provide for all administrative functions required by the Facility necessary for smooth operation of the program (i.e., joint review of the use of clinical facilities).

Memorandum of Agreement  
Camden County Fire-Rescue Department

- I. Assure the observance of Facility policies and procedures by the students and faculty.
- J. Assure that each student and College faculty member has professional liability insurance with minimum coverage of one million dollars to cover his or her acts or omissions.
- K. The College is self-insured under the State of Georgia, Department of Administrative Services, Risk Management Division, against tort claims, including comprehensive automobile liability, in the amount of one million (\$1,000,000) per person and three million (\$3,000,000) per occurrence; the College also maintains workers' compensation insurance through the State of Georgia.
- L. The College is prohibited by the Constitution of Georgia from contracting to indemnify or hold harmless any individual or entity. Article VII, Sec. 4, Paragraph 8; Article III, Sec. 6, Para. 6, Constitution of the State of Georgia. The College will be liable only for personal injury or property damage caused by acts or omissions of its employees in the performance of this contract to the extent provided by the Georgia Tort Claim Act (O.C.G.A. 50-21-20 et seq.)
- M. The College shall, to the extent required by law or policy, offer to students and College faculty at substantial risk of directly contacting body fluids or airborne tuberculosis, pathogens, antibody and or antigen testing and vaccination in accordance with requirements of the Occupational Health and Safety Administration and the Centers for Disease Control and Prevention. The College shall follow then current Technical College System of Georgia Policy following an exposure of a college faculty or student.
- N. Maintain the following information on each student and College faculty member who will be participating in clinicals:  
  
Name, address and insurance information
- O. In the event of an exposure, the College will be responsible for offering appropriate testing to the affected student or College faculty, providing appropriate medical care, counseling, and recordkeeping in accordance with the College exposure control plan. In no instance shall the College's responsibility as defined in the paragraph exceed a period of one year after the student or College faculty leaves the program in accordance with State Policy.

**VI. Withdrawal of Student from Program**

- A. The Facility may request the College to withdraw any student whose work or conduct may have a detrimental effect on patients or personnel; and/or reserves the right not to accept any student who has previously been discharged by the Clinical Institute for non-discriminatory reasons, including but not limited to criminal or fraudulent activity, perceived lack of competency or failure to comply with the policies, procedures and rules of the College or Facility.
- B. The College may request the withdrawal of any student whose progress, achievement, or adjustment does not justify continuance in the College.

**VII. Representatives**

Any communication regarding this contract should be directed to the following representatives:

For the College:

Glenn Deibert, Ed.D  
President  
Coastal Pines Technical College  
1701 Carswell Avenue  
Waycross, Georgia 31503

For the Facility:

James H. Startline  
Chairman  
Camden County Fire-Rescue Department  
125 North Gross Road  
Kingsland, Georgia 31548

**VIII. Prohibition of Gratuities**

All of the parties hereby certify that the provisions of O.C.G.A. §45-10-20 through §45-10-28, which prohibit and regulate certain transactions between State Officials, employees and the State of Georgia, and O.C.G.A. § 45-1-6, which prohibits gratuities, have not been violated and will not be violated in any respect throughout the term of this Contract.

**IX. Additional Mutual Agreements**

- A. Students and College Faculty shall not disclose to any third party, except as permitted or required by law or approved by the Facility in writing, any medical record or other patient information. Students and College faculty shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations and policies of the Facility regarding the confidentiality of patient information.

College acknowledges that the Facility must comply with the applicable provisions of the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320 et seq. (“HIPAA”) and its related regulations. College, students and College faculty shall not request, use or further disclose any Protected Health Information (“PHI”) other than for the treatment and training purposes specified in this Agreement. The College will promptly report to the Facility any uses or disclosures of which the College becomes aware of PHI in violation of this Agreement.

- B. Before the student begins his or her educational experience at the Facility, the College shall advise each student that he/she will be required to submit to a background check by utilizing PreCheck. Said background check shall be at Program Participant’s sole expense. Results of the background check shall be provided to the Facility. The Facility shall have the right to require the withdrawal of any student if he or she fails to meet the standards established by the Facility for an acceptable background check.
- C. The College will not knowingly assign any College faculty to the Facility who is not appropriately licensed or certified, and will make evidence of the licensure or certification of its assigned faculty available to the Facility upon request.

**X. Miscellaneous**

**A. Term**

1. This agreement will remain in effect beginning July 1, 2020 until June 30, 2023.
2. Either party may terminate this agreement upon a 90-day notice in writing to the other party. However, if either party wishes to terminate this agreement it is understood that students enrolled in the program shall be given the opportunity to complete the full program.

Memorandum of Agreement  
Camden County Fire-Rescue Department

**B. Entire Agreement**

This Agreement, together with any documents incorporated herein, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or contracts. No written or oral agreements, representations, statements, negotiations, understandings, or discussions which are not set out, referenced, or specifically incorporated into this Agreement shall in any way be binding or of effect between the parties.

**C. Assignment**

Neither party shall not assign this Agreement, in whole or in part, without the prior written consent of the other party, and any attempted assignment not in accordance herewith shall be null and void and of no force or effect.

**D. Applicable law**

This Agreement shall be governed in all respects by the laws of the State of Georgia.

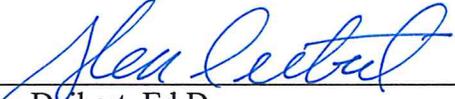
**E. Amendments in Writing**

No amendment of this Agreement or any of the terms or provisions hereof, shall be binding upon either party except by a writing executed by both parties.

Memorandum of Agreement  
Camden County Fire-Rescue Department

Coastal Pines Technical College  
1701 Carswell Avenue  
Waycross, Georgia 31503

Camden County Fire-Rescue Department  
125 North Gross Road  
Kingsland, Georgia 31548

  
\_\_\_\_\_  
Glenn Deibert, Ed.D  
President

\_\_\_\_\_  
James H. Startline  
Chairman

4-1-2020  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Equal Opportunity Statement
Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College's implementation of non-discrimination policies: Katrina Howard, Title IX Coordinator, Jesup Campus, 1777 West Cherry Street, Jesup, Georgia, <a href="mailto:khoward@coastalpines.edu">khoward@coastalpines.edu</a> , 912.427.5876; Cynthia Linder, Title IX Coordinator, Waycross Campus, 1701 Carswell Avenue, Waycross, Georgia, <a href="mailto:clinder@coastalpines.edu">clinder@coastalpines.edu</a> , 912.287.4098; Cathy Montgomery, ADA/Section 504 Coordinator, All Campuses, 1777 West Cherry Street, Jesup, Georgia, <a href="mailto:cmontgomery@coastalpines.edu">cmontgomery@coastalpines.edu</a> , 912.427.6265.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**CONSENT AGENDA ITEM: 3**

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**SUBJECT:** Approval of Memorandum of Understanding (MOU) with the University of Georgia, for cooperation in the operation of a County Extension Education Program.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** May 27, 2020

**BUDGET INFORMATION:** N/A

**COMMISSION ACTION REQUESTED ON:** June 2<sup>nd</sup>

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**PURPOSE:**

To request that the Board of Commissioners:

- a. Consider the approval of the Memorandum of Understanding, with the University of Georgia, for cooperation in the operation of a County Extension Education Program.

**HISTORY:**

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- 1. This item is in accordance with the Smith-Lever Act of the U.S. Congress of 1914, an agreement between The Board of Regents of the University of Georgia system on behalf of the University of Georgia Cooperative Extension and the U.S. Department of Agriculture to conduct Extension work in Georgia, and by virtue of the authority conferred upon the governing authority of the county under Article 9, Section 4, Paragraph 2, of the Constitution as amended in 1983.

**FACTS & ISSUES:**

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- 1. This is a yearly MOU that is annually reaffirmed

**OPTIONS:**

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- 1. Motion to approve the Memorandum of Understanding, with the University of Georgia, for cooperation in the operation of a County Extension Education Program under the Consent Agenda.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the board.

**DEPARTMENT RECOMMENDED ACTION:**

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- 1. Staff recommends the approval of the Memorandum of Understanding.

**DEPARTMENT:**

Prepared by:

*Katie Bishop, County Clerk*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

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**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez, CFO*

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**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**  
**by and on behalf of**  
**THE UNIVERSITY OF GEORGIA**  
**COOPERATIVE EXTENSION**  
**and CAMDEN COUNTY**

This Memorandum of Understanding (“MOU”) is made between the Board of Regents of the University of System of Georgia by and on behalf of the University of Georgia Cooperative Extension (hereinafter “UGA Extension”) and Camden County, a political subdivision of the State of Georgia, by and through its Board of Commissioners, (hereinafter the “County”), for the provision of Cooperative Extension Services and Personnel in Camden County, Georgia.

WHEREAS, through the Smith-Lever Act of the U.S. Congress of 1914, an Agreement was created between The Board of Regents of the University System of Georgia, the University of Georgia, the University of Georgia Cooperative Extension and the U.S. Department of Agriculture, to allow for Extension work to be conducted in the State of Georgia; and

WHEREAS, for over 100 years UGA Extension has offered services in all 159 counties in the State of Georgia; and

WHEREAS, through county offices throughout the state, UGA Extension continues to offer reliable information and programs in the areas of agriculture, food, families, the environment and 4-H youth development; and

WHEREAS, UGA Extension is able to maintain and operate these programs through the use of UGA Extension personnel; and

WHEREAS, UGA Extension and the County agree that the services provided by UGA Extension Personnel are invaluable to the County’s citizens and community; and

WHEREAS, the County Board of Commissioners is authorized under Article 9, Section 3, Paragraph 1, and Article 9, Section 4, Paragraph 2, of the Constitution of the State of Georgia as amended in 1983, and by O.C.G.A. § 20-2-62 and O.C.G.A. § 48-5-220 to enter into agreements providing for these types of services; and

WHEREAS, all parties agree that it is necessary and appropriate to define the types of UGA Extension operations and personnel and establish parameters for compensation so that all parties are clear on their respective responsibilities and duties;

NOW, THEREFORE, the Parties agree as follows:

## **I. OPERATIONS**

UGA Extension and the County will support all County Extension personnel operationally as set forth in this MOU regardless of employee compensation status.

### **A. UGA EXTENSION agrees to the following:**

1. UGA Extension shall annually appoint a member of the County Extension personnel to serve as the County Extension Coordinator. The Coordinator shall be responsible for the total County Extension program, staff coordination and supervision, and all communications and transactions between the County and the County Extension staff.
2. UGA Extension shall provide County Extension personnel with the necessary educational materials needed for an effective program. UGA Extension also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs.
3. UGA Extension shall reimburse all County Extension personnel directly for expenses incurred for officially designated travel authorized by the District Extension Director.
4. UGA Extension shall support County Extension personnel and the Extension program in the County with necessary assistance of District and State subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom UGA Extension cooperates.
5. UGA Extension shall report to the County Board of Commissioners at regular intervals on the nature of the County Extension program and progress being made.

### **B. The COUNTY agrees to the following:**

1. The County shall provide a suitable County Extension office with the suitability of the office to be agreed on by all parties. As a part of the County's budgeting process, the County further agrees to provide sufficient funds to pay for all necessary office supplies, office equipment, telephone, utilities, data communication/networking (including broadband internet connectivity), postage, demonstration materials, janitorial service and other items necessary for the operation of an effective Extension education program.
  - a. Should the County request removal or modification of office network infrastructure deployed and/or managed by UGA Extension, the County shall coordinate with UGA Extension IT personnel prior to the removal or modification of said equipment. The County shall also coordinate with UGA Extension IT personnel prior to the addition of new network infrastructure where the existing network infrastructure has been deployed or is managed by UGA Extension.

- b. The County shall coordinate with UGA Extension IT personnel in planning for the relocation of an existing or establishment of a new Extension office where the network infrastructure and/or computing resources will be managed by UGA Extension.
  - c. The County shall allow the installation and use of client software and unrestricted access to online resources deemed necessary by UGA Extension to conduct Extension business operations and program delivery; provided, however, that, all such software shall comply with any and all County information technology policies relating to security on, and compatibility with, the County’s information technology infrastructure and systems. UGA Extension and the County will jointly determine such compliance prior to installation of any such software.
2. The County shall furnish a county government vehicle or reimburse the travel expenses of County Extension personnel for official travel in the county or on behalf of the Camden County. The reimbursement shall be paid by the County directly to County Extension personnel unless some other method is agreed upon in writing by UGA Extension and the County.
  3. The County shall evaluate financial support to the operations of UGA Extension annually, including compensation of personnel, make adjustments as necessary for continued effective support, and shall notify the UGA Extension of these adjustments. The County Extension Coordinator will prepare and submit for approval an annual operating budget to the County according to standards set by Board of Commissioners for all county departments.

**II. COMPENSATION**

The UGA Cooperative Extension personnel shall be categorized based on the method of compensation they are associated with, as set forth in the attached addendums. UGA Extension and the County shall identify and agree upon the appropriate compensation method and personnel relationship for each employee. The following three options are available (CHECK ALL THAT APPLY):

- X **A. COOPERATIVE DIRECT PAY**  
**In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County’s and UGA Extension’s responsibility for the County Extension Personnel’s withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Addendum “A”.**
- X **B. COOPERATIVE CONTRACT PAY**  
**In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the**

**County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Addendum "B". However, for administrative purposes the County Extension Personnel's compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County's proportionate share.**

**C. COUNTY FUNDED EXTENSION PERSONNEL**

**In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County, as set forth in Addendum "C". The County shall be solely responsible for the County Extension Personnel's salary, benefits (including but not limited to health insurance), withholding of federal and state taxes, and retirement benefits (if any).**

**III. AGREEMENT**

1. This MOU shall take effect when it is executed by both Camden County and UGA Extension.
2. In instances of conflict between University of Georgia/University System of Georgia and County policies, the University of Georgia/University System of Georgia policies shall govern.
3. The term of this MOU shall be from the date of execution until terminated by either party by written notice of such intent provided ninety (90) days in advance.
4. This MOU may be modified by written agreement of the parties hereto.
5. Neither party to this agreement will discriminate against any employee or applicant for employment because of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity, ethnicity or national origin, religion, age, genetic information, disability, or veteran status.
6. All notices provided for or permitted to be given pursuant to this MOU shall be in writing and shall be deemed to have been properly given or served by personal delivery or by depositing in the United States Mail, postpaid and registered or certified mail, return receipt requested, and addressed to the addresses set forth below. By giving written notice hereunder, either party hereto shall have the right from time to time and at any time during the term of this MOU to change their respective addresses. For the purposes of this Agreement:

The address of UGA Extension is: 1409 Georgia Avenue, PO Box 309  
Woodbine, GA, 31569

The address of County is:

PO Box 99  
Woodbine, GA, 31569

or such other address as shall be furnished by such notice to the other party.

\_\_\_\_\_  
Chairman, Board of Commissioners, Camden County

Date: \_\_\_\_\_



\_\_\_\_\_  
County Extension Coordinator, Camden County

Date: 4/28/2020

\_\_\_\_\_  
Vice President for Public Service and Outreach, University of Georgia

Date: \_\_\_\_\_

**Addendum A**

**COOPERATIVE DIRECT PAY**

**In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in an annual Financial Agreement. Such annual Financial Agreement shall be contingent upon funding as a part of the County's annual budget process.**

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance; and
  - b. Provide legally required worker's compensation insurance
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.

6. UGA Extension shall carry out all work under this agreement in accordance with the administrative and other requirements, including those related to personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.
8. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel as set forth in the annual Financial Agreement. Benefits, including leave, shall be calculated according to policies established by the Board of Regents.

The County portion of salary shall be paid monthly by the County directly to County Extension personnel. The County will collect and remit FICA taxes on the County portion of the salary. UGA Extension shall provide monthly statements to the County reflecting the County portion of the employer contribution to the employee's retirement benefit with Teachers Retirement System of Georgia. The reimbursement to UGA Extension for the County's portion of this benefit will be made to the UGA Extension in the full amount within fifteen (15) days of receipt of the statement.

The County portion of employee salaries should be adjusted annually based on performance and/or cost of living increases typical of other County employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date. UGA will not allocate any percentage salary increase on the County portion of the employee's salary.

9. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.

## Addendum B

### COOPERATIVE CONTRACT PAY:

**In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in an annual Financial Agreement. Such annual Financial Agreement shall be contingent upon funding as a part of the County's annual budget process. However, for administrative purposes the County Extension Personnel's compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County's proportionate share.**

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance;
  - b. Provide legally required worker's compensation insurance; and
  - c. Pay applicable FICA taxes; and
  - d. Withhold federal and state income taxes in accordance with relevant federal and state law.
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year period. In such cases, the records shall be retained until the audit is complete or until the

resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.

6. UGA Extension shall carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.
8. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel to UGA Extension within thirty (30) days of receipt of an invoice from UGA Extension. Benefits, including leave, shall be calculated according to policies established by the Board of Regents. UGA Extension will provide monthly statements to the County reflecting the County portion of the County Extension Personnel's salary and benefits. The County is aware and agrees that these benefits will include the County's proportionate share of the employer portion of FICA, worker's compensation and the employee's selected retirement benefits. The employee may select the Georgia Teachers Retirement System or the Board of Regents Optional Retirement Program.

The County portion of employee salaries shall be adjusted annually based on performance and/or cost of living increases typical of other county employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date, and a new contract will be issued with the new salary. UGA Extension will not allocate any percentage salary increase on the County portion of the employee's salary. The County's portion is as set forth in the annual Financial Agreement.

9. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.

**Addendum C**

**COUNTY FUNDED EXTENSION PERSONNEL**

**In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County. The County shall be solely responsible for the County Extension Personnel's salary, benefits (including but not limited to health insurance), withholding of federal and state taxes, and retirement benefits (if any).**

**For County Funded Extension Personnel, UGA EXTENSION agrees to the following:**

1. UGA Extension shall establish minimum qualifications for County Extension personnel and certify the qualifications of all applicants.
2. UGA Extension may approve or disapprove appointment recommendations by County of County Funded Extension personnel; provided, however, UGA Extension will provide the County with written reasons for each disapproval of an appointment recommendation.
3. UGA Extension shall supervise and evaluate County Funded Extension personnel according to applicable University of Georgia and the Board of Regents policies and procedures.
4. UGA Extension shall collect, approve and transfer employee work time records to the COUNTY on a weekly or monthly basis as agreed upon.
5. In the event the work of any County Funded Extension personnel becomes unsatisfactory to UGA Extension, it shall be the responsibility of UGA Extension to communicate this dissatisfaction to the County. It shall then be the responsibility of the County to appropriately deal with the dissatisfaction and advise the UGA Extension of action taken, if any. The County shall have the right to terminate or transfer personnel.

**For County Funded Extension Personnel, the COUNTY agrees to the following:**

1. The County shall employ and determine the total salary that personnel are to be paid.
2. The County shall provide all salary and associated benefits as per County policy.
3. The County shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance;
  - b. Provide legally required worker's compensation insurance;
  - c. Withhold and pay appropriate FICA and income taxes to the relevant government agencies; and
  - d. Designate supervision of extension personnel to the District Extension Director.
4. Annual salary adjustments for County Extension personnel shall be based on County policy and consistent with such policies for other County employees.

5. No provision of this Addendum, the MOU, or the annual Financial Agreement between UGA Extension and the County shall create any employment rights for such personnel above and beyond any such rights enjoyed by County employees generally.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**CONSENT AGENDA ITEM: 4**

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**SUBJECT:** Annual Contract with Cooperative Extension Services for Personnel.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** May 27, 2020

**BUDGET INFORMATION:**

REVENUES: -0-

EXPENSES: See attached budget sheet for breakdown of salary

FUNDING SOURCE: General Fund

**COMMISSION ACTION REQUESTED ON:** June 2<sup>nd</sup>

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**PURPOSE:**

To request that the Board of Commissioners:

- a. To consider the approval of the Personnel Contract, with the University of Georgia, for the Extension Director and Program Assistant in the operation of a County Extension Education Program.

**HISTORY:**

---

1. This item is In accordance with the continued service agreement with the Board of Regents of the University of Georgia system on behalf of the University of Georgia Cooperative Extension and the U.S. Department of Agriculture to conduct Extension work in Georgia.

**FACTS & ISSUES:**

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1. All costs associated with these employees will be reimbursed directly to the University of Georgia in a monthly billing.

**OPTIONS:**

---

1. Motion to approve the Personnel Contract with the University of Georgia, for the Extension Director and Program Assistant in the operation of a County Extension Education Program under the Consent Agenda.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the board.

**DEPARTMENT RECOMMENDED ACTION:**

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1. Staff recommends the approval of the Personnel Contract, with the University of Georgia, for the Extension Director and Program Assistant in the operation of a County Extension Education Program.

**DEPARTMENT:**

Prepared by:

*Katie Bishop, County Clerk*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

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**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez, Interim CFO*

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## Camden County Board of Commissioners

July 1, 2020 - June 30, 2021

FY 21		
<b>Salary</b>	<b>Original</b>	<b>Amended</b>
Jessica Warren (ORP) ANR Agent	\$ 18,000	
VACANT (TRS assumed) Educator	\$ 27,000	
<b>Total Salaries</b>	<b>\$ 45,000</b>	
<b>Benefits</b>		
TRS (19.06%)	\$ 5,146.20	
ORP (9.24%)	\$ 1,663.20	
<b>Social Security (7.65%)</b>		
FICA OASDI (6.2%)	\$ 2,790	
FICA HI (1.45%)	\$ 653	
<b>Insurance</b>		
<b>Hospital</b>	\$ -	
<b>Life</b>	\$ -	
<b>Total Salary and Fringe</b>	<b>\$ 55,252</b>	

\*\*\*Totals are rounded up to the next \$ for contract billing, only actual expenses will be billed.\*\*\*

UGA will bill monthly for the actual expenses of the above. All other benefits will be charged to 11310 13200 17300001 112001.

Bill to the following name and address:  
 Camden County Board of Commissioners  
 ATTN: Nancy Gonzales, CFO  
 PO Box 99  
 Woodbine, GA 31569

Contact:  
 Nancy Gonzalez, CFO  
 912-576-7125  
[nagonzalez@co.camden.ga.us](mailto:nagonzalez@co.camden.ga.us)

Approved by:

---

James H. Starline, Chairman  
 Camden County Board of Commissioners

**CAMDEN COUNTY BOARD OF COMMISSIONERS  
CONSENT AGENDA ITEM: 5**

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**SUBJECT:** Repairs for the CAT D6 Dozer final drives at the C&D Landfill location by Yancey Brothers.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE:** June 2, 2020

**BUDGET INFORMATION:**

EXPENSES:

ANNUAL: \$50,801.30

CAPITAL:

OTHER:

FUNDING SOURCE: Solid Waste Authority - R&M Acct. # 540-5-6000-52.2221

**COMMISSION ACTION REQUESTED ON:** 06/2/2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. To consider and approve repairs to D6 Dozer Final drive by Yancey Brothers.
- b. See attached Quote for the CAT D6 Dozer final drive repairs.

**HISTORY:**

---

- a. The D6 Dozer was the only equipment in operation packing and pushing waste at the C&D landfill.
- b. Wire, cable and debris got caught and entangled on the inside of both final drives. Without the operators noticing the buildup.
- c. Right final drive is a complete loss while the left side is a partial repair.

**FACTS & ISSUES:**

---

- 1. Compactor, D6N dozer, D5 dozer where all out of operation for repairs. The D6 dozer was pushing and packing all the waste coming in for several weeks.
- 2. D6 dozer had wire, cable and debris entangle on the inside of the final drive, causing the seals to leak and oil to drain out.
- 3. Operators, mechanics and supervisors failed to see buildup until final drive failed.
- 4. Operators instructed to inspect and clean daily undercarriages on all equipment. Supervisors to check behind operators. Mechanics to inspect weekly for any buildup and leaks.

**OPTIONS:**

---

- 1. Approve the request to repair final drives for the CAT D6 Dozer at the C&D Landfill location from Yancey Brothers.

2. Decline the repair of the final drive for the CAT D6 Dozer at the C&D Landfill location by Yancey Brothers.
3. Table this issue.

**DEPARTMENT RECOMMENDED ACTION:**

---

1. Department recommends approval to repair final drives for the CAT D6 Dozer at the C&D Landfill location from Yancey Brothers.

**DEPARTMENT:**

Prepared by:

*Kevin Barkley  
Senior Director SWA*

---

**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

---

**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez,  
Interim CFO*

---

**D6 Dozer Final Drive - Right Side  
Wire, cable and debris on inside of sprocket**



**Wire, cable and debris removed from final drive.**





**CAMDEN COUNTY SOLID WASTE**  
**PO BOX 957**  
**WOODBINE 31569-0957**

CUSTOMER NO.	ESTIMATE NO.	DATE	CONTACT
804500	86100	5/19/2020	MR KEVIN BARKLEY
PHONE NO.	FAX NO.	EMAIL	
912.464.9709		kgbarkley@co.camden.ga.us	
MODEL	MAKE	SERIAL NO.	
D6LGP	AA	0KEW00361	
UNIT NO.	HOURS	WO NO.	P.O. NO.
	1466	8138642	
ESTIMATE DESCRIPTION:		QUOTE DESCRIPTION	

**SEGMENT: 00** CLEAN FINAL DRIVE (070 4050)

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
CLN	LABOR TO REMOVE MATERIAL FROM FINAL DRIVE HOUSINGS	6	105.00	0.00	630.00
<b>Total Estimated Labor:</b>					630.00
<b>Segment 00 Total:</b>					630.00

**SEGMENT: 01** REMOVE & INSTALL FINAL DRIVE (010 4050)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
ZZZ	MISC. SEALS, FLUIDS **BILLED AS REQUIRED	1	425.00	0.0000	0.00	425.00
<b>Total Estimated Parts:</b>						425.00
Item Number	Description	Qty	Unit Price	Discount %	Ext Price	
SHP	LABOR TO REMOVE & INSTALL FINAL DRIVES (FIELD)	38	157.00	0.00	5,966.00	
<b>Total Estimated Labor:</b>					5,966.00	
<b>Segment 01 Total:</b>					6,391.00	

**SEGMENT: 02** ORDER PARTS ONLY FINAL DRIVE RIGHT SIDE (119 4050 QS)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
4666671	DRIVE GP-FIN	1	31,505.12	0.0000	0.00	31,505.12
<b>Total Estimated Parts:</b>						31,505.12
Item Number	Description	Qty	Unit Price	Discount %	Ext Price	

FRT ESTIMATED FREIGHT 1 1,000.00 0.00 1,000.00  
 \*\*BILLED AS REQUIRED\*\*

**Total Estimated Misc:** 1,000.00  
**Segment 02 Total:** 32,505.12

**SEGMENT: 03** REPAIR DETERMINATION INSP FINAL DRIVE (102 4050)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
6Y0859	SEAL GP.	1	200.98	0.0000	0.00	200.98
4194175	SEAL LIP	1	24.82	0.0000	0.00	24.82
4660937	RING-THRUST	2	29.37	0.0000	0.00	58.74
4660938	RING	1	265.27	0.0000	0.00	265.27
4675329	RING-RETAINI	1	8.82	0.0000	0.00	8.82
4737717	SPINDLE	1	5,312.35	0.0000	100.00	0.00
0903093	SEAL	3	5.45	0.0000	0.00	16.35
1504386	CUP	6	28.66	0.0000	0.00	171.96
2S4078	SEAL-O-RING	1	2.06	0.0000	0.00	2.06
3K0360	SEAL-O-RING	1	1.18	0.0000	0.00	1.18
5K1787	SEAL-O-RING	1	7.11	0.0000	0.00	7.11
6V1921	CONE	1	204.11	0.0000	0.00	204.11
6V8197	BOLT	12	0.92	0.0000	0.00	11.04
9H3360	SEAL-O-RING	1	14.36	0.0000	0.00	14.36
4921605	RING-RETAINI	3	11.08	0.0000	0.00	33.24
4921640	RING-RETAINI	3	9.81	0.0000	0.00	29.43
9X2125	BOLT	12	0.77	0.0000	0.00	9.24
1504385	CONE	6	41.89	0.0000	0.00	251.34
2P1370	CUP	6	36.54	0.0000	0.00	219.24
6V0327	CUP	2	96.74	0.0000	0.00	193.48
8H0902	CONE	1	232.77	0.0000	0.00	232.77
6V0661	CONE	6	63.70	0.0000	0.00	382.20

**Total Time and Material Parts:** 2,337.74

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
SHP	REBEARING/RESEAL FINAL DRIVE	8	166.00	0.00	1,328.00

**Total Time and Material Labor:** 1,328.00

**Segment 03 Total:** 3,665.74

**SEGMENT: 04** INSTALL GUARD (012 7150)

Part Number	Description	Qty	Unit Price	PartDiscount	Discount %	Ext Price
5230526	RING	4	1,048.05	0.0000	0.00	4,192.20
2194481	BOLT-HEX HEA	16	10.29	0.0000	0.00	164.64
2820651	BOLT-HEX HEA	16	14.85	0.0000	0.00	237.60
2R0098	SEAL-O-RING	2	12.77	0.0000	0.00	25.54
6F6673	SEAL	4	1.96	0.0000	0.00	7.84

8C6913	WASHER	32	1.93	0.0000	0.00	61.76
8D4771	SEAL	2	13.29	0.0000	0.00	26.58
8T4182	BOLT	4	1.06	0.0000	0.00	4.24
8T4223	WASHER	4	0.77	0.0000	0.00	3.08
8T8919	BOLT	4	1.37	0.0000	0.00	5.48
9X2027	WASHER	4	0.37	0.0000	0.00	1.48

**Total Estimated Parts:** 4,730.44  
**Segment 04 Total:** 4,730.44

**SEGMENT: 99** TRAVEL TO/FROM MACHINE (056 7000)

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
SHP	TRAVEL LABOR	12	157.00	0.00	1,884.00

**Total Estimated Labor:** 1,884.00

Item Number	Description	Qty	Unit Price	Discount %	Ext Price
CL	SERVICE TRUCK/CALLOUT	5	199.00	0.00	995.00

**Total Estimated Misc:** 995.00  
**Segment 99 Total:** 2,879.00

---

**Total Segments:** 50,801.30

---

**SUB TOTAL (BEFORE TAXES)** 50,801.30

- This estimate will expire 30 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 30
- Sales Taxes where applicable are not included with the above prices.

**ESTIMATED REPAIR TIME:** \_\_\_\_\_ *from start date*  
*"The signature is an authorization to proceed with the required repair work as described within the quote"*

**Issued PO#:** \_\_\_\_\_ **Authorized Name:** \_\_\_\_\_ **Please Print**

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_.

\_\_\_\_\_  
Signature

Any questions? Please call Pat Merier at Office: 912-256-4230 Mobile: 912-256-4230 Fax: Branch:

**Camden County MSW Landfill  
Daily Equipment Inspection Log**

**MSW or C&D Landfill Site**

**Supervisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

<b><u>Equipment:</u></b>	<b>Running</b>	<b>Down</b>	<b>Repair(s) Needed &amp; Undercarriage Check</b>
Off-road Truck, 25 ton, Volvo	_____	_____	_____
Off-road Truck, 30 ton, Volvo	_____	_____	_____
Off-road truck, 30 ton, CAT	_____	_____	_____
Compactor, Aljon 971	_____	_____	_____
Compactor, Aljon 632	_____	_____	_____
Excavator, CAT 325	_____	_____	_____
Excavator, CAT 330	_____	_____	_____
Excavator, Volvo	_____	_____	_____
D5 Dozer, CAT 547	_____	_____	_____
D5 Dozer, CAT	_____	_____	_____
D6 Dozer, CAT 356	_____	_____	_____
D6 Dozer, CAT 361	_____	_____	_____
Thompson Water Pump 48	_____	_____	_____
Thompson Water Pump 63	_____	_____	_____
Roll-off Truck	_____	_____	_____
Leachate Truck, KW	_____	_____	_____
Water Truck, International	_____	_____	_____

**Additional Comments:** \_\_\_\_\_

\_\_\_\_\_



**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**CONSENT AGENDA ITEM: 6**

---

**SUBJECT:** Request approval to purchase annual software licensing for the Sheriff Office.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

**DATE SUBMITTED:** May 28, 2020

**BUDGET INFORMATION:**

REVENUES:

EXPENSES: \$26,576.52

ANNUAL:

CAPITAL:

FUNDING SOURCE: General Fund

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

---

**PURPOSE:**

To request that the Board of Commissioners

1. Consider the purchase of the annual software licensing for the Sheriff Office.

**HISTORY:**

---

1. This is an annual budgeted item. It was approved FY20 budget.

**FACTS & ISSUES:**

---

1. The Sheriff's Office purchases the software licenses annually.
2. Vendor name redacted in accordance with O.C.G.A. § 48-2-16 and O.C.G.A. § 50-18-72(a)(44).

**OPTIONS:**

---

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

**DEPARTMENT RECOMMENDED ACTION:**

---

1. Staff recommends ratifying the purchase of the annual software licensing for the Sheriff's Office.

**DEPARTMENT:**

Prepared by:

*Kelsey Kelley,  
Purchasing Officer*

---

**IF APPLICABLE:**

County Attorney Review:

*Attorney John S. Myers*

---

**IF APPLICABLE:**

Finance Review:

*Nancy Gonzalez, CFO*

---

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**AGENDA ITEM: 7**

---

**SUBJECT:** Special Use SU2020-04- Request for Special Use approval to build an Apartment building in an R-2 zone. Property is located on Winding Rd. Tax Map 120-002D, Wellington Way Housing LLLP, applicant, Troy Meridith, owner.

- ( ) Recommendation
- ( ) Policy Discussion
- ( ) Status Report
- (x) Action Item
- ( ) Other

**DATE:** May 4, 2020

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

---

**PURPOSE:**

To request that the Board of Commissioners:

- a. Take action on the request for a Special Use.

**HISTORY:**

---

- 1. A Special Use application requesting the placement of an apartment building on an R-2 zoning.

**FACTS & ISSUES:**

---

- 1. Unified Development Code requires an R-3 zoning for an apartment building.
- 2. Applicant will be buying 5.28 acres of this parcel that will require approval for sub-dividing the land before permitting.

**OPTIONS:**

---

- 1. Motion to approve Special Use to build an apartment building in an R-2 zone. Property is located on Winding Rd. Tax Map 120-002D, Wellington Way Housing LLLP, applicant, Troy Meridith, Owner.
- 2. Motion to approve with modifications.
- 3. Motion to deny the request.
- 4. Table this item.
- 5. Other action by the board.

**DEPARTMENT RECOMMENDED ACTION:**

---

- 1. Staff & Planning Commission recommend approval with the condition that the final plat is approved and then the Special Use will remain with the new parcel created from the sub-divide.

**DEPARTMENT:**

Prepared by:

*Joey Yacobacci*

---

Director, Planning & Development

**IF APPLICABLE:**

County Attorney Review:

*Attorney, John S. Myers*

---



Overview



Legend

- Parcels
- USA Major Highways**
- Limited Access
- Highway
- Major Road
- Local Road
- Minor Road
- Other Road
- Ramp
- Ferry
- Pedestrian Way
- City Labels**
- Zoning**
- A-F
- A-R
- C-G
- C-I
- C-N
- C-P
- City
- I-G
- I-R
- LCI
- MHP
- PD
- R-1
- R-2
- R-3
- RVD
- Unknown

**Parcel ID** 120 002D  
**Class Code** Agricultural  
**Taxing District** 41 UNINCORPORATED SERVICE DIST  
 41 UNINCORPORATED SERVICE DIST  
**Acres** 11.84

**Owner** MERIDITH TROY  
 154 MILLER COURT  
 KINGSLAND GA 31548  
**Physical Address** 562 WINDING RD  
**Assessed Value** Value \$64659

Last 2 Sales			
Date	Price	Reason	Qual
11/14/2018	\$75000	NM	U
1/7/2009	0	FY	U

(Note: Not to be used on legal documents)

**LEGEND:**

- ♿ = ACCESSIBLE UNIT/PARKING
- AV = AUDIO/VISUAL UNIT
- GV = GEORGIA VISITABLE UNIT

**NOTES:**

1. THERE ARE NO EXISTING STRUCTURES, TANKS, SLABS, OR OTHER IMPROVEMENTS ON THE PROPERTY.
2. THERE ARE NO EXISTING EASEMENTS ON THE PROPERTY.
3. TOPOGRAPHIC SURVEY IS 25 FT. ± ON THE ENTIRE SITE.

**PARKING PROVIDED:**  
 (100) TYP. RESIDENT SPACES  
 (8) ACC. RESIDENT SPACES  
 (5) TYP. GUEST SPACES  
 (2) ACC. GUEST SPACE  
 (115) TOTAL PARKING SPACES

**UNIT MIX:**  
 (11) TYP. 1-BR APTS.  
 (1) ACC. 1-BR APTS.  
 (23) TYP. 2-BR APTS.  
 (1) ACC. 2-BR APT.  
 (34) TYP. 3-BR APTS.  
 (2) ACC. 3-BR APT.  
 (72) TOTAL APTS.



- AMENITIES**
1. COMMUNITY BUILDING W/\* OFFICE  
COMMUNITY ROOM  
COMPUTER CENTER W/  
READING ROOM
  2. EXTERIOR COVERED PORCH\*
  3. LAUNDRY\*
  4. PICNIC PAVILION W/BBQ\*
  5. PLAYGROUND\*
  6. COMMUNITY GARDEN
- \* = DCA THRESHOLD AND/OR POINTS

# CONCEPTUAL SITE DEVELOPMENT PLAN (CSDP)

SCALE: 1" = 150'-0"

APRIL 2020

## WELLINGTON WAY

Camden County, Georgia



MAP TO SHOW ZONING SKETCH OF  
**A PORTION OF THE ARDENIA MUNGIN ESTATE**  
**29th G.M. DISTRICT, CAMDEN COUNTY, GEORGIA**  
(ACCORDING TO DEED RECORDED IN D.B. 1954, PG. 219, PUBLIC RECORDS OF SAID COUNTY)

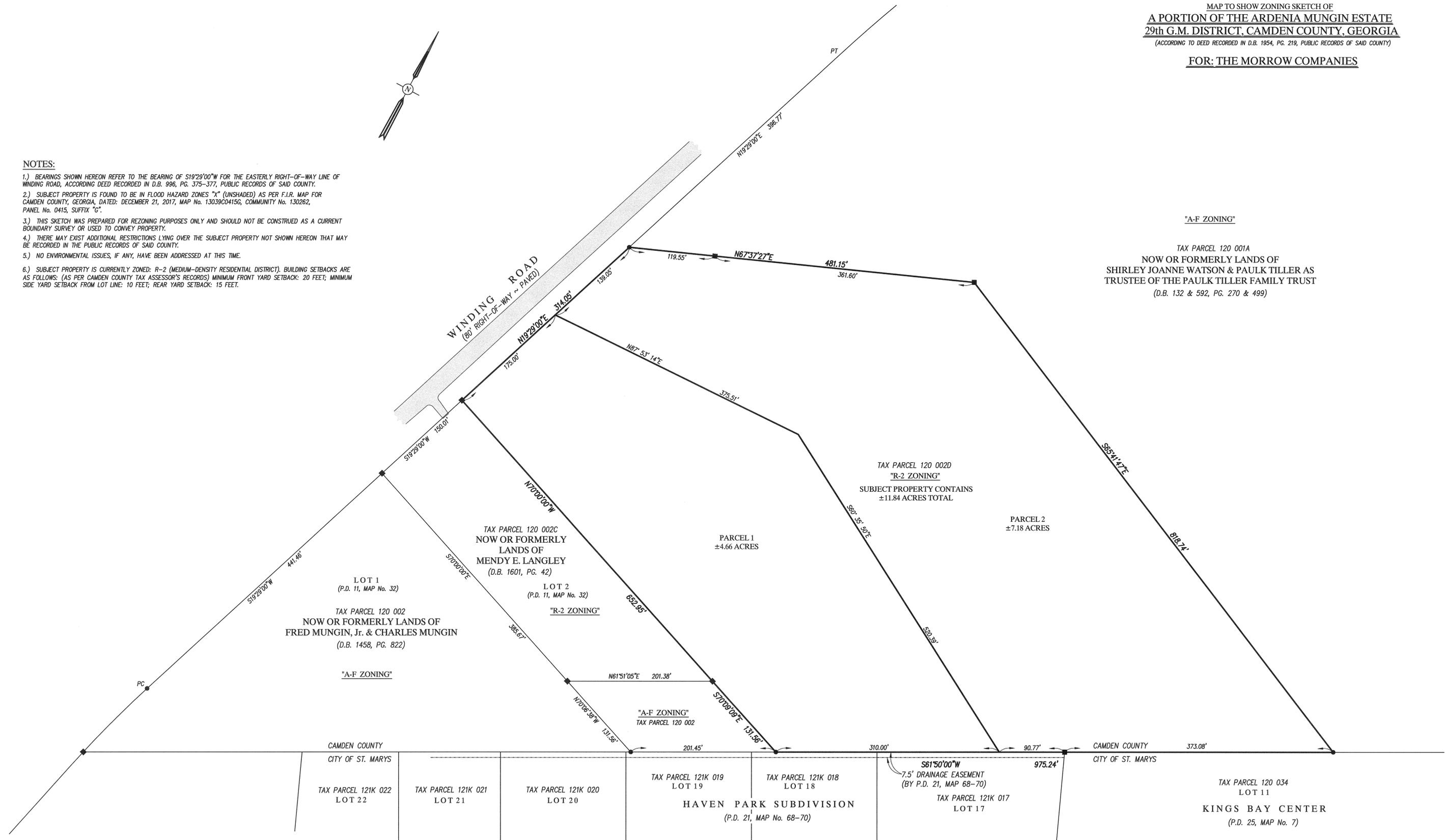
**FOR: THE MORROW COMPANIES**

"A-F ZONING"

TAX PARCEL 120 001A  
 NOW OR FORMERLY LANDS OF  
 SHIRLEY JOANNE WATSON & PAULK TILLER AS  
 TRUSTEE OF THE PAULK TILLER FAMILY TRUST  
(D.B. 132 & 592, PG. 270 & 499)

**NOTES:**

- 1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF S19°29'00"W FOR THE EASTERLY RIGHT-OF-WAY LINE OF WINDING ROAD, ACCORDING DEED RECORDED IN D.B. 996, PG. 375-377, PUBLIC RECORDS OF SAID COUNTY.
- 2.) SUBJECT PROPERTY IS FOUND TO BE IN FLOOD HAZARD ZONES "X" (UNSHADED) AS PER F.I.R. MAP FOR CAMDEN COUNTY, GEORGIA, DATED: DECEMBER 21, 2017, MAP No. 13039C04156, COMMUNITY No. 130262, PANEL No. 0415, SUFFIX "G".
- 3.) THIS SKETCH WAS PREPARED FOR REZONING PURPOSES ONLY AND SHOULD NOT BE CONSTRUED AS A CURRENT BOUNDARY SURVEY OR USED TO CONVEY PROPERTY.
- 4.) THERE MAY EXIST ADDITIONAL RESTRICTIONS LYING OVER THE SUBJECT PROPERTY NOT SHOWN HEREON THAT MAY BE RECORDED IN THE PUBLIC RECORDS OF SAID COUNTY.
- 5.) NO ENVIRONMENTAL ISSUES, IF ANY, HAVE BEEN ADDRESSED AT THIS TIME.
- 6.) SUBJECT PROPERTY IS CURRENTLY ZONED: R-2 (MEDIUM-DENSITY RESIDENTIAL DISTRICT). BUILDING SETBACKS ARE AS FOLLOWS: (AS PER CAMDEN COUNTY TAX ASSESSOR'S RECORDS) MINIMUM FRONT YARD SETBACK: 20 FEET; MINIMUM SIDE YARD SETBACK FROM LOT LINE: 10 FEET; REAR YARD SETBACK: 15 FEET.



SCALE: 1" = 60'

DWN. BY: JSF. CKD. BY: JSF.  
 FIELD BOOK #1, PAGE 36-38  
 SKETCH DATE: 04-29-2020

DWG. # S-2-855-04-20

**LEGEND:**

- = SET 1/2" REBAR LSF 1067
- = FOUND 4"x4"x24" CONCRETE MONUMENT RLS 2218
- = FOUND REBAR OR IRON PIPE
- △ = FOUND PK NAIL & WASHER
- = TELEPHONE PEDESTAL
- ▣ = CABLE TV PEDESTAL
- ⊞ = WATER METER
- ⊞ = ELECTRIC TRANSFORMER
- P.C. = PLAT CABINET
- P.B. = PLAT BOOK
- P.D. = PLAT DRAWER
- D.B. = DEED BOOK
- PC = PAGE
- (CH) = CHORD
- PC = POINT OF CURVATURE
- PT = POINT OF TANGENCY
- PRC = POINT OF REVERSE CURVE
- B.R.L. = BUILDING RESTRICTION LINE

P.O. BOX 5730  
 ST. MARYS, GEORGIA 31558  
 (912) 729-1507 PHONE  
 (912) 729-1509 FAX

GEORGIA LICENSED  
 SURVEY FIRM No. 1067

PREPARED BY:

**A K M**  
 SURVEYING, INC.  
 SURVEYORS & LAND PLANNERS

APPROVED BY:

BY: *Jeffrey S. Foster* DATE: 4/29/2020

JEFFREY S. FOSTER  
 GA. REGISTERED SURVEYOR No. 3143

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**AGENDA ITEM: 8**

---

**SUBJECT:** Request to approve FY21 contract for the CRC to provide GIS services.

- ( ) Recommendation
- ( ) Policy Discussion
- ( ) Status Report
- (x) Action Item
- ( ) Other

**DATE:** May 20, 2020

**BUDGET INFORMATION:** Decrease from previous year contract by \$20,000.00

EXPENSES:

ANNUAL: \$55,000.00

FUNDING SOURCE: Planning & Development - Acct. # 7000 / 52.1250

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

---

**PURPOSE:**

To request that the Board of Commissioners:

- a. Approve FY21 contract for the CRC to provide County GIS services.

**HISTORY:**

---

- 1. County addressing for 911, zoning maps, parcel data and special projects are maintained through this contract.

**FACTS & ISSUES:**

---

- 1. The CRC currently provides a full suite of GIS services for the County.
- 2. With the 911 process established, the CRC is proposing to expand the services they provide.

**OPTIONS:**

---

- 1. Motion to approve the FY21 contract for the CRC to provide GIS services.
- 2. Motion to approve with modifications.
- 3. Motion to deny the request.
- 4. Table this item.
- 5. Other action by the board.

**DEPARTMENT RECOMMENDED ACTION:**

---

- 1. Planning and Development Staff recommend approval of the request as presented.

**DEPARTMENT:**

Prepared by:

*Joey Yacobacci*

---

Director, Planning & Development

**IF APPLICABLE:**

County Attorney Review:

*Attorney, John S. Myers*

---



*Serving the Cities and Counties of Coastal Georgia since 1964*

April 28, 2020

Steve Howard, County Administrator  
Camden County Commission  
P.O. Box 99  
Woodbine, GA 31569

Dear Steve:

Enclosed are two copies of the Attachment #E providing GIS services for FY 2020, July 1, 2020 – June 30, 2021. This attachment is the second to the 5-year Southeast Georgia Regional Alliance for Spatial Solutions (SEGRASS). The services within continue to pursue economies of scale within the region relating to 911 data management and GIS System oversight.

Additionally enclosed, are copies of the original Memorandum of Agreement for the Southeast Georgia Regional Alliance for Spatial Solutions (SEGRASS) and Attachment D specifying services from the previous year for your reference. As you might recall, FY2020 was a combined service delivery contract including both planning and GIS elements and is not enclosed as part of the SEGRASS MOU.

Please sign each copy of the contract entitled Attachment E where indicated. Retain one original of the Attachment and return the other to our office as soon as possible.

If you have any questions concerning your contract or allocation, you may contact Hunter Key, GIS/IT Director, at 437-0876

Thank you. We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Allen Burns".

Allen Burns,  
Executive Director

## ATTACHMENT E for MOA Camden County

**I. PERFORMANCE OF SERVICES:** The County of Camden (hereinafter referred to as “the COUNTY”) hereby agrees to engage the Coastal Regional Commission (hereinafter referred to as “the CRC”) and the CRC hereby agrees to perform the services stipulated in this Attachment in accordance with the SEGRASS contract and the terms and conditions contained herein.

- A. The Addendum shall commence July 1, 2020 and terminate June 30, 2021 unless extended by mutual agreement of the CRC and the COUNTY.
- B. The CRC shall consider the receipt of this Addendum, signed and executed, as the official notice to proceed.

**II. SCOPE OF WORK:** The CRC shall perform and complete in a satisfactory manner the following services:

A. **Task 1 – Available Services - Geospatial Services** (*Services identified and executed by the County will be in writing from the County Administrator*).

- 1. The CRC shall provide assistance with GIS tasks that shall include but are not limited to:
  - a. Geospatial Services
    - i. 911 Addressing and Road Centerline maintenance (SEGRASS)
    - ii. Parcel Maintenance
    - iii. Data Coordinator
    - iv. Geospatial System Administration
    - v. Emergency Operations
    - vi. Hosted Services
    - vii. Digital Data Maintenance Workflows
    - viii. Code Enforcement
    - ix. Permitting

B. **Task 2– Available Services** – (*Services identified and executed by the County will be in writing from the County Administrator*)

Emergency Operations Supplemental Staff – In the event of FEMA declared emergency, the County may initiate CRC geospatial and planning staff for supplemental needs. Examples include but are not limited to: Damage Assessment, EOC data support, post storm data maintenance, EOC staffing etc.

- III. COMPENSATION:** The County shall compensate the CRC for services performed in accordance with Section II *Scope of Work* of this contract.
- A. The CRC shall conduct professional GIS services specified in Section II of this contract.
  - B. The CRC shall invoice the County on a quarterly basis for all hours and expenses incurred in performance of its obligations under this contract.
  - C. The County shall compensate the CRC for conducting the services specified in Section II Task 1 of this contract in an amount not to exceed \$55,000 (fifty five thousand dollars) and upon identifying a “on-call” need for services outlined in Section II Task 2, an amount not to exceed an hourly rate of \$75 (seventy-five dollars per hour).
    - 1. The CRC will not invoice the County excess of the amount stated above without first obtaining written approval of the County.
    - 2. Payment of invoices is due within thirty (30) days of the date of each invoice. Invoices shall be submitted to:

---

Payments shall be made to:

Coastal Regional Commission  
Attn: Lena Geiger, Finance Director  
1181 Coastal Dr., SW  
Darien, GA 31305

<b>TASKS</b>
--------------

	Estimated Hours	Maximum Cost
<b>Task One</b>		
Provide Geospatial Services to be made available but not limited to the following: Geospatial Services Available <ol style="list-style-type: none"> <li>1. Addressing and Road Centerline Maintenance</li> <li>2. Parcel Maintenance</li> <li>3. Data Coordination</li> <li>4. Geospatial System Administration</li> <li>5. Emergency Operations</li> <li>6. Hosted Services</li> <li>7. Workflow Decision support applications</li> </ol>	1250	\$55,000
<b>Task Two</b>		
Emergency Response Availability:  <i>In the event of FEMA declared emergency, the County may initiate CRC geospatial and planning staff for supplemental needs. Examples include but are not limited to: Damage Assessment, EOC data support, post storm data maintenance, EOC staffing etc.</i>	\$75.00 an hour/initiated based on FEMA declaration	

Accepted and witnessed, by our hands on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Accepted and witnessed, by our hands on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**Camden County**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: James H Starline

\_\_\_\_\_  
Title: Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Steve Howard

\_\_\_\_\_  
Title: County Administrator

**Coastal Regional Commission**

\_\_\_\_\_  
Date  
4/28/20

\_\_\_\_\_  
Name: Allen Brown

*Allen B*

\_\_\_\_\_  
Title: Chairman

\_\_\_\_\_  
Date  
4/28/2020

\_\_\_\_\_  
Name: Allen Burns

\_\_\_\_\_  
Title: Executive Director

## MEMORANDUM OF AGREEMENT (MOA)

This **MEMORANDUM OF AGREEMENT** is by and between the **Coastal Regional Commission** (hereinafter referred to as "CRC") and **Camden County Commission** (hereinafter referred to as "the COUNTY") to establish the **Southeast Georgia Regional Alliance for Spatial Solutions** (hereinafter referred to as SEGRASS).

**WHEREAS**, The COUNTY desires that the CRC provide geospatial technical assistance for local and region wide spatial solutions.

**WHEREAS**, Under this Agreement, CRC will provide geospatial project management, geospatial technical services to the COUNTY using the SEGRASS Geospatial Services Contract. Attached is a list of regional spatial projects a collective approach would provide economies of scale. (see attachment A)

**WHEREAS**, SEGRASS will serve as a regional collective geospatial project affiliation to achieve economies of scale, seek grant support funding, and share resources to eliminate costs individually.

**NOW, THEREFORE, BE IT RESOLVED** that CRC and the COUNTY do mutually agree as follows:

(1) **Project Title:** Southeastern Georgia Regional Alliance for Spatial Solutions (SEGRASS).

(2) **Background:**

The CRC is facilitating a regional alliance to collectively provide multi-jurisdictional spatial solutions. Through previous project related coalitions economies of scale have been achieved in Remote Sensing Acquisitions. It is based upon these past achievements a permanent organization named SEGRASS has been proposed. The SEGRASS contract system will form an alliance of County and City jurisdictions to complete shared beneficial projects. These projects will be defined through Addendums to the contract and will be characterized by similar local spatial projects in which a unified approach will provide economies of scale.

(3) **Responsibilities of the Parties**

A. CRC agrees to:

1. Provide THE COUNTY with geospatial services and data in accordance with the purpose, terms, and conditions of this Agreement and with specific requirements set forth in the individual Statements of Work (SOW) for each Addendum order generated as a result of this agreement.
2. Assist THE COUNTY in the development of SOW's and government cost estimates.
3. Provide duties for each task order generated as a result of this Agreement including assisting with SOW development, ensuring that CRC or Contractors meet the technical requirement of the contract, reviewing deliverables and approving invoices.

B. THE COUNTY agrees to:

1. Provide funding as stipulated within each Addendum under the section

Compensation.

2. Develop draft SOW requests as necessary that provide all of the specifications and requirements necessary to provide the requested data and/or services.
3. Develop government cost estimates for the requested data and/or services.
4. Be responsible for performing quality control on the delivered products and promptly notifying the CRC about any work products found to be below acceptable standards.
5. Coordinate with the applicable SEGRASS program on all data and services acquisitions using the SEGRASS Geospatial Services Contract

**(4) Transfer of Funds:**

- A. THE COUNTY may transfer funds as stipulated in the Compensation section of the Statement of Work Addendum. Future SOWs will be processed as and an Addendum to this Agreement. Each Addendum will reference this Agreement and include the information provided in Attachment B.

The transfer of these funds is contingent upon:

1. THE COUNTY working with CRC on the development of a final SOW for the services requested
2. THE COUNTY availability of funds to purchase the required data and/or services.
3. CRC's ability to provide the requested data and/or services using SEGRASS.

**B. Accounting and Fiscal Data**

1. THE COUNTY - Employer Identification Number \_\_\_\_\_  
DUNS Number \_\_\_\_\_
2. CRC – Employer Identification Number 58-0951360 DUNS  
Number 07-8313632

**(5) Contacts**

- A. The Points of Contact (POCs) for coordinating activities under this Agreement are:

1. CRC
  - a. Technical / Contractual  
Hunter Key  
Director of Information Services  
Coastal Regional Commission  
1181 Coastal Drive SW  
Darien, GA 313005  
Phone: (912) 437-0876

Email: [hkey@crc.ga.gov](mailto:hkey@crc.ga.gov)

- b. Administrative / Financial  
Lena Geiger  
Director of Finance  
Coastal Regional Commission  
1181 Coastal Drive SW  
Darien, GA 313005  
Phone: (912) 437-0820  
E-mail: [lgeiger@crc.ga.gov](mailto:lgeiger@crc.ga.gov)

2. THE COUNTY

- a. Technical / Contractual  
~~Eric Landon~~ *Joey Yacobucci*  
Community Development Director  
Camden County  
107 Gross Rd  
Kingsland, GA 31548  
Phone (912) 510-0464  
E-Mail [elandon@co.camden.ga.us](mailto:elandon@co.camden.ga.us)
- a. Administrative/ Financial  
Steve Howard  
County Administrator  
Camden County  
P.O. Box 99  
Woodbine, GA 31569  
Phone (912) 510-0464  
E-Mail [showard@co.camden.ga.us](mailto:showard@co.camden.ga.us)

- B. The parties agree that if there is a change regarding the information in this section, the Party making the change will notify the other Party in writing of such change. Change to this section will not require amendment.

**(6) Duration of Agreement, Amendments, or Termination**

- A. This Agreement will become effective when signed by all Parties. The Agreement will remain in effect for five years from date of signature.
- B. This Agreement may be amended within the scope of this instrument or extended at any time before the expiration through mutual written consent of the Parties.
- C. The Parties will review this Agreement at least once every three years to

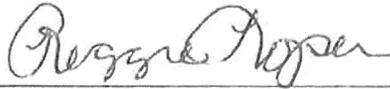
determine whether it should be revised or terminated.

- D. This Agreement may be terminated by (1) mutual written consent; (2) thirty (30) days advance written notice by either Party, or (3) completion of operation/terms of this Agreement.
- E. No termination cost will be incurred by either Party as a result of the termination of this Agreement.

(7) **Entire Agreement:** This Agreement, and all exhibits incorporated herein, constitutes the entire agreement between the parties with respect to the subject matter and supersedes all prior agreements, representations, statements, negotiations, and undertakings, whether oral or written.

IN WITNESS WHEREOF, THE COUNTY and CRC have executed this Agreement as of the last date written below.

Coastal Regional Commission



Reggie Loper, Chairman

3-13-18

Date

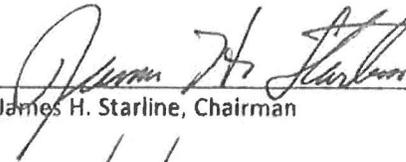


Allen Burns, Executive Director

3-13-18

Date

Camden County Commission



James H. Starline, Chairman

3/13/18

Date



Steve Howard, County Administrator

3/13/18

Date

**Attachment A**

**List of Proposed Collective Spatial Projects**

1. Master Addressing Reference System - (MAS) - Multi-jurisdiction approach to address management, updates and maintenance.
2. Data Coordinator – Shared staff for data maintenance projects such projects include but are not limited to:
  - a. Addressing Maintenance
  - b. Road Centerline Maintenance
  - c. Flood Plain Management GIS data maintenance
  - d. Emergency Operations Center Support
  - e. Parcel Maintenance
  - f. Data Base Administration
  - g. GIS System Administration
  - h. Public Data Portal Facilitation
  - i. Web Application Development
3. Parcel Fabric – Multi-Jurisdiction support and approach to upgrading parcel maintenance functions.
4. Data acquisition (Utilizing NOAA Coastal Geospatial Services Contract) - aerial, satellite, shipboard, and unmanned vehicles; collection methods include, but are not limited to:
  - a. Lidar (topographic, bathymetric, mobile)
  - b. IfSAR
  - c. digital multi-spectral
  - f. video
  - g. acoustic
  - h. sediment sampling
  - i. hyper-spectral imaging

**Attachment B**  
**Annex Information**

An Annex will be executed when funds are to be transferred between the Parties.  
Each Annex will reference this Agreement and include the following:

1. Parties and Purpose;
2. Authorities;
3. Terms and Conditions (including an attached detailed Statement of Work (SOW), clearly describing the supplies or services being ordered and delivery schedules, with cost breakdown);
4. Accounting data and information in order to effectuate the transfer of funds;
5. Contact information;
6. Duration of Annex, including procedures for amending or terminating the Annex;
- 7.. Appropriate approval/signature blocks for each Party's respective signatory officials.

**Attachment C**  
**ADDENDUM FOR PROFESSIONAL SERVICES**

- I. **PERFORMANCE OF SERVICES:** The County hereby agrees to engage the CRC and the CRC hereby agrees to perform the services stipulated in this addendum in accordance with the SEGRASS contract and the terms and conditions contained herein.
- A. The addendum shall commence July 1, 2018 and terminate June 30, 2019, unless extended by mutual agreement of the CRC and the County.
  - B. The CRC shall consider the receipt of this addendum, signed and executed, as the official notice to proceed.
- II. **SCOPE OF WORK:**  
The CRC shall perform and complete in a reasonable manner the following service:
- Task One: Provide for the development of a unified approach to 911 addressing data updates to the county wide 911 system through the development of a Master Address Repository (MARs).**
- GIS System Infrastructure:** The CRC provide a safe and economical solution to multi-jurisdiction contribution to update the Camden County 911 system.
- A. Develop Policies, Rules and Procedures
  - B. Develop and Document MAR database
  - C. Develop quality control and load data from the CRC
  - D. Develop Data maintenance Tools
  - E. Training and Support
- Task Two: Provide for the continued maintenance of Camden County 911 addressing and road centerline data through collaborative workflows outlined in Task One through the end of FY2019.**
- FY2019 GIS Staffing:** The CRC shall provide additional GIS staffing of 700 hours to meet the daily GIS operations for Camden County.
- 1. CRC will provide a GIS professional on location up to 1 day a week.
  - 2. CRC will update and maintain the following identified GIS layers
    - a. Addressing
    - b. Road Centerline

- III. **COMPENSATION:** The County shall compensate the CRC for services performed in accordance with Section II *Scope of Work* of this contract for a fixed fee of \$50,000 as follows:

Payment of invoices is due within thirty (30) days of the date of invoice. Invoice shall be submitted to Steve Howard, Camden County Administrator, at 200 East 4<sup>th</sup> St, Woodbine, GA 31569. Payments shall be made to Coastal Regional Commission, Attn: Lena Geiger, Finance Director located at 1181 Coastal Dr., SW Darien, GA 31305

Task		
	Estimated Hours	Maximum Cost
<b>Task One</b>		
Provide for the development of a unified approach to 911 addressing data updates to the county wide 911 system through the development of a Master Address Repository (MARs).	170	\$15,000
<b>Task Two</b>		
Provide for the continued maintenance of Camden County 911 addressing and road centerline data through collaborative workflows outlined in Task One through the end of FY2019.	600	\$35,000
		<b>\$50,000</b>

IN WITNESS WHEREOF, THE COUNTY and CRC have executed this Agreement as of the last date written below.

Coastal Regional Commission



Reggie Loper, Chairman

3-13-18

Date



Allen Burns, Executive Director

3-13-18

Date

Camden County Commission



Jimmy Starline, Chairman

3-13-2018

Date



Steve Howard, County Administrator

3/13/18

Date

**Attachment D**  
**ADDENDUM FOR PROFESSIONAL SERVICES**

**I. PERFORMANCE OF SERVICES:** The County hereby agrees to engage the CRC and the CRC hereby agrees to perform the services stipulated in this addendum in accordance with the terms and conditions contained herein.

- A. The contract shall commence upon execution by all parties and terminate June 30, 2019, unless extended by mutual agreement of the CRC and the County.
- B. The CRC shall consider the receipt of this contract, signed and executed, as the official notice to proceed.

**II. SCOPE OF WORK:** The CRC shall perform and complete in a reasonable manner the following service:

**Task One: Camden County Community Development GIS workflow management.**

**GIS Workflow Management:** The CRC shall provide GIS community development workflow management and oversight. The CRC's tasks for the workflow management will include, but is not limited to:

- 1. Utilize previously established editing manuals to meet daily GIS maintenance workflows.
  - a. Land Use Current
  - b. Land Use Proposed
  - c. Land Use Cases
- 2. Assess additional GIS needs, identify efficiencies and recommend cost savings workflows.

**Task Two: Provide GIS staff to complete County GIS workflows.**

**FY2019 GIS Staffing:** The CRC shall provide additional GIS staffing of 600 hours to meet the daily GIS operations for Camden County.

- 1. CRC will provide a GIS professional on location up to 3 days a week.
- 2. CRC will update and maintain the following identified GIS layers
  - a. Land Use Current
  - b. Land Use Proposed
  - c. Land Use Cases
  - d. Storm water
  - e. Public Safety
- 3. Assist all Camden County Departments with GIS goals and objectives.
- 4. Recommend strategies and best practices to develop, acquire, share, maintain and utilize data.
- 5. Recommend approaches to centralize or departmental GIS coordination.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
**AGENDA ITEM: 9**

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**SUBJECT:** Rate increase for Advanced Disposal for curbside collection

- Recommendation
- Policy Discussion
- Status Report
- Action Item

**DATE:** May 28, 2020

**BUDGET INFORMATION:**

Revenues: \$0

Expenses: \$19,404

Funding Source: Curbside Collections

**COMMISSION ACTION REQUESTED ON:** June 2, 2020

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**PURPOSE:**

To request that the Board of Commissioners:

- a. Consider approval of the request from Advanced Disposal Services Stateline, LLC, for a Consumer Price Index (CPI) rate increase.

**HISTORY:**

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1. Camden County contracted with Advanced Disposal Stateline, LLC, on July 1, 2017, for curbside collection services.
2. In accordance with Article 7 (1)(C) of the agreement, "the Contractor may request a price adjustment the basis of which....[is] the current index for the Consumer Price Index [CPI]....The CPI Rate increase shall be computed at 75% of that referenced rate."
3. Advanced Disposal requested a CPI rate increase of 1.32615% in April 2019 and the request was not approved by the board of commissioners.

**FACTS & ISSUES:**

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1. Advanced Disposal has requested a CPI rate increase of 1.09185 in addition to the rate increase requested last year for a total increase for the residential waste collection rate of \$0.20 and \$0.13 for the residential recycling collection rate.
2. Estimated annual increase in expense: \$19,404.
3. Attached is a schedule of current and requested rates and Advanced Disposal's request dated 4/30/2020.

**OPTIONS:**

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1. Motion to approve the increase as stated.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

**DEPARTMENT RECOMMENDED ACTION:**

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1. To be determined by board.

**DEPARTMENT:**

Prepared by:

*Nancy Gonzalez  
Interim CFO*

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**IF APPLICABLE:**

County Attorney Review:

*Attorney John Myers*

---

**IF APPLICABLE:**

Finance Review:

*N/A*

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April 30, 2020

Steve Howard  
County Administrator  
Camden County  
200 E. 4<sup>th</sup> Street  
Woodbine, GA 31569

Mr. Howard:

Please accept this letter as Advanced Disposal Services Stateline, LLC's official notification to Camden County requesting authorization of the Consumer Price Index (CPI) rates made available at the time of the contract anniversary date of July 1, 2017 as authorized in the Franchise Agreement for Residential Curbside Solid Waste and Recyclable Collection Services for Camden County, Georgia.

Enclosed is the United States Department of Labor Consumer Price Index CPI-W verifying the increase from the year prior to the contract anniversary date. The calculation for the new monthly unit price, effective July 1, 2020 is as follows:

Current Residential Waste Collection Rate	\$8.41
Current Residential Recycling Collection Rate	\$5.06
CPI-W (75% of CPI at 1.4558%) % Change	1.09185%
Residential Waste Collection Rate Increase ( $\$8.41 \times .0109185$ )	\$0.09
Residential Recycling Collection Rate Increase ( $\$5.06 \times .0109185$ )	\$0.06
New Residential Waste Collection Rate (effective July 1, 2020)	\$8.50
New Residential Recycling Collection Rate (effective July 1, 2020)	\$5.12
Combined New Rate (effective July 1, 2020)	<u>\$13.62</u>

Thank you for the opportunity to present the above information and the CPI increase request to you and the County. Please do not hesitate to contact me at 904-407-8605 if you have any questions. Supporting information is attached.

Sincerely,

Greg Huntington  
Municipal Marketing and Government Affairs Manager

Cc: Johnny Goodspeed: District Manager  
Jeff Edwards: General Manager  
Kristine Austin: District Controller

Location: Camden County, GA

Location: PD - Stateline

2020

Notice Due: May 1 (certified mail)

Trux Acct: 41026

Effective Date: July 1

CPI Basis: Per contract, CPI-W (Urban Wage Earners & Clerical Workers), all items, US City Average, not seasonally adjusted

PY CPI 247.768  
 CY CPI 251.375 Use March CPI  
 % change 1.4558%

PY CPI 243.463  
 CY CPI 247.768 Use March CPI  
 % change 1.7682%

CPI Allowed: 75%

CPI Allowed: 75%

2019/2020 CPI Change

2018/2019 CPI Change

Rates & Change:

Rates & Change:

	Old	Increase	New	Cust Count	\$/mo increase
RES Waste	\$ 8.41	\$ 0.09	\$ 8.50	4,943	\$ 444.87
RES Recycle	\$ 5.06	\$ 0.06	\$ 5.12	4,903	\$ 294.18
Indigent Waste	\$ 4.48	\$ 0.05	\$ 4.53	32	\$ 1.60
Indigent Recycle	\$ 2.61	\$ 0.03	\$ 2.64	32	\$ 0.96
On Call Bulk	\$ 10.320	\$ 0.11	\$ 10.43		\$ -
	\$ 30.88	\$ 0.34	\$ 31.22		\$ 741.61

	Old	Increase	New	Cust Count	\$/mo incre
RES Waste	\$ 8.30	\$ 0.11	\$ 8.41	4,943	\$ 543.73
RES Recycle	\$ 4.99	\$ 0.07	\$ 5.06	4,903	\$ 343.21
Indigent Waste	\$ 4.42	\$ 0.06	\$ 4.48	32	\$ 1.92
Indigent Recycle	\$ 2.58	\$ 0.03	\$ 2.61	32	\$ 0.96
On Call Bulk	\$ 10.180	\$ 0.14	\$ 10.32		\$ -
	\$ 30.47	\$ 0.41	\$ 30.88		\$ 889.82

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Change Output Options:

From: 2010 To: 2020

include graphs  include annual averages

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Data extracted on: April 13, 2020 (2:25:44 PM)

### CPI for Urban Wage Earners and Clerical Workers (CPI-W)

Series Id: CWUR0000SA0

Not Seasonally Adjusted

Series Title: All items in U.S. city average, urban wage earners and clerical workers, not seasonally adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Download: [xls](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2010	212.568	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262	213.426	214.507
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166	220.196	222.954
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889	225.581	226.878
2013	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174	228.812	229.837
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909	232.639	232.902
2015	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366	232.661	232.373	231.721	230.791	231.167	232.453
2016	231.061	230.972	232.209	233.438	234.436	235.289	234.771	234.904	235.495	235.732	235.215	235.390	232.901	235.251
2017	236.854	237.477	237.656	238.432	238.609	238.813	238.617	239.448	240.939	240.573	240.666	240.526	237.974	240.128
2018	241.919	242.988	243.463	244.607	245.770	246.196	246.155	246.336	246.565	247.038	245.933	244.786	244.157	246.136
2019	245.133	246.218	247.768	249.332	249.871	249.747	250.236	250.112	250.251	250.894	250.644	250.452	248.012	250.432
2020	251.361	251.935	251.375											

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Curbside Collections  
 Advanced Disposal Rate Increase Request  
 6/2/2020

Estimated # of Customers:

	Monthly Rate			
	Billed to Customer	Current	2019 Requested	2020 Requested
Billed to customers	15.65			
Trash		8.30	8.41	8.50
Recycle		4.99	5.06	5.12
Total Rate		13.29	13.47	13.62
Monthly	76,685.00	65,121.00	66,003.00	66,738.00
Annual	920,220.00	781,452.00	792,036.00	800,856.00
			<i>BOC did not approve rate increases in 2019</i>	

**Board of County Commissioner's Calendar  
June 2020**

<b>June 1</b>	<b>June 2</b>  Board of County Commissioners Regular Meeting 6:00 PM, <b>via teleconference</b>	<b>June 3</b>	<b>June 4</b>  BOCC Public Hearing regarding the FY21 Budget, 6:00 PM, <b>via teleconference</b>	<b>June 5</b>
<b>June 8</b>	<b>June 9</b>	<b>June 10</b>	<b>June 11</b>  Board of Assessor Meeting 6:00 PM <b>TBA</b>  BOCC Special Called Meeting, 6:00 PM, <b>via teleconference</b>	<b>June 12</b>
<b>June 15</b>	<b>June 16</b>  Board of County Commissioners Regular Meeting 6:00 PM, <b>TBA</b>	<b>June 17</b>	<b>June 18</b>  Board of Assessor Meeting 6:00 PM <b>TBA</b>	<b>June 19</b>
<b>June 22</b>	<b>June 23</b>	<b>June 24</b>  Planning Commission Meeting 6:00 PM, <b>TBA</b>	<b>June 25</b>	<b>June 26</b>
<b>June 29</b>	<b>June 30</b>			

**Board of County Commissioner's Calendar  
July 2020**

		<b>July 1</b>	<b>July 2</b>  Board of Assessor Meeting 6:00 PM <b>TBA</b>	<b>July 3</b>  County offices will be closed in observance of Fourth of July.
<b>July 6</b>	<b>July 7</b>	<b>July 8</b>	<b>July 9</b>	<b>July 10</b>
<b>July 13</b>	<b>July 14</b>  Board of County Commissioners Regular Meeting 6:00 PM, <b>TBA</b>	<b>July 15</b>	<b>July 16</b>	<b>July 17</b>
<b>July 20</b>	<b>July 21</b>	<b>July 22</b>	<b>July 23</b>	<b>July 24</b>
<b>July 27</b>	<b>July 28</b>	<b>July 29</b>  Planning Commission Meeting 6:00 PM, <b>TBA</b>	<b>July 30</b>	<b>July 31</b>