

June 7, 2021

Steve Howard
County Administrator
200 East 4th Street
P.O. Box 99
Woodbine, Georgia 31569

Re: Professional Services Agreement
On-Call Services Related to the Spaceport Camden Project – Supplemental Funding

Dear Mr. Howard:

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") is pleased to submit this letter agreement (the "Agreement") to Camden County ("Client") for continuing to provide engineering, planning, and environmental services in support of the Spaceport Camden Project.

Project Understanding

The Camden County Board of Commissioners (the County) is proposing to construct and operate a commercial space launch site, called Spaceport Camden, on the Atlantic seaboard in Camden County, Georgia. The County could offer the commercial space launch site to vertical launch vehicle operators for the orbital and suborbital launch of small, liquid propellant launch vehicles. The County submitted a Launch Site Operator License (LSOL) application to the Federal Aviation Administration (FAA) in January 2019, and a modified LSOL application in January 2020. An FAA decision is expected in mid 2021.

An initial \$25,000 professional services agreement was executed on September 25, 2019. Additional \$25,000 supplements were authorized on January 23, 2020, February 26, 2020, June 17, 2020, September 28, 2020, December 22, 2020, and March 1, 2021. This letter services agreement increases contracting funding by \$25,000 to a total amended contract value of \$200,000.

Scope of Services

Kimley-Horn will provide the services specifically set forth below:

Task 1: On-Call Services

Kimley-Horn will provide on-call engineering, planning, and environmental services related to the Spaceport Camden Project at the direction of the Client. These services may include, but are not limited to, FAA licensing review, FAA environmental review, meeting coordination, United States Coast Guard safety zone establishment, initial coordination with prospective launch vehicle operators, and engineering, planning, and environmental services that may be needed after issuance of the LSOL.

Schedule

We will provide our services as expeditiously as practicable with the goal of meeting a mutually agreed upon schedule for each task requested by the County.

Information Provided by Client

We shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the project.

Fee and Expenses

Kimley-Horn will perform the Services in Task 1 on a labor fee plus expense basis. Labor fee will be billed on an hourly basis according to our then-current rates (2021-2022 rate schedule attached).

Direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.15 times cost. Administrative time related to the project will be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

Based on current information, Kimley-Horn estimates that labor fees will be approximately \$25,000 based on providing approximately 125 hours of consulting. This estimate is for general budgeting purposes only; actual fees may be less or more than the estimate depending on the staff supporting the project.

Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, "Consultant" shall refer to Kimley-Horn and Associates, Inc., and "Client" shall refer to Camden County.

Kimley-Horn, in an effort to expedite invoices and reduce paper waste, submits invoices via email in an Adobe PDF format. We can also provide a paper copy via regular mail if requested. Please include the invoice number and Kimley-Horn project number with all payments.

If you want us to proceed with the services, please have an authorized person sign this Agreement below and return to us. We will commence services only after we have received a fully-executed agreement. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

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We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.

Signed: Ryan S. Wetherell

Printed Name: Ryan S. Wetherell, P.E.

Title: Vice President

CAMDEN COUNTY

DATE: 6/15/21

SIGNED: Steve Howard

Steve Howard, County Administrator

Madison Cameron, Witness

Attachment – Standard Provisions
Attachment – Hourly Labor Rate Schedule



Kimley-Horn and Associates, Inc.

Hourly Labor Rate Schedule

Classification	Rate
Analyst	\$110 - \$145
Professional	\$145 - \$185
Senior Professional I	\$190 - \$245
Senior Professional II	\$240 - \$270
Senior Technical Support	\$115 - \$190
Support Staff	\$85 - \$105
Technical Support	\$100 - \$135

Effective through June 30, 2021

Subject to annual adjustment thereafter

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract