



Board of County Commissioners

Office of the County Administrator

P.O. Box 99/200 East 4th Street • Woodbine, GA 31569

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Press Release

Contact: Julie Swick
Phone: (912) 510-0464

FOR IMMEDIATE RELEASE
10 a.m. EDT, June 22, 2011

Board Adopts Fiscal Year 2012 Budget

Woodbine, GA – (June 22, 2011): The Board of County Commissioners adopted a balanced Fiscal Year 2012 Budget at Tuesday night's Board meeting on June 21, 2011. This Fiscal Year 2012 General Fund Budget totals \$25,499,160 which is almost a **\$1.9 million decrease** from the Fiscal Year 2011 Budget due to a pattern of declining revenues. Revenues and expenditures are balanced with **no millage rate increase and reduces spending to almost 2006 levels**. The priority in development this budget was to provide the Board of County Commissioners with a balanced budget.

Chair David L. Rainer stated, *"All departments have been touched by the budget shortfalls, especially personnel, but the decisions were made to maintain the best integrity that Camden County can contain."*

Cost reductions to be implemented in order to keep a balanced budget include the following:

- All public safety has been reduced based on reductions in retirement, furlough days, and across the board cuts.
- All Constitutional/Elected Officials and Agencies have been reduced based on reductions in retirement, furlough days, and across the board cuts.
- Use of Fund Balance - The FY 2012 proposal would use \$450,000.
- Contingency will be based on available fund balance.
- Health Benefits - total reductions of \$425,000 or approximately 11%.
 - o Move employees share of premiums from 88% (county)/12% (employee) to 85% (county)/15% (employee), effective January 1, 2012.

"Leadership that Listens"

STEVE L. HOWARD
County Administrator

O. BRENT GREEN
County Attorney

WILLIS R. KEENE JR.
Commissioner, District 1

CHUCK CLARK
Commissioner, District 2

JIMMY STARLINE
Commissioner, District 3

GARY BLOUNT
Commissioner, District 4

DAVID L. RAINER
Commissioner, District 5

- o Possibly reduce coverage for vision and dental. Propose a slightly higher deductible, if necessary. This will be based on the new provider and will be recommended to Board of Commissioners at a future date.
- Retirement program – total reductions of \$359,000, which is a decrease from 6% to 3% in the base benefit.
- Furloughs - total reduction of \$276,000 will consider every department for 5 furlough days. All non-BOC departments are welcome to join in the same furlough days as presented to the Board of Commissioners. However, it is understood that reductions of an equivalent percentage and dollar must be reduced.
- Workforce Reduction – total estimated reductions of \$287,000. This will include conversions from full-time to part-time, outsourcing services, and elimination of positions.
- Across the board cuts of 3.78% or approximately \$841,000:
 - o Board of County Commissioners/County Administrator Control - reductions of \$374,000
 - o Constitutional Offices Control – reductions of \$295,000
 - o Other Boards and Agencies – reductions of \$172,000
- Other additions and deletions across the board: unemployment and worker’s compensation insurance increased, capital improvement items - fly over and communication tower, contract reductions, and increases in State mandates for a total of \$213,000.

During the meeting, County Administrator Steve L. Howard stated, *“I would like to thank everyone involved on the Fiscal Year 2012 Budget for working together and doing what it takes to meet the challenges Camden County is faced with for the coming year.”* Mr. Howard expressed his utmost appreciation of all County Departments, Constitutional Offices and Funded Departments for working together to achieve the expectations of the Fiscal Year 2012 Budget.

Additionally, the schedule for furlough days was presented by Staci Bowick, Director of Support Services, and adopted by the Board. All Board of County Commissioner’s offices will be closed on the following dates:

- o Friday, July 1, 2011
- o Friday, September 2, 2011
- o Wednesday, November 23, 2011
- o Friday, February 17, 2012
- o Monday, April 9, 2012

-End-

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Camden County, GA

200 East 4th Street
Courthouse Square
P.O. Box 99
Woodbine, Georgia 31569

Master Agenda Report

Item Number: 4

Type: Regular Agenda

Agenda Date: 06/21/2011

Title: Annual budget for all funds (July 1, 2011 to June 30, 2012)

Contact: Steve Howard 576-4021 or Mike Fender 576-6682

Attachments:

1. Budget Resolution with all attachments
 2. Budget Reductions as presented in previous work sessions
 3. Cost Reductions to be implemented for FY 2012
 4. Budget Comparison (FY 2011-FY 2012) General Fund
-

Motion:

Adopt the annual budget, all funds, for fiscal year FY 2012 as presented and authorize the County Administrator to implement budget reductions as presented in previous work sessions including a workforce reduction if necessary.

Background:

The annual budgets as presented have been advertised properly. We have held one public hearing and one public work session. The budgets are balanced without increases in millage rates (from estimated digests, actual millage will be discussed when we receive the digest, probably in mid-July).

Staff Recommendation:

Adopt the budget as presented.

**A Resolution to Adopt a County Budget
For Camden County, Georgia**

BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS, CAMDEN COUNTY, GEORGIA, that the County enact a Resolution to be entitled A Budget Resolution for Camden County, Georgia, for the fiscal year commencing July 1, 2011, and ending June 30, 2012, to read as follows:

BE IT RESOLVED, that the County hereby use the insurance premium tax received in the prior year, in the amount of \$866,505, to reduce the Unincorporated Tax District costs for the unincorporated residents as shown in the attached exhibits; and

BE IT RESOLVED, that the County hereby adopt the General Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit A; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Jail Construction & Staffing Fund Budget, the Curbside Collection Fund Budget, the Shared Assets Fund Budget, and the Hotel/Motel Tax Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit B; and

BE IT FURTHER RESOLVED, that the Emergency Telephone System Fund Budget and the Unincorporated Tax District Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit C; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Special 1% Improvements Funds, the Capital Improvements Fund Budget, and the Impact Fees Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit D; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Solid Waste Enterprise Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit E; now

THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners does hereby adopt, resolve and enact the foregoing Budget Resolution for Camden County, Georgia.

Adopted this _____ day of _____, 2011.

CAMDEN COUNTY BOARD OF COMMISSIONERS

David L. Rainer, Chairman

Attest : _____

Katie Bishop, County Clerk

Budget Fiscal Year 2012

June 21, 2011

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Exhibit A

GENERAL FUND REVENUES

<u>Summary of Revenues</u>	<u>FY 11-12 Budget</u>
Taxes Collections :	
Current Year Property Taxes	\$ 15,574,800
All Other Taxes	5,878,200
Permits and Inspection Fees	73,350
State and Federal Funding	245,400
Commissions and Fees	1,655,900
Constitutional Offices	1,468,300
Interest Income	81,600
Miscellaneous	71,610
Other Financing Sources	-
Fund Balance Usage	450,000
Totals	<u>\$ 25,499,160</u>

*** This budget is based on no millage increase (11.7 mils)**

Exhibit A (con't)

GENERAL FUND EXPENDITURES

Summary of Expenditures	FY 11-12 Budget
Board of Commissioners	\$ 76,893
Board of Equalization	21,624
County Clerk	51,564
County Administration	320,795
Strategic Initiatives	67,611
County Attorney	148,804
Registrar	140,102
Contingency	-
Special Appropriations	1,219,224
Finance	419,635
Support Services	95,468
Information Technology	227,676
Human Resources	102,016
Tax Commissioner	637,801
Tax Assessor	760,844
Employee Health Insurance	3,504,455
Worker's Compensation Insurance	268,622
Insurance	840,003
Facilities Management	398,610
County Engineer	51,721
Superior Court	335,844
Clerk of Court	484,111
District Attorney	394,612
Magistrate Court	298,847
Probate Court	429,641
Juvenile Court	226,273
Public Defender	156,911
Sheriff's Office	3,232,990
Corrections	2,269,128
Adult Probation	11,005
Department of Juvenile Justice	16,080
E M S	4,465,623
Coroner & Medical Examiner	37,003
Animal Control	263,631
E M A	114,441
Public Works	1,730,961
Health Department	384,189
Mosquito Control	186,267
Department of Family Children Serv	93,503
County Library	316,224
Bryan Lang Historical Library	59,714
Planning & Development	274,706
County Agents	93,932
Forestry	28,935
Joint Development Authority	241,121
Debt Service	-
Totals	<u>\$ 25,499,160</u>

Exhibit B

JAIL CONSTRUCTION & STAFFING FUND

	FY 11-12 Budget
Revenues	\$201,700
Expenditures	\$201,700

CURBSIDE COLLECTION FUND

	FY 11-12 Budget
Revenues	\$847,898
Expenditures	\$847,898

***This budget represents a monthly billing of \$14.50.**

SHARED ASSETS FUND

	FY 11-12 Budget
Revenues	\$250,000
Expenditures	\$250,000

HOTEL / MOTEL TAX FUND

	FY 11-12 Budget
Revenues	\$15,475
Expenditures	\$15,475

Exhibit C

EMERGENCY TELEPHONE SYSTEM FUND

	FY 11-12
	<u>Budget</u>
Revenues	\$1,100,304
Expenditures	\$1,100,304

UNINCORPORATED TAX DISTRICT FUND

<u>Summary of Revenues</u>	FY 11-12
	<u>Budget</u>
Current Year Taxes	\$21,600
State Insurance Premiums Tax	844,200
Miscellaneous	3,000
Other Financing Sources	<u>37,300</u>
Totals	<u><u>\$906,100</u></u>
<u>Summary of Expenditures</u>	
Unincorporated - Fire Department	\$474,324
Unincorporated - Recreation	<u>431,776</u>
Totals	<u><u>\$906,100</u></u>

*** This budget is using \$866,505 of the 2010 Insurance Premiums Tax Collection. It contains a .00 millage rate for the unincorporated area and a .45 millage rate for the incorporated area.**

Exhibit D

SPECIAL 1% (#6) IMPROVEMENTS FUND

	FY 11-12
	<u>Budget</u>
<u>Summary of Revenues</u>	
Special Purpose Local Option Sales Tax	\$6,899,250
Miscellaneous	0
Other Financing Sources	<u>0</u>
Totals	<u><u>\$6,899,250</u></u>
<u>Summary of Expenditures</u>	
Facility Projects	\$2,116,850
Cities and PSA	<u>4,782,400</u>
Totals	<u><u>\$6,899,250</u></u>

CAPITAL IMPROVEMENTS

	FY 11-12
	<u>Budget</u>
Revenues	\$665,980
Expenditures	\$665,980

IMPACT FEES

	FY 11-12
	<u>Budget</u>
Revenues	\$49,050
Expenditures	\$49,050

Exhibit E

SOLID WASTE ENTERPRISE FUND

<u>Summary of Revenues</u>	<u>FY 11-12 Budget</u>
Landfill Site Charges	\$4,262,794
Yard Waste Site Charges	1,000
Other Revenues	<u>338,500</u>
Totals	<u><u>\$4,602,294</u></u>
 <u>Summary of Expenditures</u>	
Operating	\$2,137,974
Non-Operating	752,000
Equipment	113,500
Debt Service	446,820
Funding of Liab. (Closure/Postclosure)	713,500
Funding for new cells	<u>438,500</u>
Totals	<u><u>\$4,602,294</u></u>

Budget Reductions Considerations

(As Presented in Previous Work Sessions on April 28, May 17, & May 31, 2011)

1. Public Safety (Fire/EMS & Law Enforcement)
(Will Public Safety be considered in percentage reductions?)
2. Constitutional/Elected Offices
(Will Constitutional/Elected Offices be considered in percentage reductions?)
3. Use of Fund Balance
4. Contingency Amount Desired for Next Year's Budget
5. Health Benefits
6. Retirement Program
7. Furloughs
8. Workforce Reduction

Budget Highlights for General Fund

Cost Reductions to be Implemented

For FY 2012

1. All public safety has been reduced based on reductions in retirement, furlough days, and across the board cuts.
2. All Constitutional/Elected Officials and Agencies have been reduced based on reductions in retirement, furlough days, and across the board cuts.
3. Use of Fund Balance - The FY 2012 proposal would use \$450,000.
4. Contingency will be based on available fund balance.
5. Health Benefits - total reductions of \$429,000 or approximately 11%.
 - a. Move employees share of premiums from 88% (county) / 12% (employee) to 85% (county) / 15%, effective January 1, 2012.
 - b. Possibly reduce coverage for vision and dental. Propose a slightly higher deductible, if necessary. This will be based on the new provider and will be recommended to Board of Commissioners at a future date.
6. Retirement program – total reductions of \$359,000, which is a decrease from 6% to 3% in the base benefit.
7. Furloughs - total reduction of \$276,000 will consider every department for 5 furlough days. All non-BOC departments are welcome to join in the same furlough days as presented to the Board of Commissioners. However, it is understood that reductions of an equivalent percentage and dollar must be reduced.
8. Workforce Reduction – total estimated reductions of \$287,000. This will include conversions from full-time to part-time, outsourcing services, and elimination of positions.
9. Across the board cuts of 3.78% or approximately \$841,000 :
 - a. Board of Commissioners / County Administrator Control - reductions of \$374,000
 - b. Constitutional Offices Control – reductions of \$295,000
 - c. Other Boards and Agencies – reductions of \$172,000
10. Other additions and deletions across the board: unemployment and worker's comp insurance increased, capital improvement items-fly over and communication tower, contract reductions, and increases in State mandates for a total of \$213,000.

Changes from the seven items above will reduce the FY 2012 budget by more than \$1.9 million over the current FY 2011 budget and will provide a balanced budget for FY 2012.

Budget Comparisons

FY 2012

General Fund Only-June 21, 2011

	FY 2011 Current Budget	FY 2012 Proposed Budget	% Difference	\$ Difference
Revenues				
Tax Collections	\$ 23,154,985	\$ 21,453,000	-7.35%	\$ (1,701,985)
Commissions and Fees	1,658,900	1,655,900	-0.18%	(3,000)
Constitutional Offices	1,392,300	1,468,300	5.46%	76,000
All Other Revenues	798,137	471,960	-40.87%	(326,177)
	\$ 27,004,322	\$ 25,049,160		\$ (1,955,162)
Expenses				
1110 Board of Commissioners	\$ 82,378	\$ 76,893	-6.66%	\$ (5,485)
1120 Board of Equalization	23,180	21,624	-6.71%	(1,556)
1130 County Clerk	55,882	51,564	-7.73%	(4,318)
1320 Administration	361,916	320,795	-11.36%	(41,121)
1340 Strategic Initiatives	85,916	67,611	-21.31%	(18,305)
1400 Registrar	146,345	140,102	-4.27%	(6,243)
1505 Contingency	-	-	0.00%	-
1506 Special Appropriations	934,449	1,219,224	30.48%	284,775
1510 Finance	476,691	419,635	-11.97%	(57,056)
1520 Support Services	102,881	95,468	-7.21%	(7,413)
1530 County Attorney	154,652	148,804	-3.78%	(5,848)
1535 Information Technology	228,462	227,676	-0.34%	(786)
1540 Human Resources	109,895	102,016	-7.17%	(7,879)
1545 Tax Commissioner	678,415	637,801	-5.99%	(40,614)
1550 Tax Assessor	731,485	760,844	4.01%	29,359
1555 Employee Health	3,933,926	3,504,455	-10.92%	(429,471)
1556 Workers Compensation	230,022	268,622	16.78%	38,600
1557 Insurance	788,500	840,003	6.53%	51,503
1565 Facilities Management	482,987	398,610	-17.47%	(84,377)
1575 County Engineer	155,413	51,721	-66.72%	(103,692)
2150 Superior Court	360,005	335,844	-6.71%	(24,161)
2200 Clerk of Court	516,033	484,111	-6.19%	(31,922)
2250 District Attorney	423,000	394,612	-6.71%	(28,388)
2400 Magistrate Court	313,224	298,847	-4.59%	(14,377)
2500 Probate Court	450,091	429,641	-4.54%	(20,450)
2600 Juvenile Court	242,581	226,273	-6.72%	(16,308)
2800 Public Defender	168,199	156,911	-6.71%	(11,288)
3300 Sheriff's Dept.	3,404,453	3,232,990	-5.04%	(171,463)
3400 Jail	2,378,225	2,269,128	-4.59%	(109,097)
3450 Adult Probation	11,005	11,005	0.00%	-
3460 Juvenile Justice	16,080	16,080	0.00%	-
3700 Coroner & Medical Examiner	39,665	37,003	-6.71%	(2,662)
3500 EMS	4,713,826	4,465,623	-5.27%	(248,203)
3910 Animal Control	286,985	263,631	-8.14%	(23,354)
3920 Emergency Management	167,247	114,441	-31.57%	(52,806)
4200 Public Works	1,864,607	1,730,961	-7.17%	(133,646)
5100 Health Department	411,827	384,189	-6.71%	(27,638)
5144 Mosquito Control	203,730	186,267	-8.57%	(17,463)
5400 DFACS	100,230	93,503	-6.71%	(6,727)
6500 County Library	338,661	316,224	-6.63%	(22,437)
6505 Bryan Lang Library	64,801	59,714	-7.85%	(5,087)
7000 Planning & Building	381,386	274,706	-27.97%	(106,680)
7130 County Agents	98,788	93,932	-4.92%	(4,856)
7140 Forestry	29,808	28,935	-2.93%	(873)
7500 Joint Development Authority	256,470	241,121	-5.98%	(15,349)
8000 General Debt Service	\$ -	\$ -	0.00%	-
	\$ 27,004,322	\$ 25,499,160		\$ (1,505,162)

Difference is use of fund balance

\$ 450,000