

**Camden County, Georgia  
Board of Elections & Registration  
Regular Meeting Minutes  
Tuesday, February 4, 2020, 3:00 P.M.**

Present: Chair Joseph Michaels; Kyle Rapp; James Corbett; Barbara Hahn; Elections Supervisor Shannon Nettles; Assistant Elections Supervisor Deborah Felix, Elections Assistant Sandra Rayson. Not Present: Vice Chair Dr. Jannett Bradford.

**A. CALL TO ORDER**

Chair Joseph Michaels called the meeting to order at 3:00 p.m.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Kyle Rapp delivered the invocation and Barbara Hahn led the Pledge of Allegiance.

**C. AGENDA AMENDMENTS**

No agenda amendments were made.

**D. ADOPTION OF AGENDA**

Motion made by Kyle Rapp, seconded by Barbara Hahn, to approve the Agenda as presented. Motion approved unanimously.

**E. APPROVAL OF MINUTES**

Motion made by James Corbett, seconded by Kyle Rapp, to approve the minutes of the January 7, 2020 Regular Meeting. Motion approved unanimously.

**F. FINANCIAL REPORT**

Election Supervisor Shannon Nettles presented the December, 2019 Financial Report.

**G. PUBLIC COMMENTS**

Linda Victory (Kingsland)

Ms. Victory made the following comments/questions:

- Can the Financial Report be displayed as a Power Point at future meetings?
- How many Poll Workers will be assigned to each Polling Place?
- More Saturday voting sites, as well as additional Saturdays are needed.
- Additional sites/days are needed for Advance Voting.

Tom Canning (St. Marys)

Mr. Canning stated that Saturday voting turnout is second only to Election Day. Two years ago, adding another Saturday voting site was very successful. Dropping one of the sites could cause a problem for people who work during normal voting hours. Mr. Canning encouraged the Board Members to consider adding the second site and/or another Saturday. Both Kingsland and St. Marys have buildings that would work. Mr. Canning asked if the Board had a back-up plan in case any of the Polling Locations did not pass their inspection by the State?

**G. PUBLIC COMMENTS (Continued)**Mary Beckham (St. Marys)

Ms. Beckham stated that she was a member of the League of Women Voters and they would be celebrating their 100<sup>th</sup> anniversary this year. She presented the Board with a petition to add Sunday voting to this year's election calendar. She would like to see it added to the same weekend as the Saturday voting and have it during the three big elections this year.

**H. NEW BUSINESS****1. St. Marys Mardi Gras Festival Participation**

Election Superintendent Shannon Nettles encouraged the Board Members to consider participating in the parade and the GOTV booth. Board Member Barbara Hahn asked if they would have BoER shirts. Election Superintendent Nettles will look into getting shirts.

**2. Polling Place Inspections**

Election Superintendent Nettles reported that we are scheduled to have 14 Polling Places (new and existing Polls) inspected by the State on Thursday and Friday of this week. Safety, security and ADA needs will be focus points of the inspections. We will have an electrician on site during the inspections so that we do not have to wait on the report from the State to know what needs to be fixed, since it is taking up to three weeks to get the reports. Barbara Hahn asked how other types of repairs would be done, such as broken floor boards. Ms. Nettles advised that we would utilize the County workers for that type of repair. Chair Joseph Michaels asked Ms. Nettles to take photos at each site, particularly exterior photos. These can be used on our website to help people identify their new voting locations. Ms. Nettles advised that this will also be an opportunity for staff to make diagrams of each site for use in designing Voting Equipment layouts. The Board discussed what measures would be taken to inform voters where their new Polling Places were located. Ms. Nettles stated that there would be signage at both the old and new Polling Places. Kyle Rapp asked Ms. Nettles to be sure that Google had good addresses for the new Polling Places.

**3. Pick-up of Old and Delivery of New Dominion Voting Equipment**

The old voting equipment is scheduled for pick-up on Wednesday, 2/12/20. It is inventoried and staged at the County Facilities Building. The new voting equipment is scheduled for delivery on Friday, 2/14/20. James Corbett asked if staff had help to unpack the new equipment. Ms. Nettles advised that she did and that we had already received a shipment with our EMS Server Set-up and privacy screens. This will allow us to proceed with L & A Testing and ballot printing. Kyle Rapp asked if we had sufficient toner for the HP Printers. Ms. Nettles advised that each printer came with one cartridge. These would get us through the 3/24/20 Presidential Preference Primary. She is still researching quantity pricing. We have to use HP Toner Kits and they can't be refurbished. We have also ordered the ballot paper from Dominion Voting Systems.

**4. Poll Worker Training Schedule**

Election Superintendent Shannon Nettles advised the Board Members that she is finalizing the Poll Worker Training Schedule. We can't train until the new

equipment has been delivered and checked in. At this time, the first round of training for Advanced Voting will be during the week of February 17<sup>th</sup> with a second round planned for the week of February 24<sup>th</sup>. We are planning to have 5 to 8 Poll Workers at each Poll, depending on the number of voters in the Precinct. We are still recruiting Poll Works and have received 106± applications to date.

## I. OLD BUSINESS

### 1. Office Security

Election Superintendent Nettles advised the Board Members that cameras have been installed in our hallway and that the West entrance doors that open into our office areas will be closed to public traffic as of Monday, 2/10/20.

## J. OTHER BUSINESS

### 1. Community Education Program & Presentation Calendar- New Election Equipment

Election Superintendent Nettles reported that she and Assistant Election Superintendent Deborah Felix had begun demonstrating the new voting equipment in January and had several demonstrations scheduled in the next few weeks including the Democrats of Camden County this Saturday. They demonstrated the equipment at the St. Marys City Council Meeting last night. They are not seeing a lot of interest in the equipment during the demonstrations. Kyle Rapp advised that the video of the new equipment on Facebook was very good.

### 2. Calendar

- **March 2, 2020- Advance Voting Begins**
  - Woodbine Advance Voting (Historical Courthouse)  
March 9 – 20
  - Kingsland Advance Voting (County Annex Building)  
March 2 - 20
- **March 2-6, 2020- Qualifying begins at 9am Monday and closes at Noon on Friday**
  - The Republican Party of Camden County has advised that they will handle qualifying Republican candidates.
- **March 24, 2020- Presidential Preference Primary**
- **February 17 – County Holiday (President's Day)**

The Board Members discussed the need for additional Advance/Saturday voting sites and dates and directed Ms. Nettles to add this topic to the next meeting agenda.

## K. ADDITIONAL PUBLIC COMMENTS

**Mary Beckham**: Ms. Beckham showed a voting pamphlet she got from Glynn County Board of Elections and Registration.

**Tom Canning**: Mr. Canning stated that inspections should only have to be done on the new Polling Places. He again encouraged the Board Members to consider increasing Advance/Saturday/Sunday sites and days. Mr. Canning stated that the Mardi Gras Parade was for children, as well as adults.

**Linda Victory:** Ms. Victory asked what would be at the old voting sites to notify voters where they now vote. Ms. Nettles again discussed the signage that would be in place at each location. Ms. Victory then encouraged the Board to consider the additional Advance Voting sites/days that had been discussed earlier in the meeting. Asked what plans the Board had to address any Polls that failed inspections. She asked if staff was responding to applicants when applications were emailed to the office. She expressed her concern that the Board was considering having Police cars at each of the polls. Chair Michaels stated that that was not the case, but the Sheriff had assured him that he would have adequate Deputies available on Election Day.

Election Superintendent Shannon Nettles requested everyone’s help in getting the word out that voters could go to the County website and find where their Polls were located.

Chair Michaels commended Ms. Nettles and her staff on doing such a good job of putting together the website and demonstrations.

James Corbett asked if anyone was planning to attend the Day at the Capital on 2/17/20. Ms. Nettles advised that staff would not be attending this year and if any of the Board Members planned to attend, they should let her know as soon as possible so she could make arrangements for travel, meals, etc.

**L. ADJOURN REGULAR MEETING**

Motion made by Kyle Rapp, seconded by James Corbett to adjourn the meeting.  
Motion approved unanimously.

The meeting was adjourned at 4:00 p.m.

By: \_\_\_\_\_  
Joseph Michaels, Chair

Attest: \_\_\_\_\_  
Shannon Nettles, Elections Supervisor