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**ADOPTED
BUDGET**



Camden County *Georgia*
Award-Winning Government



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Camden County Board of Commisionners

Georgia

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the County of Camden, Georgia, for its annual budget for the fiscal year beginning July 1, 2018. This is the fourth consecutive year the county has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. The County believes the current budget for fiscal year beginning July 1, 2019 continues to conform to program requirements and we are submitting it for GFOA to determine its eligibility for another award.

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*Cover Image by Gabriela Simmons for the
2018 Showcase Camden County Photo Contest*

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Camden County Georgia

Award-Winning Government

County Administrator's Fiscal Year 2020 Budget Message

Introduction

To the Honorable Board of County Commissioners and the Citizens of Camden County: It is my privilege to present you the Fiscal Year 2020 Budget Message.

Strategic Plan 2019 → 2024 → 2034

The Board of County Commissioners, at their meeting on February 19, 2019, unanimously adopted a new Action Agenda for the County's Strategic Plan. The strategic framework for the future of Camden County is well documented in the Vision 2034, Goals for 2024 and the new 2019 Action Agenda. The proposed budget also attempts to carry out the Camden County Board of County Commissioners adopted 2019 Action Agenda and top and high priority actions to be addressed during Fiscal Year 2020.

Selected top and high priorities are listed below. The full 2019-2024-2034 Strategic Plan is available online at: www.camdencountyga.gov/StrategicPlan.

Policy Actions 2019

Selected Top Priorities

- Spaceport Camden: Development
- Sheriff Funding: Direction
- Road Resurfacing/Paving: Direction
- Right-of-Way Mowing/Mosquito Control/Facilities Management

Selected High Priorities

- Grants Match Fund: Development
- Georgia Power Building: Direction
- EOC/Communications Facility: Direction
- School Resource Officers: Direction

Management Actions 2019

Selected Top Priorities

- Public Safety Radio System
- County Financial Policies: Update
- Technical College: Development
- Election Board: Implementation
- County Administrator: Hiring of Department Heads

Selected High Priorities

- Vehicle and Equipment Policy and Program
- Financial/Human Resources Software Upgrade: Direction
- County Owned Property Inventory and Direction
- County Fire/EMS Strategic Plan
- Kingsland Bypass Development: Phase II

Labor Market Challenges

Camden County is not immune to nationwide trends, including low unemployment rates throughout our region. This translates to difficulties in hiring and retaining qualified county employees, particularly in the areas of public safety and public works.

For Paramedics and Emergency Medical Technicians (EMT), the US Department of Labor's Bureau of Labor Statistics (BLS) Occupational Outlook Handbook anticipates much faster than average growth in this field with 37,400 jobs expected to be added through 2026. Likewise, law enforcement is projected to have average growth with 53,400 jobs added through 2026. Construction Equipment Operators, staffing Public Works, are also estimated to have faster than average growth with 52,700 jobs added through 2026.

Since Camden County's greatest assets are the employees, it is imperative to view employee retention as a cost-savings over the cost of hiring and training new workers.

Summary of All Funds

The Fiscal Year 2020 Budget totals \$56,067,424. The Fiscal Year 2020 General Fund Budget is 7.87% more than the Fiscal Year 2019 General Fund Budget with over 67% of the increase (\$1,311,677) coming from Public Safety.

It is important to note that the credit position for Camden County is strong. The county has exceptionally light debt and pension burdens overall. At the end of Fiscal Year 2019, Camden County Government's outstanding debt is projected to be \$256,333 and the Solid Waste enterprise fund's debt is projected to be \$1,394,545. This averages only \$31 per capita based on the U.S. Census Bureau's 2018 Population Estimate for Camden County.

With respect to the 2019 Strategic Plan Action Agenda, the Fiscal Year 2020 Budget was recommended in conjunction with the Department of Finance & Budget with the following strategies for balancing:

- Camden County Fire Rescue—**Management Action 2019: High Priority/ Management in Progress 2019**
 - Competitive Salary Adjustments for EMS/Fire
 - EMS/Fire Budget Increase for Unscheduled Overtime
 - EMS/Dire Staffing Increase to include Three (3) Rover Positions
- Camden County Sheriff's Office—**Policy Action 2019: Top Priority/ Management in Progress 2019**
 - Staffing Increases for Patrol and Investigations Totaling Five (5) New Positions
 - Staffing Increases for Courthouse Security Totaling Five (5) New Positions
 - Staffing Increases for School Resource Deputies Totaling Three (3) New Positions
- Consolidation of Voter Registrar's Office and Elections into a combined Elections and Registration Office **Management Action 2019: Top Priority**
- Newly Created Grant Match Fund to Assist with Grant Procurement—**Policy Action 2019: High Priority**
- Land Purchase Option—**Policy Action 2019: Top Priority**
- Risk Management—**Management Action 2019: High Priority**
- Employee Health Benefits— **Management in Progress 2019**
- Woodbine Library Funding
- Minimal use of Fund Balance (less than \$50,000) for FY 2020 Budget

Funds	Adopted Budget 2020
General Fund	\$ 33,980,819
Capital Improvements	\$ 301,000
County Shooting Range	\$ 250,000
Curbside	\$ 1,059,399
Drug Abuse	\$ 18,140
E-911	\$ 1,389,966
Georgia Transportation	\$ 403,798
Hotel/Motel Tax	\$ 56,025
Impact Fees	\$ 58,250
Jail & Staffing	\$ 303,790
Law Library	\$ 40,575
Shared Assets	\$ 125,900
Solid Waste	\$ 5,893,000
SPLOST VII	\$ 3,090,692
SPLOST VIII	\$ 7,297,890
Unincorporated Tax	\$ 1,798,180
TOTAL	\$ 56,067,424



[Source: Department of Finance and Budget, 2019]

Millage Rate History

Year	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
County	15.790	13.405	13.94	13.94	12.94	12.94	11.70	11.70	11.70	11.70
Unincorporated Tax District*	1.655	0.655	0.67	0.67	0.67	0.67	0.67	0.67	0.67	0.00

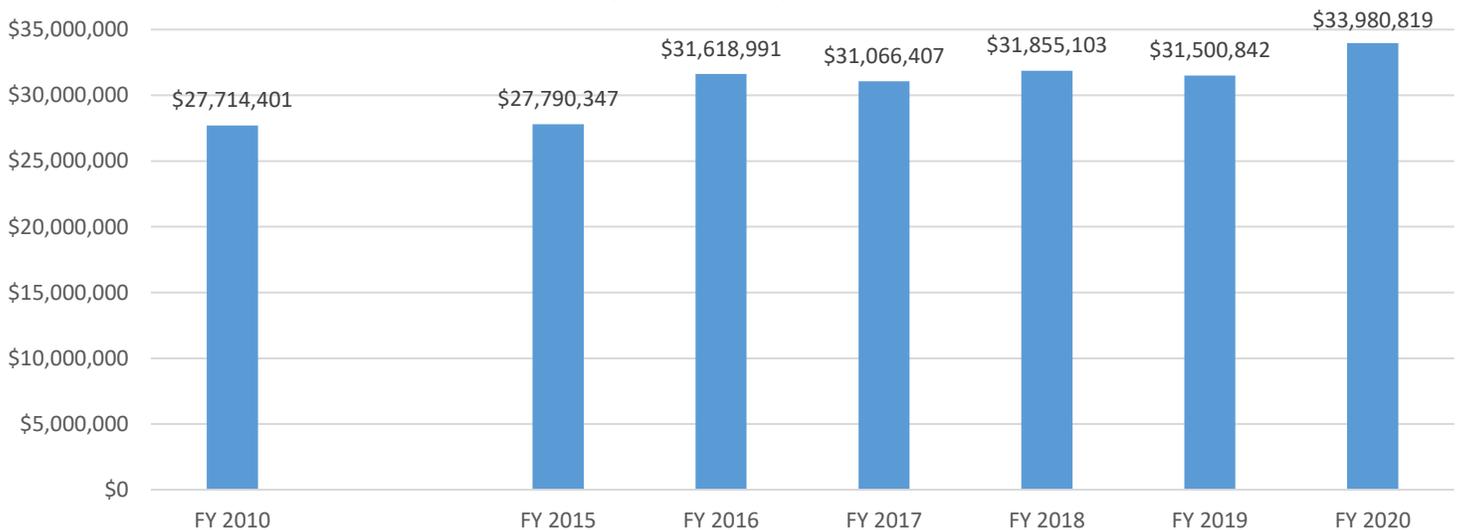
* The total mill levy for the unincorporated tax district only applies to properties outside city limits.

[Source: Department of Finance and Budget, 2019]

The Association of County Commissioners of Georgia (ACCG) notes that there are 92 mandated services for county governments to provide for its residents. Additionally, Camden County provides discretionary services including:

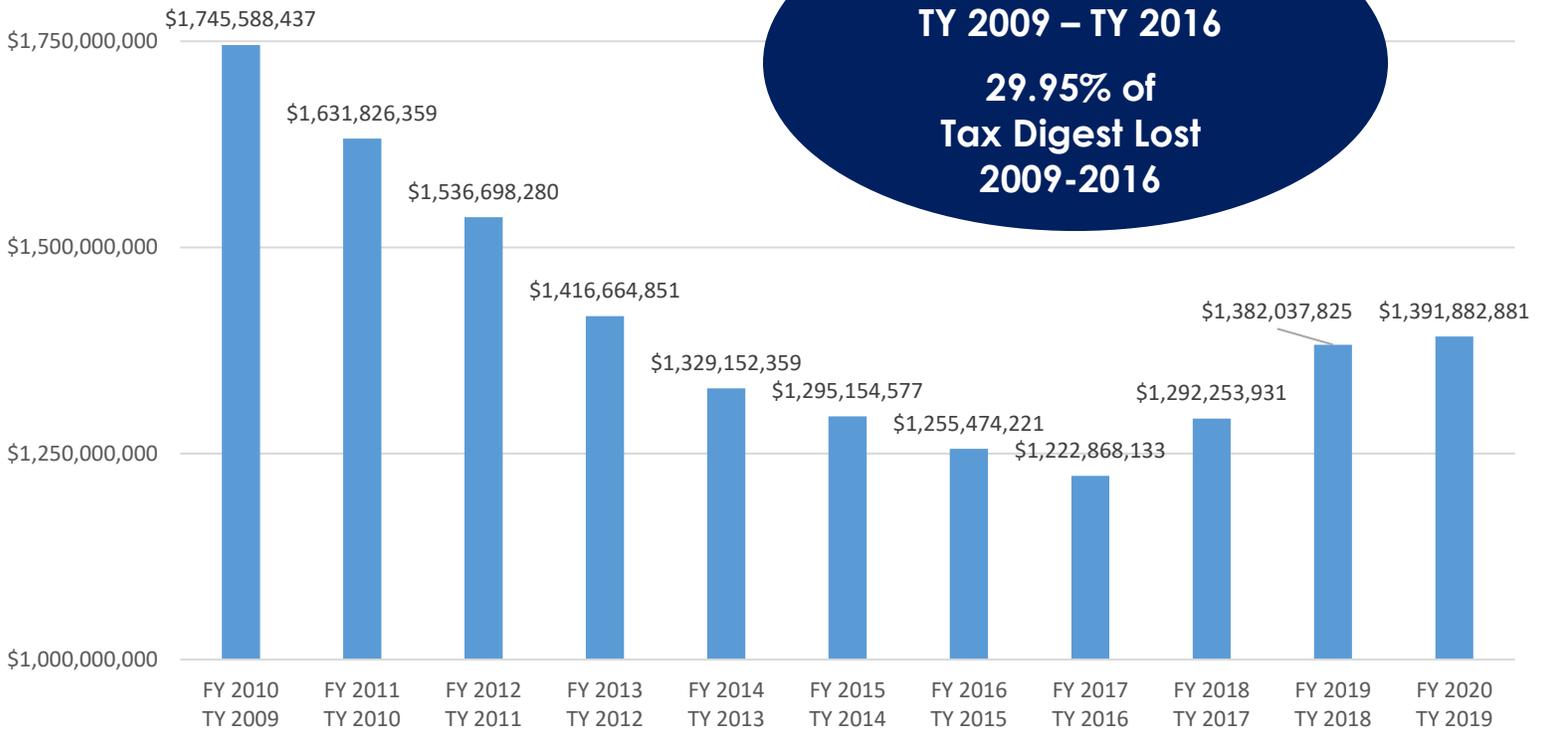
- Ambulance/Paramedic Services
- Building Inspections
- Cable Franchising
- Cooperative Extension Service
- DFACS
- Erosion & Sedimentation Control
- GIS
- Law Enforcement-911 Services
- Law Enforcement-Drug Task Force
- Law Enforcement-Investigations
- Libraries
- Parks & Recreation
- Planning & Zoning
- Senior Services
- Solid Waste Collection
- Solid Waste Disposal
- Street & Bridge Maintenance & Construction

General Fund Budget Comparison by Fiscal Year



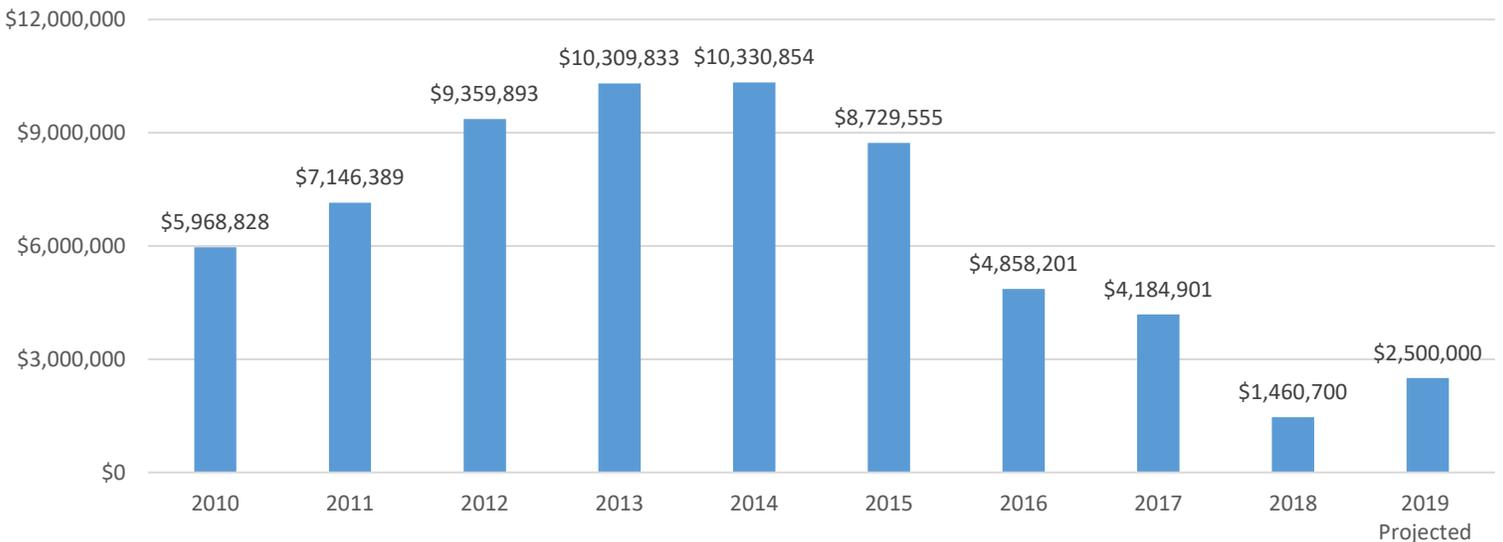
[Source: Department of Finance and Budget, 2019]

Tax Digests Comparison



TY= Tax Year FY= Fiscal Year
[Source: Department of Finance and Budget, 2019]

Total Fund Balance - General Fund Only



[Source: Department of Finance and Budget, 2019]

Conclusion

The recommendations presented in this budget addressed strategies for balancing Fiscal Year 2020 Budget and were based on the Board of County Commissioner's input and feedback. Camden County's past and present budgets have faced challenges like many other counties across the state. The county has a solid financial position overall. I am thankful for the Board's leadership and guidance on the final adoption of the Fiscal Year 2020 Budget. It is my pleasure to serve as the County Administrator of Camden County, Georgia.

Yours for a better Camden,



Steve L. Howard, MPA, ICMA-CM, CPM, CPPO
County Administrator



***“Exploration is the engine that drives innovation.
Innovation drives economic growth.”***

***-Edith Widder,
Oceanographer, Marine Biologist, and Inventor***



Strategic Plan

CAMDEN COUNTY BOARD OF COMMISSIONERS

2019 → 2024 → 2034

Lyle Sumek Associates, Inc.
9 Flagship Court
Palm Coast, FL 32137
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STRATEGIC PLANNING FOR CAMDEN COUNTY

Strategic Planning Model for Camden County

Value-based principles that describe the preferred future in 15 years

VISION

**Destination
“You Have Arrived”**

Strategic goals that focus outcome-base objectives and potential actions for 5 years

PLAN

**Map
“The Right Route”**

Focus for one year – a work program: policy agenda for the County Board Annual Action Plan, management agenda for staff; major projects

EXECUTION

**Itinerary
“The Right Direction”**

Principles that define the responsibility of County government and frame the primary services – core service businesses

MISSION

**Vehicle
“The Right Bus”**

Personal values that define performance standards and expectations for employees

CORE BELIEFS

**Fuel
“The Right People”**

CAMDEN COUNTY VISION 2034

Camden County Vision 2034

**CAMDEN COUNTY 2034 is the
PREMIER COASTAL COMMUNITY OF GEORGIA –
BEAUTIFUL ^(A), SAFE ^(B).**

**CAMDEN COUNTY 2034 has a
STRONG REGIONAL ECONOMY AND DIVERSE JOB
OPPORTUNITIES with four major pillars:
an ACTIVE NAVAL SUBMARINE BASE ^(C),
a SUCCESSFUL WORLD CLASS SPACEPORT ^(D), SPORT TOURISM ^(E)
AND TECHNOLOGY CORRIDOR ^(F).**

**CAMDEN COUNTY 2034 has
RELAXED LIVING with QUALITY RESIDENTIAL DEVELOPMENTS ^(G),
ABUNDANT LEISURE CHOICES FOR ALL ^(H).**

CAMDEN COUNTY GOVERNMENT MISSION

Camden County Government Mission

**The mission of CAMDEN COUNTY
GOVERNMENT**

is to deliver

DEFINED COUNTY SERVICES⁽¹⁾

with EXCEPTIONAL CUSTOMER SERVICE⁽²⁾

and in a FINANCIALLY SUSTAINABLE⁽³⁾

and TRANSPARENT MANNER⁽⁴⁾.

CAMDEN COUNTY PLAN 2019 – 2024

Camden County Goals 2024

**FINANCIALLY SOUND COUNTY PROVIDING
EXCEPTIONAL SERVICE AND VALUE**



GROW THE LOCAL ECONOMY



PLANNED AND MANAGED GROWTH



GREAT PLACE TO LIVE

CAMDEN COUNTY ACTION AGENDA 2019

Camden County Policy Agenda 2019

TOP PRIORITY

SPLOST #8 Election

Spaceport Camden: Development

Drainage Cleaning Crew: Direction

Sheriff Funding: Direction

Road Resurfacing/Paving: Direction

Right-of-Way Mowing/Mosquito Control/Facilities Management

HIGH PRIORITY

Internal Auditor Position: Creation

Fleet/Public Works Facility

Grants Match Fund: Development

Georgia Power Building: Direction

EOC/Communications Facility: Direction

School Resource Officers: Direction

Camden County Management Agenda 2019

TOP PRIORITY

Public Safety Radio System
County Financial Policies: Update
Technical College: Development
Timber Tax Collection/Enforcement
Election Board: Implementation
County Administrator: Hiring

HIGH PRIORITY

Vehicle and Equipment Policy and Program
Financial/Human Resources Software Upgrade: Direction
County Owned Property Inventory and Direction
Records Retention Facility/Management
County Fire/EMS Strategic Plan
Kingsland Bypass Development: Phase II

Camden County Management in Progress 2019

PSA Computer Upgrades
PSA Purchasing Policy Revision
PSA Policies Review
Strategic Plan 2019: Update
County Annual Report
Compensation for Paramedics
Sheriff Business Continuity Operations SOP Documentation
PSA Financial Oversight Plan: Update
PSA Technology Update
PSA Recreation Tracking Software
IT Operating Systems: Upgrade Phase 1
National Institute for Government Purchasing (NIGP) Accreditation
Sheriff Network Switches: Upgrade
Criminal Division Interview System: Upgrade
Self Service User Password – Nervepoint Technology
Sheriff Cyber Security Assessment

Public – Facing Emergency Dashboard
EOC Dashboard
Bandwidth Expansion: Phase 1
Benefits Mobile App: Implementation
Finance: Conflict of Interest Form
Financial Awards: CAFR, Budget Presentation
Camden County Annual Photo Contest: Completion
Mobile Devices Management
Incident Command/Management Team: Formalization
D7 Cat or D6 – T
Articulating Dump Trucks (2)
EOC Hand Held Radios and Additional Base: Procurement
Hurricane Irma: FEMA Submissions for Reimbursement of Expenses
Personal Property Tax Collection: Improvements
Williams Communications Installation: 4 Site Simulcast VHF System
PSA Event Planning and Development
Onboarding/ Offboarding Process
Applicant Tracking System
Disaster/NIMS Training: Position Specific

Building Security Assessment and Plan
All Hazards Preparedness: Hurricane Exercise
New Property Tax System Software: Installation
Online Property Tax Payment System: Update
Property Tax Credit Card Payment
More Vehicles System/Driver License Service Integration
Comprehensive Emergency Services Contract: Development
Inland Location for Temporary Relocation
Public Works and Permitting Map Application: Development
Video Conferencing with Juvenile Justice
All Lines Aggregate Insurance Policy/Report (Self Insurance)
Annual Destruction: General Government Records
Animal Control Document Reformation
PSA Budget Overhaul
PSA Building Renovation Plan
PSA Community Public/Private Strategy
Finance Department Structure
LMIG 2019 Submittal: Project Completion (5)
Diversity Training

Workers Comp Supervisory Training
Benefit Analytics
Performance Dashboard Development
Fire Mobile Tablets: Replacements
Fire Policies and SOP: Update
Sheriff Vehicle Replacement
In Car Laptops for Sheriff's Fleet
Citizen Academy 2019
GIS Data Inventory and County Map Gallery
Building Inspector: ICC Certification
Lighting Safety Policy: Development
PSA Social Media Presence
Total Compensation Statements
Management Succession Plan/Program: Update Report
Financial Audit
SPLOST #7 Collections/Final Report
Animal Control Officer Certification
Zoning Web Application and Map
Level 1 Georgia Association of Code Enforcement Certification

County Code Book: 2019 Codification
HR Form Automation
County Code Enforcement Map Application and Dashboard
County Property and Land Audit
County Owned Vehicles Audit
Open claims Review
Fire Promotion Process Update
Inventory Parts/Supply Room
Vehicle Replacements: 2019
Fire Tankers Replacement
Census 2020 Preparation
Fleet Electronic Submission of all Invoices
Sheriff IT Upgrades
County Contracts: Update
In House HR/Manager Training
2 Year Leadership Development Plan
Legal Documents for Trademark
PSA Fitness Facility and Equipment Improvements
Fixed Inventory/Work Order Software: Funding (\$) (Fleet, Public works, Facilities)

Low Boy Truck and Trailer (SPLOST)
SWAT Gear and Equipment: Update
Special Operations Division: Additional Vehicles
Lab Equipment: Upgrade
Sheriff Data Storage: Upgrade
Server Room Security
MSW Cell Permit Solid Waste Authority Land Permitting: Initiated
Fire Fighter Certification: EMT-8
Mobile Command Vehicle: Purchase
In Car/Body Cameras Data Transfer and Retention
Geographical Storage Location for Replication of Data
Cyber Security Framework: Policies Update
Weekly/Quarterly eNewsletters
Monthly Employee eNewsletters
Service Recognition and Employee Recognition Committee
Spaceport Camden Website: Update
Clean Water Act: Septic Repair and Replacement
CIG Grant: Sea Level Rise Training, Flood Zone Compliance, App
Coastal Resiliency Projects: Web App

Joint Camden County/City of St. Marys Community Rating System: Public Information

Hazard Mitigation: Property Removal from Repetitive Loss List

Platinum Level Wellness Award: Application

Speed Limit Mobile Signs

CHAMPS: Certification

Active Shooter Program Development

Patient Satisfaction Survey

Rec Center: New Programs

Internet Crimes against Children: Expansion

Aquatic Center to City of St. Marys

Camden County Major Projects 2019

PSA Crosswalk Speed Bumps

9-1-1 Generator and Switch Gear

Physical Security Upgrades

Generators for Fire Stations

Haul Road at MSW

Juvenile Justice Building

Tarboro Fire Station 18

FEMA Hazard Mitigation Projects

MSW Landfill: Pond Cleaning

Energy Efficiencies: County Facilities

Library Upgrades

Lattany Road Repairs

King's Bay Road Repairs

Deep Creek Bridge Repair

Horsepen Creek Watershed Septic System Replacement

Browntown Road Drainage Pipelines

Satilla Bluff Road – West

Incachee Road

New Post Road Repairs

Kingsland Bypass: Phase 1

Dirt Road Maintenance

Paved Roads Mowing

Gum Branch Trails: Phase 1

Pickleball Courts (8): Resurfacing and Lighting

Disc Golf Course Development

CAMDEN COUNTY BOARD OF COMMISSIONERS



Lannie Brant
District 1



Chuck Clark
District 2



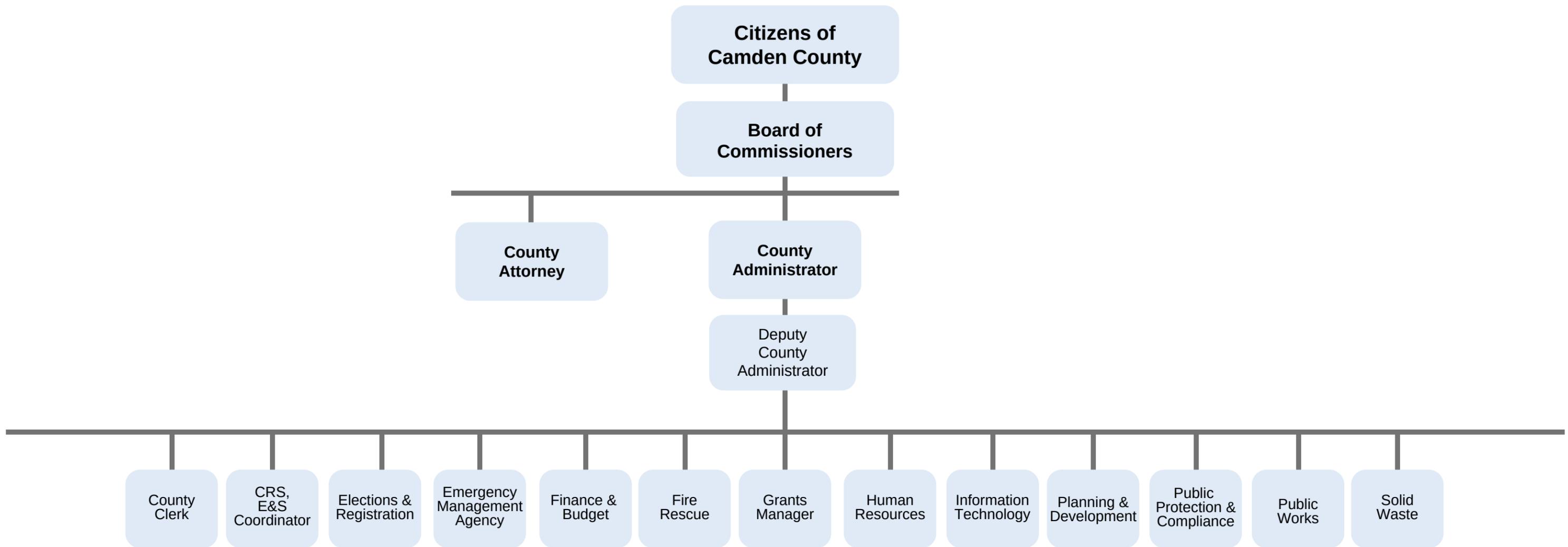
Jimmy Starline, Chairman
District 3



Gary Blount, Vice Chairman
District 4

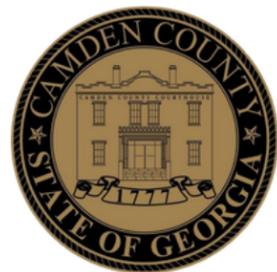


Ben Casey
District 5



Constitutional Officers and Other Elected Officials
 Chief Magistrate * Clerk of Superior Court * Coroner * Judge of Probate Court * Sheriff * Tax Commissioner

Independent Board-Run and Other Offices
 Bryan-Lang Historical Archives * County Library * Joint Development Authority * Juvenile Court * Tax Assessors Office * UGA/County Extension



Camden County *Georgia*
Award-Winning Government

CAMDEN COUNTY GOVERNMENT

Board of Commissioners

Commissioner, District 1	<i>Lannie Brant</i>
Commissioner, District 2	<i>Chuck Clark</i>
Commissioner, District 3	<i>Jimmy Starline, Chairman</i>
Commissioner, District 4	<i>Gary Blount, Vice Chariman</i>
Commissioner, District 5	<i>Ben Casey</i>
Administration	<i>Steve Howard, County Administrator</i>
Administration	<i>Shawn Boatright, Deputy County Administrator</i>
County Attorney	<i>John Myers, Esq.</i>

Constitutional Offices

Clerk of Superior Court	<i>Joy Lynn Turner</i>
Coroner & Medical Examiner	<i>L. W. Bruce</i>
Corrections	<i>Sheriff James Proctor</i>
Magistrate Court	<i>Judge Jennifer Lewis</i>
Probate Court	<i>Judge Robert Sweatt</i>
Sheriff's Office	<i>Sheriff James Proctor</i>
Superior Court	<i>Joy Lynn Turner</i>
Tax Commission	<i>Commissioner Beth Soles</i>

Departments

Animal Control	<i>Mark Crews, Public Compliance Officer</i>
County Clerk	<i>Katie Bishop</i>
CRS, Sediment & Erosion	<i>Scott Brazell, Coordinator</i>
Emergency Management Agency	<i>Charles White, Director</i>
Emergency Medical Services	<i>Charles Lowther, Director</i>
Employee Health Benefits	<i>Michael Spiers, Senior Director</i>
Facilities	<i>Joey Cason, Director (PSA)</i>
Finance & Budget	<i>Nancy Gonzalez, Chief Financial Officer</i>
Fleet Services	<i>Chris Beutelschiess, Manager</i>
Human Resources	<i>Michael Spiers, Senior Director</i>
Information Technology	<i>Louis Foltzer, Chief Information Officer</i>
Insurance	<i>Michael Spiers, Senior Director</i>
Mosquito	<i>Joey Cason, Director (PSA)</i>
Onsite Wellness Clinic	<i>Michael Spiers, Senior Director</i>
Planning & Development	<i>Joey Yacobacci, Director</i>
Public Works	<i>Vacant</i>
Special Appropriations	<i>Nancy Gonzalez, Chief Financial Officer</i>
Workers Compensation	<i>Michael Spiers, Senior Director</i>

CAMDEN COUNTY GOVERNMENT

Independent Board Run Offices

Adult Probation
Board of Equalization
Bryan Lang Historic Library
County Agents
County Library
District Attorney
Family & Children Services
Forestry
Health Department
Juvenile Court
Juvenile Justice (Department of)
Public Defender
Registrar
Tax Assessor

Other Funds

Capital Improvements	<i>Nancy Gonzalez, Chief Financial Officer</i>
Curbside	<i>Nancy Gonzalez, Chief Financial Officer</i>
Drug Abuse	<i>Nancy Gonzalez, Chief Financial Officer</i>
E911 Center	<i>Sheriff James Proctor</i>
Hotel/Motel Tax	<i>Nancy Gonzalez, Chief Financial Officer</i>
Impact Fees	<i>Nancy Gonzalez, Chief Financial Officer</i>
Jail & Staffing	<i>Sheriff James Proctor</i>
Law Library	<i>Nancy Gonzalez, Chief Financial Officer</i>
Shared Assets	<i>Sheriff James Proctor</i>
Solid Waste	<i>Kevin Barkley, Senior Director</i>
SPLOST VII	<i>Nancy Gonzalez, Chief Financial Officer</i>
SPLOST VIII	<i>Nancy Gonzalez, Chief Financial Officer</i>
Unincorporated Tax District	<i>Terry Smith, Fire Chief</i>

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
GENERAL GOVERNMENT				
Administration				3.89
County Administrator	1.00	0.99	0.99	
Deputy County Administrator	1.00	1.00	0.90	
Administrative Assistant	1.00	1.00	1.00	
Management Analyst/Strategic Plan	1.00	1.00	1.00	
Administrative Services				0.00
Program Director	0.90	0.00	0.00	
Board of Commissioners				6.00
Commissioners	5.00	5.00	5.00	
Grant Writer	1.00	1.00	1.00	
Board of Equalization				N/A
Appointed non-employees	N/A	N/A	N/A	
County Attorney				N/A
Attorney (Contracted)	N/A	N/A	N/A	
County Clerk				0.85
County Clerk	1.00	1.00	0.85	
Employee Health				1.33
Senior HR Director	0.25	0.25	0.33	
Health & Wellness Director	0.10	0.10	0.00	
Risk Management & Benefits Director	0.00	0.35	0.00	
PT Benefits Assistant	0.00	0.90	1.00	
Facilities Management				4.00
Building Maintenance Manager (Contracted)	Contracted	Contracted	Contracted	
Building Maintenance Supervisor	1.00	1.00	1.00	
HVAC Tech	1.00	1.00	1.00	
Maintenance Techs	2.00	2.00	2.00	
Finance & Budget				6.78
Chief Financial Officer	0.95	0.95	0.83	
Finance Director	0.83	0.83	0.95	
Senior Accountant	0.95	0.95	0.00	
Payroll	0.00	0.00	1.00	
Purchasing Officer	1.00	1.00	1.00	
Accountant	1.60	1.60	2.00	
Accounts Payable Technician	1.00	1.00	1.00	
Human Resources				1.33
Senior HR Director	0.40	0.40	0.33	
Human Resource Generalist	1.00	0.00	0.00	
Human Resource Specialist	1.00	1.00	1.00	
Risk Management & Benefits Director	0.00	0.10	0.00	
PT Benefits Assistant	0.00	0.10	0.00	
Information Technology				4.00
IT Manager	1.00	1.00	1.00	
IT Helpdesk Technician	1.00	1.00	1.00	
AV IT Helpdesk Technician	0.00	0.00	1.00	
Systems Administrator	1.00	1.00	1.00	
Insurance				1.05
Senior HR Director	0.00	0.00	0.05	
Risk Management & Benefits Director	0.00	0.35	1.00	

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
Workers Compensation Case Worker	0.00	0.10	0.00	
Onsite Wellness Clinic				6.15
Senior HR Director	0.25	0.25	0.15	
Health & Wellness Director	0.65	0.65	0.00	
Nurse Case Manager/RN	1.00	1.00	1.00	
Nurse Practitioner	1.00	1.00	1.00	
Medical Assistant	1.00	1.00	2.00	
Office Manager	1.00	1.00	0.00	
Patient Services Coordinator	0.00	0.00	1.00	
Part-time Medical Office Secretary	0.50	0.50	0.00	
Pharmacy tech/Medical Assistant	0.50	0.50	1.00	
Registrar				2.90
Full Time Deputy Registrar	1.00	1.00	1.00	
Assistant Elections Supervisor	0.00	0.00	1.00	
Part Time Deputy Registrar	0.75	0.75	0.75	
County Clerk	0.00	0.00	0.15	
Special Appropriations				N/A
No Staff	N/A	N/A	N/A	
Tax Assessor				12.00
Chief Appraiser	1.00	1.00	1.00	
Deputy Chief Appraiser	1.00	1.00	1.00	
Personal Property Appraiser	1.00	1.00	1.00	
Real Property Appraiser	2.00	2.00	2.00	
Apprentice Appraiser	3.00	3.00	3.00	
Office Manager	1.00	1.00	1.00	
Administrative Clerks	2.00	2.00	2.00	
GIS Technician	1.00	1.00	1.00	
Tax Commissioner				13.00
Tax Commissioner	1.00	1.00	1.00	
Deputy Tax Commissioner/Bookkeeper	1.00	1.00	1.00	
Deputy Tag Agent	1.00	1.00	1.00	
Delinquent Tax Manager	1.00	1.00	1.00	
Senior Revenue Service Rep	2.00	2.00	2.00	
Property Tax Reps	3.00	3.00	3.00	
Revenue Service Reps	4.00	4.00	4.00	
Workers Compensation				0.15
Senior HR Director	0.10	0.10	0.15	
Health & Wellness Director	0.25	0.25	0.00	
Nurse Case Manager	0.65	0.65	0.00	
Admin Services Program Director/ADA Coordinator	0.10	0.00	0.00	
Risk Management & Benefits Director	0.00	0.25	0.00	
Workers Compensation	0.00	0.70	Contracted	
JUDICIARY				
Clerk of Superior Court				11.00
Clerk of Superior Court	1.00	1.00	1.00	
Chief Deputy Clerk	1.00	1.00	1.00	
Senior Deputy Clerk	1.00	1.00	1.00	
Deputy Clerks	8.00	8.00	8.00	
District Attorney				N/A

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
No County Employees	N/A	N/A	N/A	
Juvenile Court				2.00
Judge	1.00	1.00	1.00	
Clerk	1.00	1.00	1.00	
Magistrate Court				6.00
Chief Magistrate	1.00	1.00	1.00	
Part-time Judges (4 total)	2.00	2.00	2.00	
Clerk of Court	1.00	1.00	1.00	
Deputy Clerk	3.00	2.00	2.00	
Probate Court				6.50
Probate Judge	1.00	1.00	1.00	
Chief Clerk	1.00	1.00	1.00	
Probate Clerk	2.00	2.00	2.00	
Traffic Clerks	3.00	2.75	2.50	
Public Defender				N/A
No County Employees	N/A	N/A	N/A	
Superior Court				N/A
No County Employees	N/A	N/A	N/A	
PUBLIC SAFETY				
Adult Probation				N/A
No County Employees	N/A	N/A	N/A	
Animal Control				4.60
Public Protection Compliance Officer	0.10	0.25	0.10	
Animal Control Supervisor	1.00	1.00	1.00	
Animal Control Officer	1.00	1.00	2.00	
Secretary	1.00	1.00	1.00	
On-Call Animal Control Officer (PT)	0.50	0.50	0.50	
Corrections				55.16
Jail Administrator	1.00	1.00	1.00	
Gunnery Sergeant	1.00	1.00	1.00	
Staff Sergeant	1.00	1.00	1.00	
Sergeant - Jail/Inmate work detail	4.00	4.00	5.00	
Captain - Courts	1.00	1.00	1.00	
Sergeant - Courts/Warrants	0.00	0.00	1.00	
Lieutenant - Courts/Warrants	1.00	1.00	1.00	
Professional Standards Inspector	1.00	1.00	1.00	
Evidence Technician (Prior FY16-Patrol)	1.00	1.00	1.00	
Information Technology	1.00	1.00	Contracted	
Corporal	4.00	4.00	4.00	
Court Security - Deputy Sheriffs	6.00	6.00	13.00	
Corrections Officers	25.00	25.00	20.00	
Records/Inmate Admin Support Services	2.00	2.00	5.00	
Clerks	1.00	1.00	0.00	
Part-time corrections officers (3)	0.16	0.16	0.16	
Emergency Management Agency (EMA)				2.00
Director	0.20	1.00	1.00	
Emergency Management Specialist	0.00	1.00	1.00	
Emergency Medical Services (EMS)				129.00
Administrative Assistant	2.00	2.00	2.00	

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
Assistant Chief-Rescue	1.00	1.00	1.00	
**Captain	6.00	6.00	6.00	
Captain-Training	0.00	1.00	1.00	
Engineer	0.00	0.00	0.00	
Diesel Mechanic	1.00	1.00	0.00	
Fire Chief(Contracted)	0.80	1.00	1.00	
Firefighter	47.00	48.00	55.00	
Firefighter-EMT	19.00	18.00	19.00	
Firefighter-Paramedic	6.00	0.00	1.00	
**Lieutenant	12.00	12.00	12.00	
Lieutenant-Training	0.00	0.00	0.00	
Logistics Support	1.00	1.00	1.00	
Non-Certified Firefighter (Recruits)	0.00	4.00	0.00	
Operations Captain	1.00	1.00	1.00	
Paramedic Engineer	0.00	0.00	0.00	
Part-Time Firefighter (EMT)	2.00	6.00	10.00	
Part-Time Firefighter	10.00	8.00	11.00	
Part-Time Firefighter - Paramedic	0.00	6.00	5.00	
Shift Captain	3.00	3.00	3.00	
Public Protection Compliance Officer (see Fund 270 Unincorp Fire 14%)				
Cost split between EMS/Unincorp Fir employees unless otherwise noted	88%/12%	88%/12%	86%/14%	
<i>**Lieutenants and Captains are also Firefighter/Paramedics</i>				
Juvenile Justice				N/A
No County Employees	N/A	N/A	N/A	
Patrol				61.78
Sheriff	1.00	1.00	1.00	
Chief Deputy	1.00	1.00	1.00	
Major	1.00	1.00	0.00	
Captain	2.00	2.00	2.00	
Captain/Public Information Officer	0.00	0.00	1.00	
Lieutenant	5.00	5.00	6.00	
Sergeant - Investigator	3.00	3.00	4.00	
Investigator/Interdiction	9.00	9.00	11.00	
Training Officer	1.00	1.00	2.00	
Range Master	0.00	0.00	1.00	
Champs Instructor	0.00	0.00	1.00	
Sergeant - Patrol	4.00	4.00	3.00	
Ssgt Sergeant-Patrol	0.00	0.00	1.00	
Gsgt. Sergeant - Patrol	0.00	0.00	1.00	
Sergeant - Warrants	0.00	0.00	0.00	
Corporal - Patrol	4.00	4.00	4.00	
Deputy Sheriff	14.00	14.00	14.00	
Information Technology	1.00	1.00	Contracted	
Finance/Fleet Director	1.00	1.00	1.00	
Finance Clerk/Inventory	1.00	1.00	0.00	
Executive Assistant	1.00	1.00	1.00	
Support Services Technician	3.00	3.00	3.00	
Clerk	1.00	1.00	1.00	

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
Mechanic	2.00	2.00	2.00	
Part-time Deputy Sheriff (14)	0.78	0.78	0.78	
PUBLIC WORKS				
CRS, Erosion & Sediment				1.00
Coordinator (Previously reported with Public Works)	0.00	0.00	1.00	
Fleet				5.20
Director	0.50	1.00	0.20	
Fleet Services Manager	0.00	0.00	1.00	
Lead Diesel Mechanic	1.00	1.00	1.00	
Diesel Mechanic	1.00	1.00	1.00	
PM Tech	1.00	1.00	1.00	
Gas Mechanic	1.00	1.00	1.00	
Forestry				N/A
No County Employees	N/A	N/A	N/A	
Public Works				19.80
Director	1.00	1.00	0.80	
CRS & Erosion Sediment Coord.	1.00	1.00	0.00	
Road Crew Supervisor	3.00	3.00	3.00	
Heavy Equipment Operator	5.00	5.00	5.00	
Equipment Operator	4.00	4.00	4.00	
Truck Driver	4.00	4.00	4.00	
Dispatcher	1.00	1.00	1.00	
Procurement Clerk	1.00	1.00	1.00	
Laborers	1.00	1.00	1.00	
HEALTH & WELFARE				
Coroner				4.00
Coroner (Contracted)	1.00	1.00	1.00	
Deputy Coroners (Contracted)	3.00	3.00	3.00	
County Agents				1.50
4-H Agent (Partially County funded)	0.50	0.50	0.50	
Ag & Nat. Resources Agent (Partially County funded - Non-Payroll - Contracted through UGA)	0.50	0.50	0.50	
4-H Associate (Fully County funded)	1.00	1.00	0.00	
Extension secretary (Partially County funded)	0.50	0.50	0.50	
AmeriCorps Worker (Partially County funded - Non-Payroll - Contracted through UGA)	0.00	0.00	0.00	
Family & Children Services				N/A
No County Employees	N/A	N/A	N/A	
Health Department				N/A
No County Employees	N/A	N/A	N/A	
Mosquito Control				0.00
Contracted with PSA - no County employees FY17				
LEISURE SERVICES				
Bryan Lang Historic Library				1.75
Director, Archivist	1.00	1.00	1.00	
Asst. Archivist	0.75	0.75	0.75	
County Wide Library				Contracted
Library Manager	1.00	Contracted	Contracted	
Assistant Manager	1.00			

POSITION SUMMARY SCHEDULE	Budgeted			Total by Dept.
	FY2018	FY2019	FY2020	
Children & Young Adult Librarian	1.00			
Library Assistants	3.00			
Library Assistants (2 Part time @ .50)	1.00			
COMMUNITY DEVELOPMENT				
Planning & Development				4.10
Director	1.00	1.00	1.00	
Senior Planner	1.00	1.00	1.00	
Building Inspector	1.00	1.00	1.00	
Permit & Licensing Clerk	1.00	1.00	1.00	
Public Protection Compliance Officer	0.25	0.25	0.10	
ENTERPRISE FUNDS				
Solid Waste				22.45
Director	0.00	0.00	1.00	
Assistant Director	2.00	2.00	1.00	
County Administrator	0.01	0.01	0.01	
Deputy County Administrator	0.00	0.00	0.10	
Chief Finance Officer	0.05	0.05	0.02	
Finance Director	0.02	0.02	0.05	
Senior Accountant	0.05	0.05	0.00	
Office Manager	1.00	1.00	1.00	
Public Protection Compliance Officer	0.12	0.12	0.27	
Administrative Secretary	1.00	1.00	0.00	
Operations Manager	0.00	0.00	1.00	
Field Supervisor	2.00	2.00	2.00	
Maintenance Personnel	2.00	2.00	2.00	
Scale Operators	7.00	7.00	3.00	
Heavy Equipment Operator	7.00	7.00	11.00	
Truck Driver	1.00	0.00	0.00	
Landfill Worker	3.50	3.50	0.00	
Curbside				2.78
Finance Director	0.15	0.15	0.15	
Manager / Supervisor	1.00	1.00	1.00	
Curbside Collection Clerk	0.63	1.00	1.00	
Accountant	0.40	0.40	0.40	
Public Protection Compliance Officer	0.23	0.23	0.23	
CAPITAL OUTLAY FUNDS				
No Employee Allocations	N/A	N/A	N/A	N/A
OTHER GOVERNMENT FUNDS				
E911				24.97
Director	1.00	1.00	1.00	
Information Technology	1.00	1.00	1.00	
TAC	1.00	1.00	1.00	
Sergeant	4.00	4.00	4.00	
Corporal - Communications	4.00	4.00	4.00	
Communications Officers	12.00	12.00	12.00	
Part-time Communications Officers (4)	1.97	1.97	1.97	
Unincorporated Tax District				0.30
Public Protection Compliance Officer	0.30	0.30	0.30	

POSITION SUMMARY SCHEDULE	FY2018	FY2019	Budgeted FY2020	Total by Dept.
Cost split between EMS/Unincorp Fire employees unless otherwise noted	88%/12%	88%/12%	86%/14%	
TOTAL COUNTY EMPLOYEES				429.33
N/A - not applicable				

**CAMDEN COUNTY BOARD OF COMMISSIONERS
PAY SCALES FY20**

Pay Grade	Minimum	Midpoint	Maximum	Job Titles
1	\$ 21,300.00	\$ 24,000.00	\$ 26,700.00	Receptionist
2	\$ 23,500.00	\$ 26,400.00	\$ 29,300.00	4-H Programs Coordinator
				Administrative Clerk
				Children's Specialist Library
				Communications Officer Trainee
				Deputy Registrar
				Library Assistant
				Logistics Support
3	\$ 25,800.00	\$ 29,000.00	\$ 32,300.00	Animal Control Officer
				Accounting Associate
				Administrative Assistant
				Assistant Archivist
				Building Permit Technician
				Equipment Operator
				Revenue Service Representative
				Scale Operator
				Vector Control Technician
4	\$ 28,400.00	\$ 31,900.00	\$ 35,500.00	4-H Programs Associate
				Appraisal Computer Technician
				Billing Clerk
				Communications Officer
				Dispatcher
				Finance/Inventory Fleet Clerk
				Lead Equipment Operator
				Office Manager (Office Coordinator)
				Sheriff's Office - Records Clerk
				Senior Revenue Service Representative
				Truck Driver* Roads - Budget
5	\$ 29,300.00	\$ 35,100.00	\$ 41,000.00	Accountant
				Accounts Payable Technician
				Animal Control Supervisor
				Archivist
				Code Enforcement Officer
				Corrections Officer
				Firefighter
				Heavy Equipment Operator * Roads Budget
				HR Coordinator
				HVAC Technician
				IT Technician
				Lead Mechanic
				Legal Secretary
				Maintenance Technician
				Mechanic
				Mechanic Technician
				Office Manager (Office Coordinator)
				Personal Property Appraiser
				Planning & Development Coordinator
				Real Property Appraiser
				Road Crew Supervisor
				Sheriff's Office - Finance Officer/Accountant - Administration
				Vector Control Supervisor
6	\$ 32,300.00	\$ 40,400.00	\$ 48,500.00	Certified Deputy

**CAMDEN COUNTY BOARD OF COMMISSIONERS
PAY SCALES FY20**

Pay Grade	Minimum	Midpoint	Maximum	Job Titles
				Chief Deputy Clerk - Superior Court
				Communication Officer Supervisor
				Executive Assistant
				Firefighter EMT - Intermediate Certification
				Fleet Manager
				Heavy Equipment Operator III
				HR Specialist
				Library Manager
				Sergeant - Jail
7	\$ 37,200.00	\$ 46,500.00	\$ 55,800.00	911 Director
				Building Inspector
				Human Resources Generalist
				Engineer - Paramedic
				Fire Marshal
				HVAC Technician*
				County Clerk
				Firefighter Paramedic - Highest Level Position
				GIS Specialist
				Lieutenant - Fire
				Purchasing Officer
				Senior Accountant
8	\$ 42,800.00	\$ 53,400.00	\$ 64,100.00	Capital Improvements Coordinator
				Right-of-Way & Erosion Control Coordinator
				IT Specialist
9	\$ 49,200.00	\$ 61,500.00	\$ 73,700.00	Assistant Finance Director
				Program Director
				Captain
				Assistant Director of Solid Waste
				Community Engagement and Strategic Planning Manager
				Director of Admin Services
				Major - Chief Deputy Sheriff
				Network Administrator
				Systems Administrator
10	\$ 53,600.00	\$ 73,700.00	\$ 93,900.00	Chief Information Officer
				Director of Planning & Development
				Director of Fleet Services*
				Assistant Chief
				Director of Public Works
				Director of Emergency Management Admin
				Director of Risk Management and Benefits*
				Major - Chief Deputy Sheriff
				Chief Appraiser
11	\$ 64,400.00	\$ 88,500.00	\$ 112,600.00	Senior Director of HR
				Senior Director of Solid Waste
				Fire Chief
				Finance Director
12	\$ 77,200.00	\$ 106,200.00	\$ 135,200.00	CFO
				Nurse Practitioner
13	\$ 92,700.00	\$ 127,400.00	\$ 162,200.00	Deputy County Administrator/Chief of Staff
14	\$ 111,200.00	\$ 152,900.00	\$ 194,600.00	Chief Administrative Officer/County Administrator
15	\$ 133,500.00	\$ 183,500.00	\$ 233,600.00	

**CAMDEN COUNTY BOARD OF
COMMISSIONERS,
GEORGIA**

FINANCIAL POLICIES



Adopted this 19 day of June, 2012

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OBJECTIVE OF THIS POLICY

Camden County government exists to meet the needs and requirements of the citizens through provided services. Some of these services are mandated by State or Federal Governments and others are elected services. In order to properly meet these needs and requirements, the County must provide solid financial policies to maintain daily integrity and future stability. The Board of Commissioners has created this framework to balance increasing service demands and the County's overall financial health. These policies shall prevail over all other conflicting policies.

SECTION 1 BUDGETING

INTRODUCTION

The adoption of the operating budget allows for a structure that will meet the legal and debt obligations, allow for the priorities from the Board of Commissioners, provide funding for all services, and create a fair taxing source. Georgia Statutes 36-81-5 & 6 includes some specific requirements regarding the adoption of the annual budget as well as the mandate to adopt a balanced budget.

BUDGET CALENDAR

No later than March 15 of each year, the County Administrator and Finance Director shall approve the subsequent fiscal years' budget calendar. This calendar shall include specific dates for completion of each of the tasks necessary to adopt the annual operating budget. The annual budget year is July 1 through June 30. The annual budget must be adopted prior to July 1 for the following budget year, as required by State Law.

BUDGET PROCESS

The County will utilize a budget process through which all departments will be given an opportunity to present their budget. The County Administrator and Finance Director will review all budget requests based on "Zero Based Budgeting" and in turn present their suggested budget to the Board of Commissioners, no later than May 5. All funds must have an adopted budget.

- a. Each department will prepare a "current services" budget and identify an additional "expanded services" budget for any new positions, equipment, or services. The sum of the two categories reflects the total budget requested. A "current services" budget is defined as that level of funding necessary to provide the same level of service. An "expanded services" budget is defined as funding requests associated with a new service, new equipment, or additional personnel. In addition, the department head shall prepare an extended five year budget for suggested capital improvements, equipment,

- services, or personnel.
- b. Special one-time revenue sources such as the sale of capital assets, transfers from other funds, etc., may be used to purchase non-recurring items such as capital goods. One-time revenues will not be used to support items that will have a long-term operational impact on future County expenditures such as the hiring of personnel. Other special revenues and taxes will not be used to subsidize other funds, except as required or permitted by State or Federal law.
 - c. The Board of Commissioners shall adopt an annual fixed position allocation listing reflecting full-time equivalent (FTE) positions based on the approved appropriations by department by fund. Any increase in an additional position or the FTE level shall require approval by the County Administrator and may also require a budget amendment by the Board of Commissioners.
 - d. The budget shall be adopted at the minimum legal level of control as required by Georgia Law, which is any expense by department and by fund. Expenses may not exceed the total for any departmental total, in any fund without the prior approval of the Board of Commissioners.

BALANCED BUDGET

- a. The budget must be balanced for all budgeted funds. Total anticipated revenues must equal total estimated expenditures for each of the governmental fund types. The portion of unassigned fund balance in excess of the required fund balance reserve policy may be used if approved by the Board of Commissioners [see fund balance policy]. If the Board of Commissioners determines that it is in the best interest of the citizens of Camden County, the Board of Commissioners may elect to appropriate unassigned fund balance to balance the budget by fund.
- b. Proprietary fund types shall be self-supporting, based on total anticipated revenues shall equal estimated expenses. The portion of unrestricted retained earnings may be used if approved by the Board of Commissioners.
- c. All budgeted funds must be adopted based on accounting procedures consistent with generally accepted accounting principles as determined and updated by the Governmental Accounting Standards Board (GASB).
- d. Enterprise and internal service operations of the County shall have be self-supporting to the extent that current revenues shall cover current expenses, including direct and indirect costs, debt service, and capital improvements.
- e. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable or a liability has been incurred and the liability will be liquidated with current resources.
- f. All unencumbered appropriations lapse at fiscal year end. All unpaid encumbrances will be charged to the current year's budget; pending a valid invoice dated prior to fiscal year end and submitted prior to closing the accruals for the fiscal year.

LEGAL LEVEL OF BUDGETARY CONTROL

- g. The budget shall be adopted at the legal level of budgetary control which is the fund/department level. This means expenditures may not exceed the total for any department within a fund without the County Board of Commissioner's approval. In addition, the budgeted amount for salaries and benefits for each department may not be increased without the approval of the County Board of Commissioners. However, department heads shall have the authority to transfer appropriations within their department from one line item to another, (other than increasing salaries) subject to the approval of the County Administrator and/or the Finance Director.
- h. The Board may authorize a budget amendment for any fund by resolution at any time.

BUDGETARY REPORTING SYSTEM

- a. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely, monthly financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts. These reports will be distributed to the County Board of Commissioners and department heads.
- b. Annually, the County will attempt to submit its adopted budget to the Government Finance Officers Association (GFOA) to determine its eligibility to receive the GFOA's "Award for Distinguished Budget Presentation." The first budget will be submitted to GFOA for the fiscal year ending June 30, 2013.

FUND EQUITY

- a. Any and all funds budgeted by the County shall not incur a negative fund equity/balance.
- b. The County will establish and maintain an unassigned/unrestricted balance for all funds, but specifically for the general fund and proprietary funds. These unassigned/unrestricted amounts can be used to pay expenditures/expenses caused by unforeseen emergencies; shortfalls caused by revenue declines; and to eliminate any short-term borrowing for cash flow purposes.
- c. Unassigned general fund balance will be funded each year as necessary at 1% of the current budget until fully funded. This balance will be considered fully funded at an amount which represents 25% of the current annual budget.
- d. To avoid the use of fund balance as a revenue source to balance a budget, the County may include a contingency line item to provide against unforeseen emergencies during the fiscal year. The total contingency amount in each budget will not exceed 5% or \$250,000, whichever is less.

PENSION PLAN FUNDING

- a. The County will fully fund its defined compensation (401 and 457) plans which is administered by The Principal Financial Group. Annually the County will budget and make payments for the pension plan that will maintain the plan's legal soundness for a fully funded plan. The County will fund the plan in accordance with the plan document as well as any changes in state or federal laws, if applicable.

SECTION 2 CAPITAL IMPROVEMENT PROGRAM POLICIES

INTRODUCTION

A capital improvement program (CIP) is a long-range plan of purchasing, constructing and maintaining the County's capital assets. A capital budget is the portion of the operating budget that funds the capital costs. Capital improvements are to be assessed and prioritized based on the objectives, goals, and the strategic plans of the County. The capital budget provides annual funding for long-term capital projects identified in the Capital Improvements Program (CIP).

DEVELOPMENT

- a. A capital improvement program (CIP) will be developed for a period of five years. As resources are available, the most current year of the CIP will be incorporated into the current years' budget and become a budget obligation. The following four years will represent a plan for expenditures for each subsequent budget year. The CIP will be reviewed and updated annually.
- b. The CIP will incorporate in the budget projections all expenditures as well as all available funding sources such as grants and fund balance.
- c. The Board of Commissioners will attempt to allocate approximately 2.5% of their annual general fund budget for additional and replacement capital assets in any given fiscal year.

PRIORITIZING PROJECTS

- a. Capital projects and/or capital asset purchases will receive a higher priority if they meet some or most of the following criteria:
 1. Public health and safety hazards
 2. Mandatory project through referendum or other relevant planning document

3. Economic development
 4. Project improves efficiency
 5. Effect of project on operation and maintenance costs
 6. Population levels serviced
 7. Project's expected useful life
 8. Availability of state/federal grants
- b. While the above criteria will be used as the main focus for prioritizing projects, they will be considered in conjunction with all available tangible and intangible factors including input from the public.

CAPITAL ASSET MAINTENANCE

- a. The County shall provide for its physical assets at a level adequate to protect the County's capital investment by minimizing future maintenance and replacement costs of its infrastructure and fleet. The adopted operating budget in each fund must provide sufficient resources for the regular repair and maintenance of capital assets. These resources shall not be deferred in order to balance the current year's operating budget.
- b. Any changes to a capital improvement project, whether expense driven or revenue driven, must be approved by the Board of Commissioners prior to the change or at the time of discovery.

SECTION 3 DEBT POLICIES

INTRODUCTION

On occasion, the County may issue short-term debt to respond to changing service priorities, cover cash flow issues, and purchase equipment. In addition, they may issue long-term debt for higher cost, longer lived capital assets. Georgia Statute 36-82 include some of the specific requirements regarding the issuance of debt. The following policies are consistent with these statutes. The main goal of this debt policy is to maintain a sound fiscal position and to protect the credit rating of the County. The key concept of the Board of Commissioners should always be to use debt financing responsibly and conservatively.

ISSUING DEBT

- a. The County will limit its short-term borrowing to cover cash flow shortages through the issuance of tax anticipation notes (TANS), or if more efficient, a line of credit (LOC). The amount of the TANS or LOC shall not exceed 50% of the property taxes collected in the prior year. All TANS or LOC shall be

retired by December 31 of the calendar year in which they are issued.

- b. The issuance of long-term debt is limited to capital improvements or projects that the County cannot finance from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of the required reserves. All long term borrowing should be incorporated into the County's capital improvement plan.
 - 1. Long-term debt financing will follow four key conditions. Used when non-continuous capital improvements are desired; it can be determined that future citizens will receive a benefit from the improvement; the total cost benefit or return on investment (including interest) is positive; use of conservative revenue source projections to be utilized in calculating the repayment of the debt.
- c. Capital leases may be used to finance equipment purchases anytime it is considered more advantageous to the County.
- d. Where cost effective, the Board of Commissioners may choose to issue intergovernmental loans (loans between funds). This should only be done upon a review of the Director of Finance's cash flow analysis from the proposed loaning fund to assure proper funding remains in the fund. Any intergovernmental loan from fund to fund, must be approved by the Board of Commissioners.

DEBT AMOUNTS

- a. The County will limit the total of its general obligation long-term borrowing to 10% of the assessed value of all property as per the most recent tax digest.
- b. The amount of general long-term debt is limited to 10% of the amount of general fund expenditures in any given fiscal year.
- c. The County will keep the average maturity of general obligation bonds at or below ten years.
- d. All efforts shall be made to limit the long-term debt maturity schedule to the estimated useful life of the capital equipment, project, or improvement.

BUDGET CONSIDERATIONS

- a. Annual budget appropriations shall include all debt service payments (including interest) and reserve requirements for all general long-term debt currently outstanding.
- b. Long-term borrowing will be incorporated into the County's capital improvement plan and budgeted as necessary.

SECTION 4 CAPITAL ASSETS POLICIES

INTRODUCTION

It shall be a priority of Camden County to maintain close control over all acquisitions, improvements, transfers, disposals, donations, and locations of all real and personal property. To further maintain complete and accurate records of these specific transactions as well as defining capital asset records. The following policies provide guidance regarding the determination and valuations of these capital assets.

STANDARDS

- a. The Department of Finance shall record and maintain an accurate capital assets system to be used for full valuation of all the capital assets for the County.
- b. The County department head where the capital asset is located shall maintain and assume responsibility for the asset to the best of their ability.
- c. Any change in the location, transfer, or disposal of any asset shall be reported to the Department of Finance by the appropriate department head prior to any change in the status of the asset.
- d. An accident that affects the status of any capital asset must be reported to the Department of Finance immediately.
- e. Each department head shall assist the Department of Finance in inventory control for all assets under their supervision. Verification of an annual review of assets will be coordinated by the Department of Finance for all assets, including assets less than \$5000.

DEFINING CAPITAL ASSETS

- a. Capital assets are considered to be durable, long-term in their useful life which extends beyond one year from their acquisition or donation.
- b. Furniture, machinery, or fixtures that would alter the intended use of the facility, if removed, are considered to be improvements. In addition, any cost incurred for repairs that would add value and extend the useful life is considered to be an improvement and should be capitalized.
- c. Personal property is defined as furniture, machinery, and fixtures that are not attached to buildings, improvements, or land.

VALUATION

- a. All fixed assets shall be recorded at their historical cost, normally the original purchase cost.
- b. Donated or contributed assets should be recorded at their fair market value on the date the item was donated.

- c. Capital assets shall be capitalized at a threshold that is \$5000 or greater, on a per unit cost basis.
- d. Rights of way or art, that have intangible values or an indefinite life, shall be valued at the current estimated value at the time of possession.
- e. Once a value has been recorded for an asset, it may not be changed (GASB 49). This is true even if the asset loses value, such as a vehicle or technology equipment until the status actually changes for the asset.

CAPITALIZATION

- a. Land shall be listed separately from any infrastructure or building and is not capitalized.
- b. If a building is completely refurbished, the old asset value should be removed and the new asset value added. If a roof is completely replaced and adds additional life to the building, it may be added as an improvement to the fixed asset system, but not to the old asset value.
- c. Construction in progress will not be capitalized until the project is completely finished so a full value can be determined.
- d. Useful life :

Buildings	25 - 50 years
Infrastructure	20 – 40 years
Improvements	10 – 40 years
Heavy Duty Vehicles	10 - 15 years
Equipment	5 – 20 years
Vehicles	5 - 10 years
Furniture and Fixture	5 - 10 years

**SECTION 5
REVENUE POLICIES**

INTRODUCTION

The delivery of services requires sufficient funding. The County shall establish and maintain revenues that strive to meet a simple, equitable, and stable revenue system. The County currently levies property taxes, assesses the 1% local option sales tax, and the 1% special local option sales tax. In addition, the County assesses user charges for such items as curbside collection, landfill activities, EMS, 911 services, permits and licenses, just to name a few. The following policies provide guidance regarding the assessing and collection of these revenues.

STANDARDS

- a. The County will attempt to maintain a diversified and stable revenue system

to shelter it from short-run fluctuations in any single revenue source. The revenue mix should combine elastic and inelastic revenue sources to minimize the effect of economic downturns.

- b. The County will work towards diversifying its revenue base in order to reduce its dependence upon property taxes.
- c. The County will strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay. The County shall strive to prevent any type of nuisance taxes, fees, or charges as revenue sources.
- d. The revenue system of the County will strive to maintain an equity in its structure. That is, the County will seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customers. However, it is recognized that public policy decisions may lead to subsidies in certain circumstances, from time to time.

USER CHARGES

- a. The County will establish fees and user charges at a level related to the total cost (i.e., operating, direct, indirect and capital or debt service) of providing that service.
- b. When establishing user charges the following issues must be considered:
 - 1. Ability to pay
 - 2. Pricing to limit or encourage demand
 - 3. Identifiable benefits
 - 4. Discourage waste
 - 5. Cost of collection
- c. When imposing new fees and/or charges, the proposed fee/charge should be examined using the following criteria:
 - 1. Sufficiency - Fees and/or charges should recover the full cost of issuance, administration, and enforcement, recognizing that adjustments may be necessary for the benefit of the public;
 - 2. Efficiency - Fees/charges should be designed for easy, inexpensive administration by the County and easy, inexpensive compliance by the individual/business paying the fee/charge. A minimum of the revenue raised through the collection of a fee/charge should be consumed in the process of raising it;
 - 3. Simplicity - Fees/charges should be understood easily by the payee and County officials, leaving as small a margin as possible for subjective interpretations.
- d. The County must review fees and charges annually in order to keep pace with the cost of providing that service in conjunction with budget proposals.

COLLECTIONS

- a. The County will follow an aggressive policy of collecting revenues. For example, services will be discontinued for non-payment and real property will be sold to satisfy non-payment of property taxes. All revenues that remain delinquent will be collected as per adopted policy or ordinance.
- b. An understanding of the revenue source increases the reliability of the revenue system. The County must understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

ACCOUNTING AND PROJECTIONS

- a. The County will follow the outline in Chapter 7 when posting all revenues. All revenues shall be reflected in the County reports by standard account titles and must be created if not in existence, consistent with the State of Georgia chart of Accounts.
- b. All special revenues will be recorded in designated funds as required when adopted. Special revenues are those that require the County by state law, grant, loan, or other written document to record the revenues in a separate account from that of the general fund or distinguish them from normal operations.
- c. The Department of Finance will prepare a three year revenue projection with an annual update for general fund and a five year projection for capital improvements. This projection will be used as a tool for planning the annual operating budget.

PROPERTY TAXES

- a. Property tax rates shall be maintained at a rate that will fund an adequate and basic service level. Based upon taxable values, millage rates may be adjusted annually to fund the determined service level, as set and approved by the Board of Commissioners.

SECTION 6 EXPENDITURE POLICIES

INTRODUCTION

The delivery of services requires efficient use of available resources. The County shall establish and maintain a payables system that follows strict guidelines for all purchases and the payment of invoices. The County processes accounts payable through computer application. Payments will only be issued for invoices as authorized and properly processed. The following policies provide guidance regarding the payment and processing of all County expenditures.

STANDARDS

- a. The County will establish and maintain a centralized accounts payable system for all adopted funds by the County Board of Commissioners. This policy will allow the County to pay all invoices controlled by the Board of Commissioners based on an established set of guidelines that will maintain control over the cash and investments as well as all budgeted funds.
- b. The County will establish budgets adopted by the Board of Commissioners each year as outlined in chapter 1. This function will provide the authorized appropriations for the fiscal year. All expenditures will be based on these adopted appropriations. All invoices that are incurred in the operation of County business must be processed through the purchasing policies as defined in section 10.

ACCOUNTING AND PROJECTIONS

- a. The Department of Finance will prepare a three year expenditure projection with an annual update for general fund and a five year projection for capital improvements. This projection will be used as a tool for planning the annual operating budget.
- b. The County will follow the outline in section 9 when posting all expenditures. All expenditures shall be reflected in County reports by standard account titles, and must be created if not in existence, consistent with the State of Georgia Chart of Accounts.
- c. All special expenditures will be recorded in designated funds as required when adopted. Special expenditures are those that require the County by state law, grant, loan, or other written document to record the expenditures in a separate account from that of the general fund or distinguish them from normal operations.

SECTION 7 TRAVEL POLICIES

INTRODUCTION

The County shall make provisions for the necessary and normal expenses of County employees or officials who are required to travel in the performance of carrying out their job duties and/or in the best interest of the County. All travel must have a public purpose and serve the best interest of the citizens of the County. All employees and officials shall respect that fact that all necessary travel must be done in the most prudent and efficient manner possible.

ASSIGNED VEHICLES

- a. County vehicles may not be operated by a non-employee or non-official. Employees may not operate a County vehicle with anyone other than employees or officials in the vehicle, except for business purposes while on business travel.
- b. All travel should be achieved through the use of a county vehicle. When more than one individual from the same department will be attending the same related function, sharing is required unless department head and County Administrator agree that it would not be in the best interest of the County for the sharing to be possible.
- c. Personal vehicles may be used when preapproved by the Department Head and the County Administrator. The reimbursement rate for travel in a personal vehicle is 60% of the IRS reimbursement rate.
- d. Personal use of an assigned vehicle is prohibited; except for incidental use such as stopping at a store, cleaners, or other similar activity while in route to or from work, or other official business.
- e. When it is found that the driver of a county vehicle is at fault in an accident, the driver may be held responsible for the County's portion of the liability based on the severity and behavior of the driver.

REGISTRATION/LODGING/MEALS

- a. The county credit card should be used for all travel related expenses.
- b. Any registration costs should be paid when most advantageous for the County and discounts should be taken in all circumstances.
- c. Detailed receipts must be presented for all charges upon the employee's return. Government rates or the best possible rates should be used for lodging.
- d. No lodging may be provided, if the county business is within 100 miles from the employee's place of business. The only exception may be made by the County Administrator or Constitutional Officer.
- e. All travel must be preapproved by the Department Head and County Administrator prior to any travel.
- f. Meals must adhere to the per diem rates established. If meals are provided at or for a related function, no reimbursement will be allowed.

TRAVEL FORM/RECEIPTS

- a. All original, detailed receipts must be attached to the travel form upon completion of the travel event.
- b. The department head is responsible to verify and ensure that all travel claims are reasonable, accurate, and for County business only.
- c. The County reserves the right to be reimbursed by the employee for any receipts that are not submitted.
- d. Any violations of this policy may be sufficient grounds for termination of

future travel and reimbursements.

Please refer to Travel Policy for more specific guidance.

SECTION 8 GRANTS MANAGEMENT POLICIES

INTRODUCTION

The County shall maintain control and provide an efficient operating system for all grants to the County from governments such as local, State, and Federal, as well as non-profit or private sector. Reporting for all grants will be developed to ensure that the original goals and objectives are being met for the County and the grant originator. The following policies shall provide guidance regarding all grants accepted by the County.

STANDARDS

- a. The County shall seek public and private grants, contracts, and other outside sources of revenue for funding projects. These sources must be advantageous to the County and shall not promote more in expenditures than the amount of the grant. However, if these sources will help provide a new service to all citizens, then the concept shall be evaluated in aggregate (i.e., total costs) and for the benefit it will provide.
- b. The County shall evaluate all grant projects with the same criteria as if the money were from local tax dollars.
- c. All grants and program activities must be reviewed by the County Administrator and Director of Finance to assure that the benefits will not outweigh the costs of the program improvements, including management and reporting costs incurred.
- d. All grant programs must be coordinated through the Department of Finance with a copy of the grant application, any correspondence, awards, requirements, contracts, and payments receivable schedule. No payments will be made until all pertinent data is received.
- e. All revenues must be forwarded to the Department of Finance for processing/deposit. No other person or agency may deposit or use funding in any manner on behalf of the County. Likewise, all expenses (including in-kind services) must be completed through the Department of Finance.
- f. Departments affected by grants must be responsible for supplying accurate information to the Department of Finance for response to all grant requirements for the duration of the grant.
- g. The Department of Finance will be responsible for all revenues and expenses to be budgeted in the proper fiscal year and all transactions/activities are accounted for in the proper manner according to GASB.

ACCEPTANCE AND APPROVALS

- a. All grants must be approved or accepted by the Board of Commissioners, prior to receiving or expending any funds for the grant program.
- b. The County Administrator may approve an application for a grant, upon coordination with the affected department and Director of Finance, if it is determined that it is in the best interest of the County. No other person or agency may submit a grant application on behalf of the County, under any circumstances.
- c. Any changes to the grant, either in amount or scope of the project will follow this approval. The County Administrator may approve changes for any amount up to \$25,000, if already appropriated within the approved budget.

SECTION 9 ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

INTRODUCTION

The County shall maintain an efficient operating system for financial controls and monitoring of all operations. Regular reporting will be developed in order to ensure that County goals, objectives, and plans are being fulfilled. Georgia Statutes 36-81-7 requires the County to have an annual independent audit of its financial statements. The following policies shall provide guidance regarding accounting and the general auditing standards.

STANDARDS

- a. The County will establish and maintain a high standard of accounting practices. Accounting standards will conform to generally accepted accounting practices as decided by the Governmental Accounting Standards Board.
- b. In following GASB, the Department of Finance will post all transactions in the official records that will reflect an understandable and reasonable chart of accounts in each fund used. The chart of accounts shall be reviewed annually and compared to the guidelines offered by GASB as well as the State Auditor's Office to assure that the County is in compliance with these standards.
- c. The Department of Finance shall ensure that all transactions are valid, identified, and properly recorded. In addition, all transactions must be classified properly, the appropriate accounting period has been used, and they are properly presented and disclosed.

ANNUAL AUDIT

- a. An annual audit will be conducted by a properly licensed independent public accounting firm.
- b. Every three to five years, the County shall issue a request for proposal to choose an auditor for a period of three years with two, one year options.
- c. When issuing a request for proposal, the County shall require that the proposal contain the firm's costs in one envelope and a second envelope will contain the firm's qualifications. The cost proposal shall only be opened after three qualified firms have been determined based on their qualifications. When considering the awarding of a contract for the independent audit, not less than 75% of the decision will be based upon technical qualifications rather than cost.
- d. The agreement between the independent auditor and the County shall be in the form of a written contract. The contract shall include the request for proposal as an appendix to the written contract and all issues addressed in the request for proposal shall be required as part of the contract.
- e. All general purpose, combining and individual fund and account group statements and schedules shall be subject and presented for a full scope audit.
 1. The County will maintain a commitment to obtain financial information from all organizations that receive County funds, in conjunction with the following schedule. This section will not apply to governmental agencies with current contracts, in good standing, with the County.
 - a. \$0 to \$24,999 – will provide financial information as required
 - b. \$25,000 to \$49,999 – will provide a compilation
 - c. \$50,000 to \$99,000 – will provide a compilation and full disclosure.
 - d. \$100,000 or more – must provide a full audit

REPORTING

- a. The Department of Finance will prepare monthly financial reports for internal management purposes and the County Commissioners. Citizens may request these same reports.
- b. The Department of Finance will also prepare a quarterly report of the County's financial condition. The Director of Finance will present this report to the County Commissioners in an official meeting and make it available to the Citizens through the County web site.
- c. Annually, the County will prepare a Comprehensive Annual Financial Report (CAFR). This report shall be made available to the elected officials and citizens. It shall also be sent to bond rating agencies, creditors, grantors, and any other required agencies. In addition, this report shall be submitted to the Government Finance Officers Association (GFOA) to determine its eligibility

to receive the GFOA's "Certificate of Achievement for Excellence in Financial Reporting."

- d. The County shall follow GASB 54, Classifications of Fund Balance, when discussing or reporting all funds. Each class is
 1. Non-spendable – not in spendable form or legally required
 2. Restricted – externally imposed or by legislation
 3. Committed – formal action of the Commissioners
 4. Assigned – specific purpose from intent by Commissioners
 5. Unassigned – fully flexible to be used as needed

INTERNAL CONTROLS

- a. The County will maintain a strong internal control function.
- b. Any employee will be prosecuted to the fullest extent of the law in any instance where the employee is proven to have committed an illegal act such as theft.
- c. The Director of Finance shall develop a plan to correct any internal control deficiencies that may be discovered and update the internal controls manual as needed.

POLICIES AND PROCEDURES

- a. The Director of Finance will develop policy updates to present to the Board of Commissioners for their review and adoption.
- b. The Director of Finance will evaluate new areas for update to the policies and/or procedures that will ensure its accuracy and timeliness. Every three years, all policies and procedures will be re-evaluated.

SECTION 10 PURCHASING POLICIES

INTRODUCTION

Georgia Statutes 36-10-4 require the County to formally bid all road contracts and other construction contracts exceeding \$25,000. All other purchasing is left to the discretion of the County Commissioners as defined by adopted policy. The Board of Commissioners prohibits entering into contracts or making purchases for the purpose of evading requirements of competitive bidding. The following policies shall provide guidance regarding purchasing process.

STANDARDS

- a. The Board of Commissioners shall follow the National Institute of Governmental Purchasing (NIGP) code of ethics.
- b. The County will maintain a centralized purchasing system where all

County purchases will be coordinated by the Department of Finance per the purchasing policy.

- c. The Department of Finance will maintain purchasing rules and regulations for internal use and will maintain and distribute to all eligible vendors purchasing rules and regulations upon request.
- d. All purchases with an estimated total cost of \$10,000 or more require formal competitive sealed bids. Purchases with an estimated total cost less than \$10,000 should be purchased in accordance with the adopted purchasing policies. Under no circumstances should purchases be split to circumvent bid limits.
- e. The County is authorized to use state contracts and other formal approved bids in lieu of issuing bids to vendors or buying locally when it is to the economic advantage of the County.

PURCHASING SYSTEM

- a. A purchase order is required for all items over \$250 and must be issued prior to securing any goods or services requested.
- b. A field purchase order (items under \$1499 but more than \$250) must have two alternate quotes and may be approved by the department head.
- c. A system generated purchase order for all items over \$1500 is required to have a requisition for prior approval of the purchase order submitted to the Purchasing Agent. The system generated purchase order will only be approved based on the purchasing policy.
- d. There are three events that occur when a purchase order is not required. The county credit card is used for purchases under \$1499 (and all other purchasing card policies are followed); travel and/or training costs as conducted per the travel policy; and routine monthly costs such as utilities, fuel, medical, and other contracts.
- e. Emergency purchases may be made based on a threat to health, welfare, or safety, as defined under circumstances that will not allow for normal competitive purchase order procedures.

BIDDING PROCESS

- a. All purchases or products exceeding \$10,000 may be made utilizing an Invitation to Bid or Request for Proposal and advertised as defined by Georgia statute.
- b. The bidding will be conducted only through the Purchasing Agent upon a detailed scope of the work and evaluation criteria to be bid.
- c. The County Administrator may award all formal sealed bids up to \$25,000 (if budgeted). All other bids over \$25,000 will be awarded by the County Commissioners.
- d. Competitive quotes will not be required for purchases from federal, state, or other local governments; sole source items (as determined by the Purchasing

- e. Agent); or purchases under \$250.
- e. Awards will be based on the best value to the County and not necessarily based on the lowest price.
- f. The Purchasing Agent will determine, with the assistance of the County Administrator, when to reject bids or proposals for non-responsive requirements as set forth in the bid or proposal documents.
- g. All contracts must be submitted to the Director of Finance for certification that funding is available and/or budgeted prior to the signing of the contract. Minor contract amendments and adjustments, up to \$5,000, may be approved by the County Administrator.
- h. The County shall not purchase any items or enter into any contract with any vendor that has not secured, renewed, or owes any payments to the County.
- i. It shall be a conflict of interest for any elected or appointed official, employee, or relative of any of these, who is in a position to make decisions to procure, whether directly or indirectly, to do any business with the County except as described in Georgia Statute 16-10-6.

PURCHASING CARD

- a. All employees and officials of the County must use the purchasing card for legitimate county business purposes only.
- b. All employees and officials shall protect the county's purchasing card with due diligence as if it were a personal credit card.
- c. Any violations of the purchasing card policy will be reason to cancel an employee's ability to use the card in the future.
- d. The Purchasing Agent will be the administrator over the purchasing card program to conduct County business through the use of the Purchasing Card Policy.

Please refer to Purchasing Policy adopted September 15, 2010 and the Purchasing Card Program adopted July 1, 2009 for more specific guidance.

SECTION 11 CASH AND INVESTMENT POLICIES

INTRODUCTION

Georgia Statutes 36-82 & 36-83 authorize the County to invest in selected investment instruments and require that these investments be collateralized. The Board of Commissioners shall instruct the Director of Finance to follow these statutes. The following policies are consistent with these statutes and also provide specific guidance regarding cash, investments, and transfers of County funds.

BANKING SERVICES and INVESTMENTS

- a. Every three to five years, the Department of Finance will issue a request for proposal on banking services to all qualified banks located within the County's geographic boundaries. The award of banking services will be made solely on the response to the request for proposal assuming that it will be advantageous to the County. The banking services shall be in the form of a written contract and shall be approved by the County Commissioners. The contract shall include the request for proposal as an appendix to the written contract.
- b. All deposits of the County shall be collateralized at 110% of the actual deposit value.
- c. Safety of principal is the foremost investment objective of the County. Each investment transaction shall seek to first ensure that capital losses are avoided.
- d. The Director of Finance shall include specific investment information on the status of the County's earnings and investments, as well as expected trends and collateralization of all investments in the annual CAFR.
- e. Investments for all operating funds shall be made in maturities of twelve months or less, unless a temporary extension of maturities is approved by the Commissioners or as completed by agent(s) for bond issues.
- f. The Director of Finance shall establish strategies and guidelines for the percentage of total assets that may be invested in securities to sustain the proper cash flows during each fiscal year.
- g. The Director of Finance is designated as the investment officer and is responsible for investment decisions and activities, under the direction of the County Administrator. No person may engage in an investment transaction for the County or with any County money except the Director of Finance.
- i. The investment officer shall use the "prudent person rule". Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs.
- j. Officers and employees involved in the investment or banking process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The County Administrator shall be made aware of any material financial interests in financial institutions and shall further have disclosure of any personal financial or investment positions that could have adverse effects to the County.
- k. The Finance Director shall establish a system of internal controls for investments which shall be documented in writing. The internal controls shall be reviewed by the independent auditor. The controls shall be designed to prevent losses of County funds arising from such items as fraud, employee error, misrepresentations, unanticipated changes in

financial markets, or adverse actions by employees and officers of the County.

1. The assets of the funds of the County may be invested only in the following:
 1. U.S. Treasury Obligations
 2. Selected U.S. Agency Obligations
 3. State of Georgia Obligations
 6. Commercial Bank Certificates of Deposits
 7. The Georgia Local Government Investment Pool

OPERATING TRANSFERS

The Director of Finance shall have the authority to make operating transfers between County funds within the following stipulations.

- a. When the amount of a single transfer is greater than \$50,000, the Director must get approval from the County Administrator, unless approved in the annual budget.
- b. When the amount of a single transfer is greater than \$250,000, the Finance Director must get approval from the County Administrator and the County Commission Chairman, unless approved in the annual budget or otherwise approved prior to the transfer.

DEFINITIONS

Accounting Period - A period at the end of which, and for which, financial statements are prepared (also see fiscal period).

Accrued revenues or expenditures - to record revenues or expenditures when earned or as soon as they become measurable for benefits received, regardless of the fact that the receipt or payment of cash may have taken place, in whole or in part, or in another accounting period.

Appropriation - An authorization granted by the County Commission to incur liabilities for purposes specified in the budget or as amended to the budget.

Asset - A future economic benefit obtained or controlled by a particular entity a result of past transactions or events.

Audit - The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other such evidence to ascertain whether the financial statements present fairly the financial position of the County. The examination should compare the statements with the results of the financial operations, compare the consistency with prior year reporting, and determine compliance with applicable laws and regulations for all County Funds and applicable entities.

Budget - A plan of financial operation consisting of proposed revenues and expenditures for a given period, also known as a financial plan for a fiscal year.

Capital Leases - A lease in which at the end term, the County receives title to the leased property or can purchase the leased property at a bargain purchase price.

Capital Projects Fund - A fund created to account for all resources to be used for the construction or acquisition of a designated fixed asset(s) by the County; except those financed by special assessment, proprietary, or fiduciary funds.

Comprehensive Annual Financial Report - (CAFR) a governmental unit's official annual report published as a matter of public record. The CAFR should contain financial statements, introduction materials, schedules for legal compliance, and statistical tables specified by the GASB.

Contingency - Items that may become liabilities or expenditures as a result of conditions undetermined at a given date. This includes such items as pending litigation, disputed claims, or uncompleted contracts.

Current Assets - Assets that are available or can be made available to meet the cost of operations or to pay current liabilities such as temporary investments and cash. These assets are classified as being held less than one year.

Current Liabilities - Liabilities that are payable within a short period of time such as notes payable and current invoices or payables. These liabilities are classified as being held less than one year.

Deficit - The excess of liabilities and reserved equity of a fund over its assets or the excess of expenditures over revenues during an accounting period.

Encumbrances - The estimated amount of expenditures as used with purchase orders that are chargeable to an appropriation.

Enterprise Fund - A fund established to finance and account for the acquisition, operation, and maintenance of the County facilities and services which are entirely or predominantly self-supporting by user charges (also known as a proprietary fund).

Fiscal Year - A 12-month period of time to which the annual budget applies and at the end of which the County determines its financial position and the results of its operations.

Fixed Assets - Assets of a long-term nature that are intended to be held or used on a continuing basis such as land, buildings, and machinery.

Fund - A fiscal and account entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, residual equities or balances, and changes that occur. Funds are segregated for the purpose of carrying financial information on specific activities.

Fund Equity (Balance) - The excess of fund assets and resources over fund liabilities. GASB 54 assigns five (5) specific classifications.

Non-spendable – amounts that cannot be spent due to either (a) they are not in spendable form or (b) they are legally or contractually required to be maintained intact.

Restricted – use is constrained on resources by (a) externally imposed by creditors, grantors, contributors, laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Commissioners. The Commissioners approves committed resources through a motion and vote during the voting session of a Commissioner’s meeting.

Assigned – amounts that are constrained by the Commissioner’s intent to be used for specific purposes, but are neither restricted nor committed. The intent is expressed by the Commissioners.

Unassigned – amounts that have not been assigned to other funds, and that are not restricted, committed, or assigned to specific purposes within the General Fund

General Obligation Bonds - Bonds that are secured by the full faith and credit of the County.

Governmental Accounting Standards Board - (GASB) the independent agency established under the Financial Accounting Foundation in 1984 as the official body designated to set accounting and financial reporting standards for state and local governments.

Internal Controls - A plan of organization under which employees’ duties are arranged, records are segregated, and procedures designed, to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures.

Legal Level of Budgetary Control - The reporting level within the budget that the County Commission has adopted and this level cannot be overspent (i.e., total department appropriation or salary line items).

Liability - A future sacrifice of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Long-term Debt - Debt that matures in a period longer than one year.

Net Income - A term used to designate the excess of total revenues over total expenditures for an accounting period.

Non-operating Expenditures - Expenses incurred in the performance of activities that are not directly related to supplying the basic services of the County such as interest paid on outstanding bonds.

Non-operating Revenues - Revenues incurred in the performance of activities that are not directly related to supplying the basic services of the County such as interest earned on investments.

Operating Transfers - (also known as residual equity transfers) legally authorized inter-fund transfers from a fund receiving revenues to the fund that made the expenditure.

Other Financing Sources - An operating statement classification in which financial inflows other than revenues are reported such as operating transfers in and proceeds from general obligation bonds.

Other Financing Uses - An operating statement classification in which financial outflows other than expenditures are reported such as operating transfers out.

Purchase Order - A document that authorizes the delivery of specified supplies, materials, equipment, and services. This document also creates the charge or uses the appropriation for such items.

Requisition - A written demand or request, usually from the department head to the purchasing officer, for specified supplies, materials, equipment, or services.

Revenue Bonds - Bonds that are collateralized by user charges.

Short-term Debt - Debt that matures within one year.

Subsidiary Account - One of a group of related accounts that support in detail the debit and credit summaries recorded in a control account such as the individual accounts for the Solid Waste bills receivable in the general ledger.

Tax Anticipation Notes (TANS) - Short-term debt that is collateralized by property tax collections.

Unencumbered Appropriations - That portion of the original appropriation that has not yet been paid or encumbered.

Zero-based Budget - A budget based on the concept that the existence of each activity or account must be justified each year, as well as the resources requested.

CAMDEN COUNTY BOARD OF COMMISSIONERS

BUDGET PROCESS FY2020

Early in February the finance department emails a memorandum to all department directors and constitutional officers requesting the submission of budget projections for their departments and offices for the upcoming fiscal year. FY2020 was the first year that a budget kick-off meeting was held with all department heads whereby the budget process and expectations were explained and questions answered. By mid-March, departments will submit their budget request to the finance department. The budget requests include normal operating expenditures, capital equipment needs, and anticipated staffing levels. Each are also sent an electronic file to complete for their department's performance measures for the past three years and a projection of the upcoming fiscal year. An updated organizational chart is also requested. The finance department compiles the budgets for various funds that are not related to a specific department such as some special revenue funds, capital projects funds, and debt service funds. The deadline for these submissions is mid-March.

Shortly after the requested budgets are submitted, meetings may be scheduled between the County Administrator, Finance Director, and the department director or constitutional officer to discuss the requested budget. These meetings are used to discuss the budget in more detail and get clarification and justification of budget items.

By the end of March, the Finance Director will complete the revenue projections for the upcoming fiscal year. These projections are made by analyzing current revenues, the projected tax digest, and planning and development projects that are expected to affect the revenue base.

After the budget requests have been reviewed, discussed, and adjusted as necessary, the finance department compiles a budget report which includes all budget requests. The compilation is completed by the end of April. This report will be submitted to the Board of Commissioners for the budget work sessions scheduled for the end of April through May.

A budget work session is held with the Board of Commissioners. Subsequent work session(s) are scheduled as necessary. Department directors and constitutional officers may be requested to attend these meetings to answer questions from the commissioners about their requested budgets. These meetings are open to the public. A proposed budget is compiled, advertised to the public, and an electronic version of the document placed on the County website.

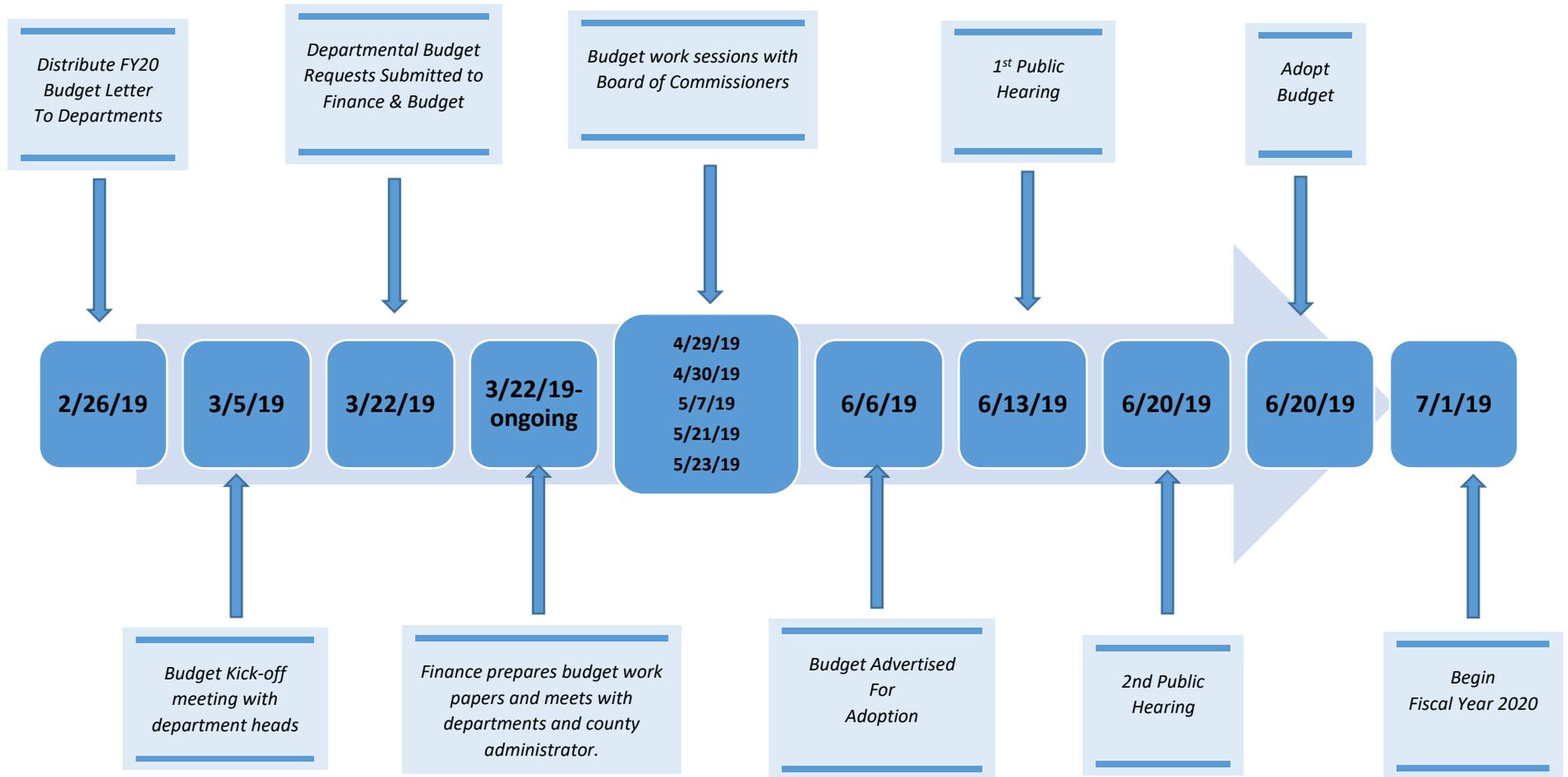
Public hearing(s) with the Board of Commissioners are held by mid-June. The public is encouraged to attend and express their views.

The finalized proposed budget is presented to the Board of Commissioners at the end of June for their adoption and final approval. This may occur at one of the regularly scheduled commissioner's meetings or a special called meeting may be scheduled.

Prior to July 1, the beginning of the new fiscal year, the finance department sends electronic copies of the adopted and approved departmental budget to each of the departmental directors and constitutional officers. A complete copy of the approved budget is posted on the County website.

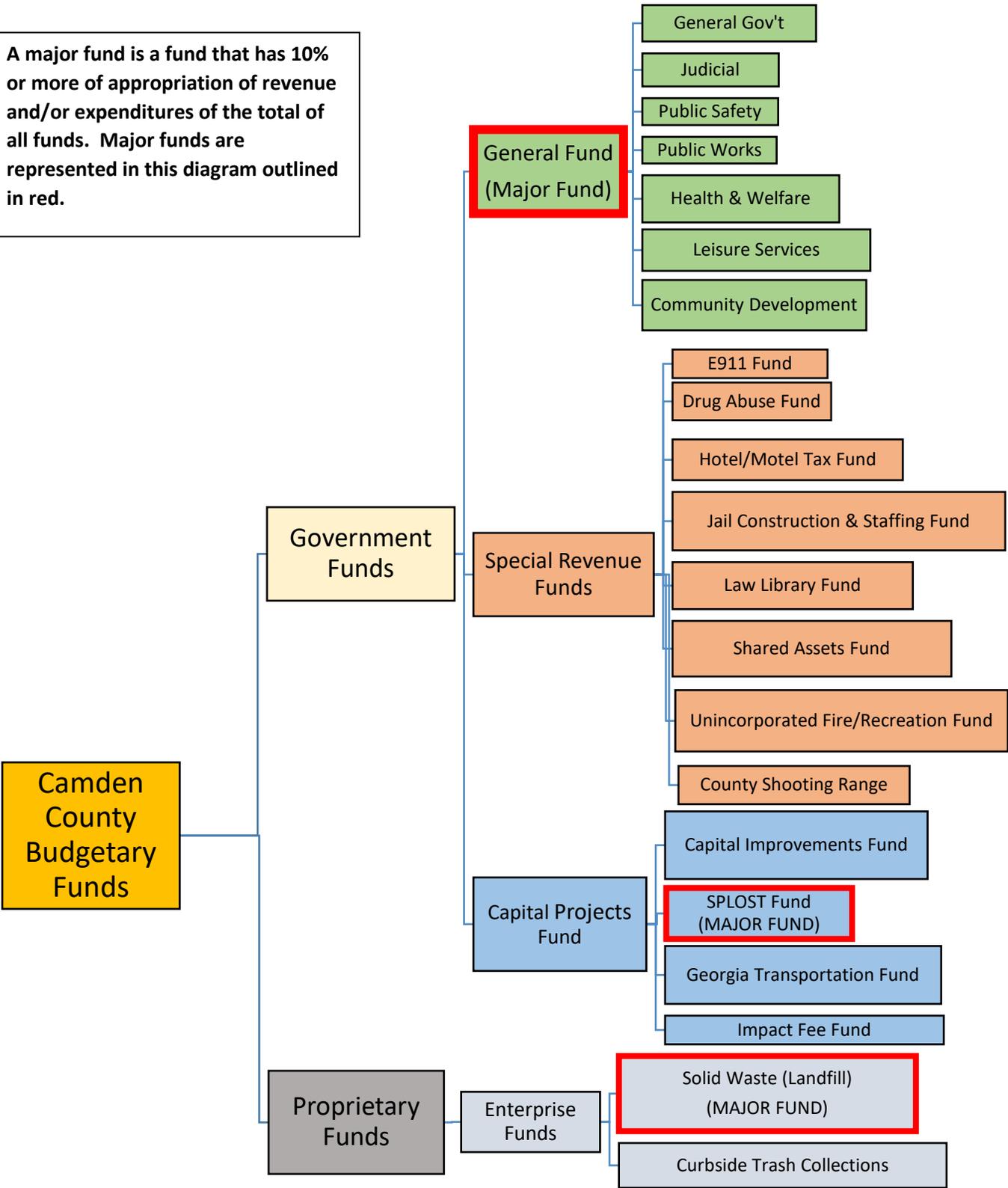
Finance submits the adopted budget to the Government Finance Officers Association (GFOA) prior to the deadline of September 30th for review and consideration for the FY 20120 GFOA Budget Award. This year an extension was requested and granted to submit by October 31st.

Camden County Budget Calendar for Fiscal Year 2020



FUND STRUCTURE

A major fund is a fund that has 10% or more of appropriation of revenue and/or expenditures of the total of all funds. Major funds are represented in this diagram outlined in red.



Fund Descriptions

The main operating fund for Camden County is the General Fund. The millage rate for the General Fund is expected to increase in FY2020 due to increases in operating costs and to minimize the use of fund balance. In past years, while fund balance has been used to adopt a balanced budget, conservative budgeted revenues and efficient use of funds has produced a significant reduction in the use of fund balance by fiscal year end. Over the past several years the use of fund balance has increased. From 2010 through 2016 the digest decreased almost 30%. Growth occurred in 2017 and 2018 and the digest recovered by approximately 13%, but the current year has less than 1% growth. This is a summary of all budgeted funds category adopted for fiscal year 2020:

General Fund	\$33,980,819
Special Revenue Funds	3,982,576
Capital Projects Funds	11,151,630
Enterprise Funds	6,952,399
Total all funds	\$56,067,424

General Fund: The General Fund is the primary operating fund for the County. The General Fund accounts for all financial resources received and expenses required for normal operations except those that are required, usually by law or ordinance, to be accounted for in other funds.

Special Revenue Funds:

Drug Abuse Fund – This fund accounts for revenues collected from court fines and records any transactions for expensing the collections to the drug court. It must be strictly used for the related drug court issues.

Emergency Telephone Fund – This fund is used to account for the special revenue and expense activity for the telecommunication fees. It may only be used to provide services and equipment for the 911 center.

Hotel/Motel Tax Fund – This fund is used to account for the special revenue and expenses related to the tax collected for hotel and motel stays within the County. This fund only collects fees for the unincorporated areas as the cities collect the fees within their city limits. All the revenues collected are disbursed through a contractual agreement.

Jail Construction and Staffing Fund – This fund accounts for the activity of revenues collected from court fines and maintains a record of all transactions as the money is used for items strictly for the jail and related security issues. It is used mostly for major capital issues rather than day to day operations, even though it may be used for that purpose.

Law Library Fund – This fund accounts for revenues collected from court fines and must be used to provide law books and a common place to review these books. It is currently housed at the main County Library.

Shared Assets Fund – This fund accounts for the activity related to drug cases, usually from confiscation proceedings. It receives revenues as they are collected from drug related cases that carry through the court system. These funds may only be used for drug prevention related expenses. They may be used for supplies or capital.

Unincorporated Tax District Fund – This fund accounts for special revenues collected for the fire service in the unincorporated area of the County. The fund also collects additional revenues that are used to reduce the millage required for the fire services and the County’s portion of the PSA (recreation) services.

Capital Projects Funds:

Capital Improvements Fund – This fund accounts for revenues received from the General Fund. The revenues received each year are based on project costs as appropriated in the budget process for such capital items as small and heavy equipment, vehicles, and building improvements.

Georgia Transportation Fund – This fund is used to account for the special revenue and expense activity for the annual participation in the Georgia Department of Transportation’s tax collections. It may only be used to provide road construction.

Impact Fees Fund – This fund is used to account for the special fee charged on building permits issued for the construction of new homes and businesses. These fees may only be used for the designated projects in the Capital Improvements Element report as approved each year by Department of Community Affairs.

SPLOST Funds – These funds record all the activity related to the special local option sales tax revenues collected. The expenses are recorded and paid based on the projects as approved in the referendums. Currently there is one SPLOST fund (SPLOST #7) that is closed to revenues, other than interest earnings, as the fund finishes final project costs. A second SPLOST fund was established July 1, 2019 (SPLOST #8) and will receive tax revenue through June 30, 2025. The SPLOST #8 referendum was passed in March 2019.

Enterprise Funds:

Curbside Collection Fund – This fund accounts for the activity related to household trash pickup. It receives revenues from quarterly billings in the unincorporated areas only, to pay for the contract for curbside pickup and the landfill costs of disposal.

Solid Waste Fund – This fund accounts for the activity related to household and construction waste. This fund records the billed revenues and the related expenditures for the operations, capital improvements, and long term liabilities for the landfills.

Balancing the Budget

There are eight methods available to balance a budget and the following diagram illustrates the various techniques.

1	Revenues	=>	Expenditures						
2	Revenues	+	Fund Balances	=>	Expenditures				
3	Revenues	+	Transfers	=>	Expenditures				
4	Revenues	+	Interfund Loans	=>	Expenditures				
5	Revenues	+	Fund Balances	+	Transfers	=>	Expenditures		
6	Revenues	+	Transfers	+	Interfund Loans	=>	Expenditures		
7	Revenues	+	Fund Balances	+	Interfund Loans	=>	Expenditures		
8	Revenues	+	Fund Balances	+	Transfers	+	Interfund Loans	=>	Expenditures

Camden County chose Options 1, 2, 3 & 5 to balance the budget for FY2018

Option 1	Option 2	Option 3	Option 5
County Shooting Range	Curbside Fund	Capital Improvements Fund	E911 Fund
Drug Abuse Fund	General Fund		
Georgia Transportation Fund	Jail Construction & Staffing Fund		
Hotel/Motel Fund	Shared Assets Fund		
Impact Fees Fund	SPLOST 7 Fund		
Unincorporated Tax Distr. Fund			
Law Library Fund			
Solid Waste Fund			
SPLOST 8 Fund			

CAMDEN COUNTY BOARD OF COMMISSIONERS

FY 2020 Adopted Budgets

ADOPTED BUDGETS - ALL FUNDS		
FISCAL YEAR 2020		
Fund No.	FUND	ADOPTED BUDGET
100	GENERAL	\$33,980,819
205	LAW LIBRARY	40,575
207	JAIL CONSTRUCTION & STAFFING	303,790
208	CURBSIDE COLLECTION	1,059,399
210	SHARED ASSETS	125,900
215	EMERGENCY TELEPHONE SYSTEM	1,389,966
230	DRUG ABUSE	18,140
270	UNINCORPORATED TAX DISTRICT	1,798,180
275	HOTEL/MOTEL TAX	56,025
327	S.P.L.O.S.T. NO. 7	3,090,692
328	S.P.L.O.S.T. NO. 8	7,297,890
335	GEORIGA TRANSPORTATION	403,798
350	CAPITAL IMPROVEMENTS PROGRAM	301,000
355	COUNTY SHOOTING RANGE FUND	250,000
385	IMPACT FEES	58,250
540	SOLID WASTE ENTERPRISE	5,893,000
	TOTAL BUDGET	\$56,067,424

CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 BUDGET

Budget Summary Comparison
All Funds Revenue

<u>Revenues by Category</u>	<u>Adopted FY 2020</u>	<u>Budgeted FY 2019</u>	<u>Actual FY 2018</u>
Taxes: Property	\$ 21,785,852	\$ 18,767,750	\$ 18,386,825
Sales	10,695,790	9,931,100	10,195,256
All Other Taxes	3,814,231	3,145,300	3,876,909
Licenses & Permits	177,100	120,800	162,832
Intergovernmental	1,130,668	1,062,564	1,983,184
Charges for Services	11,430,640	10,501,864	10,385,431
Fines and Fees	2,520,210	2,423,325	2,824,968
Investment Earnings	279,711	223,040	274,426
Miscellaneous	109,500	144,249	214,331
Transfers In	565,000	460,000	688,900
Other Financing Sources	5,000	-	-
Fund Balance/Retained Earnings	3,553,722	4,448,041	266,333
Total Revenues All Funds	\$ 56,067,424	\$ 51,228,033	\$ 49,259,394

Budget Summary Comparison
All Funds Expenditures

<u>Expenditures by Category</u>	<u>Adopted FY 2020</u>	<u>Budgeted FY 2019</u>	<u>Actual FY 2018</u>
General Government	\$ 6,438,628	\$ 6,421,867	\$ 5,895,374
Judiciary	\$ 1,961,896	\$ 1,948,611	\$ 1,899,414
Public Safety	\$ 14,033,621	\$ 12,436,784	\$ 12,955,131
Public Works	\$ 1,689,172	\$ 1,574,250	\$ 1,410,076
Health and Welfare	\$ 271,036	\$ 254,016	\$ 279,468
Culture and Recreation	\$ 103,768	\$ 101,562	\$ 251,856
Housing and Development	\$ 514,757	\$ 518,941	\$ 435,035
Insurance	\$ 5,456,304	\$ 5,178,575	\$ 4,925,205
Other Governmental Services	\$ 6,229,876	\$ 5,242,678	\$ 6,452,577
Capital Costs	\$ 10,270,241	\$ 7,135,866	\$ 6,657,817
Intergovernmental	\$ 7,273,465	\$ 8,942,383	\$ 8,524,195
Depreciation	\$ 790,000	\$ 654,200	\$ 717,595
Debt Service	\$ 469,660	\$ 468,300	\$ 112,157
Transfers Out	\$ 565,000	\$ 350,000	688,900
Total Expenditures All Funds	\$ 56,067,424	\$ 51,228,033	\$ 51,204,800

CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 BUDGET

Budget Summary Comparison
All Funds Revenue

<u>Revenues by Category</u>	<u>Adopted FY 2020</u>	<u>% to Total Revenues</u>
Taxes: Property	\$ 21,785,852	38.86%
Taxes: Sales	10,695,790	19.08%
Taxes: All Other Taxes	3,814,231	6.80%
Licenses & Permits	177,100	0.32%
Intergovernmental	1,130,668	2.02%
Charges for Services	11,430,640	20.39%
Fines and Fees	2,520,210	4.49%
Investment Earnings	279,711	0.50%
Miscellaneous	109,500	0.20%
Transfers In	565,000	1.01%
Fund Balance/Retained Earnings	3,558,722	6.35%
Total Revenues All Funds	<u>\$ 56,067,424</u>	<u>100.00%</u>

Budget Summary Comparison
All Funds Expenditures

<u>Expenditures by Category</u>	<u>Adopted FY 2020</u>	<u>% to Total Expenditures</u>
General Government	\$ 6,438,628	11.48%
Judiciary	1,961,896	3.50%
Public Safety	14,033,621	25.03%
Public Works	1,689,172	3.01%
Health and Welfare	271,036	0.48%
Culture and Recreation	103,768	0.19%
Housing and Development	514,757	0.92%
Insurance	5,456,304	9.73%
Other Governmental Services	6,229,876	11.11%
Capital Costs	10,270,241	18.32%
Intergovernmental	7,273,465	12.97%
Depreciation	790,000	1.41%
Debt Service	469,660	0.84%
Transfers Out	565,000	1.01%
Total Expenditures All Funds	<u>\$ 56,067,424</u>	<u>100.00%</u>

Analysis of Revenues – All Funds

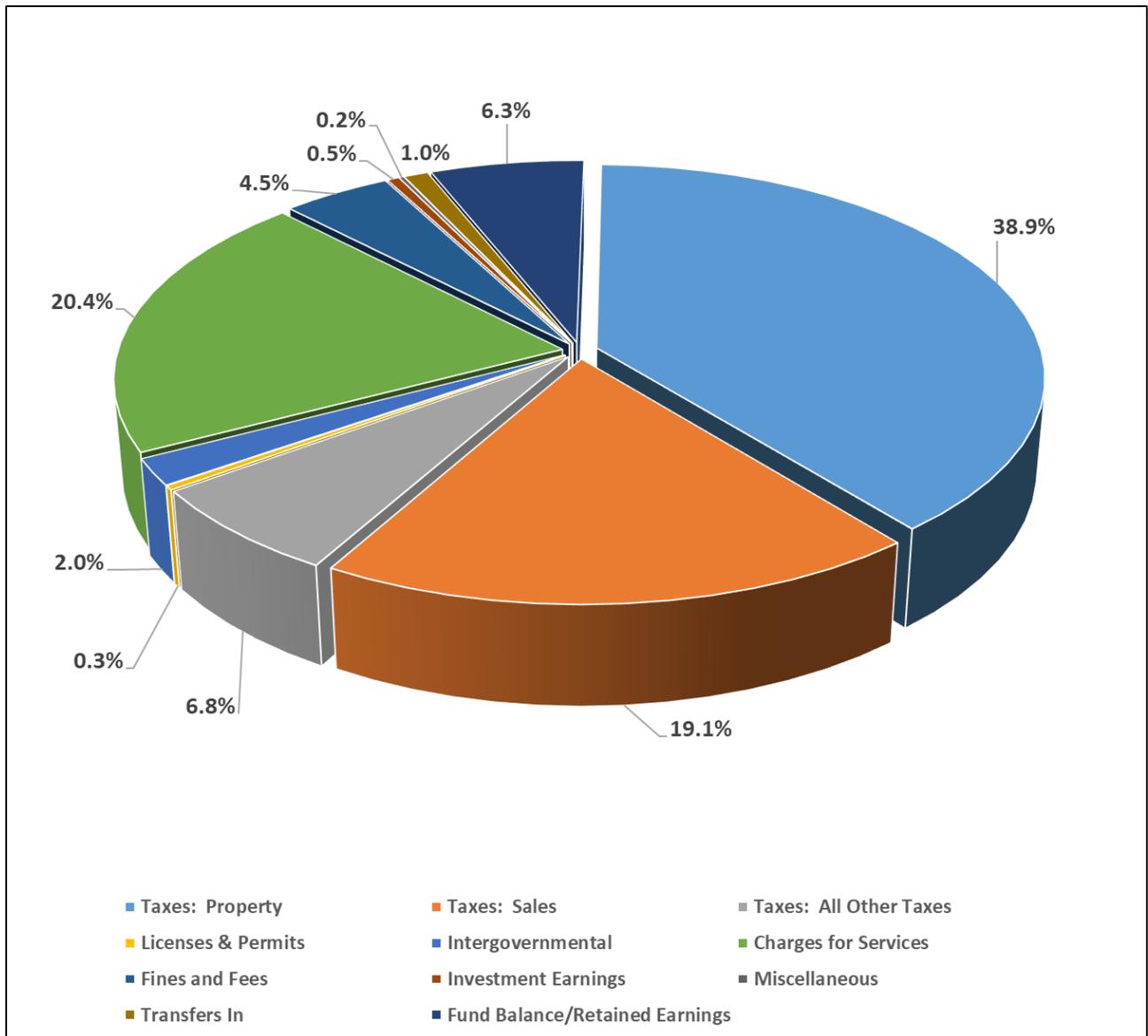
This section discusses the county’s major sources of revenue. The County uses the accrual method for budgeting and accounting. Most revenues are projected from year to year based on historical straight line data with a three to five year look-back period. The exception to this rule is all taxes and planning fees. Taxes, including property, sales, and other taxes, are based on the current property tax digest projections as well as any known economic changes. These include new commercial business, planned changes affecting Kings Bay Naval Sub Base, and sales trends in homes. Also based on current trends and sales are the planning fees and permits. These factors many times cause decreases in expected revenues just as much as they may relate to an increase in projected revenues. All revenues are classified in accordance with the Uniform Chart of Accounts as required by the State of Georgia. While all funds do not have taxes associated with the individual fund, the County’s key revenue sources is property and sales taxes.

The table below reflects a comparison of the revenues for the last three years, based on the major revenue categories.

Budget Summary Comparison			
Revenues by Category	All Funds Revenue		
	Adopted FY 2020	Budgeted FY 2019	Actual FY 2018
Taxes: Property	\$ 21,785,852	\$ 18,767,750	\$ 18,386,825
Sales	10,695,790	9,931,100	10,195,256
All Other Taxes	3,814,231	3,145,300	3,876,909
Licenses & Permits	177,100	120,800	162,832
Intergovernmental	1,130,668	1,062,564	1,983,184
Charges for Services	11,430,640	10,501,864	10,385,431
Fines and Fees	2,520,210	2,423,325	2,824,968
Investment Earnings	279,711	223,040	274,426
Miscellaneous	109,500	144,249	214,331
Transfers In	565,000	460,000	688,900
Other Financing Sources	5,000	-	-
Fund Balance/Retained Earnings	3,553,722	4,448,041	266,333
Total Revenues All Funds	\$ 56,067,424	\$ 51,228,033	\$ 49,259,394

It should be noted that the use of fund balance was a planned event and is mostly representative of the active SPLOST account. Of the total fund balance/retained earnings, general fund represents less than \$31,000 for FY 2020.

Combined Revenues – All Funds
 FY 2020 Budgets - \$56,067,424



Tax Digest: The Chief Appraiser is responsible for the fair assessment on all property in Camden County. The total digest for the County increased very slightly by 0.71% this year. The general fund millage rate set the Board of Commissioners each year encompass the entire digest value. The digest is submitted to the State of Georgia Department of Revenue for approval each year once a millage rate has been set the Board of Commissioners. The tax millage rate remained fairly consistent at 11.70 mills from FY 2009 until FY 2015, at which time the general fund mill rate increased by 1.24 mills or approximately 8%. The mill rate represented 1 mill for economic development and .24 mills for general fund expenditures. By FY 2017, the County was forced to increase the millage again due to the drastic decline in the digest over the prior eight years. The digest had fallen by almost \$523 million (30% value) between 2009 and 2016. One (1) mill of the tax, based on the current estimated digest this fiscal year, is equivalent to just under

The table below reflect a comparison of the expenditures for the last three years, based on the major revenue categories.

Budget Summary Comparison
All Funds Expenditures

<u>Expenditures by Category</u>	<u>Adopted FY 2020</u>	<u>Budgeted FY 2019</u>	<u>Actual FY 2018</u>
General Government	\$ 6,438,628	\$ 6,421,867	\$ 5,895,374
Judiciary	\$ 1,961,896	\$ 1,948,611	\$ 1,899,414
Public Safety	\$ 14,033,621	\$ 12,436,784	\$ 12,955,131
Public Works	\$ 1,689,172	\$ 1,574,250	\$ 1,410,076
Health and Welfare	\$ 271,036	\$ 254,016	\$ 279,468
Culture and Recreation	\$ 103,768	\$ 101,562	\$ 251,856
Housing and Development	\$ 514,757	\$ 518,941	\$ 435,035
Insurance	\$ 5,456,304	\$ 5,178,575	\$ 4,925,205
Other Governmental Services	\$ 6,229,876	\$ 5,242,678	\$ 6,452,577
Capital Costs	\$ 10,270,241	\$ 7,135,866	\$ 6,657,817
Intergovernmental	\$ 7,273,465	\$ 8,942,383	\$ 8,524,195
Depreciation	\$ 790,000	\$ 654,200	\$ 717,595
Debt Service	\$ 469,660	\$ 468,300	\$ 112,157
Transfers Out	\$ 565,000	\$ 350,000	\$ 688,900
Total Expenditures All Funds	\$ 56,067,424	\$ 51,228,033	\$ 51,204,800

Revenues and Trends

Taxes

Property, sales, and charges for services represent approximately 78% of the annual budget for fiscal year 2020 and are the key revenue sources for Camden County. The largest of all these revenues is property taxes (39%). Sales taxes represent approximately 19% of the total revenues and charges for services represent approximately 20% of the total annual budget. Property taxes are derived from the property tax digest as valued each year by the Tax Assessor's Office. The taxes, Local Option Sales Tax (LOST) and Special Purpose Local Option Sales Tax (SPLOST) are collected by the State of Georgia and distributed to each entity in Camden County based on the negotiated formula in the sales tax agreement. The following graph reflects the key revenue sources for Camden County as compared to all revenue sources for FY 2020.

\$1.4 million. There are three main exemptions that make up the majority of the County’s exemptions. The first is a flat homestead exemption of \$4,000 for all homeowners within the county at least one full year. The second exemption is also a flat exemption of \$25,000 for all homeowners being at least 62 years of age. The third exemption is a freeze on the fair market value, based on a voter referendum in 2006. If the value decreases, so does the “freeze value.” If the value goes up, however, the value is deemed “frozen” at the least amount since 2006. It represents the majority of the digest exemptions and has become a major source of decline in the digest at over 7% of the total digest value for tax year 2019. This is equivalent more than a mill of tax. While projections are that the digest will increase, the freeze exemption will also grow with any increase to all homestead properties. Camden County is one of only 35 counties in Georgia (total of 159) that have this freeze.

There is one other revenue based on the digest collection, it is for the Unincorporated Tax District. The fund is representative of fire protection and recreation. The mill rate for this fund was increased by 1 mill in tax year 2019, where historically it has been under .70 mills since 2000. The balance of the revenues are made up almost entirely from an insurance premium tax collected by the State of Georgia and disbursed to all entities in the county based on the sales tax agreement. The following chart reflects the significant reduction in the digest over the last six years and provides the need to continue to increase the millage rate for both daily operations and economic development.

CURRENT 2019 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

COUNTY WIDE	2014	2015	2016	2017	2018	2019
Real & Personal	\$ 1,381,032,177	\$ 1,343,194,415	\$ 1,371,990,206	\$ 1,441,810,492	\$ 1,580,645,647	\$ 1,613,379,574
Motor Vehicles	91,639,450	66,465,060	49,726,490	37,442,800	28,810,250	24,315,500
Mobile Homes	7,947,223	9,094,997	9,039,894	8,887,588	9,455,816	9,571,679
Timber - 100%	10,208,012	18,390,671	14,580,352	14,326,044	18,490,459	13,889,811
Heavy Duty Equipment	-	-	-	-	-	-
Gross Digest	1,490,826,862	1,437,145,143	1,445,336,942	1,502,466,924	1,637,402,172	1,661,156,564
Less M& O Exemptions	198,606,103	185,149,068	196,887,071	215,962,817	261,812,011	269,273,683
Net M & O Digest	1,292,220,759	1,251,996,075	1,248,449,871	1,286,504,107	1,375,590,161	1,391,882,881
Gross M&O Millage	15.600	15.720	16.570	16.300	15.675	18.150
Less Rollbacks	2.660	2.780	2.630	2.360	2.270	2.360
Net M&O Millage	12.940	12.940	13.940	13.940	13.405	15.790
Total County Taxes Levied	\$16,721,337	\$16,200,829	\$17,403,391	\$17,933,867	\$18,439,786	\$21,977,831
Net Taxes \$ Increase	\$1,196,072	-\$520,507	\$1,202,562	\$530,476	\$505,919	\$3,538,045
Net Taxes % Increase	7.71%	-3.11%	7.42%	3.05%	2.82%	19.19%

Sales Tax: This is the second largest component behind property taxes as compared to all budgeted funds, just under 20%. The primary source is made from SPLOST and must be kept totally separate for accounting and cash purposes. The second source represents LOST and is used only in the general fund. These revenues are projected each year based on historical data collections and a review of local economic conditions including discussions with the Planning Director for any possible new business activity.

SPLOST: Special Purpose Local Option Sales Tax are the primary source for the County’s capital improvement funds. The State of Georgia allows counties by Official Code section, Chapter 8 of Title 49, to authorize the imposition of a special one percent sales tax. The County may implement a SPLOST up to six years, if there is an intergovernmental agreement in place between the County and the largest two cities. If there is no such agreement, then the length of the time for the tax will expire within five

years. The timing of a SPLOST is very important due to the lead time prior to the election. The County would first draft possible projects that they feel are important enough to be voted on by the citizens county-wide. There has to be discussions with the cities about the possible projects and to determine if any of those projects are similar or overlap with the County's projects list. Once an agreement has been achieved, the intergovernmental agreement must be drafted and approved with a resolution to call for the tax to be on the ballot. A referendum is then drafted for approval by the Probate judge. The next step is to advertise for the election by the election official, hold the election, and certify the results. The SPLOST collections will begin with the next quarter sales after the election. The County has had seven SPLOSTS over the years since the first one in 1985. In FY 2020, there will be two SPLOSTS active, SPLOST 7 and SPLOST 8.

SPLOST 7: The citizens of Camden County approved this SPLOST in March 2013 and began collections on July 1, 2013 and ending on June 30, 2019. The overall collections for SPLOST 7 was \$42.27 million. All top tier project dollars, deemed county-wide, have been collected and distributions to all participating entities beginning in May 2014. The first level, top tier projects are the Public Safety Data Sharing project for \$2.0 million, the Public Safety Radio Communication System for \$2.0 million, the Colerain Bypass project for \$750,000, and Ambulances for \$530,000. All monthly collections are disbursed each month to all the entities by the appropriate formula as in the intergovernmental agreement.

SPLOST 8: The citizens of Camden County approved this SPLOST in March 2019 with over 77% approval. Collections will begin on July 1, 2019 and end of June 30, 2025. Projects are based on an estimated collection over six years of \$55 million. The first level, top tier projects in order of priority are a continuation of the Public Safety Radio Communications System for \$1.0 million, County-Wide Ambulances for \$1.25 million, Superior Court Record Preservation for \$550,000, Property Acquisition for \$1.5 million, Library Renovation/Design for \$400,000, Highway 17 (Blue Bridge) Boat Ramp/Parking for \$250,000, a Public Health Department Facility for \$1.2 million, and lastly a Public Safety Complex for E911 and Emergency Management Agency (EMA) for \$4.1 million. These county-wide projects total \$10.25 million. Once \$47 million has been collected from the SPLOST tax and prior to any further proceeds distribution, the County shall receive \$2.1 million for the Public Safety Complex for E911 and EMA. Camden County projects include renovations, construction, extensions and improvements of areas including, but not limited to, Camden County government buildings and offices for \$2.931 million, Camden County roads, streets, bridges and drainage project to include but not limited to paving and re-surfacing for \$4.155 million, and for upgrading and purchasing of County equipment, vehicles and technology for just over \$5.44 million. County projects total just over \$12.5 million.

LOST: Local Option Sales Taxes are collected by the State and distributed to each entity based on population, unless a negotiated formula is reached. Camden County has an agreement in place. The State of Georgia allows counties by Official Code section, Chapter 8 of Title 49, to authorize the imposition of a one percent sales tax. This tax may be implemented for a period of ten years, based on the most current census. There must be a negotiated agreement to the State, no later than two years after the most current census numbers have been released. Currently, Camden County receives only 46% of the total one percent sales tax. It generates approximately \$3.0 million per year. It has been higher and lower, but has remained within a 13% collection rate of that amount since FY 2008. This year, it is estimated that \$3.4 million will be collected.

All Other Taxes

These revenues are from smaller collections of taxes during the fiscal year, but are still important to the overall revenue collections. These include such sources as TAVT (Title Ad Valorem Tax), penalties and interest for prior year property tax collections, banking taxes, contractor and alcohol licenses, and intangible taxes. These revenues are projected each year based on historical data collections and a review of delinquent property tax accounts including discussions with the Tax Commissioner and Planning Director. These revenues comprise just under 7% of total budgeted revenues. They represent the general, unincorporated tax district, and hotel/motel funds.

License and Permits

These revenues are from such sources as business licenses, building permits and subdivision fees. This revenue source is approximately 0.32% of total budgeted revenues. These revenues are projected each year based on historical data collections and a review of local economic conditions including discussions with the Planning Director. For FY 2020, it represents revenue only for the general fund.

Intergovernmental

These revenues are from other governments in the form of operating grants, capital grants, and shared assets. This revenue source is only 2.02% of total budgeted revenues. These revenues are projected each year, partially based on historical collections, but also current contracts, submissions for new grants, and renewed grants. This funding source represents collections for the general fund, county shooting range fund, SPLOST 7 reimbursements from the State of Georgia, the Georgia transportation fund, and budgeted revenue for the shared asset fund.

Charges for Services

Charges for services include such revenues as agent fees and commissions (for the collection of vehicles tags and property taxes), court fees, jail telephone fees, EMS (ambulance) fees, curbside collection fees, E911 fees, impact fees, and landfill fees. This revenue source is the third largest at 20.39% of total budgeted revenue. These revenues are projected each year based mostly on historical data collections. The ambulance, curbside, and landfill fees are additionally reviewed with the corresponding Directors for any new trends.

Fines and Fees

These revenues are from all the courts in Camden County. It includes such revenues as collections for the general fund, law library, jail and staffing, and drug abuse funds. It also includes fines from all courts during normal operations and special fines that are kept separate for accounting purposes and some specified period. This revenue source is 4.49% of total budgeted revenue. These revenues are projected each year based on historical data collections.

Investment Earnings

This source is directly from interest earned from investments made on idle cash. In 2008 the County was earning as much as a 5% return and in 2015 as little as 0.25% return. In 2016, the County contracted with Multi-bank Securities/eConnect Direct, in association with the Association of County Commissioners of Georgia (ACCG), to use an online service to invest in short and long term investments.

Predominantly the Solid Waste fund utilizes this investment method for securing closure and post-closure costs in accordance with the Environmental Protection Agency. The general fund utilizes this investment method for very short term investments during the fiscal year. Although variable, the return on investment is as high as 3.2% on some certificates of deposit and agency bonds. The other method of investment is an account with the Office of the Georgia State Treasurer earning over a 2% yield. This revenue source is very small part of the budget at 0.50% of total budget. This revenue type is projected each year based on historical data collections and review of estimate idle cash for the upcoming fiscal year. This revenue is based in all funds.

Miscellaneous

Miscellaneous revenues are received each year that are not otherwise classified in a specific category. This revenue source is also a very small part of the budget revenue at 0.20% of the total budget. These revenues are projected each year based on historical data collections.

Other Financing Sources

There are two remaining sources of revenues in the budgeted funds, transfers and fund balance/retained earnings. Transfers this year consists of only two transfers out of the general fund (as an expense) and into the E911 fund (\$265,000) and capital expenditure fund (\$300,000) as revenue. Fund balance was used to balance several of the county funds, including the general fund (approximately \$32,000). The general fund raised the millage rate due to numerous cost drivers and planned minimal use of fund balance. The jail and staffing fund has budgeted approximately \$77,000 as revenue from fund balance. The curbside collection fund has budgeted approximately \$133,000 as planned use of fund balance. Shared assets has budgeted \$75,000 of fund balance use. Emergency 911 in addition to a transfer in from the general fund is budgeted to use approximately \$194,000 of fund balance as a revenue source. Lastly, SPLOST 7 fund is budgeted heavily to use just over \$3 million in fund balance as a planned revenue source.

Capital Project Funds

This section discusses the County's capital project funds. They are used to account for financial resources related to the acquisition or construction of major capital facilities and major capital equipment (other than proprietary funds). Funding sources may include bond proceeds, Special Purpose Local Option Sales Tax (SPLOST), and other unrestricted funds such as operating transfers from the general fund.

The County's annual budget process includes the preparation of a five-year capital improvement program and the preparation of a current one-year capital budget for general purpose capital requirements. The capital improvement program budget is prepared as a planning document to review for future needs as presented to the Chief Financial Officer and Board of Commissioners from Department Directors. These requests are ranked by importance and provided to the Board of Commissioners during the regular budget process. The current year approved requests are funded based on priority and available revenues. It is subject to change each year as the needs for such items as heavy equipment, buildings, vehicles, and technology become better known. Some of these items, while they may be very important and not able to be funded in the current year, may become a viable list for the next SPLOST referendum.

The defining classification for capital assets is based on four criteria. The first is simply due to the cost of the assets which is outlined in the financial policies as \$5,000 or more. The second is one classifies the request with the frequency of the assets presented – i.e. the asset is a one-time expenditure and the asset has a useful life of more than five years. The third criteria is based on legal requirements for having separate funding sources. The last is based on grants or other funding sources for an asset that is specific in nature and cannot be used for any other asset.

The Chief Financial Officer prepares a sliding schedule based on the needs and then on available funding with no borrowing. This schedule is then presented to the Board of Commissioners during the budget presentation. Appropriations for all approved capital items for the current fiscal year become part of the annual adopted budget. Capital assets that do not meet the funding requirements for inclusion in the capital projects fund are funded within the various departmental operating budgets. These assets are typically for small equipment and furniture that are used in general operations.

The County’s capital project funds for fiscal year 2020 total \$11.4 million and are listed below:

- SPLOST 7
- SPLOST 8
- Capital improvements
- Georgia transportation
- Impact fees
- County shooting range

Each capital project fund budget is discussed below and reflects the project(s) within each fund for this fiscal year.

SPLOST 7: This fund was created for the one percent sales tax that began being collected July 1, 2013. The referendum was approved for \$65 million. Actual revenue received was \$42.27 million. There is a negotiated intergovernmental agreement that provides how funds collected are distributed after the initial top tier projects have been satisfied. It is reflected in the chart below.

SPLOST Authorization by Intergovernmental Agreement

Entity	Percentage	Actual Totals
Camden County	27.92%	\$ 10,313,099
City of St. Marys	29.82%	\$ 11,014,922
City of Kingsland	27.77%	\$ 10,257,692
City of Woodbine	7.00%	\$ 2,585,662
Public Service Authority	7.49%	\$ 2,766,659
County-wide “Top Tier”	N/A	\$ 5,335,000
Total	100%	\$ 42,273,034

The expected projects were budgeted, as outlined below, based on probability to start and finish identified projects during the fiscal year 2020. It was also based on fund balance for this fiscal year of \$3.0 million. The SPLOST expenditures have been budgeted for each fiscal year rather than based on the estimated collections for the complete referendum. In this case, all major projects will be completed. General equipment and roads not originally named in the referendum will be reduced to meet the overall reduction in collections.

SCHEDULE OF PROJECTS CONSTRUCTED
WITH SPECIAL SALES TAX PROCEEDS (SPLOST#7)
Budgeted Project FY 2020

Project #	Description	Original Budget	FY 2020 Budget
<u>County Wide</u>			
<u>First Phase - Up to \$44 million</u>			
SP7CW01	Public Safety-Multi Agency Data Sharing System	\$ 2,000,000	\$ -
SP7CW02	Public Safety Radio Communications System	2,055,000	-
SP7CW03	Colerain Road/Bypass Hurricane Evacuation	750,000	-
SP7CW04	Ambulances for County-Wide Emergency Svcs	530,000	-
		\$ 5,335,000	\$ -
<u>Second Phase - Over \$44 million</u>			
SP7CW05	Land/Infrastructure-Economic Development	\$ 1,500,000	\$ -
<u>Camden County - Capital Projects</u>			
SP7CC01	Fire Station 18 Expansion	\$ 500,000	\$ -
SP7CC02	Juvenile Court Building	250,000	-
SP7CC03	Library Parking Lot & Drainage	225,000	-
SP7CC04	County Extension Parking Lot	80,000	-
SP7CC05	Various Buildings Renovations	115,700	-
SP7CC06	Heavy Machinery & Equipment	5,703,000	300,000
SP7CC06	Vehicles	1,402,000	-
SP7CC06	Technology & Connection Enhancements	1,177,000	-
	Tarboro Parking Lot		\$ -
	Total Buildings, Recreation, and Other	\$ 9,452,700	\$ 300,000
SP7CCRoads	<u>Camden County - Road Projects</u>		
	Colerain Road (possible mitigation costs)	\$ 150,000	\$ -
	Springhill Road	2,870,000	-
	Incachee Road	1,750,000	-
	Jody, Powell, & Kayla	316,800	-
	Satilla Bluff East	600,000	-
	Satilla Bluff West	1,000,000	-
	Halifax Road (balance of referendum)	157,028	-
	Colesburg Tompkins Bridge	300,000	-
	Harriett's Bluff Deep Creek Bridge	130,000	-
	Road projects to be determined		2,062,692
	Coastal Pines Road		300,000
	Bristol Hammock Drainage		30,000
	Transfer Funds to Fund 335 GA Transporations for LMIG Match	\$ -	\$ 398,000
	Total County Road Projects	\$ 7,273,828	\$ 2,790,692
<u>PSA and City Disbursements</u>			
	PSA - Parks & Equipment	\$ 2,896,000	-
	City of Kingsland	16,639,629	-
	City of St. Marys	17,831,293	-
	City of Woodbine	4,071,550	-
		\$ 41,438,472	\$ -
	Total All Projects	\$ 63,500,000	\$ 3,090,692

SPLOST 8: The fund was created for the one percent sales tax that will begin on July 1, 2019. The referendum was approved for \$55 million. There is a negotiated intergovernmental agreement that provides how funds collected are distributed. Thirty-five percent (35%) of each monthly SPLOST revenue is allocated for top tier projects, with the remaining distributed in accordance with the percentages designated in the intergovernmental agreement. This is reflected in the chart below.

SPLOST Authorization of Intergovernmental Agreement

SPLOST #8						
DISTRIBUTION SPLIT UP TO \$47,000,000				DISTRIBUTION AFTER \$49,100,000		TOTAL
Entity	Proposed SPLOST Total Share	PSA 7.27%	\$36,750,000 Proposed Estimated Split	2010 Pop. Percentage	Split After \$49.1 M	
Level 2 Projects			\$ 12,350,000		\$ -	\$ 12,350,000
St. Marys	30.96%	2.46%	\$ 11,376,229	33.89%	\$ 1,999,510	\$ 13,375,739
Kingsland	28.83%	2.30%	\$ 10,595,465	31.57%	\$ 1,862,630	\$ 12,458,095
Woodbine	3.96%	0.20%	\$ 1,454,367	2.80%	\$ 165,200	\$ 1,619,567
PSA	7.27%	0.00%	\$ 2,670,000	0.00%	\$ -	\$ 2,670,000
County	28.99%	2.31%	\$ 10,653,939	31.74%	\$ 1,872,660	\$ 12,526,599
	100.00%	7.27%	\$ 49,100,000	100.00%	\$ 5,900,000	\$ 55,000,000
Note:						
The above estimated split is based upon the SPLOST receipts without the top tier project funding up to \$47 million.						
Once \$47 million has been collected and prior to any further proceeds distribution, the County shall receive \$2.1 million for the construction of the Public Safety Complex - E911/EMA Level Two project.						

The expected projects were budgeted, as outlined below, based on probability to start and finish identified projects during the fiscal year 2020. It was also based on the estimated collections for this fiscal year estimated at \$7.27 million.

The SPLOST expenditures have been budgeted based on actual collections for the fiscal year rather than based on the estimated collections for the complete referendum.



**SCHEDULE OF PROJECTS CONSTRUCTED
WITH SPECIAL SALES TAX PROCEEDS (SPLOST#8)
Budgeted Projects FY 2020**

Project #	Description	Original Budget	FY 2020 Budget
<u>County Wide</u>			
<u>First Phase - Up to \$47 Million</u>			
SP8CW01	Public Safety Radio Communications System	\$ 1,000,000	\$ 1,000,000
SP8CW02	Ambulances - County Wide EMS	1,250,000	310,000
SP8CW03	Superior Court Record Reservation	550,000	350,000
SP8CW04	Property Acquisition	1,500,000	-
SP8CW05	Library Renovation/Design	400,000	-
SP8CW06	Highway 17 (Blue Bridge) Boat Ramp/Parking	250,000	-
SP8CW07	Public Health Department Facility	1,200,000	-
SP8CW08	Public Safety Complex - E911/EMA Fire Station	4,100,000	-
		<u>\$ 10,250,000</u>	<u>\$ 1,660,000</u>
<u>Second Phase - After \$47 Million</u>			
SP8CW09	Public Safety Complex - E911/EMA Fire Station	\$ 2,100,000	\$ -
<u>Camden County - Capital Projects</u>			
SP8CC01	Various Buildings Renovations	\$ 2,931,000	\$ 825,000
SP8CC02	Techology & Connection Enhancements, Heavy Machinery and Equipment, and Vehicles	5,440,599	1,335,238
	Total Buildings, Technology, Equipment, Vehicles	<u>\$ 8,371,599</u>	<u>\$ 2,160,238</u>
<u>Camden County - Road Projects</u>			
SP8CC03	Various County Roads, Streets & Bridges	\$ 4,155,000	\$ 120,741
<u>PSA and City Disbursements</u>			
	PSA - Parks & Equipment	\$ 2,670,000	\$ 343,208
	City of Kingsland	12,458,095	1,362,903
	City of St. Marys	13,375,739	1,463,596
	City of Woodbine	1,619,567	187,204
		<u>\$ 30,123,401</u>	<u>\$ 3,356,911</u>
	Total All Projects and Disbursements	<u>\$ 55,000,000</u>	<u>\$ 7,297,890</u>

Capital Improvements: This fund was established many years ago to help in the year-to-year needs of minor and major equipment that was not able to be funded in any other manner. The funding source is strictly from general fund transfers. Each year, once the budget is mostly complete, the approved equipment and capital items are added into the various capital project budgets. Once the totals are reviewed, the Chief Financial Officer makes a determination as to the ability to add any additional funding to this fund from the general fund. This funding is used as future funding to establish a smooth transition from year-to-year to balance the requests for capital assets. This year's requests were just over \$4.8 million. The funding for this fund was \$300,000 from the general fund this year.

Georgia Transportation: This fund was established five years ago with the implementation of a new sales tax program through the State of Georgia, Department of Transportation (GADOT). It is known as the Local Maintenance and Improvement Grant (LMIG). All funds from the sales tax are collected at the State. The formula for each local entity distribution is – local population divided by State population (times 1/3 weighted) plus local County mileage of roads divided by the State mileage of roads (times 2/3 weighted). Based on this formula, Camden County's share is less than one quarter of a percent (.23%). In addition, since the County did not pass a Transportation Special Purpose Local Option Sales Tax (TSPLOST), the County must match these funds with 30% funding locally, rather than 10% match for the counties that did pass the TSPLOST. Currently, the match is taken from the County's SPLOST road program as dedicated funding to LMIG. The State requires a report to be filed by the County, which is inspected by the State, to ensure that the program funds and match were used in accordance with GADOT specifications. This year's expected funding is \$402,500 based on the formula presented above. The match from SPLOST 7 for this year's funding is \$120,750.

All projects scheduled are for resurfacing on the following roads: Dover Bluff, Peeples Road, Refuge Road, and Deep Creek Bridge which will be completed in FY 2020.

Impact Fees: This fund was established in FY2009 – FY2010 to provide for the collection of impact fees based on the implementation plan document for Camden County to process impact fees. The document was approved by the State of Georgia, Department of Community Affairs (DCA). Fees are collected and brought into the fund based on a percentage toward each type of approved assets such as fire trucks, library renovations, or recreation projects. In 1990, the Georgia Development Impact Fee Act (DIFA) was enacted into law. Impact fees are one-time fees charged to land developers and home builders to help defray the costs of expanding capital facilities to serve new growth such as roads, fire trucks, and schools. DIFA enable local governments to charge new development for a proportionate share of infrastructure capacity it requires. However, the Act places restrictions on the categories of capital facilities for which new development can be charged. It also establishes rules under which impact fees must be calculated, collected, expended, accounted for and administered. Complying with the requirements of DIFA requires many local governments to make changes to their land development regulations and associated administrative activities. For communities experiencing significant growth, impact fees can be a substantial source of revenue for financing needed future capital improvements without adding more tax burden to citizens of the county.

Due to the fact that Camden County did not implement the plan document until the economic recession began, the original fees in the plan were cut to one third of those fees. The Board of Commissioners felt that it would be too much of a burden on developers in the area. As a result, fees have been collected since the program began and are reserved in this fund. It is with the understanding that in the future, there will be enough money collected towards some of the specific project lists that will be funded. As of June 2019 there is almost \$450,000 in this fund. However, since it is distributed among seven

categories such as recreation, library, and emergency services, for approximately sixty projects, there is not adequate funding at this time for any one project to begin. A planned purchase for FY2019 was funding of approximately 75% of a fire truck with the remaining 25% funded by the Unincorporated Tax District to allow the first major purchase from this fund. The expected purchase date was June 2019, but production delayed the delivery until FY2020. This delay was not known during the budget process and it was not budgeted in FY2020, however, a budget amendment will be processed early in the year.

Debt

This section discusses the County’s debt and debt service obligations(s) of a long-term nature.

Legal Debt Margin – The present State of Georgia constitutional limit on direct general obligation bonds for Camden County is the amount equivalent to 10% of the net assessed valuation of taxable property for debt services purposes. The constitutional debt limitation applies to all general obligation bonds authorized. However, addition general obligation bonds may be authorized if is approved by a majority of the County citizens in an election held for that purpose. Camden County last used general obligation bonds to build a new jail in 1984. The bonds were issued for \$1.1 million and fully retired in 1994. Camden County has no general obligation bonds authorized at this time. The unused legal debt margin is demonstrated below.

Legal Debt Margin Fiscal Year 2020

Total Assessed Value of Taxable Property	\$1,661,156,564
Less: Exemptions for Bond Purposes	<u>269,273,683</u>
Net Assessed Valuation of Taxable Property	\$1,391,882,881
Debt Limit – 10% of taxable value	<u>\$ 139,188,288</u>
General Obligation Backed Debt	\$ 0
Less: Assets in Debt Service Fund Available for Payments	<u>\$ 0</u>
Total Deductions	\$ 0
Unused Legal Debt Margin	<u>\$ 139,188,288</u>

Long Term Obligations – Camden County has only one long-term debt obligation. It is for the Solid Waste fund, specifically for the purchase of additional landfill property.

On April of 2002, Solid Waste Management Authority (SWMA) Revenue Bonds were issued totaling \$6,755,000. The purpose of the bonds was for acquiring, constructing, and equipping an additional solid waste disposal site for construction and debris. The interest rates ranged from 3.75% to 5%, with a maturity date of March 2022. The Construction and Debris (C & D) landfill was created to free up space in the Municipal Solid Waste (MSW) facility that takes household type garbage. The MSW site requires a liner and costs more per ton to operate. The C&D site takes construction type materials such as concrete, lumber, and drywall. It does not require a liner based on the type of materials able to be placed into the facility. Thus, the costs of operations are much less per ton and the County is saving much needed future space for MSW type waste. On March 2012, the SWMA issued \$4,040,000 to

advance refund the outstanding 2002 Revenue Bonds to take advantage of the interest rate savings. The new bonds have interest rates ranging 2.5% to 3% with the same maturity date of March 2022. The estimated savings from this refunding was approximately \$566,000. The SWMA pays for the debt service each fiscal year from the collection fees for landfill waste brought into the two facilities. The annual debt service for principal and interest are presented for fiscal year 2018 in the chart below.

**Annual Debt Service Requirements
Solid Waste Fund, Fiscal Year 2020**

Year ending June 30	Principal	Interest
2020	\$ 430,000	\$40,050
2021	\$ 445,000	\$27,150
2022	\$ 460,000	\$13,800
Total remaining	\$1,335,000	\$81,000

In addition to the revenue bonds by the SWMA, there is a required amount that must be recognized for closure and post closure costs associated with the landfills. It is based on the requirements of the Environmental Protection Division (EPD). Each year a calculation is made based on the remaining capacity of the landfills by a third party engineer. Each time a new landfill cell is completed, it gives additional capacity. It also reduces the total build out capacity for future growth. This calculation varies widely each year due to new cells being added to the current capacity as compared to the total available future capacity and eventual closing of the landfills. It has been as high as \$1.6 million per year and as low \$0. Last year’s liability was \$258,600. This year’s expected costs for closure and post closure is \$450,000. This is a liability calculation only and is fully funded by the SWMA for landfill collection fees. However, Camden County has a financial policy to fully fund this liability on a year-to-year basis and not wait until the total liability has to be funded. This is accomplished by setting aside approximately the same amount as the annual liability into a secure investment that will earn interest. The interest and principal is reinvested as the security matures, to help with the total future costs in closing the landfill(s).

Fund Balance/Retained Earnings

This section discusses the County’s fund balances and retained earnings. They are used to account for the equity in each fund. Financial resources are required each budget year to maintain operations of the government. In reviewing average collections and disbursements for each fund, it can reflect where we may be faced with unequal revenue or cash flow situations during the fiscal year. Unequal or uncollectible revenues, as well as unforeseen expenditures, require that the County maintain adequate fund balances/retained earnings to remain fiscally responsible and stable in the financial management of Camden County.

These funds may be used to maintain on-going operations from year-to-year as the County may have unforeseen issues both during and after the adoption of the annual budget. As the County has not fully recovered from the last economic downturn, fund balance has been used for such purposes. Only in the last six years has the County had to use fund balance from the general fund as a funding source for operations. While this is perfectly permitted, it is not good practice to depend on non-operating funding sources to balance the budget. In FY 2020, approximately \$35,000 fund balance use is budgeted. The County’s Financial Policy states that unassigned general fund balance will be considered fully funded at an amount which represents 25% of the current annual budget. This means that the balance is not

assigned for any other purpose and may be used for any unexpected issues such as cash flow or storm related expenses. Currently, the general fund does not have the policy unassigned balance and it is not able to rebuild at the 1% per year until fully funded as per policy. The current unassigned balance is approximately 9% of the FY 2020 budget.

While funds other than the general fund have also used fund balance, they were mostly used as a known reduction for a specific purpose such as SPLOST or capital improvements. The two enterprise funds use retained earnings from time to time. However, their use is specific in nature for large purchases such as equipment and does not deplete their balances. There is even one County fund that has no fund balance, Hotel/Motel tax fund. It must legally disburse its total revenues collected each year based on the County's 3% collection rate.

The following charts will give additional detail on county-wide fund equities.

Changes in Fund Balance for Fiscal Year 2019-2020

	General Fund	Special Revenues	Debt Service	Capital Projects
Unaudited Fund Balances 6/30/19	\$3,086,741	\$1,371,817	\$0	\$ 5,520,553
Budgeted Revenues (excluding budgeted use of fund balance)	\$33,949,928	\$3,635,870	\$0	\$ 8,108,438
Budgeted Expenditures	\$33,980,819	\$3,982,576	\$0	\$11,151,630
Estimated Ending Fund Balance 6/30/20	\$3,055,850	\$1,025,111	\$0	\$ 2,477,361
Fiscal Year % Change	-0.07%	-25%	0%	-44%
Increase (Decrease) in Fund Balance	(\$30,891)	(\$346,706)	0	(\$3,043,192)

Operating and Capital Fund Summaries

	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Debt Service Fund	All Funds Total
Unaudited Fund Balance 6/30/19	\$ 3,086,741	\$ 1,371,817	\$ 5,520,553	\$ 6,819,466	\$ -	\$ 16,798,577
Revenues:						
Property Taxes - Current	20,783,929	564,323	-			\$ 21,348,252
Property Taxes - Prior	437,600	-	-			\$ 437,600
Sales Taxes	3,422,900	-	7,272,890			\$ 10,695,790
Excise and Special Use Taxes	2,524,874	1,289,357	-			\$ 3,814,231
Licenses and Permits	177,100	-	-			\$ 177,100
Court and Official Offices	2,236,585	283,625	-			\$ 2,520,210
Office Rents	97,500	-	-			\$ 97,500
Service Charge Revenues	3,739,240	930,400	56,500	6,704,500		\$ 11,430,640
Intergovernmental Revenues	403,200	300,000	427,468			\$ 1,130,668
Investment Income	110,000	3,165	51,580	114,966		\$ 279,711
Other Revenues	12,000	-	-			\$ 12,000
Transfers In	-	265,000	300,000			\$ 565,000
Other Financing Sources	5,000	-	-			\$ 5,000
Total Revenue	\$ 33,949,928	\$ 3,635,870	\$ 8,108,438	\$ 6,819,466	\$ -	\$ 52,513,702
Expenditures:						
General Government	\$ 6,438,628	\$ -	\$ -	\$ -	\$ -	\$ 6,438,628
Judiciary	1,961,896	-	-	-	-	\$ 1,961,896
Public Safety	12,983,836	1,049,785	-	-	-	\$ 14,033,621
Public Works	1,689,172	-	-	-	-	\$ 1,689,172
Health and Welfare	271,036	-	-	-	-	\$ 271,036
Culture and Recreation	103,768	-	-	-	-	\$ 103,768
Housing and Development	514,757	-	-	-	-	\$ 514,757
Insurance	5,456,304	-	-	-	-	\$ 5,456,304
Other Governmental Services	-	1,902,781	527,928	3,815,189	-	\$ 6,245,898
Capital Costs	831,000	407,450	7,266,791	1,765,000	-	\$ 10,270,241
Intergovernmental	3,165,422	622,560	3,356,911	112,550	-	\$ 7,257,443
Depreciation	-	-	-	790,000	-	\$ 790,000
Debt Service	-	-	-	469,660	-	\$ 469,660
Transfers Out	565,000	-	-	-	-	\$ 565,000
Total Expenditures	\$ 33,980,819	\$ 3,982,576	\$ 11,151,630	\$ 6,952,399	\$ -	\$ 56,067,424
Net Increase (Decrease) in Fund	\$ (30,891)	\$ (346,706)	\$ (3,043,192)	\$ (132,933)	\$ -	\$ (3,553,722)
Projected Ending Fund Balance at June 30, 2020	\$ 3,055,850	\$ 1,025,111	\$ 2,477,361	\$ 6,686,533	\$ -	\$ 13,244,855

GENERAL FUND



General Fund

The adopted general fund budget for fiscal year 2020 is presented in this section. The revenues, expenditures, and comparisons are presented to reflect the changes in the revenues and expenditures from the actual fiscal year 2019. In addition, there are several actual fiscal years that show trends in these changes. The adopted budget was balanced using an increase in the mill rate of 2.385 mills from 13.405 (2018 roll-back millage rate) to 15.79 mills. Further, budgeted use of approximately \$35,000 of fund balance was also used in balancing the budget for FY 2020.

Revenues and Expenditures

The chart below provides a percentage basis of all revenues and expenditures by major categories. It reflects the County's revenue sources and the large differential gap between taxes and all other revenue sources. In addition, the expenditures reflect the key categories with the largest percentage allocated to Public Safety. The adopted general fund budget for FY 2020 is \$33.98 million.

Budget Summary for Fiscal Year 2020

<u>Revenues by Category</u>	<u>General Fund</u>	<u>Revenues</u>
Taxes: Property	\$ 21,453,829	63.14%
Taxes: Sales	3,422,900	10.07%
Taxes: All Other Taxes	2,292,574	6.75%
Licenses & Permits	177,100	0.52%
Intergovernmental	403,200	1.19%
Charges for Services	3,739,240	11.00%
Fines and Fees	2,236,585	6.58%
Investment Earnings	110,000	0.32%
Miscellaneous	109,500	0.32%
Transfers In	-	0.00%
Fund Balance/Retained Earnings	35,891	0.11%
	\$ 33,980,819	100.00%

<u>Expenditures by Category</u>	<u>General Fund</u>	<u>Expenditures</u>
General Government	\$ 8,160,728	24.02%
Judiciary	2,728,169.00	8.03%
Public Safety	13,047,508.00	38.40%
Public Works	1,715,834.00	5.05%
Health and Welfare	793,520.00	2.34%
Culture and Recreation	396,080.00	1.17%
Housing and Development	1,117,676.00	3.29%
Insurance	5,456,304.00	16.06%
Other Governmental Services	-	0.00%
Debt Service	-	0.00%
Transfers Out	565,000.00	1.66%
Total Expenditures All Funds	\$ 33,980,819	100.00%

Budget Comparison for Fiscal Year 2020

<u>Revenues by Category</u>	<u>Fiscal Year 2020</u>	#	<u>Fiscal Year 2019</u>	<u>Difference</u>
Taxes: Property	\$ 21,453,829		\$ 18,480,650	\$ 2,973,179
Taxes: Sales	3,422,900		3,103,100	319,800
Taxes: All Other Taxes	2,292,574		1,984,600	307,974
Licenses & Permits	177,100		120,800	56,300
Intergovernmental	403,200		244,164	159,036
Charges for Services	3,739,240		3,727,209	12,031
Fines and Fees	2,236,585		2,158,700	77,885
Investment Earnings	110,000		106,370	3,630
Miscellaneous	109,500		144,249	(34,749)
Transfers In	-		-	-
Fund Balance/Retained Earnings	35,891		1,431,000	(1,395,109)
	<u>\$ 33,980,819</u>		<u>\$ 31,500,842</u>	<u>\$ 2,479,977</u>

<u>Expenditures by Category</u>	<u>Fiscal Year 2020</u>		<u>Fiscal Year 2019</u>	<u>Difference</u>
General Government	\$ 6,438,628		\$ 6,421,867	\$ 16,761
Judiciary	1,961,896		1,948,611	13,285
Public Safety	12,983,836		11,672,159	1,311,677
Public Works	1,689,172		1,574,250	114,922
Health and Welfare	271,036		254,016	17,020
Culture and Recreation	103,768		101,562	2,206
Housing and Development	514,757		518,951	(4,194)
Insurance	5,456,304		5,178,575	277,729
Other Governmental Services	-		-	-
Capital Costs	831,000		307,125	523,875
Intergovernmental	3,165,422		3,173,736	(8,314)
Debt Service	-		-	-
Transfers Out	565,000		350,000	215,000
Total Expenditures All Funds	<u>\$ 33,980,819</u>		<u>\$ 31,500,852</u>	<u>\$ 1,956,092</u>

Significant Budget Highlights

- Taxes including property, sales, and other taxes total \$27.2 million, or approximately 80% of total revenue source for the general fund. Property tax is the largest category of revenue for the general fund. The category includes property, timber, vehicle, and mobile home taxes. Property tax is budgeted for FY 2020 at approximately \$21.5 million, or 63% of total revenue. There is an increase of almost \$3 million in property tax for FY2020. As expenses increased this year (see section below on significant expenditure budget highlights), a millage rate increase is included to balance the budget. Local Option Sales Tax is budgeted at \$3.4 million, or 10% of the general fund budget. Based on historical data, an additional \$319,000 was budgeted this year or a 10% increase. This tax is driven by sales taxes paid in the county by residents as well as non-resident visitors. Other taxes include Title Ad Valorem Taxes (TAVT), penalties and interest, alcohol beverage tax, and intangible tax to name a few. Other taxes total approximately \$2.3 million, or 6.7% of the general fund revenue budget. This budget category increased by approximately \$300,000 or 15%, based on historical data.

- The next largest revenue source for the county is charges for services (a.k.a. commissions and fees) for services such as commission on tax collection, reimbursement from school district for partial funding of school resource officers, and the largest segment, EMS collections (ambulance service). Charges for services total \$3.7 million, or 11% of the revenue budget. There was only a minimal increase in this year's budget for charges for services based on historical data.
- Fines and fees are the third largest revenue source after taxes and charges for services. Fines and fees are collected from the courts and are budgeted this year at \$2.2 million, or just over 6.5% of the general fund revenue budget. Fines and fees increased slightly by approximately \$78,000 or 3.6% from FY2019.
- The most significant cost driver in the general fund is salaries and benefits. At approximately \$16.4 million, salaries and benefits represent 48% of the general fund budget. It should be noted that additional salaries and benefits are budgeted in the Solid Waste, Curbside, Emergency 911, and the Unincorporated Tax District, totaling \$3.5 million.
- Public Safety is the largest category within the general fund at \$12.9 million, or 45% of the general fund budget. Public Safety includes, the Sheriff's Office [patrol, corrections, Cumberland patrol (costs 100% reimbursed by Dept. of the Navy, SWFLANT), and school resource officers, and emergency 911 (partially funded by general fund)], adult probation, Dept. of Juvenile Justice, emergency medical services (EMS), coroner, animal control, and emergency management agency (EMA). The budget for public safety increased this year by \$1.3 million, or a 10% increase. See section below on significant expenditure cost drivers for more information.
- General government is the second largest category at \$6.4 million, or 19% of the general fund budget. General government is comprised of numerous departments including: board of commissioners, board of equalization, county clerk, administration, registrar, finance, county attorney, information technology, human resources, special appropriations, tax commissioner, tax assessor, onsite wellness clinic, and facilities management.
- Insurance is the third largest category and includes employee health, workers compensation, and property, liability, and equipment insurances. Total insurance cost within the general fund is \$5.5 million, or 16% of the budget. Although insurance costs increased by \$278,000, or 5%, the county continues to monitor and keep costs as low as possible.
- The fourth largest category is intergovernmental expenses. These costs include funding to Camden House, St. Marys River management, drug court, superior court judicial circuit, district attorney funding, public defender judicial circuit budget, health and mental health funding, Dept. of Family and Children's Services funding, regional library, forestry, and the Joint Development Authority. Intergovernmental expenses total approximately \$3.2 million and comprise 9% of the general fund budget. There was actually a very small decrease to this category from FY2019 in the amount of approximately \$8,000.

Significant Expenditure Cost Drivers

- The largest cost driver for the FY 2020 budget was public safety operating costs.
 - Emergency medical services (EMS) received a competitive wage adjustment beginning in FY 2020. Going into the budget year, EMS had 17 staff vacancies including fire fighters, paramedics, and EMTs. In order to attract and retain employees in these position, an increase was approved by the board of commissioners. Due to the number of vacancies in FY2019 and continuing into FY2020, it is necessary to pay overtime to maintain the necessary coverage. An increase in overtime was budgeted this year to plan for these costs. Additionally, three new fire fighter positions were approved. These will be

“rover” positions, where the fire fighter is assigned as needed to different fire stations due to vacancies, vacations, or illnesses. Lastly, new bunker gear was budgeted as old gear was nearing a ten year expiration.

- The Sheriff’s office added thirteen (13) new position to include 3 investigators, 2 patrol deputies, 5 courthouse deputies, and 3 additional school resource deputies (SRD). This is the second year of a contract between the Sheriff’s Office and the school district to provide school resource deputies. The contract plans for an increase each year to eventually have 11 full time SRDs. The school district is currently reimbursing the county for 50% of SRD cost.
- Emergency 911, although a separate fund from the general fund, is partially funded/subsidized by the general fund. The board of commissions approved a competitive wage adjustment for the E911 communication officers, in order to attract and retain staff.
- Special appropriations was a significant cost driver for several reasons. First, a performance evaluation program was funded this year to allow for up to a 2% pay increase for county employees. Second, a grant manager was hired three years ago and has been successful in getting numerous grants for the county. Many of these grants require in-kind or cash match for a portion of the total grant. This year an allocation was provided so that cash is available for funding match. All grants are approved by the board of commissioners. Third, the Woodbine library receive funding for startup operating costs for their first year of operations. Fourth, a budget was provided for potential real estate acquisition during FY2020.
- General government also had budget increases. Increases in employee health benefits was the first cause of the increase. Second, information technology increased it staff by one position. Third, the Probate Court and Registrar’s Office consolidated into one, board led office. This included increase in cost for an elections supervisor as well as increases due to the Public Service Authority referendum on the ballot in November.
- Two additional increases to the FY 2020 budget were increases in premiums for insurance and three new heavy equipment leases for Public Works motor graders.

The following schedules compare the FY2020 budgeted revenue to the last five years by category, and compares FY 2019 and FY 2020 by revenue line detail. Further, following are departmental schedules of expenditures also comparing FY 2020 to the last five years by category, and comparing FY2020 to FY2019 by expenditure line detail.



**CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 Adopted Budget**

**General Fund
Revenue Summary**

Revenue Category	Actual		Actual		Adopted		+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020	
Taxes Penalties & Interest	\$ 21,121,942	\$ 22,380,241	\$ 24,034,510	\$ 23,568,350	\$ 27,169,303	\$ 3,600,953	15.28%	
Licenses & Permits	161,679	143,290	162,832	120,800	177,100	56,300	46.61%	
State & Federal	194,697	577,882	1,020,805	244,164	403,200	159,036	65.13%	
Commissions & Fees	3,288,778	3,178,254	3,236,160	3,727,209	3,739,240	12,031	0.32%	
Constitutional Offices	2,184,802	2,653,737	2,526,041	2,158,700	2,236,585	77,885	3.61%	
Interest	31,591	77,055	108,543	106,370	110,000	3,630	3.41%	
Miscellaneous	148,058	926,092	205,050	144,249	109,500	-34,749	-24.09%	
Other Financing Sources	26,563	25,395	256,333	1,431,000	35,891	-1,395,109	-97.49%	
Total	\$ <u>27,158,110</u>	\$ <u>29,961,946</u>	\$ <u>31,550,274</u>	\$ <u>31,500,842</u>	\$ <u>33,980,819</u>	\$ <u>2,479,977</u>	7.87%	

CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 Adopted Budget

Revenue Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Taxes, Penalties, & Interest</u>				
Current Year Ad Valorem Tax	\$ 17,360,300	\$ 20,173,824	\$ 2,813,524	16.21%
Current Year Ad Valorem Tax (Econ. Dev)	-	-	-	0.00%
Timber Tax	169,750	228,450	58,700	34.58%
Tax Alloc. District - St. Marys (TAD)	-	232,300	232,300	100.00%
Prior Year Taxes - Real Only	561,200	437,600	(123,600)	-22.02%
Vehicles Tax	300,800	266,675	(34,125)	-11.34%
TAVT (Title Ad Valorum Tax)	1,176,300	1,451,300	275,000	23.38%
Mobile Home Taxes	88,600	114,980	26,380	29.77%
Real Estate Transfer Tax	92,400	108,574	16,174	17.50%
Intangible Tax	211,700	266,700	55,000	25.98%
Cable TV	20,400	22,400	2,000	9.80%
Local Option Sales Tax (LOST)	3,103,100	3,422,900	319,800	10.31%
Alcoholic Beverage Tax	73,200	86,400	13,200	18.03%
Alcohol Beverage Tax-By Drink	3,500	4,500	1,000	28.57%
Business/Occupation Tax	40,500	44,500	4,000	9.88%
Financial Inst. Business License/Occupation Tax	56,200	39,700	(16,500)	-29.36%
Penalties & Interest - Real Estate	218,300	199,200	(19,100)	-8.75%
Penalties & Interest - Tags/Mobile Homes	34,900	15,900	(19,000)	-54.44%
FIFA's	57,200	53,400	(3,800)	-6.64%
Total Taxes, Penalties & Interest	\$ 23,568,350	\$ 27,169,303	\$ 3,600,953	15.28%
<u>Licenses & Permits</u>				
Alcoholic Beverage	\$ 20,250	\$ 18,500	\$ (1,750)	-8.64%
Rezoning/Subdivision Fees	8,500	10,400	1,900	22.35%
Special Use Fees	1,800	3,700	1,900	105.56%
Inspections	24,200	43,100	18,900	78.10%
Variance Fees	1,200	3,200	2,000	166.67%
Building Permits	56,100	91,500	35,400	63.10%
Mobile Home Permits	5,500	4,700	(800)	-14.55%
Erosion & Sediment Control Fee	2,500	1,500	(1,000)	-40.00%
Signs Permit	750	500	(250)	-33.33%
Total Licenses & Permits	\$ 120,800	\$ 177,100	\$ 56,300	46.61%
<u>State & Federal</u>				
Law Enforcement - CCSO	\$ 5,000	\$ 5,000	\$ -	0.00%
FEMA Hurricane Grant	108,939	250,000	141,061	129.49%
In Lieu of Taxes	24,000	24,000	-	0.00%
Emergency Management Agency	15,000	15,000	-	0.00%
Senior Citizens	49,500	60,000	10,500	21.21%
Glynn County Reimbursements	-	-	-	0.00%
State Indigent Defense Program	-	-	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
State of Georgia	10,600	10,600	-	0.00%
State of Georgia - CATEN grant	6,025	3,100	(2,925)	-205.98%
Juvenile Court Salary Reimb.- Glynn County	25,100	27,500	2,400	1045.83%
In Lieu of Taxes - Local Government	-	8,000	8,000	100.00%
Total State & Federal	\$ 244,164	\$ 403,200	\$ 159,036	65.13%
<u>Commissions & Fees</u>				
Printing & Duplicating	\$ 850	\$ 750	\$ (100)	-11.76%
Agent Fees - Vehicles	136,700	204,100	67,400	49.31%
Admin Fees - Mobile Homes	24,300	18,900	(5,400)	-22.22%
Commission on Tax Collection	672,500	700,100	27,600	4.10%
Intangible Taxes - Comm.	48,600	45,800	(2,800)	-5.76%
Clerk of Court - Record Sales	24,700	32,600	7,900	31.98%
Administrative Fees - Levys	9,800	5,800	(4,000)	-40.82%
Communication Fees	-	-	-	0.00%
Boarding Prisoners	2,490	3,490	1,000	249.00%
Social Security Reclaim Fees	2,500	1,000	(1,500)	-60.00%
Inmate Phone Fees	54,100	55,700	1,600	2.96%
School Resource Deputies	146,833	330,000	183,167	80.16%
SWFLANT Reimbursement	380,894	-	(380,894)	-100.00%
City of St. Marys - Reimbursement for Deputies	11,742	-	(11,742)	-100.00%
EMS Collections	1,967,300	2,091,000	123,700	6.29%
Child Support	4,900	3,800	(1,100)	-22.45%
Grant & Information Technology Management	-	7,500	7,500	100.00%
Clinic Fees	145,200	145,200	-	0.00%
Clinic Fees - Employees	92,000	92,000	-	0.00%
Bad Check Fees	1,800	1,500	(300)	-16.67%
Total Commissioners & Fees	\$ 3,727,209	\$ 3,739,240	\$ 12,031	0.32%
<u>Constitutional Offices</u>				
Superior Court	\$ 328,200	\$ 370,985	\$ 42,785	13.04%
Magistrate Court	97,600	102,900	5,300	5.43%
Probate Court	1,667,200	1,662,200	(5,000)	-0.30%
Juvenile Court	1,200	750	(450)	-37.50%
Sheriff's Office	64,500	99,750	35,250	54.65%
Total Constitutional Offices	\$ 2,158,700	\$ 2,236,585	\$ 77,885	3.61%
<u>Interest</u>				
Interest Income	\$ 106,370	\$ 110,000	\$ 3,630	3.41%
Total Interest	\$ 106,370	\$ 110,000	\$ 3,630	3.41%

CAMDEN COUNTY BOARD OF COMMISSIONERS
FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Miscellaneous</u>				
Office Rents	\$ 97,500	\$ 97,500	\$ -	0.00%
Miscellaneous	649	1,500	851	131.12%
Miscellaneous - Joint Development Authority	-	-	-	100.00%
PSA Administration - HR & Payroll	41,600	-	(41,600)	-100.00%
P-Card rebates	-	3,000	3,000	0.00%
Reimbursement from Insurance	4,500	7,500	3,000	66.67%
Total Miscellaneous	\$ 144,249	\$ 109,500	\$ (34,749)	-24.09%
<u>Other Financing Sources</u>				
Surplus Property General Fund Assets	\$ -	\$ 5,000	\$ 5,000	0.00%
Proceeds Carried Forward	1,431,000	30,891	(1,400,109)	-97.84%
Total Other Financing Sources	\$ 1,431,000	\$ 35,891	\$ (1,395,109)	-97.49%
TOTAL REVENUES	\$ 31,500,842	\$ 33,980,819	\$ 2,479,977	7.87%

GENERAL GOVERNMENT



**CAMDEN COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION - 1320
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 338,957	\$ 329,145	\$ 394,436	\$ 439,765	\$ 432,361	\$ -7,404	-1.68%
Contracted Services	26,875	27,360	18,757	21,435	28,214	6,779	31.63%
Supplies	4,288	4,614	5,582	6,350	6,400	50	0.79%
Utilities	2,803	3,036	2,705	2,825	3,400	575	20.35%
Capital Outlay	0	0	0	0	0	0	100.00%
Total	\$ 372,923	\$ 364,155	\$ 421,480	\$ 470,375	\$ 470,375	0	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION - 1320
FY 2020 Adopted Budget

Expenditures	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 359,056	\$ 351,675	\$ (7,381)	-2.06%
Social Security Taxes	27,597	26,903	(694)	-2.51%
Retirement	34,669	35,556	887	2.56%
Retirement - County Match	18,443	18,227	(216)	-1.17%
Total Salaries & Benefits	\$ 439,765	\$ 432,361	\$ (7,404)	-1.68%
<u>Contracted Services</u>				
Contracted Services - Administration	\$ -	\$ 2,500	\$ 2,500	100.00%
Janitorial - Contracts	1,150	1,200	50	4.35%
Repair & Maintenance - Computers	400	400	-	0.00%
Repair & Maintenance - Office Equip	1,000	1,000	-	0.00%
Repair & Maintenance-Vehicles	-	1,000	1,000	100.00%
Telephone	2,460	3,000	540	21.95%
Cell Phones	1,700	1,914	214	12.59%
Advertising	3,550	2,500	(1,050)	-29.58%
Printing	500	500	-	0.00%
Travel	6,100	8,500	2,400	39.34%
Dues & Subscriptions	1,575	1,700	125	7.94%
Education & Training	3,000	4,000	1,000	33.33%
Total Contracted Services	\$ 21,435	\$ 28,214	\$ 6,779	31.63%
<u>Supplies</u>				
Office Supplies	\$ 700	\$ 700	\$ -	0.00%
Minor Operating - \$0 - \$499	500	500	-	0.00%
Postage	200	250	50	25.00%
Computer Supplies	400	400	-	0.00%
Janitorial Supplies	250	250	-	0.00%
Tires & Tubes	500	500	-	0.00%
Vehicle Supplies	500	500	-	0.00%
Water & Sewer	200	200	-	0.00%
Electric	2,625	3,200	575	21.90%
Fuel	2,300	2,300	-	0.00%
Other Supplies	500	500	-	0.00%
Small Equip \$500 - \$4,999	500	500	-	0.00%
Total Supplies	9,175	9,800	625	6.81%
 Total Expenditures	 \$ 470,375	 \$ 470,375	 \$ -	 0.00%

Program Title: Administration

I. Core Services

To improve and enhance an organization that delivers County services and programs in a timely, courteous, efficient, and proactive manner, consistent with the Commissioner's objectives.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL (X)

II. Mission/Key Objectives

The Administration office currently identifies the following focus areas necessary to carry out the mission of Camden County: Oversee County Operations; Implement Commission policies; Prepare an annual operating budget; Promote programs and events through publications and public awareness campaigns; Enhance the image quality and perception of Camden County Government.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018 ¹	Projected FY 2019	Estimated FY 2020
# of press releases written	46	55	87	71	60
# of newsletters sent out internally & externally	9	7	39	51	48
# of community outreach & education events/special pres.	35	17	34	41	36
# of Facebook posts ³	386	736	1,218	838	780
# of Twitter posts ⁴	108	247	1,692	1,593	1,380
# of Website updates (Camden & Spaceport Camden) ⁵	179	175	1,149	1,030	960

IV. Staffing Resources:

County Administrator ²	1.00	1.00	1.00	1.00	0.99
Deputy County Administrator ^{2,6}	0.00	0.00	1.00	1.00	0.90
Program Director ⁷	1.00	1.00	1.00	1.00	0.00
Community Engagement & Strategic Planning Manager ⁷	0.00	0.00	0.00	0.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total Staffing Resources	3	3	4.00	4.00	4.00

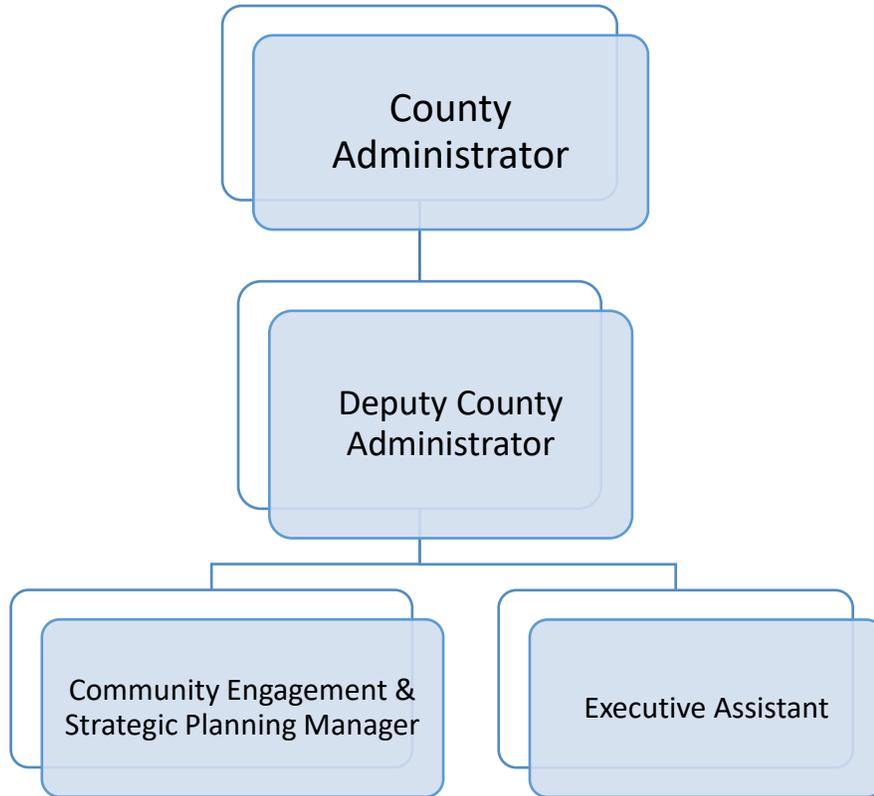
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
Total Program Costs	\$ 372,923	\$ 364,155	\$ 421,480	\$ 470,375	\$ 470,375

V. Explanation of Changes:

¹ Some figures inflated due to Hurricane Irma in September 2017, and staff began to increase utilization of social media tools.
² Cost assignment of 1% of Administrator's salary and benefits and 10% of Deputy Administrator's salary and benefits to Solid Waste Authority for executive oversight management.
³ Facebook Accounts include Camden County Government, Spaceport Camden, Camden County EMA (Began 10/2016), and Camden County Fire Rescue (Began 11/2017)
⁴ Twitter Accounts include Camden County Government, Spaceport Camden, Camden County EMA (Began 06/2017), and Camden County Fire Rescue (Began 11/2017)
⁵ Some figures inflated due to website redesign, completed in March 2018. Systematic updating of website followed redesign.
⁶ BOC Priority for Succession Planning, hiring of Deputy County Administrator. Eliminated through attrition one Director position to offset the cost of Deputy County Administrator (began work 11/2017).
⁷ The Program Director position was vacated in January 2019, and the Community Engagement & Strategic Planning Manager replaced that position in March 2019, and is budget neutral.

CAMDEN COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION - 1320
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS - 1110
FY 2020 Adopted Budget**

General Fund
Expenditure Summary

Expenditure Category	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2020	to FY 2020
Salaries and Benefits \$	6,496 \$	75,296 \$	80,193 \$	85,524 \$	87,360 \$	1,836	2.15%
Contracted Services	142,268	161,214	166,622	164,160	168,360	4,200	2.56%
Supplies	4,520	10,942	3,723	7,650	7,810	160	2.09%
Utilities	20,668	22,621	22,315	22,300	26,132	3,832	17.18%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 173,952 \$	270,073 \$	272,853 \$	279,634 \$	289,662 \$	10,028	3.59%

CAMDEN COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS - 1110
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 70,000	\$ 71,020	\$ 1,020	1.46%
Social Security Taxes	10,624	11,000	376	3.54%
Retirement	2,100	2,140	40	1.90%
Retirement-Match	2,800	3,200	400	14.29%
Total Salaries & Benefits	\$ 85,524	\$ 87,360	\$ 1,836	2.15%
<u>Contracted Services</u>				
Board Member Fees	\$ 68,880	\$ 72,610	\$ 3,730	5.42%
Contracted Services - Admin	26,000	38,000	12,000	46.15%
Janitorial-Contracts	9,730	10,200	470	4.83%
Repair & Maintenance Computers	21,000	-	(21,000)	-100.00%
Telephone	-	2,300	2,300	0.00%
Cell Phones	-	1,550	1,550	0.00%
Printing	-	1,200	1,200	0.00%
Travel	6,650	7,000	350	5.26%
Dues & Subscriptions	28,400	30,000	1,600	5.63%
Census Data & Collections	-	1,000	1,000	100.00%
Education & Training	3,500	4,500	1,000	28.57%
Total Contracted Services	\$ 164,160	\$ 168,360	\$ 4,200	2.56%
<u>Supplies</u>				
Office Supplies	\$ 5,850	\$ 2,500	\$ (3,350)	-57.26%
Postage	-	250	250	100.00%
Water & Sewer	2,600	1,100	(1,500)	-57.69%
Electric	19,700	25,032	5,332	27.07%
Fuel	-	260	260	100.00%
Other Supplies	-	3,000	3,000	100.00%
Small Computers \$500-\$4,999	1,800	1,800	-	0.00%
Total Supplies	\$ 29,950	\$ 33,942	\$ 3,992	13.33%
Total Expenditures	\$ 279,634	\$ 289,662	\$ 10,028	3.59%

Program Title: Board of County Commissioners

I. Core Services

Helping to make Camden County the best place to be by preserving and enhancing the history and quality of life while promoting smart growth and providing efficient, effective and responsive government. Camden County is committed to having Integrity, Respect, Quality Service, Accountability, and Teamwork with a healthy balance.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL (X)

II. Mission/Key Objectives

It is the mission of the Camden County Government to deliver defined county services with exceptional customer service and in a financially sustainable and transparent manner. Have a strong regional economy and diverse job opportunities with four major pillars: Active Naval Submarine Base; Successful World-Class Spaceport; Sport Tourism; Technology Corridor. To grow the local economy, Implement Planned and Managed Growth, and Create a great place to live.

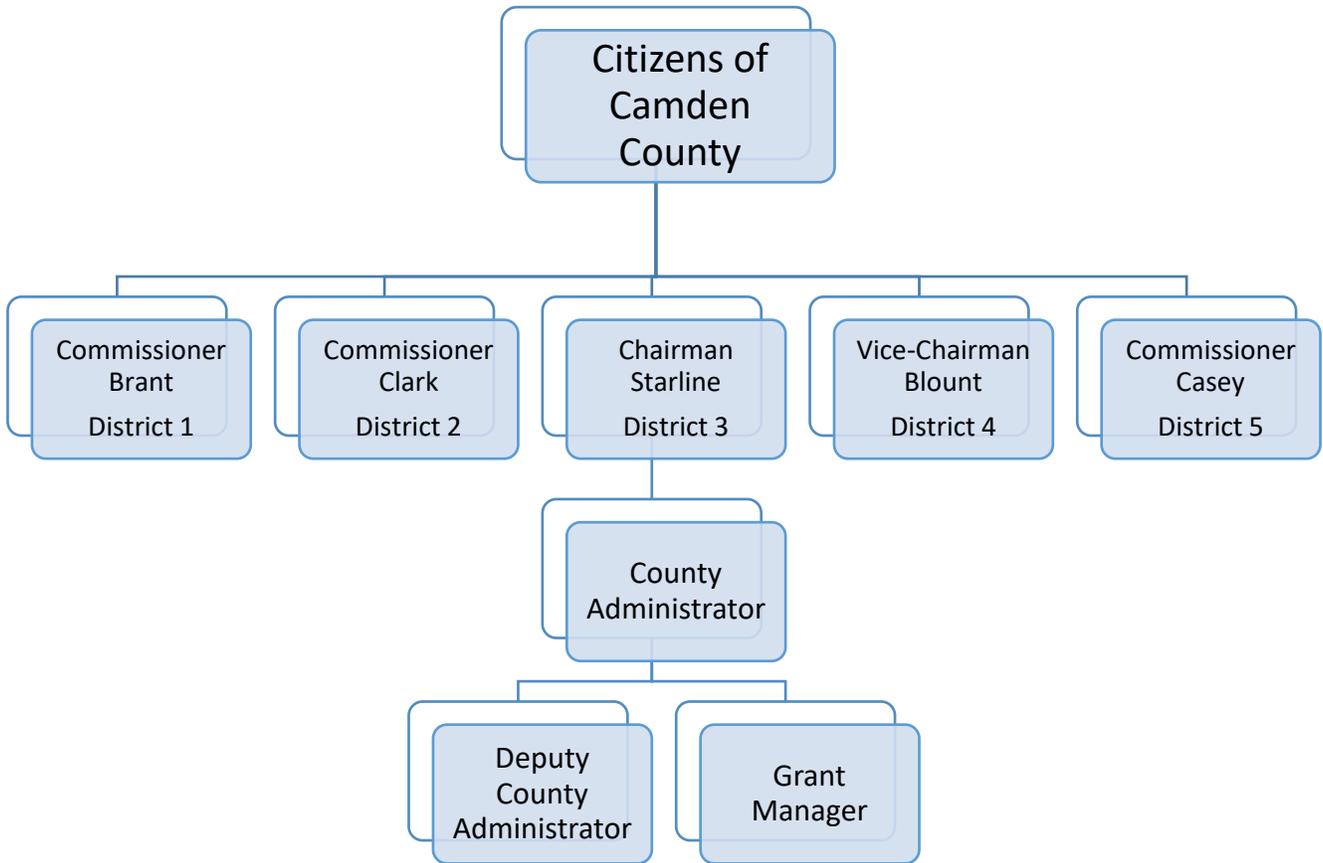
III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Adopted FY 2020
Regular Board Meetings held	21	20	22	21	21
Work Sessions/Public Hearings/Special Called Meetings held	15	15	16	15	15
Solid Waste Authority Meetings	5	5	3	5	5
Grant Manager:					
Grant Applications Submitted		29	22	25	25
Grants Awarded		\$ 1,083,317	\$ 892,984	\$ 600,000	\$ 700,000
Grants Pending		\$ 182,347	\$ 349,843	\$ 400,000	\$ 400,000

IV. Staffing Resources:

Camden County Commissioners	5.00	5.00	5.00	5.00	5.00
Grants Manager	1.00	1.00	1.00	1.00	1.00
Total Staffing Resources	6.00	6.00	6.00	6.00	6.00

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 173,952	\$ 270,073	\$ 272,853	\$ 279,634	\$ 289,662

V. Explanation of Changes:



**CAMDEN COUNTY BOARD OF COMMISSIONERS
BOARD OF EQUALIZATION - 1120
FY 2020 Adopted Budget**

**General Fund
Expenditure Summary**

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Contracted Services	8,962	12,928	12,373	13,950	14,100	150	1.08%
Supplies	2,546	827	1,534	2,050	2,050	0	0.00%
Utilities	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 11,508	\$ 13,755	\$ 13,907	\$ 16,000	\$ 16,150	\$ 150	0.94%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
BOARD OF EQUALIZATION - 1120
FY 2020 Adopted Budget**

Expenditures	<u>Adopted FY 2019</u>	<u>Adopted FY 2020</u>	<u>\$ Variance</u>	<u>% Variance</u>
<u>Contracted Services</u>				
Board Member Fees	\$ 8,000	\$ 8,000	\$ -	0.00%
Contracted Services - Computer	3,000	3,000	-	0.00%
Repair & Maintenance - Office	500	500	-	0.00%
Advertising & Publishing	1,000	1,000	-	0.00%
Travel	1,100	1,100	-	0.00%
Education & Training	350	500	150	42.86%
Total Contracted Services	\$ 13,950	\$ 14,100	\$ 150	1.08%
<u>Supplies</u>				
Office Supplies	\$ 350	\$ 350	\$ -	0.00%
Postage	1,700	1,700	-	0.00%
Computer Supplies	-	-	-	0.00%
Total Supplies	\$ 2,050	\$ 2,050	\$ -	0.00%
Total Expenditures	<u>\$ 16,000</u>	<u>\$ 16,150</u>	<u>\$ 150</u>	<u>0.94%</u>

Program Title: Board of Equalization

I. Core Services

The Board of Equalization (BOE) is a County board of three members and three alternate members appointed by the Grand Jury of the County. Appointments occur as the result of expiring terms, retirement or other reasons expressed by members/alternate members. The Appeal Administrator is defined as the Clerk of Superior Court. Effective July 1, 2015, the Appeal Administrator shall have the oversight over and supervision of all Boards of Equalization O.C.G.A 48-5-311(c)(4). Qualifications, appointments, duties, and powers are set forth in O.C.G.A. 48-5-311.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()

II. Mission/Key Objectives

The duties of the Board of Equalization are to hear and determine appeals from assessments and denials of homestead exemptions and to set procedures for the conducting of appeals before the board O.C.G.A. 48-5-311(a)(4).

III. Performance Measures	Actual FY 2018	Actual FY 2019	Projected FY 2020
# of hearings dates scheduled	22	28	30
# of actual appeals presented to the BOE	1,028	1,240	1,500
# of hours of mandated training per member	20/40	20/40	20/40
# of certified decision letters mailed	353	375	400
# of decision letters hand delivered to appellants	177	225	400

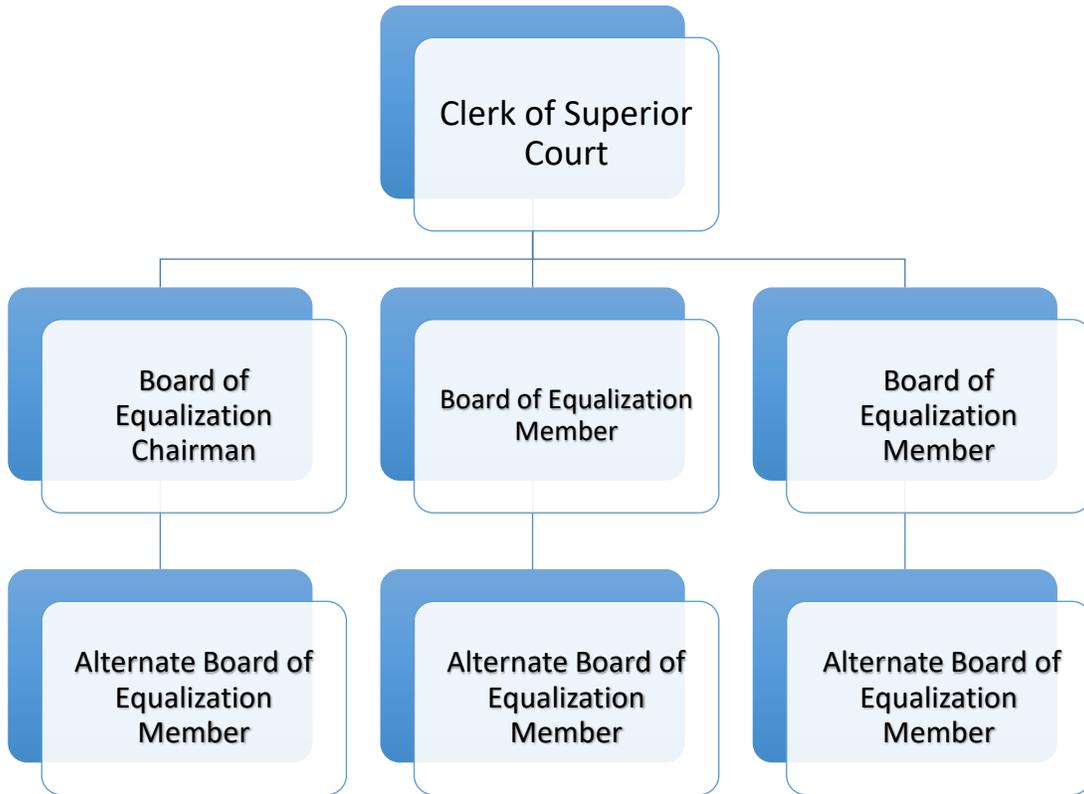
IV. Staffing Resources:

Governing authority shall provide any resources to the Appeal Administrator that are required pursuant to OCGA 48-5-311(d)©			
Appeal Administrator shall have oversight over and supervision of all boards of equalization of the county and hearing officers.			
Appeal Administrator			
Deputy Clerk from Superior Court			

Funding Sources:	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 13,907	\$ 16,000	\$ 16,150

V. Explanation of Changes:

One member and one alternate age-off the Board of Equalization each year requiring appointment and/or reappointment of two persons to the BOE. This will result in mandated training of 20 or 40 hours depending on the person(s) appointed.



**CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY ATTORNEY – 1530
FY 2020 Adopted Budget**

General Fund

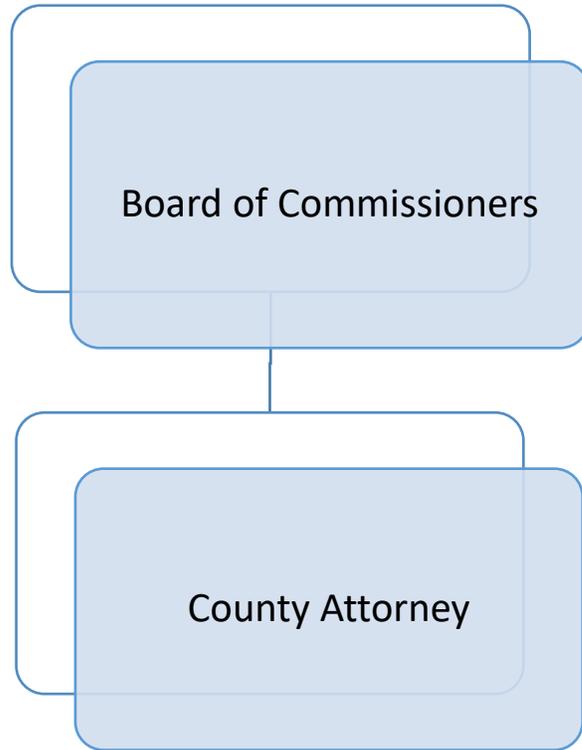
Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	202,163	304,241	157,018	205,800	205,800	0	0.00%
Supplies	16	48	420	250	250	0	0.00%
Utilities	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 202,179	\$ 304,289	\$ 157,438	\$ 206,050	\$ 206,050	0	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY ATTORNEY – 1530
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Contracted Services</u>				
County Attorney	\$ 114,000	\$ 114,000	\$ -	0.00%
Legal Fees	90,000	90,000	-	0.00%
Telephone	300	300	-	0.00%
Education & Training	<u>1,500</u>	<u>1,500</u>	<u>-</u>	<u>0.00%</u>
Total Contracted Services	\$ 205,800	\$ 205,800	\$ -	0.00%
<u>Supplies</u>				
Office Supplies	\$ 50	\$ 50	-	0.00%
Postage	100	100	-	0.00%
Computer Supplies	<u>100</u>	<u>100</u>	<u>-</u>	<u>0.00%</u>
Total Supplies	\$ 250	\$ 250	\$ -	0.00%
 Total Expenditures	 <u>\$ 206,050</u>	 <u>\$ 206,050</u>	 <u>\$ -</u>	 <u>0.00%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY ATTORNEY - 1530
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY CLERK – 1130
FY 2020 Adopted Budget**

General Fund
Expenditure Summary

<u>Expenditure</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 50,528	\$ 56,697	\$ 55,831	\$ 54,668	\$ 54,137	-531	-0.97%
Contracted Services	11,454	6,109	5,889	7,160	8,756	1,596	22.29%
Supplies	162	276	198	600	650	50	8.33%
Utilities	3,437	2,859	3,655	2,900	2,900	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 65,581	\$ 65,941	\$ 65,573	\$ 65,328	\$ 66,443	1,115	1.71%

CAMDEN COUNTY BOARD OF COMMISSIONERS

COUNTY CLERK – 1130

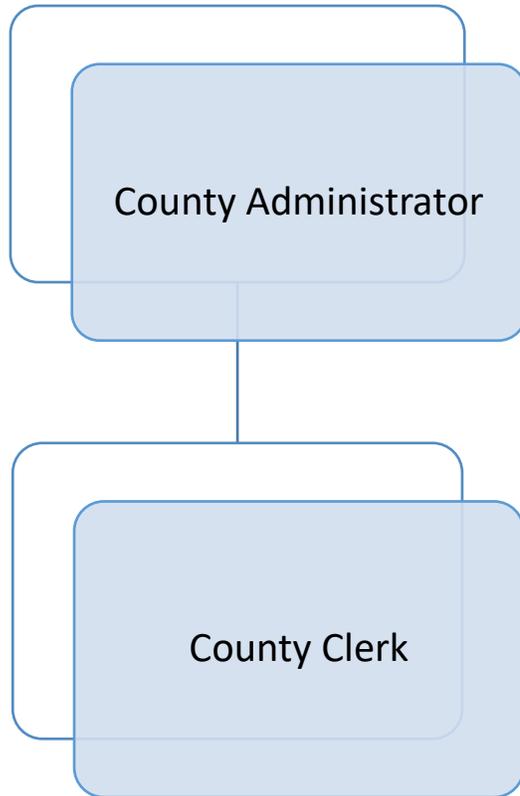
FY 2020 Adopted Budget

Expenditures	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 47,476	\$ 46,410	\$ (1,066)	-2.25%
Social Security Taxes	3,632	3,550	(82)	-2.26%
Retirement	1,424	1,392	(32)	-2.25%
Retirement - County Match	2,136	2,785	649	30.38%
Total Salaries & Benefits	\$ 54,668	\$ 54,137	\$ (531)	-0.97%
<u>Contracted Services</u>				
Legal	\$ 200	\$ 200	\$ -	0.00%
Contracted Services - Computers	3,593	3,593	-	0.00%
Contracted Services - General Labor	-	1,200	1,200	100
Janitorial Services	456	456	-	0.00%
Repair & Maintenance - Computers	200	200	-	0.00%
Repair & Maintenance - Office Equipment	300	300	-	0.00%
Telephone	300	300	-	0.00%
Advertising & Publishing	400	400	-	0.00%
Travel	634	630	(4)	-0.63%
Dues & Subscriptions	77	77	-	0.00%
Education & Training	1,000	1,400	400	40.00%
Total Contracted Services	\$ 7,160	\$ 8,756	\$ 1,596	22.29%
<u>Supplies</u>				
Office Supplies	\$ 300	\$ 300	\$ -	0.00%
Minor Operating \$0 - \$499	-	-	-	0.00%
Postage	100	100	-	0.00%
Computer Supplies	200	200	-	0.00%
Water & Sewer	500	500	-	0.00%
Electric	2,400	2,400	-	0.00%
Small Equip \$500-\$4,999	-	50	50	0.00%
Total Supplies	\$ 3,500	\$ 3,550	\$ 50	1.43%
 Total Expenditures	 \$ 65,328	 \$ 66,443	 \$ 1,115	 1.71%

Program Title: Office of the County Clerk					
I. Core Services					
The office of Clerk serves as that of the official records custodian of all actions taken by the Board of County Commissioners. The County Clerk's Office will align itself with the direction required to meet Camden County Government's mission and Vision.					
The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()					
II. Mission/Key Objectives					
The Clerk's Office will continue to maintain and safeguard a comprehensive set of records regarding the Board's actions by means that are most beneficial and most economical for our citizens while ensuring the door remains open to all who seek access not only to those public records, but to the BOCC meetings as well. To maintain the integrity of the BOCC records while allowing access to the same and ensuring that any request for access is met with courtesy, professionalism and enthusiasm. To continue to improve process and procedures that provide the most effective services to our citizens and other governmental agencies by the most convenient and economical means while adhering to the open records and open meeting laws.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
Regular Board Meetings held	21	20	22	21	21
Work Sessions/Public Hearings/Special Called Meetings held	15	15	16	15	15
Solid Waste Authority Meetings	5	5	3	5	5
Public Notices Prepared	45	56	40	42	42
Agendas Prepared	41	40	41	41	41
Minutes Prepared	41	40	41	38	38
Open Records Requests	38	40	83	100	110
Online Open Record Request Forms	-	75	183	200	210
Citizen Board Application Forms	10	11	33	52	50
Regular Speaker Request Forms Submitted via Email	5	-	0	5	5
IV. Staffing Resources:					
County Clerk	1.00	1.00	1.00	1.00	1.00
Total Staffing Resources	1.00	1.00	1.00	1.00	1.00
Funding Sources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 65,581	\$ 65,941	\$ 65,573	\$ 65,328	\$ 66,443
V. Explanation of Changes:					
15% of salary coming from BoER Budget					

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY CLERK - 1130
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
EMPLOYEE HEALTH - 1555
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 753,450	\$ 677,365	\$ 849,099	\$ 3,673,910	\$ 3,848,273	\$ 174,363	4.75%
Contracted Services	84,051	89,490	60,853	225,900	225,900	0	0.00%
Supplies	52		40	0	0	0	0.00%
Utilities	2,059		0	0	0	0	0.00%
Claims	2,712,836	2,812,690	2,974,930	0	0	0	0.00%
Capital Outlay	18,913	-15,856	6,294	0	0	0	0.00%
Total	\$ 3,571,361	\$ 3,563,689	\$ 3,891,216	\$ 3,899,810	\$ 4,074,173	\$ 174,363	4.47%

CAMDEN COUNTY BOARD OF COMMISSIONERS

EMPLOYEE HEALTH - 1555

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 30,020	\$ 48,846	\$ 18,826	62.71%
Administration Fees-BR Choice	2,427,500	2,500,000	72,500	2.99%
Social Security Taxes	2,300	3,737	1,437	62.48%
Retirement	900	900	-	0.00%
Retirement-Match	1,800	1,800	-	0.00%
Bright Choices-Dental, Vision, Other	79,520	79,520	-	0.00%
Stop Loss Fee	525,500	575,000	49,500	9.42%
Administrative Fees - Aetna	118,970	118,970	-	0.00%
Gym Reimbursements	4,500	4,500	-	0.00%
Administrative Fees - Bright Choices	78,700	78,700	-	0.00%
Life Insurance	42,500	42,500	-	0.00%
Long Term Disability	81,600	81,600	-	0.00%
Accident Death & Dismemberment	10,300	10,300	-	0.00%
Empl Assistance Program	5,200	6,000	800	15.38%
HDHP Fees	72,400	72,400	-	0.00%
H S A Funding Fees	188,700	220,000	31,300	16.59%
F S A Funding Fees	3,500	3,500	-	0.00%
Total Salaries & Benefits	\$ 3,673,910	\$ 3,848,273	\$ 174,363	4.75%
<u>Contracted Services</u>				
Contracted Services - Administrative Consultant	\$ 90,000	\$ 90,000	\$ -	0.00%
Contracted Services - Administration	45,600	45,600	-	0.00%
C/S-Cloud Computing Fees	-	15,300	15,300	100.00%
Repair & Maintenance - Computers	15,300	-	(15,300)	-100.00%
Dues & Subscriptions	75,000	75,000	-	0.00%
Total Contracted Services	\$ 225,900	\$ 225,900	\$ -	0.00%
<u>Claims</u>				
Claims paid	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 3,899,810	\$ 4,074,173	\$ 174,363	4.47%

Program Title: Employee Health Benefits

I. Core Services

Health Benefits for Full Time Employees

The program is NOT MANDATED (X) MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

Our mission is to assist our employees to live healthier lives and provide them care when in need while being fiscally responsible to the taxpayers of Camden County.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Number of employees / total members	298 / 723	315 / 770	301/731	325/780	330/795
Number of high claimants over \$50,000	10	8	8	9	14
Total claims (including medical and pharmacy)	2,900,000	3,100,000	3,000,000	3,489,000.00	3,600,000.00
Number of medical plans available	5	4	4	4	4
Number of Emergency Room visits	252	225	290	320	300
N/A = Not available					

IV. Staffing Resources:

Human Resources Director	0.20	0.25	0.35	0.25	0.35
Employee Benefits Director				0.35	
Benefits Assistant				0.90	1.00
Total Staffing Resources	0.2	0.25	0.35	1.50	1.35

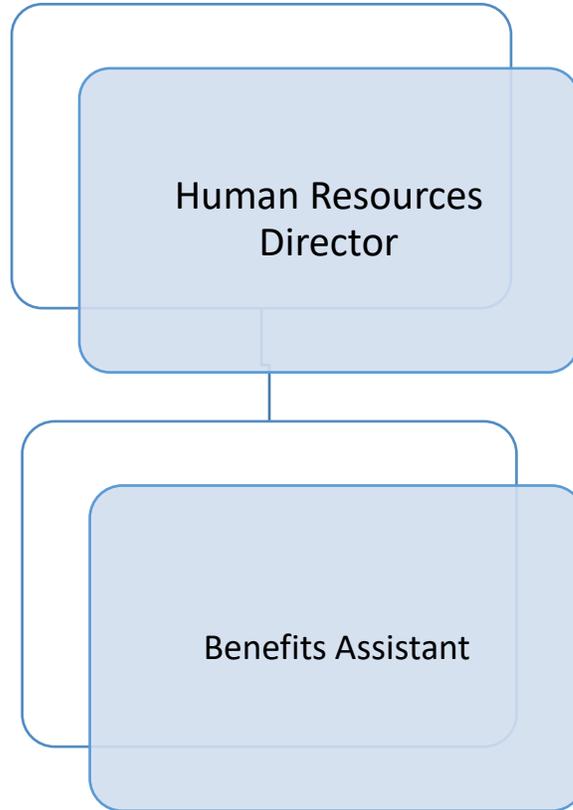
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 3,571,361	\$ 3,563,689	\$ 3,891,216	\$ 3,899,810	\$ 4,074,173

V. Explanation of Changes:

Columns C, D and E, Line 14 and 18 are actual claims / costs as documented by Aetna. Column F, Line 10 and 12 are actual numbers through 02/28/2015. Column F, Line 14 and 18 are projections based on actual claims / costs as documented by Aetna through 02/28/2015.

CAMDEN COUNTY BOARD OF COMMISSIONERS
EMPLOYEE HEALTH BENEFITS - 1555
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
FACILITIES MANAGEMENT - 1565
FY 2020 Adopted Budget

General Fund
Expenditure

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 167,561	\$ 196,867	\$ 236,083	\$ 185,122	\$ 190,523	\$ 5,401	2.92%
Contracted Services	125,686	116,219	67,054	124,105	97,513	-26,592	-21.43%
Supplies	237,289	217,570	235,080	164,150	164,150	0	0.00%
Utilities	6,839	7,227	7,492	7,500	7,500	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 537,375	\$ 537,883	\$ 545,709	\$ 480,877	\$ 459,686	\$ -21,191	-4.41%

CAMDEN COUNTY BOARD OF COMMISSIONERS
FACILITIES MANAGEMENT - 1565
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 156,453	\$ 161,854	\$ 5,401	3.45%
Overtime	1,000	1,000	-	0.00%
Social Security Taxes	11,969	11,969	-	0.00%
Retirement	4,694	4,694	-	0.00%
Retirement-Match	6,706	6,706	-	0.00%
Uniforms	2,800	2,800	-	0.00%
Safety Equipment	1,500	1,500	-	0.00%
Total Salaries & Benefits	\$ 185,122	\$ 190,523	\$ 5,401	2.92%
<u>Contracted Services</u>				
Pest Control	\$ 10,000	\$ 10,000	\$ -	0.00%
Contracted Repair & Maintenance-All Buildings	3,555	3,555	-	0.00%
Contracted Services-Lawn Care	52,950	67,358	14,408	27.21%
Contracted Services-Administration	41,000	-	(41,000)	-100.00%
Repair & Maintenance - Computers	1,200	1,200	-	0.00%
Repair & Maintenance - Office Equipment	600	600	-	0.00%
Repair & Maintenance- Other Equipment	3,800	3,800	-	0.00%
Repair & Maintenance - Vehicles	2,000	2,000	-	0.00%
Equipment Rental	3,000	3,000	-	0.00%
Telephone	2,500	2,500	-	0.00%
Cell Phones	3,000	3,000	-	0.00%
Education & Training	500	500	-	0.00%
Total Contracted Services	\$ 124,105	\$ 97,513	\$ (26,592)	-21.43%
<u>Supplies</u>				
Office Supplies	\$ 200	\$ 200	\$ -	0.00%
Minor Operating \$0-\$499	2,000	2,000	-	0.00%
Postage	50	50	-	0.00%
Computer Supplies	300	300	-	0.00%
Janitorial Supplies	700	700	-	0.00%
Tires & Tubes	1,000	1,000	-	0.00%
Vehicle Supplies	200	200	-	0.00%
Repairs & Maintenance Building Supplies	60,000	60,000	-	0.00%
Water & Sewer	1,000	1,000	-	0.00%
Electric	6,500	6,500	-	0.00%
Bottled Gas	700	700	-	0.00%
Oil	300	300	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
FACILITIES MANAGEMENT - 1565
FY 2020 Adopted Budget

Fuel	12,000	12,000	-	0.00%
Other Supplies	12,000	12,000	-	0.00%
Small Equipment \$500-\$1,499	1,200	1,200	-	0.00%
Computers \$500-\$1,499	500	500	-	0.00%
Courthouse Building	22,000	22,000	-	0.00%
Headstart Program	23,000	23,000	-	0.00%
Senior Citizen Program	14,000	14,000	-	0.00%
Gateway (Woodbine)	14,000	14,000	-	0.00%
Total Supplies	\$ 171,650	\$ 171,650	\$ -	0.00%
Total Expenditures	\$ <u>480,877</u>	\$ <u>459,686</u>	\$ <u>(21,191)</u>	<u>-4.41%</u>

Program Title: Facilities Management Division

I. Core Services

The Office of Facilities Management provides timely and effective maintenance to county facilities, implements maintenance capital projects, and efficiently manages and maintains the county's facility assets. The budget also pays for some operating costs associated with power and service contracts.

The program is NOT MANDATED (X) MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

The maintenance division is responsible for the general upkeep and repairs of over 37 county buildings and facilities valued at more than \$30 million. In addition to assisting with special projects, this department oversees the exterminating, security, elevators, and janitorial contractors. Facilities is responsible for energy management, implementing energy conservation measures when appropriate, and oversight of the HVAC control programs.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Buildings Maintained	37	37	38	38	38
Air conditioners maintained	226	226	227	227	227
Generators maintained	8	8	8	8	8
Square footage for all maintained buildings	409,349	409,349	409,664	409,664	409,664
Work orders completed	1,212	1,250	1,005	1,100	1,100

IV. Staffing Resources:

Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
HVAC Tech	1.00	1.00	1.00	1.00	1.00
Maintenance Techs	2.00	2.00	2.00	2.00	2.00
*PSA Asst. Director manages department through contracted services - 50% of salary & benefits					
Total Staffing Resources	4.00	4.00	4.00	4.00	4.00

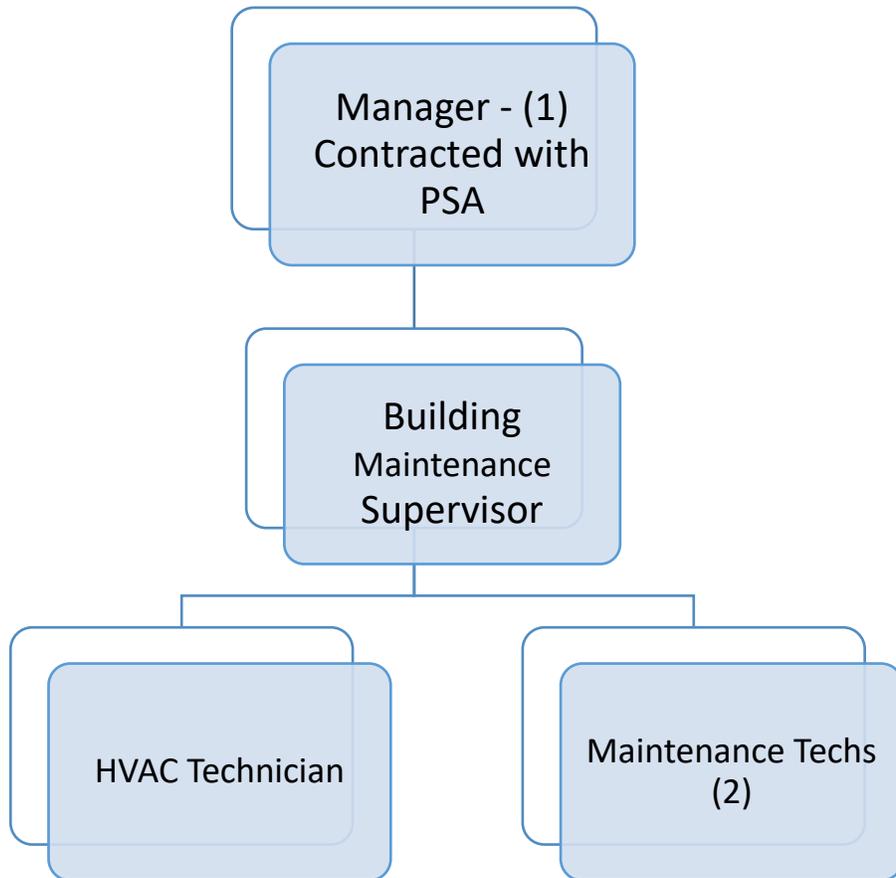
Funding Sources:	Adopted FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 537,374	\$ 537,883	\$545,709	\$480,877	\$459,686

V. Explanation of Changes:

Building and A/C numbers increased due to gun range being added this year.

CAMDEN COUNTY BOARD OF COMMISSIONERS
FACILITIES MANAGEMENT - 1565
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
FINANCE & BUDGET - 1510
FY 2020 Adopted Budget

General Fund
Expenditure

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 348,321	\$ 384,180	\$ 399,907	\$ 393,788	\$ 388,370	\$ -5,418	-1.38%
Contracted Services	75,097	70,937	66,408	77,367	77,850	483	0.62%
Supplies	8,095	12,399	13,061	7,592	7,592	0	0.00%
Utilities	8,636	6,934	6,762	6,975	6,975	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 440,149	\$ 474,450	\$ 486,138	\$ 485,722	\$ 480,787	\$ -4,935	-1.02%

CAMDEN COUNTY BOARD OF COMMISSIONERS

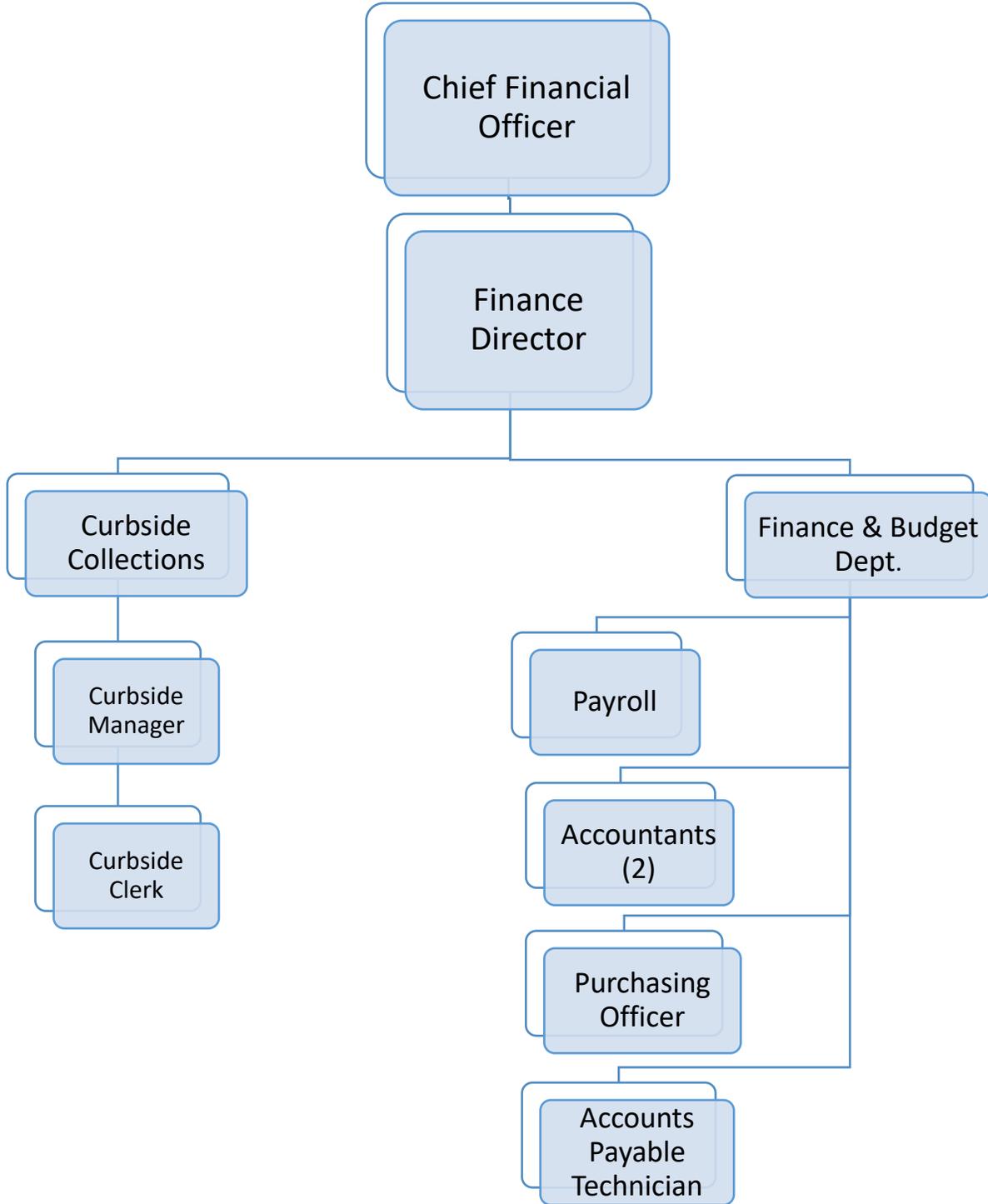
FINANCE & BUDGET - 1510

FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 341,068	\$ 336,725	\$ (4,343)	-1.27%
Social Security Taxes	26,092	25,759	(333)	-1.28%
Retirement	10,232	8,302	(1,930)	-18.86%
Retirement-Match	16,396	17,584	1,188	7.25%
Total Salaries & Benefits	<u>\$ 393,788</u>	<u>\$ 388,370</u>	<u>\$ (5,418)</u>	<u>-1.38%</u>
<u>Contracted Services</u>				
Audit Fees	\$ 40,000	\$ 40,000	\$ -	0.00%
C/S-Annual Software Maint	17,500	17,500	-	0.00%
Janitorial Contracts	3,175	3,175	-	0.00%
Repair & Maintenance - Computers	1,000	1,000	-	0.00%
Repair & Maintenance - Office	1,400	600	(800)	-57.14%
Telephone	2,760	2,760	-	0.00%
Cell Phones	1,032	1,032	-	0.00%
Advertising Publishing	3,800	3,800	-	0.00%
Printing	900	900	-	0.00%
Travel	950	950	-	0.00%
Dues & Subscriptions	2,135	2,473	338	15.83%
Education & Training	2,715	3,660	945	34.81%
Total Contracted Services	<u>\$ 77,367</u>	<u>\$ 77,850</u>	<u>\$ 483</u>	<u>0.62%</u>
<u>Supplies</u>				
Office Supplies	\$ 2,042	\$ 2,042	\$ -	0.00%
Minor Operating \$0-\$499	500	500	-	100.00%
Postage	2,445	2,445	-	0.00%
Computer Supplies	1,200	1,200	-	0.00%
Janitorial Supplies	330	330	-	0.00%
Water & Sewer	250	250	-	0.00%
Electric	6,725	6,725	-	0.00%
Other Supplies	325	325	-	0.00%
Small Equipment	750	750	-	0.00%
Total Supplies	<u>\$ 14,567</u>	<u>\$ 14,567</u>	<u>\$ -</u>	<u>0.00%</u>
 Total Expenditures	 <u>\$ 485,722</u>	 <u>\$ 480,787</u>	 <u>\$ (4,935)</u>	 <u>-1.02%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
FINANCE - 1510
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
HUMAN RESOURCES - 1540
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 124,267	\$ 110,940	\$ 99,475	\$ 113,250	\$ 86,677	\$ -26,573	-23.46%
Contracted Services	42,123	35,433	34,918	30,400	42,900	12,500	41.12%
Supplies	664	2,489	1,378	2,500	2,450	-50	-2.00%
Utilities	1,373	2,080	2,028	2,325	2,325	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 168,427	\$ 150,942	\$ 137,799	\$ 148,475	\$ 134,352	\$ -14,123	-9.51%

CAMDEN COUNTY BOARD OF COMMISSIONERS

HUMAN RESOURCES - 1540

FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 88,851	\$ 71,076	\$ (17,775)	-20.01%
Social Security Taxes	6,776	5,437	(1,339)	-19.76%
Retirement	2,601	2,132	(469)	-18.03%
Retirement-Match	5,022	3,032	(1,990)	-39.63%
Employee Appreciation	10,000	5,000	(5,000)	-50.00%
Total Salaries & Benefits	\$ 113,250	\$ 86,677	\$ (26,573)	-23.46%
<u>Contracted Services</u>				
Administrative Applicant Testing	\$ 1,000	\$ 1,000	\$ -	0.00%
Contracted Services -Legal	7,500	15,000		
Contracted Services - Computers	-	-	-	#DIV/0!
Contract Serv-Administrat	-	10,000	10,000	#DIV/0!
C/S-Annual Software Maint	5,000	6,000	1,000	20.00%
Janitorial Contracts	700	700	-	0.00%
Repair & Maintenance - Computers	6,500	-	(6,500)	-100.00%
Repair & Maintenance - Office Equipment	2,200	2,200	-	0.00%
Telephone	1,750	1,750	-	0.00%
Cell Phones	650	650	-	0.00%
Advertising Publishing	300	700	400	133.33%
Printing	1,200	1,300	100	8.33%
Travel	1,000	1,000	-	0.00%
Dues & Subscriptions	600	600	-	0.00%
Education & Training	2,000	2,000	-	0.00%
Total Contracted Services	\$ 30,400	\$ 42,900	\$ 12,500	41.12%
<u>Supplies</u>				
Office Supplies	\$ 500	500	\$ -	0.00%
Minor Operating \$0-\$499	250	250	-	0.00%
Postage	550	500	(50)	-9.09%
Computer Supplies	1,200	1,200	-	0.00%
Electric	2,325	2,325	-	0.00%
Total Supplies	\$ 4,825	\$ 4,775	\$ (50)	-1.04%
 Total Expenditures	 \$ 148,475	 \$ 134,352	 \$ (14,123)	 -9.51%

Program Title: Human Resources

I. Core Services

The Human Resources division manages benefit administration and compensation, recruiting, training and development, and employee relations through collaborative efforts and excellent customer service.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

The HR Division provides quality Human Resources services in order to attract, develop, motivate, and retain a strategically aligned workforce and create a healthy, positive work environment characterized by fair treatment of staff, open communication, personal accountability, confidentiality, trust and mutual respect.

III. Performance Measures	Actual FY2016	Actual FY 2017	Actual FY 2018	YTD as of 3/22 Projected FY 2019	Estimated FY 2020
New Hires	65	60	234	202	225
Employees with Rate/Title Change/Transfers	143	176	155	212	220
Terminations	64	63	139	127	140
First Report of Injury (WC-1)	40	32	78	84	92
Employees Approved for Family Medical Leave Act	10	18	12	14	16
Grievances/Appeals Filed	3	2	2	0	1
Long Term Disability Claims Filed	2	2	0	1	3
Unemployment Claims	5	4	5	5	6
Jobs Advertised	29	22	36	39	45
Training Classes Held	5	2	6	4	6

IV. Staffing Resources:

Senior Director of Human Resources	0.40	0.40	0.40	0.40	0.35
Director of Risk and Benefits				0.10	0.00
Benefits Assistant (Part Time)					0.00
Human Resource Specialist	1.00	1.00	1.00	1.00	1.00
Human Resource Specialist	1.00	1.00	1.00	1.00	0.00
Human Resources Assistant					1
Total Staffing Resources	2.4	2.4	2.4	2.50	2.35

Funding Sources:

	Actual FY2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 168,427	\$ 150,942	\$ 137,799	\$ 148,475	\$ 134,352

V. Explanation of Changes:

*Includes PT Purges and Seasonal PSA

CAMDEN COUNTY BOARD OF COMMISSIONERS
HUMAN RESOURCES - 1540
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
INFORMATION TECHNOLOGY - 1535
FY 2020 Adopted Budget

General Fund
Expenditure

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 152,343	\$ 164,367	\$ 158,467	\$ 164,307	\$ 217,146	\$ 52,839	32.16%
Contracted Services	83,842	71,104	76,066	168,267	178,183	9,916	5.89%
Supplies	4,919	11,338	9,679	1,050	5,500	4,450	423.81%
Utilities	1,373	1,387	1,353	1,325	1,325	0	0.00%
Capital Outlay	0	3,685	0	0	0	0	0.00%
Total	\$ 242,478	\$ 251,881	\$ 245,565	\$ 334,949	\$ 402,154	\$ 67,205	20.06%

CAMDEN COUNTY BOARD OF COMMISSIONERS
INFORMATION TECHNOLOGY - 1535
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 142,913	\$ 190,318	\$ 47,405	33.17%
Social Security Taxes	10,933	14,559	3,626	33.17%
Retirement	3,967	4,826	859	21.65%
Retirement-Match	6,494	7,433	939	14.46%
Uniforms	-	-	-	0.00%
Total Salaries & Benefits	\$ 164,307	\$ 217,136	\$ 52,829	32.15%
<u>Contracted Services</u>				
Contracted Services - Computers	\$ 22,907	\$ 24,042	\$ 1,135	4.95%
C/S-Annual Software Maint	95,294	95,201	(93)	-0.10%
C/S-Cloud Computing Fees	25,063	26,269	1,206	4.81%
Janitorial Contracts	900	900	-	0.00%
Repair & Maintenance - Computers	5,500	5,500	-	0.00%
Repair & Maintenance - Office Equipment	-	-	-	0.00%
Telephone	9,337	10,005	668	7.15%
Cell Phones	2,160	3,910	1,750	81.02%
Advertising Publishing	-	500	500	0.00%
Printing	50	50	-	0.00%
Travel	2,600	5,500	2,900	111.54%
Dues & Subscriptions	2,956	3,006	50	1.69%
Education & Training	1,500	3,300	1,800	120.00%
Total Contracted Services	\$ 168,267	\$ 178,183	\$ 9,916	5.89%
<u>Supplies</u>				
Office Supplies	\$ 50	\$ 50	\$ -	0.00%
Minor Operating \$0-\$499	-	300	300	0.00%
Postage	50	50	-	0.00%
Computer Supplies	300	300	-	0.00%
Janitorial Supplies	100	100	-	0.00%
Electric	1,325	1,325	-	0.00%
Fuel	500	660	160	32.00%
Other Supplies	50	50	-	0.00%
Small Equipment	-	-	-	0.00%
Computers \$500-\$4,999	-	4,000	4,000	0.00%
Total Supplies	\$ 2,375	\$ 6,835	\$ 4,460	187.79%
Total Expenditures	\$ 334,949	\$ 402,154	\$ 67,205	20.06%

Program Title: Information Technology Division

I. Core Services

The Information Technology Division will be a proactive leader by identifying issues, anticipating the needs of, and offering innovative solutions to the internal customers of the Camden County Government.

The program is NOT MANDATED (X) MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

To deliver efficient, reliable, innovative technology services and solutions that support sound decisions and effective governing by the Camden County Government.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
# work orders	925	1,076	1,537	2,000	2,500
# of computers supported	219	219	235	235	245
# projects completed	6	19	7	11	11
# servers maintained	44	53	56	59	62
# networks maintained	23	25	26	26	26
# smart phones supported		63	104	110	115
# audio / video systems supported		6	8	8	9

IV. Staffing Resources:

Director	1.00	1.00	1.00	1.00	1.00
IT Manager	0.00	0.00	0.00	0.00	0.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00	1.50	1.00
AV/Help Desk Technician	0.00	0.00			1.00
Total Staffing Resources	3.00	3.00	3.00	3.50	4.00

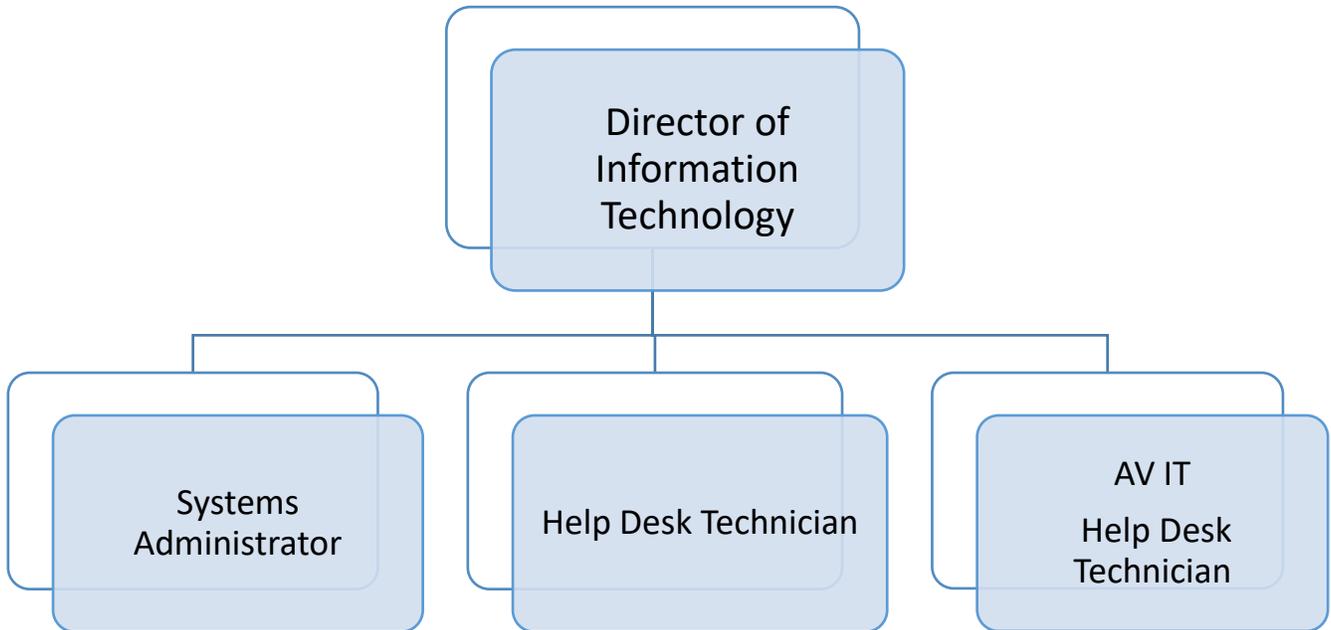
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 242,478	\$ 251,881	\$ 245,564	\$ 334,949	\$ 402,154

V. Explanation of Changes:

As a department our overall scope of services has increased dramatically. We now provide support to the PSA as well as audio/visual support to the courts. In addition we anticipate supporting the Registrar's department with future elections and picking up almost complete support for the Tax Commissioner's office.

CAMDEN COUNTY BOARD OF COMMISSIONERS
INFORMATION TECHNOLOGY - 1535
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS

INSURANCE - 1557

FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 16,736	\$ 3,787	\$ 19,486	\$ 58,952	\$ 95,822	36,870	62.54%
Contracted Services	715,194	694,096	631,839	799,800	836,300	36,500	4.56%
Supplies	0	0	0	1,700	1,250	-450	-26.47%
Utilities	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	100.00%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	0.00%
Total	\$ 731,930	\$ 697,883	\$ 651,325	\$ 860,452	\$ 933,372	72,920	8.47%

CAMDEN COUNTY BOARD OF COMMISSIONERS

INSURANCE - 1557

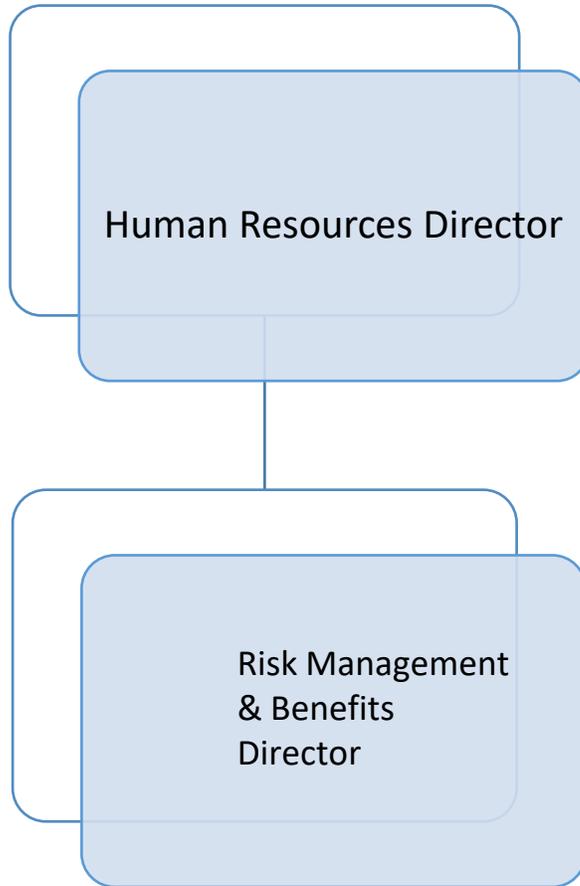
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 34,355	\$ 65,000	\$ 30,645	89.20%
Social Security Taxes	2,628	4,972	2,344	89.19%
County Retirement	656	1,950	1,294	197.26%
Retirement Match	1,313	3,900	2,587	197.03%
Unemployment Insurance	20,000	20,000	-	0.00%
Total Salaries & Benefits	\$ 58,952	\$ 95,822	\$ 36,870	62.54%
<u>Contracted Services</u>				
Legal Fees	\$ 20,000	\$ 20,000	\$ -	0.00%
Contracted Services - Administration	50,000	60,000	10,000	100.00%
Repair & Maint - Computer	-	500	500	100.00%
Repair & Maint - Office Equip	100	100	-	100.00%
Vehicle & Equipment Insurance	275,000	300,000	25,000	9.09%
Property Insurance	175,000	200,000	25,000	14.29%
Liability Insurance	275,000	251,000	(24,000)	-8.73%
Telephone	700	500	(200)	-28.57%
Cell Phone	600	600	-	0.00%
Printing	100	100	-	0.00%
Travel	500	500	-	0.00%
Dues & Subscriptions	300	500	200	66.67%
Education & Training	2,500	2,500	-	0.00%
Total Contracted Services	\$ 799,800	\$ 836,300	\$ 36,500	4.56%
<u>Supplies</u>				
Office Supplies	\$ 100	\$ 100	\$ -	100.00%
Minor Operating \$0-\$499	200	100	(100)	-50.00%
Postage	100	50	(50)	-50.00%
Computer Supplies	200	200	-	0.00%
Fuel	600	300	(300)	-50.00%
Computers \$500-\$4,999	500	500	-	0.00%
Total Supplies	\$ 1,700	\$ 1,250	\$ (2,060)	-121.18%
Total Expenditures	\$ <u>860,452</u>	\$ <u>933,372</u>	\$ <u>72,920</u>	<u>8.47%</u>

Program Title: Risk Management (Insurance) - 1557					
I. Core Services					
Provide Property and Casualty Insurance for all County property.					
The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL ()					
II. Mission/Key Objectives					
Our mission is to provide cost effective insurance coverage for all County property while maintaining and developing new programs to educate and reduce accidents, thereby reducing the cost of loss.					
III. Performance Measures	Projected for 6/30/16	Actual FY 2017	Actual FY2018	Actual FY 2019	Estimated FY2020
Number of Insurance policies/lines of business			13	14	14
Equipment/Property Damage Incidents			6	7	6
Public Incident or Injury			5	12	9
Sheriff' Office Incidents			12	11	11
Unemployment Claims			8	3	5
Number of Safety Committee meetings held			4	4	6
IV. Staffing Resources:					
Risk Manager - TBD			0.00	0.00	1
Director of Risk Mgmt & Benefits				0.35	0
Total Staffing Resources					
Funding Sources:	Adopted FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Adopted FY2020
General Fund \$ (BOCC)	\$ 731,930	\$ 697,883	\$ 651,325	\$ 860,452	\$ 933,372
V. Explanation of Changes:					

CAMDEN COUNTY BOARD OF COMMISSIONERS
RISK MANAGEMENT (INSURANCE) - 1557
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
ONSITE WELLNESS CLINIC - 1558
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2020	to FY 2020
Salaries and Benefits	\$ 309,426	\$ 316,463	\$ 302,048	\$ 325,822	\$ 344,331	\$ 18,509	5.68%
Contracted Services	85,609	84,780	79,274	85,656	87,250	1,594	1.86%
Supplies	39,772	38,305	64,606	48,000	48,220	220	0.46%
Utilities	6,984	6,153	6,806	7,300	7,500	200	2.74%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total	\$ 441,791	\$ 445,701	\$ 452,734	\$ 466,778	\$ 487,301	\$ 20,523	4.40%

CAMDEN COUNTY BOARD OF COMMISSIONERS

ONSITE WELLNESS CLINIC - 1558

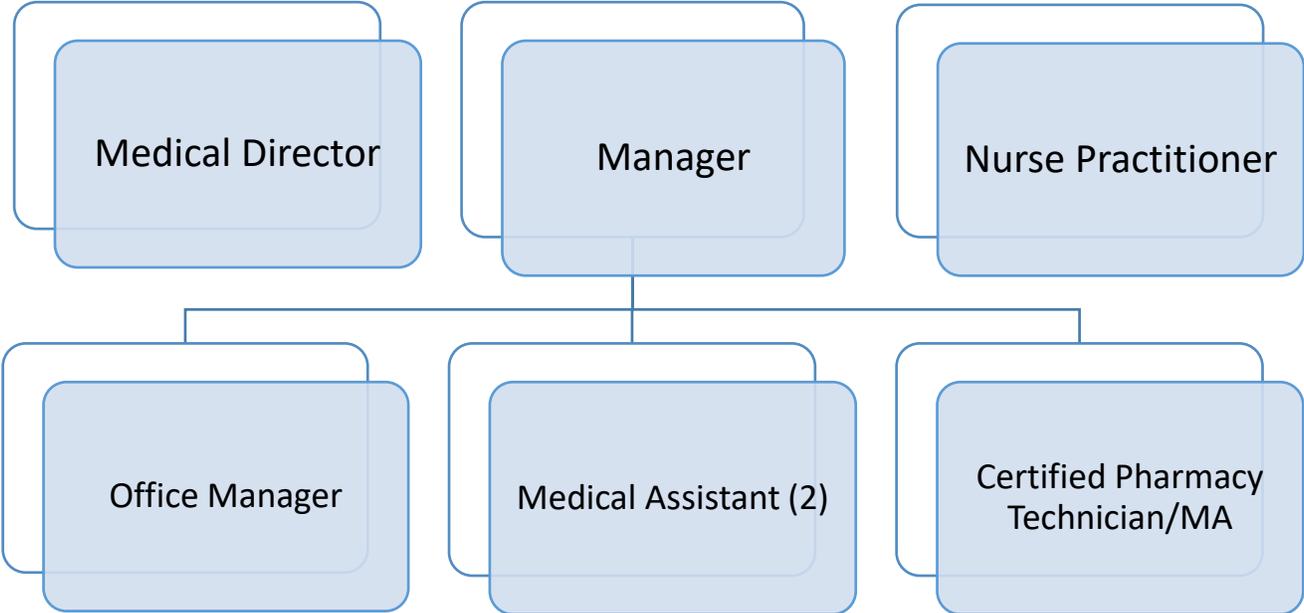
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 281,392	\$ 298,810	\$ 17,418	6.19%
Social Security Taxes	21,526	22,858	1,332	6.19%
Retirement	8,036	6,979	(1,057)	-13.15%
Retirement-Match	12,468	14,184	1,716	13.76%
Uniforms	2,400	1,500	(900)	-37.50%
Total Salaries & Benefits	\$ 325,822	\$ 344,331	\$ 18,509	5.68%
<u>Contracted Services</u>				
Contracted Repairs & Maintenance-All Bldgs	\$ 480	\$ 480	\$ -	0.00%
Contracted Services - Practitioners	30,200	25,000	(5,200)	-17.22%
Contracted Services - Medical Director	20,400	20,400	-	0.00%
C/S-Annual Software Maint	1,798	620	(1,178)	-65.52%
C/S-Cloud Computing Fees	2,702	5,926	3,224	119.32%
Janitorial Contracts	12,552	13,242	690	5.50%
Repair & Maintenance - Office Equipment	600	600	-	0.00%
Liability Insurance	5,000	9,862	4,862	97.24%
Telephone	4,920	3,400	(1,520)	-30.89%
Cell Phones	600	540	60	10.00%
Advertising	500	500	-	0.00%
Printing	400	400	-	0.00%
Travel	1,000	1,000	-	0.00%
Dues & Subscriptions	549	650	101	18.40%
Education & Training	3,825	4,500	675	17.65%
Professional Licenses	130	130	-	0.00%
Total Contracted Services	\$ 85,656	\$ 87,250	\$ 1,594	1.86%
<u>Supplies</u>				
Office Supplies	\$ 1,400	\$ 1,400	\$ -	0.00%
Minor Operating \$0-\$499	1,000	1,000	-	0.00%
Postage	400	120	(280)	-70.00%
Computer Supplies	600	700	100	16.67%
Janitorial Supplies	600	600	-	0.00%
Medical Supplies-General	44,000	44,000	-	0.00%
Water & Sewer	300	400	100	33.33%
Electric	7,000	7,100	100	1.43%
Other supplies	-	400	400	100.00%
Total Supplies	\$ 55,300	\$ 55,720	\$ 420	0.76%
Total Expenditures	\$ 466,778	\$ 487,301	\$ 20,523	4.40%

Program Title: Onsite Wellness Clinic					
I. Core Services					
1. EMPLOYEE HEALTH FOR EMPLOYEES AND DEPENDENTS 2. W/C CASE MANAGEMENT 3. ORGANIZATIONAL WELLNESS 4. PRE-EMPLOYMENT SCREENINGS / FIT FOR DUTY					
The program is NOT MANDATED (<input checked="" type="checkbox"/>) MANDATED: STATE (<input type="checkbox"/>) LOCAL (<input type="checkbox"/>)					
II. Mission/Key Objectives					
It is the mission of the Medical and Wellness Division to find a balance between overall organizational health and fiscal sustainability through professional medical support, a comprehensive wellness program and encouraging employees to become engaged in their personal health.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Estimated FY2019	Estimated FY2020
Total Patient Encounters All County/Municipalities	4,963	3,989	2,549	4,070	5,000
Employee Fit For Duty Physicals	260	277	130	116	200
Random Drug Screens	355	190	93	270	300
Wellness Educational Opportunities (Group)	12	11	2	6	6
Workers Compensation Management Hours	832	728	-		
Wellness Participation	155	302			
IV. Staffing Resources:					
Human Resources Sr. Director	0.25	0.25	0.25	0.25	0.25
Director of Health and Wellness (Clinic Manager)	0.70	0.65	1.00	1.00	1.00
Full-Time RN	0.35	1.00			
Nurse Practitioner	1.00	0.80	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Medical Assistant/Office Specialist/Secretary/Pharmacy Technician	2.00	1.50	1.50	0.00	0.50
Medical Assistants			2.00	2.00	2.00
Medical Assistant / Pharmacy Technician				1.00	1.00
Total Staffing Resources	5.30	5.20	6.75	6.25	6.75
Funding Sources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY2019	Adopted FY2020
General Fund \$ (BOCC)	\$ 441,791	\$ 445,701	\$ 452,734	\$ 466,778	\$ 487,301
V. Explanation of Changes:					
In FY2014 the clinic opened and was budgeted for in Employee Health Benefits department. In FY2015 the clinic was separated into its own department. It is conservative in numbers however except for Funding					

CAMDEN COUNTY BOARD OF COMMISSIONERS
MAIN POINT HEALTH & WELLNESS CLINIC – 1558
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS

REGISTRAR - 1400

FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 57,235	\$ 74,036	\$ 77,428	\$ 139,119	\$ 205,452	\$ 66,333	47.68%
Contracted Services	50,018	31,305	31,042	66,085	106,250	40,165	60.78%
Supplies	9,296	12,256	15,065	19,510	31,700	12,190	62.48%
Utilities	3,432	3,467	3,381	5,500	7,200	1,700	30.91%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 119,981	\$ 121,064	\$ 126,916	\$ 230,214	\$ 350,602	\$ 120,388	52.29%

CAMDEN COUNTY BOARD OF COMMISSIONERS

REGISTRAR - 1400

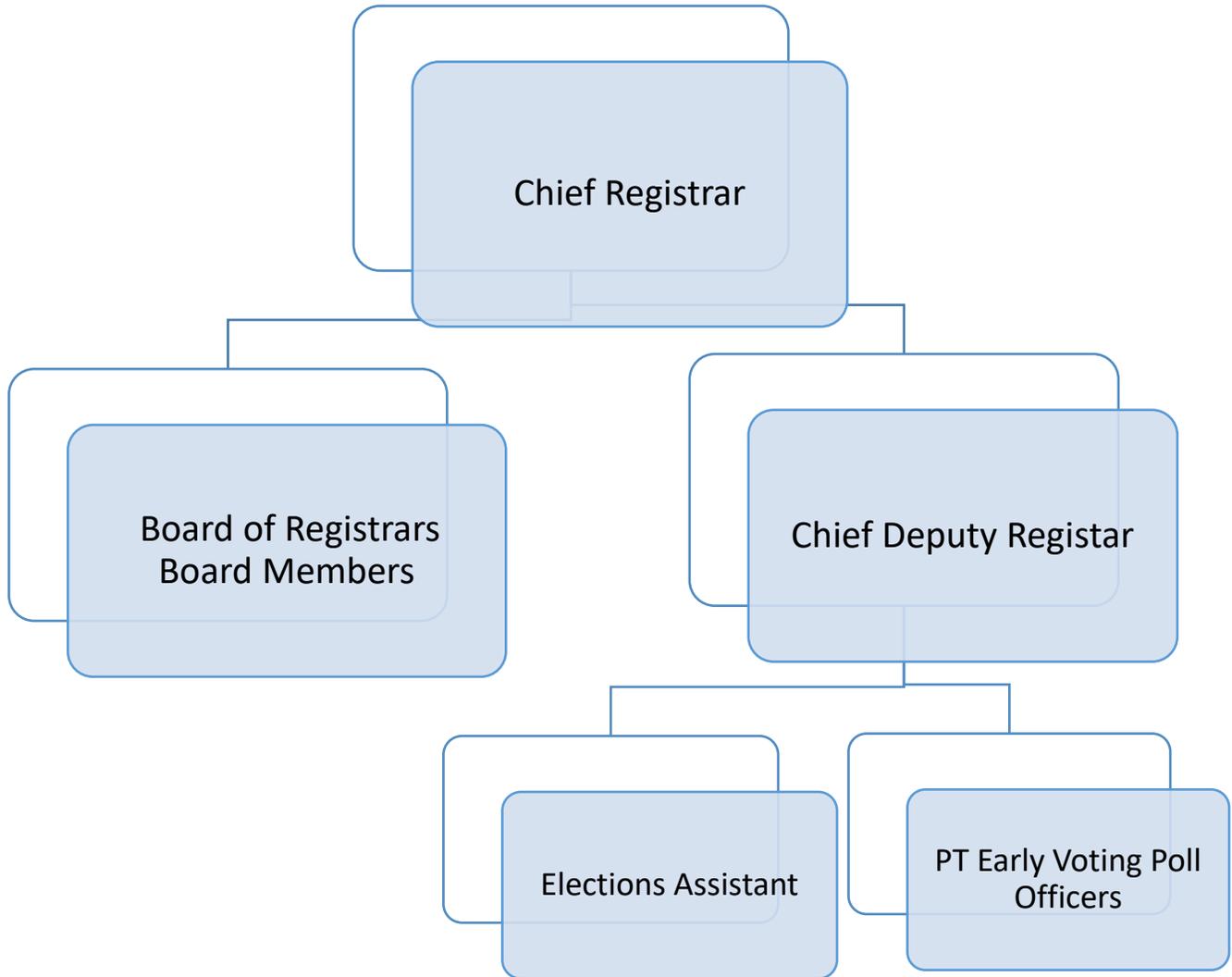
FY 2020 Adopted Budget

Expenditures	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 84,605	\$ 139,980	\$ 55,375	65.45%
Salaries - Poll Workers	35,300	40,000	4,700	13.31%
Overtime	6,470	-		
Social Security Taxes	9,311	15,610	6,299	67.65%
Retirement	1,502	3,343	1,841	122.57%
Retirement - County Match	1,931	6,519	4,588	237.60%
Total Salaries & Benefits	\$ 139,119	\$ 205,452	\$ 66,333	47.68%
<u>Contracted Services</u>				
Board Member Fees	\$ 15,394	\$ 7,500	\$ (7,894)	-51.28%
Contract Services - Admin	12,840	5,000	(7,840)	-61.06%
Janitorial - Contracts	1,795	3,500	1,705	94.99%
Repair & Maintenance - Office Equipment	420	1,000	580	138.10%
Equipment Rental	400	250	(150)	-37.50%
Telephone	1,525	1,600	75	4.92%
Cell Phones	445	1,500	1,055	237.08%
Advertising & Publishing	1,750	5,000	3,250	185.71%
Printing	190	35,000	34,810	18321.05%
Travel	2,600	10,000	7,400	284.62%
Dues & Subscriptions	350	900	550	157.14%
Education & Training	3,000	5,000	2,000	0.00%
Election Employees	25,376	30,000	4,624	0.00%
Total Contracted Services	\$ 66,085	\$ 106,250	\$ 40,165	60.78%
<u>Supplies</u>				
Office Supplies	\$ 1,925	\$ 5,000	\$ 3,075	159.74%
Minor Operating - \$0 - \$499	500	2,000	1,500	300.00%
Postage	10,930	20,000	9,070	82.98%
Computer Supplies	1,275	1,500	225	17.65%
Janitorial Supplies	425	700	275	64.71%
Election Supplies	500	1,500	1,000	200.00%
Water & Sewer	150	200	50	33.33%
Electric	5,350	7,000	1,650	30.84%
Fuel	280	500	220	78.57%
Other supplies	-	500	500	100.00%
Computers \$500-\$4,999	2,285	-	(2,285)	-100.00%
Furniture \$500-\$4,999	1,390	-	(1,390)	-100.00%
Total Supplies	\$ 25,010	\$ 38,900	\$ 13,890	55.54%
Total Expenditures	\$ 230,214	\$ 350,602	\$ 120,388	52.29%

Program Title: Board of Elections & Registration					
I. Core Services					
To ensure that each Camden County resident of age is given the opportunity to exercise their right to vote, through proper voter registration avenues. To conduct elections and certify election results.					
The program is NOT MANDATED () MANDATED: FEDERAL (X) STATE (X) LOCAL (X)					
II. Mission/Key Objectives					
(1) To keep the Elections and Registration Office in compliance with current GA code.					
(2) To run the office as efficiently and cost effectively as possible.					
(3) To educate the community and increase awareness of upcoming elections and on voter registration.					
(4) To create community confidence and trust in voting and the democratic process.					
III. Performance Measures	Actual FY2016	Actual FY2017	Actual FY2018	Projected FY 2019	Estimated FY 2020
Total Voters Registered	35,165	37,071	35,000	39,000	43,000
New Voters Added	4,667	3,678	5,000	2,500	4,500
Absentee Voters Voted	574	1,116	600	500	1,000
Early Voters Voted	1,935	10,531	3,000	3,000	4,000
Contacts with the Voters	21,415	38,540	25,000	25,000	50,000
IV. Staffing Resources:					
Full-Time Elections Supervisor	1.00	1.00	1.00	1.00	1.00
Full-Time Assistant Elections Supervisor				1.00	1.00
Part-time Election Assistant- max 29 hrs/week	0.75	0.75	0.75	0.75	0.75
Part-time Election Assistant /PRN				0.50	0.50
Total Staffing Resources	1.75	1.75	1.75	3.25	3.25
Funding Sources:	Actual FY2016	Actual FY2017	Actual FY2018	Adopted FY 2019	Estimated FY 2020
General Fund \$ (BOCC)	\$ 119,981	\$ 121,064	\$ 126,916	\$ 230,214	\$ 350,602
V. Explanation of Changes:					
Combined Board of Elections & Registration effective 1/1/19. New Voting equipment November 2019					

CAMDEN COUNTY BOARD OF COMMISSIONERS
REGISTRAR - 1400
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
SPECIAL APPROPRIATIONS - 1506
FY 2020 Adopted Budget

General Fund
Expenditure Summary

Expenditure Category	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	to FY 2019 to FY 2020
Salaries and Benefits	\$ -26,681	\$ -55,744	\$ -46,460	\$ 314,525	\$ 193,770	\$ -120,755	-38.39%
Contracted Services	1,482,978	2,045,817	1,618,656	1,497,775	1,459,252	-38,523	-2.57%
Supplies	8,188	-4,909	583	40,000	40,000	0	0.00%
Utilities	0	0	0	0	0	0	0.00%
Intergovernmental	1,075,405	1,442,514	622,770	916,400	1,002,100	85,700	9.35%
Other Financing Uses	517,900	640,000	688,900	350,000	565,000	215,000	61.43%
Debt Service	0	14,230	398	0	0	0	0.00%
Capital Outlay	960,000	0	1,655,410	0	720,000	720,000	100.00%
Total	\$ 4,017,790	\$ 4,081,908	\$ 4,540,257	\$ 3,118,700	\$ 3,980,122	\$ 861,422	27.62%

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPECIAL APPROPRIATIONS - 1506

FY 2020 Adopted Budget

Expenditures	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries - Performance Awards	\$ 292,200	\$ 180,000	\$ (112,200)	-38.40%
Social Security Taxes	22,325	13,770	(8,555)	-38.32%
Total Salaries & Benefits	\$ 314,525	\$ 193,770	\$ (120,755)	-38.39%
<u>Contracted Services</u>				
Classification Plan Update	\$ 108,275	\$ 250,000	\$ 141,725	130.89%
Senior Citizen Program	224,500	149,252	(75,248)	-33.52%
Grant Match Appropriation	-	100,000	100,000	100.00%
Transportation Grant (GDOT)	55,000	55,000	-	0.00%
Contracted Services Administration	150,000	150,000	-	0.00%
Spaceport	950,000	750,000	(200,000)	-21.05%
Radio Towers	5,000	5,000	-	100.00%
Central Telephone	5,000	-	(5,000)	-100.00%
Total Contracted Services	\$ 1,497,775	\$ 1,459,252	\$ (38,523)	-2.57%
<u>Supplies</u>				
Central Janitorial Supplies	\$ 5,000	\$ 5,000	\$ -	0.00%
Small Equipment \$500-\$1,499	25,000	25,000	-	0.00%
Central Supply Inventory	5,000	5,000	-	0.00%
Central Postage	5,000	5,000	-	0.00%
Total Supplies	\$ 40,000	\$ 40,000	\$ -	0.00%
<u>Capital Outlay</u>				
SP Purchase Option	\$ -	\$ 720,000	\$ 720,000	100.00%
Total Capital Outlay	-	720,000	720,000	100.00%
<u>Intergovernmental</u>				
Camden House Budget Payment	\$ 30,000	\$ 30,000	\$ -	0.00%
St. Marys River Management Payment	1,200	1,200	-	0.00%
Woodbine Library	-	30,000	30,000	100.00%
Bad Debt Expense	491,800	522,700	30,900	6.28%
Bad Debt Medicare/Medicaid	393,400	418,200	24,800	6.30%
Total Intergovernmental	\$ 916,400	\$ 1,002,100	\$ 85,700	9.35%
<u>Other Financing Sources</u>				
Operating Transfer out Capital Improve.	\$ -	\$ 300,000	\$ 300,000	100.00%
Operating Transfer out E 9-1-1	250,000	265,000	15,000	6.00%
Transfer Out Gun Range	100,000	-	(100,000)	-100.00%
Total Financing Sources	\$ 350,000	\$ 565,000	\$ 215,000	61.43%
Total Expenditures	\$ 3,118,700	\$ 3,980,122	\$ 861,422	27.62%

CAMDEN COUNTY BOARD OF COMMISSIONERS
TAX ASSESSOR - 1550
FY 2020 Adopted Budget

General Fund

Expenditure Summary

Expenditure Category	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019 FY	FY 2019 to FY 2020
Salaries and Benefits	\$ 554,695	\$ 531,886	\$ 572,879	\$ 582,344	\$ 568,522	\$ -13,822	-2.37%
Contracted Services	124,361	103,102	110,604	125,635	116,835	-8,800	-7.00%
Supplies	9,928	15,060	12,835	16,500	16,500	0	0.00%
Utilities	13,729	13,869	13,525	14,500	15,500	1,000	6.90%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total	\$ 702,713	\$ 663,917	\$ 709,843	\$ 738,979	\$ 717,357	\$ -21,622	-2.93%

CAMDEN COUNTY BOARD OF COMMISSIONERS

TAX ASSESSOR - 1550

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 504,727	\$ 501,843	\$ (2,884)	-0.57%
Overtime	500	-	(500)	-100.00%
Social Security Taxes	43,461	38,391	(5,070)	-11.67%
Retirement	17,043	12,402	(4,641)	-27.23%
Retirement-Match	15,713	14,986	(727)	-4.63%
Uniforms	600	900	300	50.00%
Safety Equipment	300	-	(300)	-100.00%
Total Salaries & Benefits	\$ 582,344	\$ 568,522	\$ (13,822)	-2.37%
<u>Contracted Services</u>				
Board Member Fees	\$ 18,600	\$ 18,600	\$ -	0.00%
Legal	500	-	(500)	-100.00%
Contracted Services - Computers	8,600	8,600	-	0.00%
C/S-Annual Software Maint	16,600	18,400	1,800	10.84%
C/S-Cloud Computing Feese	7,600	-	(7,600)	-100.00%
Janitorial Contracts	5,825	5,825	-	0.00%
Repair & Maintenance - Computers	1,200	1,200	-	0.00%
Repair & Maintenance - Office	2,500	2,500	-	0.00%
Repair & Maintenance - Vehicles	1,500	1,500	-	0.00%
Telephone	5,000	5,000	-	0.00%
Cell Phones	3,500	3,500	-	0.00%
Advertising Publishing	100	100	-	0.00%
Printing	18,000	19,000	1,000	5.56%
Travel	23,870	20,535	(3,335)	-13.97%
Dues & Subscriptions	3,740	4,000	260	6.95%
Education & Training	8,500	8,075	(425)	-5.00%
Total Contracted Services	\$ 125,635	\$ 116,835	\$ (8,800)	-7.00%
<u>Supplies</u>				
Office Supplies	\$ 2,500	\$ 2,500	\$ -	0.00%
Minor Operating \$0-\$499	200	200	-	0.00%
Postage	3,000	3,000	-	0.00%
Computer Supplies	1,500	1,500	-	0.00%
Janitorial Supplies	900	900	-	0.00%
Medical Supplies	100	100	-	0.00%
Vehicle Supplies	500	500	-	0.00%
Water & Sewer	500	500	-	0.00%
Electric	14,000	15,000	1,000	7.14%

CAMDEN COUNTY BOARD OF COMMISSIONERS

TAX ASSESSOR - 1550

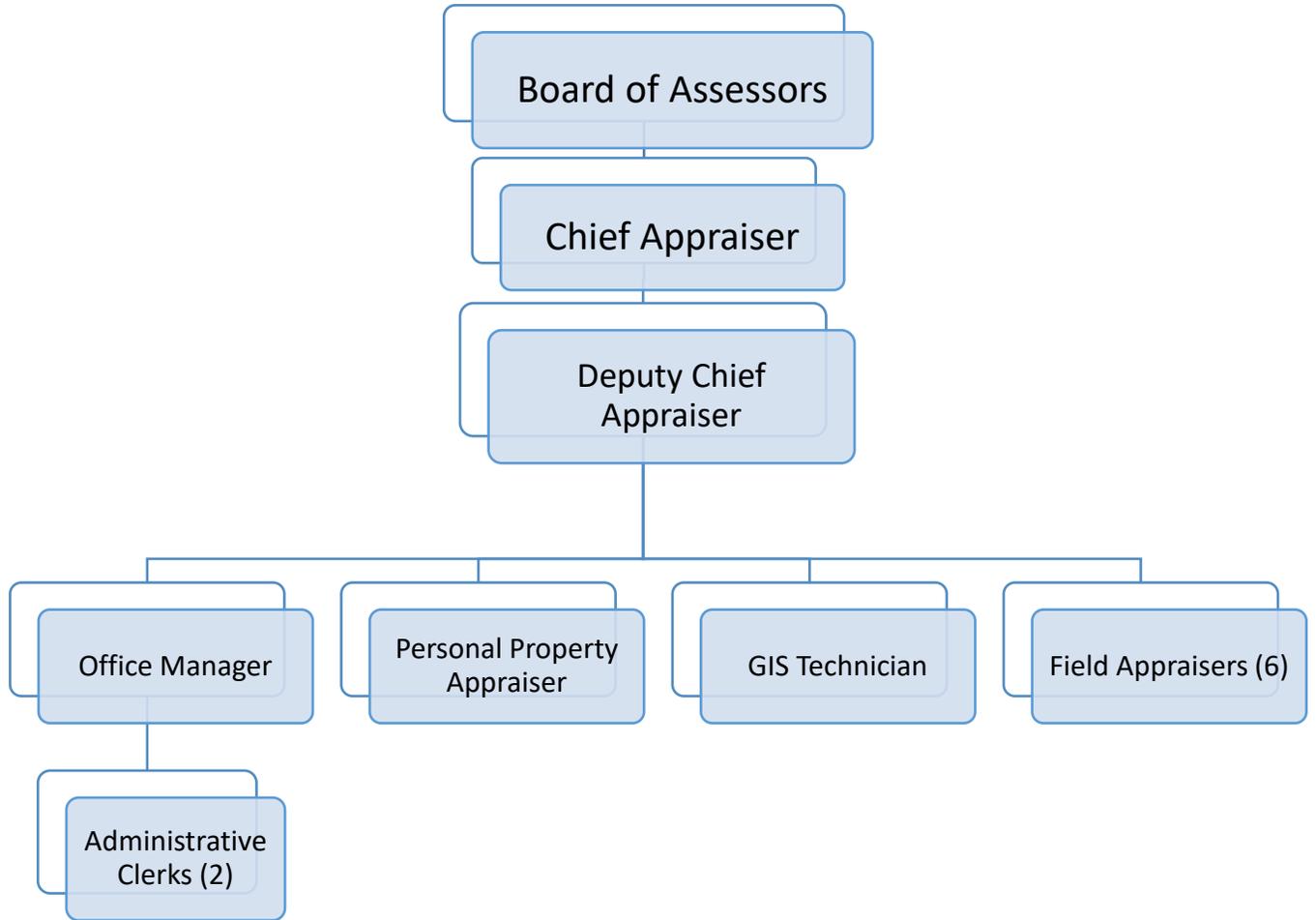
FY 2020 Adopted Budget

	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
Fuel	6,000	6,000	-	0.00%
Other Supplies	300	300	-	0.00%
Small Equipment	500	500	-	0.00%
Computers \$500-\$1,499	<u>1,000</u>	<u>1,000</u>	-	<u>0.00%</u>
Total Supplies	\$ 31,000	\$ 32,000	\$ 1,000	3.23%
Total Expenditures	\$ <u>738,979</u>	\$ <u>717,357</u>	\$ <u>(21,622)</u>	<u>-2.93%</u>

Program Title: Tax Assessors Office					
I. Core Services					
In accordance with Georgia Law and Department of Revenue Rules and Regulations, the Assessors' Office performs mass property appraisals in order to generate an annual county-wide tax digest used in levying and collecting ad valorem taxes.					
The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL (X)					
II. Mission/Key Objectives					
To professionally compile an accurate, uniform, and timely county digest which meets the requirements of Georgia Law and Department of Revenue Rules and Regulations while providing exceptional service to the taxpayers of Camden County.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Est. FY 2019	Proj. FY 2020
Annual Review of values vs. sales (Conducted by Dept. of Audits)	630	390	400	500	500
Mailed annual assessment notices for real & personal property	30,483 Real;	30,506 Real;	31214 Real	31650 Real	32200 Real
	1791 Personal	1261 Personal	1504 Personal	1509 Personal	1600 Personal
Tax exemptions removed from non-qualified properties	89	400	22	31	35
Certified Appraisers on Staff	13	12	11	12	12
Official Review Year for the Assessors' Office by the Dept. of Rev.	NO	NO	YES	NO	NO
Personal Property Accounts Reviewed (every 3 years by law)	385	381	390	400	400
***Review/Revaluation of Residential Land Appraisal Tables	YES	YES	YES	YES	YES
***Review/Revaluation of Residential Improvement Schedules	YES	YES	YES	YES	YES
***Review/Revaluation of Commercial and Agricultural Land	YES	YES	YES	YES	YES
***Review/Revaluation of Commercial/Industrial Improvements	YES	YES	YES	YES	YES
****Property Transfers and Sales Qualifications (Deeds)	3065	3534	4849	3663	4500
****Field Review of Qualified Sales	1995	2248	2436	1900	2500
****Homestead Exemption Applications	673	551	599	670	650
****Specialized Assessment Applications and Field Review	77	83	85	78	80
****Field Inspection of Building Permits	836	1440	1307	1264	1000
****Field Inspection of Property Returns	84	81	75	65	50
****Review Appeals and Make Adjustments When Necessary	688	1336	1425	1500	1600
IV. Staffing Resources:					
Note: The following actual staff numbers for 2016-2018 are as indicated on digest submission reports at the time each digest was submitted to Department of Revenue. 2018 numbers represent actual current staff, and 2019 includes all positions on the Organizational Chart as approved by the Board of Assessors March 1, 2018, per Department of Revenue recommendations.					
Chief Appraiser	1	1	1	1	1
Deputy Chief Appraiser	0	1	1	1	1
Personal Property Appraiser	1	1	1	1	1
Real Property Appraisers	7	5	5	5	5
Office Manager	0	1	1	1	1
Administrative Clerks	4	2	2	2	2
GIS Technician	1	1	1	1	1
FTE	12	12	12	12	12
Total Staffing Resources	12	12	12	12	12
Funding Sources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 702,713	\$ 663,917	\$ 709,843	\$ 738,979	\$ 717,357
V. Explanation of Changes:					
*Audit Dept. usually selects about 500 sales for review - the 2016 sales were reviewed in 2017, 2018 in 2019, etc. This process typically begins in mid-March each year. **Typically 100+- notices of homestead removal, etc. ***These are continuous market-driven projects, and each year we typically review about 75% of the schedules and change those that need to be updated based on property sales in the respective areas. ****Deeds, Sales Reviews, Homestead Exemption Applications, Specialized Assessments, Building Permits, Returns, and Appeals.					

CAMDEN COUNTY BOARD OF COMMISSIONERS
TAX ASSESSORS - 1550
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
TAX COMMISSIONER - 1545
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
Salaries and Benefits	\$ 517,563	\$ 506,736	\$ 503,993	\$ 515,041	\$ 530,959	\$ 15,918	3.09%
Contracted Services	59,911	100,599	66,381	89,095	93,428	4,333	4.86%
Supplies	35,956	13,401	21,289	28,050	26,300	-1,750	-6.24%
Utilites	13,042	13,176	12,849	14,000	14,000	0	0.00%
Capital Outlay	0	0	0	0	0	0	100.00%
Total	\$ 626,472	\$ 633,912	\$ 604,512	\$ 646,186	\$ 664,687	\$ 18,501	2.86%

CAMDEN COUNTY BOARD OF COMMISSIONERS

TAX COMMISSIONER - 1545

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 460,709	\$ 467,685	\$ 6,976	1.51%
Social Security Taxes	35,118	35,777	659	1.88%
Retirement	13,821	14,030	209	1.51%
Retirement-Match	5,393	13,467	8,074	149.71%
Total Salaries & Benefits	\$ 515,041	\$ 530,959	\$ 15,918	3.09%
<u>Contracted Services</u>				
Contracted Services - Computers	\$ 12,500	\$ 11,500	\$ (1,000)	-8.00%
Recording of Fifas	500	500	-	0.00%
Contracted Services - Data Processing	37,125	38,325	1,200	3.23%
Janitorial Contracts	6,200	5,500	(700)	-11.29%
Repair & Maintenance - Computers	5,000	9,400	4,400	88.00%
Repair & Maintenance - Office Equipment	6,400	6,000	(400)	-6.25%
Repair & Maintenance - Vehicles	500	300	(200)	-40.00%
Telephone	8,420	6,275	(2,145)	-25.48%
Cell Phones	650	525	(125)	-19.23%
Advertising Publishing	300	500	200	66.67%
Printing	1,300	1,838	538	41.38%
Travel	3,600	5,525	1,925	53.47%
Dues & Subscriptions	5,000	5,140	140	2.80%
Education & Training	1,600	2,100	500	31.25%
Total Contracted Services	\$ 89,095	\$ 93,428	\$ 4,333	4.86%
<u>Supplies</u>				
Office Supplies	\$ 2,800	\$ 2,800	\$ -	0.00%
Minor Operating \$0-\$499	1,000	1,000	-	0.00%
Postage	14,750	13,000	(1,750)	-11.86%
Computer Supplies	3,800	3,800	-	0.00%
Janitorial Supplies	700	700	-	0.00%
Vehicle Supplies	-	100	100	100.00%
Electric	14,000	14,000	-	0.00%
Fuel	750	600	(150)	-20.00%
Other Supplies	250	300	50	20.00%
Small Equipment	2,000	2,000	-	0.00%
Computers \$500-\$1,499	2,000	2,000	-	100.00%
Total Supplies	\$ 42,050	\$ 40,300	\$ (1,750)	-4.16%
Total Expenditures	\$ 646,186	\$ 664,687	\$ 18,501	2.86%

Program Title: Tax Commissioners

I. Core Services

The Tax Commissioner's Office will provide accurate information in a timely and courteous manner. Anticipating the needs of, and offering innovative solutions to the internal and external customers of the Camden County.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL (X)

II. Mission/Key Objectives

The overall goal of the Office of the Tax Commissioner is to provide effective and accountable tax administration to the citizens of Camden County in a fair and courteous manner. To provide timely and accurate tax collections to all governing authorities and school systems.

III. Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Number of phone calls per month	13887*	13920*	13943*	13950*	13975*
Number of phone calls answered	1983*	1997*	2021*	2030*	2040*
Number of vehicles registered	52,265	52,275	53,898	53,995	54,000
Number of parcels of property billed for taxation	31,162	31,230	31,291	32,010	32,025
Revenue Collected for Motor Vehicles	11,009,552	14,101,189	9,900,412	9,995,000	10,000,000
Revenue Collected for Property Taxes	36,749,565	36,823,325	57,790,337*	39,732,000	41,000,000
*Only includes phones calls to Motor Vehicle side does not include Property in a month period/property phone records were not available					

IV. Staffing Resources:

Tax Commissioner	1.00	1.00	1.00	1.00	1.00
Deputy Tag Agent	0.00	1.00	1.00	1.00	1.00
Senior Deputy Tag Agent	1.00	0.00	0.00	0.00	0.00
Revenue Service Supervisor Tax	1.00	0.00	0.00	0.00	0.00
Delinquent Tax Manager	0.00	1.00	1.00	1.00	1.00
Senior Delinquent Tax Manager	1.00	0.00	0.00	0.00	0.00
Deputy Tax Commissioner/ Bookeeper	1.00	1.00	1.00	1.00	1.00
Senior Revenue Service Representative	1.00	2.00	2.00	2.00	2.00
Property Tax Representatives	2.50	3.00	3.00	3.00	3.00
Revenue Service Representatives	4.00	4.00	4.00	4.00	4.00
Total Staffing Resources	12.50	13.00	13.00	13.00	13.00

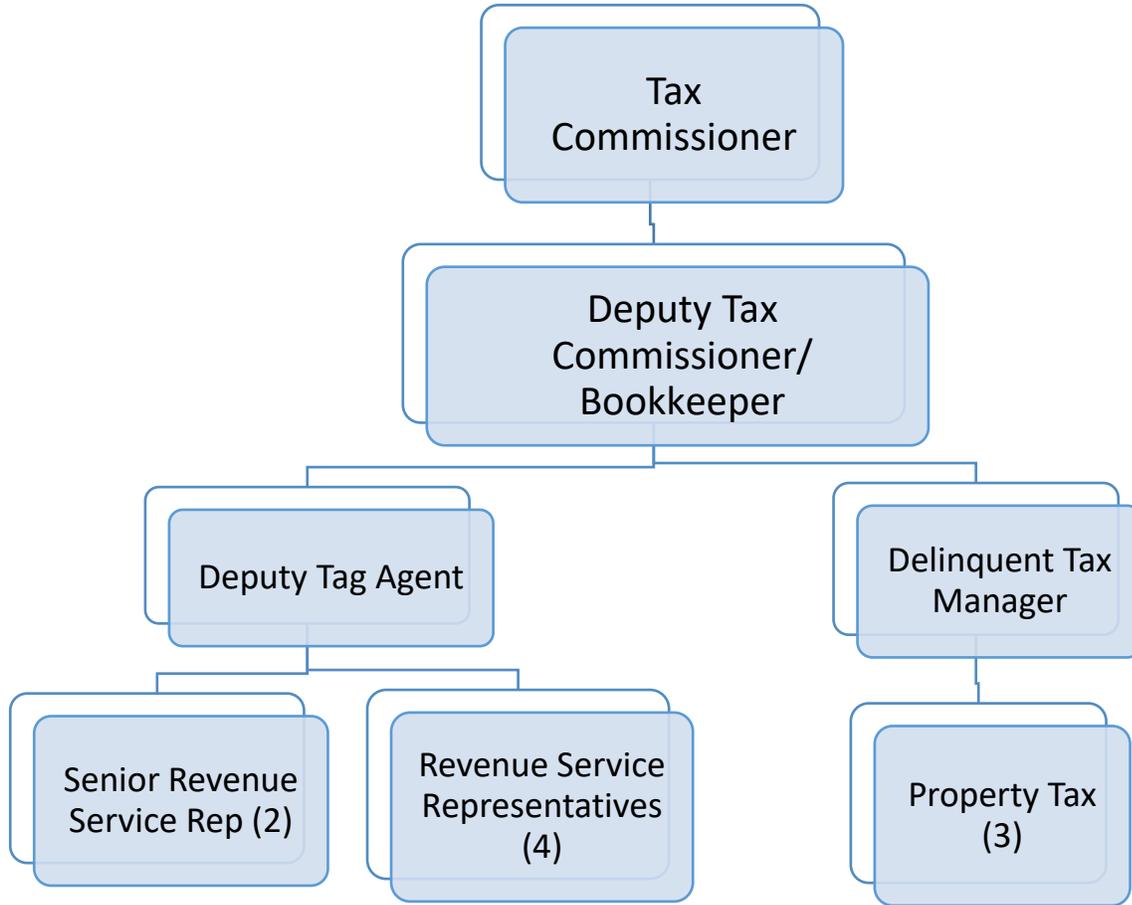
Funding Sources:	FY 2016	FY 2017	FY 2018	FY2019	FY 2020
General Fund \$ (BOCC)	\$ 626,472	\$ 633,912	\$ 604,512	\$ 646,186	\$ 664,687

V. Explanation of Changes:

There is a decrease in revenue collected for Motor Vehicles due to the elimination of the Ad Valorem Tax on Motor Vehicles which used to be due yearly. This has been replaced by the one time TAVT tax when a vehicle is first purchased/registered. * The 2017 tax due date was January 2018 so the amount collected in 2018 was higher than prior years.

CAMDEN COUNTY BOARD OF COMMISSIONERS
TAX COMMISSIONER - 1545
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
WORKERS COMPENSATION - 1556
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 60,805	\$ 32,187	\$ 74,157	\$ 72,913	\$ 63,584	-9,329	-12.79%
Contracted Services	63,441	73,168	61,723	78,700	93,375	14,675	18.65%
Supplies	7,772	7,176	7,144	15,000	16,800	1,800	12.00%
Claims	238,834	274,992	245,934	251,700	275,000	23,300	9.26%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 370,852	\$ 387,523	\$ 388,958	\$ 418,313	\$ 448,759	30,446	7.28%

CAMDEN COUNTY BOARD OF COMMISSIONERS
WORKERS COMPENSATION - 1556
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 65,203	\$ 54,350	\$ (10,853)	-16.64%
Social Security Taxes	4,988	4,157	(831)	-16.66%
Retirement	1,082	1,631	549	50.74%
Retirement-Match	1,640	2,446	806	49.15%
Safety Program	-	1,000	1,000	100.00%
Total Salaries & Benefits	\$ 72,913	\$ 63,584	\$ (9,329)	-12.79%
<u>Contracted Services</u>				
Legal Fees	\$ 55,000	\$ 70,000	\$ 15,000	27.27%
Health & Wellness Plan	16,375	16,375	-	0.00%
Repair & Maint Office	1,800	2,000	200	11.11%
Cell Phones	525	500	(25)	-4.76%
Travel	3,500	3,000	(500)	-14.29%
Education & Training	1,500	1,500	-	0.00%
Total Contracted Services	\$ 78,700	\$ 93,375	\$ 14,675	18.65%
<u>Supplies</u>				
Computer Supplies	\$ 0	\$ 1,800	\$ 1,800	100.00%
Medical Supplies	15,000	15,000	-	0.00%
Total Supplies	\$ 15,000	\$ 16,800	\$ 1,800	12.00%
<u>Self Funded Insurance</u>				
Stop Loss Policy	105,000	115,000	10,000	9.52%
SITF Assessment	5,500	5,500	-	0.00%
Current Claims	115,000	125,000	10,000	8.70%
Administrative Fees	26,200	29,500	3,300	12.60%
Total Self Funded Insurance	\$ 251,700	\$ 275,000	\$ 23,300	9.26%
 Total Expenditures	 \$ 418,313	 \$ 448,759	 \$ 30,446	 7.28%

Program Title: Workers Compensation
I. Core Services
Self Insured Workers Compensation Administration

The program is NOT MANDATED () MANDATED: FEDERAL (X) STATE (X) LOCAL ()

II. Mission/Key Objectives
To provide to protection for the interests of workers who are injured or become ill on the job, their families and their employers by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits and helping injured workers return to gainful work as early as is feasible while remaining good stewards for our taxpayers.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Number of claims	36	32	78	84	92
Total dollars paid for claims.	\$72,000.00	\$43,449.49	\$57,001.00	\$47,700.00	\$52,500.00
		\$130175*Inclusive old claims			

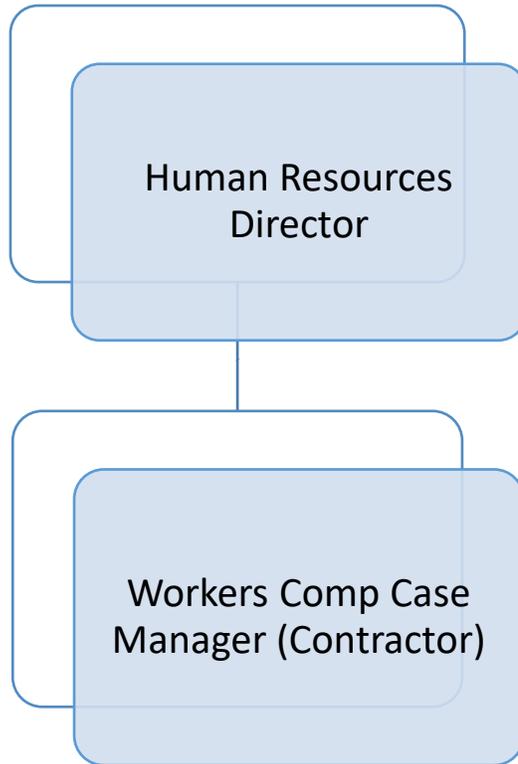
IV. Staffing Resources:					
Snr Director of Human Resources	0.05	0.10	0.25	0.25	0.15
Director of Health and Wellness	0.30	0.25	0.10	0.25	n/a
W/C Case Manager	0.65	1.00	1.00	1	1
Director of Risk and Benefits			0.35	0.1	n/a
Total Staffing Resources	1	1.35	1.70	1.60	1.15

Funding Sources:	Actual FY 2016	Actual 2017	FY Actual FY2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 370,852	\$ 387,523	\$ 388,958	\$ 418,313	\$ 448,759

V. Explanation of Changes:

CAMDEN COUNTY BOARD OF COMMISSIONERS
WORKERS COMPENSATION - 1556
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



JUDICIARY



**CAMDEN COUNTY BOARD OF COMMISSIONERS
CLERK OF SUPERIOR COURT - 2200
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 443,442	\$ 436,906	\$ 425,095	\$ 433,657	\$ 443,158	\$ 9,501	2.19%
Contracted Services	41,084	37,776	45,370	70,400	70,670	270	0.38%
Supplies	11,651	12,234	12,100	16,171	14,360	-1,811	-11.20%
Utilities	19,113	18,500	17,819	19,500	19,700	200	1.03%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 515,290	\$ 505,416	\$ 500,384	\$ 539,728	\$ 547,888	\$ 8,160	1.51%

CAMDEN COUNTY BOARD OF COMMISSIONERS
CLERK OF SUPERIOR COURT - 2200
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 379,730	\$ 387,029	\$ 7,299	1.92%
Overtime	2,119	2,119	-	0.00%
Social Security Taxes	29,211	29,608	397	1.36%
Retirement	10,275	11,611	1,336	13.00%
Retirement-Match	12,322	12,791	469	3.81%
Total Salaries & Benefits	\$ 433,657	\$ 443,158	\$ 9,501	2.19%
<u>Contracted Services</u>				
Contracted Services - Computers	\$ -	\$ -	-	0.00%
C/S-Annual Software Maint	44,000	44,000	-	0.00%
C/S-Cloud Computing Fees	500	500	-	0.00%
Janitorial Contracts	8,750	8,750	-	0.00%
Repair & Maintenance - Office Equipment	4,400	2,870	(1,530)	-34.77%
Telephone	5,200	7,000	1,800	34.62%
Printing	3,750	3,750	-	0.00%
Travel	1,000	1,000	-	0.00%
Dues & Subscriptions	1,800	1,800	-	0.00%
Education & Training	1,000	1,000	-	0.00%
Total Contracted Services	\$ 70,400	\$ 70,670	\$ 270	0.38%
<u>Supplies</u>				
Office Supplies	\$ 2,000	\$ 3,000	\$ 1,000	50.00%
Minor Operating \$0-\$499	500	500	-	0.00%
Postage	5,300	5,300	-	0.00%
Computer Supplies	4,586	1,775	(2,811)	-61.30%
Janitorial Supplies	360	360	-	0.00%
Recording Supplies	950	950	-	0.00%
Child Support Office/Postage	2,175	2,175	-	0.00%
Water & Sewer	500	700	200	40.00%
Electric	19,000	19,000	-	0.00%
Other Supplies	300	300	-	0.00%
Total Supplies	\$ 35,671	\$ 34,060	\$ (1,611)	-4.52%
Total Expenditures	\$ 539,728	\$ 547,888	\$ 8,160	1.51%

Program Title: Clerk of Superior Court

I. Core Services

The local office of the Clerk of Superior Court has the responsibility over the Real Estate, Criminal, Civil and Liens Divisions along with Notary Recordings, Accounting/Bookkeeping, Child Support Receipt, Jury Management, Records Retention, Miscellaneous Recordings, Front Desk, Reception Area and Board of Equalization Oversight.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()
 Is mandated by Title 15, Chapter 6, Article 2 of the official code of GA annotated.

II. Mission/Key Objectives

The Mission of the Staff of the Clerk of Superior Court is to maintain **integrity** of vital records, court proceedings and all other matters entrusted to the office for public consideration. The Clerk, together with staff, is dedicated to accurately, efficiently, and courteously serving the public and the judiciary in all manner of recording to be held accountable to the citizens of Camden County for the proper collection of all fees associated with said responsibilities and to provide the highest standard for transparency regarding such collections.

III. Performance Measures by <i>Calendar Year</i>	Actual CY 2017	Actual CY 2018	Estimated CY 2019	Projected CY 2020
Real Estate Division				
Instruments Recorded	8,369	8,401	8,500	
Plats Recorded	85	103	110	
DD214 Recordings (Not public record)	5	1	5	
Number of ACH reconciliations (E-filing)	2,719	2,742	2,800	
Criminal Division				
Indictments; Accusations; Warrant Cases	2,028	2,174	2,300	
Capital Cases				
Active Cases Pending	927	884	800	
Court Proceedings	108	117	120	
Civil Division				
Cases Filed	1,032	978	1,000	
Cases Pending	335	378	400	
Court Proceedings	98	147	150	
Adoptions	38	34	35	
Number of ACH reconciliations (E-filing)	235	384	650	
Liens Division				
Liens Filed	8,384	9,846	10,000	
Number of ACH reconciliations (E-filing)		1,265	1,500	
Notary Division				
Certificates Issued	223	240	240	
Child Support Receiver				
Payments Processed	3,147	2,183	2,150	
*Reconcile receipts and print checks daily	2,641	2,188	2,200	
*Reconcile Service Fees monthly and disburse to CCBOC	12	12	12	
Jury Management				
Summons Issued	3,195	4,845	4,850	
Disbursements	1,727	2,633	2,775	
Trial Jury Selections	14	17	18	
Grand Jury Sessions	20	19	20	

Misc. Recording & Records Retention				
Records entered into Business & Professional Index	809	439	450	
Criminal Records maintained onsite	9,650	14,566	15,500	
Civil Records maintained onsite	12,200	14,403	15,500	
Accounting/Bookkeeping				
# Monthly Reports for Office Receipts Reconciled	26	26	26	
# of Monthly Reports for Fine/Fees Receipts	9	10	10	
# of Bank Accounts Reconciled Monthly	10	10		
PeachCourt E-filing				
Number of Cases Filed (beginning 1/1/2018)	360	1,773	1,850	
Camden Superior Clerk Website				
Number of visits (beginning 2/1/16)	15,467	39,549	55,000	
IV. Staffing Resources:				
Clerk of Superior Court	1.00	1.00	1.00	
Chief Deputy Clerk	1.00	1.00	1.00	
**Asst. Chief Deputy Clerk	1.00	1.00	1.00	
**Senior Deputy Clerk	1.00	1.00	1.00	
Deputy Clerks	7.00	7.00	7.00	
Total Staffing Resources	11	11.00	11.00	0.00

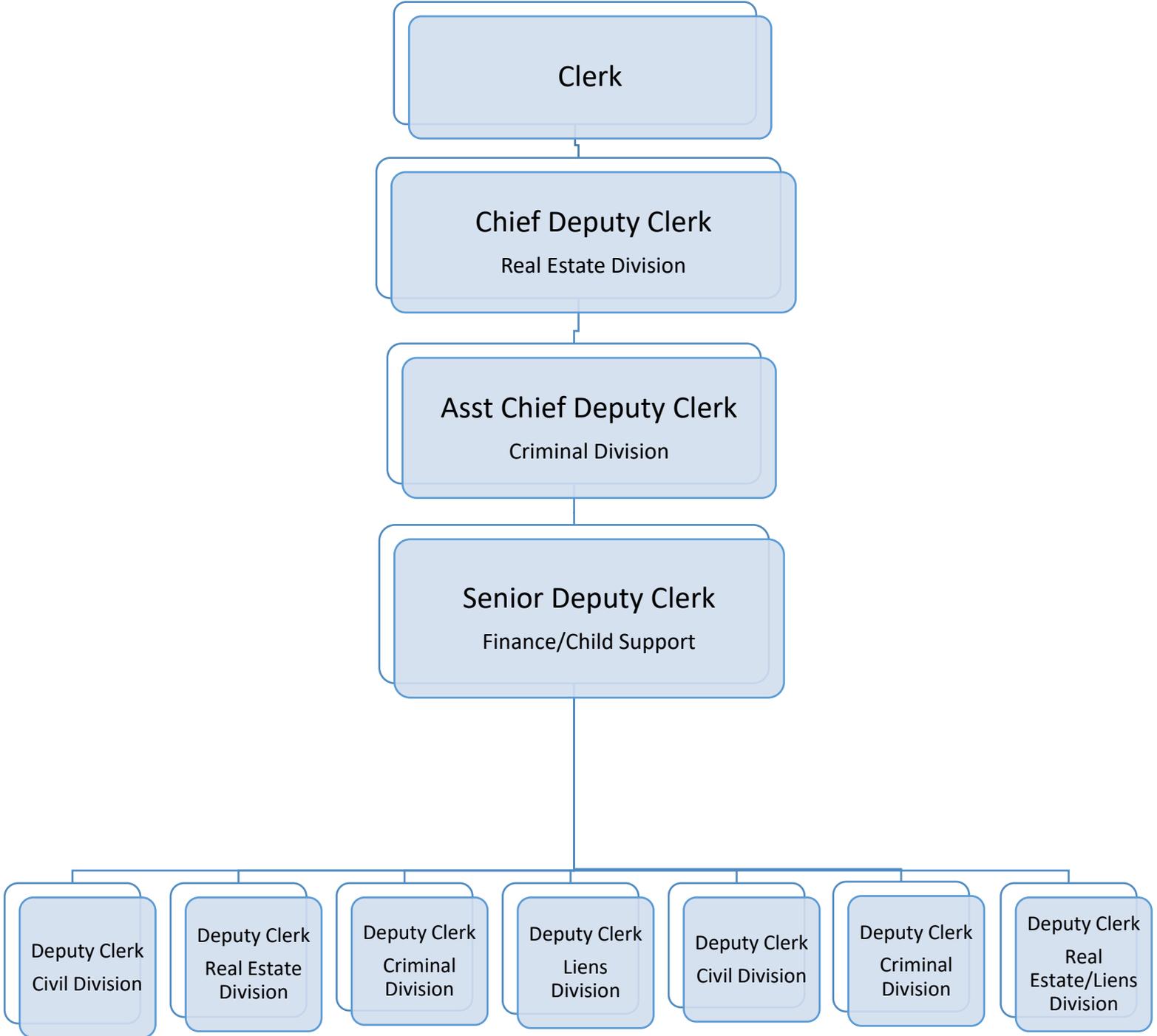
Funding Sources:	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 505,416	\$ 500,384	\$ 539,728	\$ 547,888

V. Explanation of Changes:

Mandatory Civil E-filing became effective January 1, 2019. ACH reconciliations associated with these filings will continue to increase. Expect other mandates to continue with Legislation pending.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CLERK OF SUPERIOR COURT - 2200
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
DISTRICT ATTORNEY - 2250
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019	to FY 2019
Contracted Services	20,014	20,815	19,807	20,290	20,175	-115	-0.57%
Supplies	191	301	230	200	170	-30	-15.00%
Utilities	12,986	12,548	12,083	12,645	12,900	255	2.02%
Intergovernmental	361,412	361,812	361,412	361,412	361,412	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 394,603	\$ 395,476	\$ 393,532	\$ 394,547	\$ 394,657	110	0.03%

CAMDEN COUNTY BOARD OF COMMISSIONERS
DISTRICT ATTORNEY - 2250
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Contracted Services</u>				
Janitorial Contracts	5,940	6,000	60	1.01%
Telephone	350	375	25	7.14%
Court Witness Fees	2,000	1,800	(200)	100.00%
Court Supplements	<u>12,000</u>	<u>12,000</u>	<u>-</u>	<u>0.00%</u>
Total Contracted Services	\$ <u>20,290</u>	\$ <u>20,175</u>	\$ <u>(115)</u>	<u>-0.57%</u>
<u>Supplies</u>				
Office Supplies	\$ -	\$ -	-	0
Janitorial Supplies	200	170	(30)	-15.00%
Water & Sewer	200	400	200	100.00%
Electric	<u>12,445</u>	<u>12,500</u>	<u>55</u>	<u>0.44%</u>
Total Supplies	\$ <u>12,845</u>	\$ <u>13,070</u>	\$ <u>225</u>	<u>1.75%</u>
<u>Intergovernmental</u>				
District Attorney Budget	\$ <u>361,412</u>	\$ <u>361,412</u>	\$ <u>-</u>	<u>0.00%</u>
Total Intergovernmental	\$ <u>361,412</u>	\$ <u>361,412</u>	\$ <u>-</u>	<u>0.00%</u>
 Total Expenditures	 \$ <u><u>394,547</u></u>	 \$ <u><u>394,657</u></u>	 \$ <u><u>110</u></u>	 <u><u>0.03%</u></u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
JUVENILE COURT - 2600
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 165,825	\$ 163,633	\$ 181,431	\$ 181,350	\$ 163,711	\$ -17,639	-9.73%
Contracted Services	115,998	128,585	124,254	123,045	131,350	8,305	6.75%
Supplies	1,211	1,419	1,763	2,650	3,850	1,200	45.28%
Utilities	2,311	2,236	1,946	2,120	2,250	130	6.13%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 285,345	\$ 295,873	\$ 309,394	\$ 309,165	\$ 301,161	\$ -8,004	-2.59%

CAMDEN COUNTY BOARD OF COMMISSIONERS

JUVENILE COURT - 2600

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 161,226	\$ 147,202	\$ (14,024)	-8.70%
Social Security Taxes	12,334	11,261	(1,073)	-8.70%
Retirement	4,837	4,000	(837)	-17.30%
Retirement-Match	2,953	1,248	(1,705)	-57.74%
Total Salaries & Benefits	\$ 181,350	\$ 163,711	\$ (17,639)	-9.73%
<u>Contracted Services</u>				
Medical Prisoners	\$ 125	\$ 350	\$ 225	180.00%
Contracted Services - Legal Assistant	88,000	90,000	2,000	2.27%
Repair & Maintenance - Computers	600	600	-	0.00%
Repair & Maintenance - Office Equipment	300	350	50	16.67%
Telephone	870	1,350	480	55.17%
Advertising & Publishing	250	700	450	180.00%
Printing	50	50	-	100.00%
Travel	1,500	1,800	300	20.00%
Dues & Subscriptions	1,000	1,500	500	50.00%
Court Witness Fees	150	150	-	0.00%
Indigent Attorney Fees	10,000	12,000	2,000	20.00%
Education & Training	1,200	1,500	300	25.00%
Court Reporters	16,000	18,000	2,000	12.50%
Court Transcript Fees	3,000	3,000	-	100.00%
Total Contracted Services	\$ 123,045	\$ 131,350	\$ 8,305	6.75%
<u>Supplies</u>				
Office Supplies	\$ 700	\$ 700	\$ -	0.00%
Minor Operating \$0-\$499	500	500	-	0.00%
Postage	600	700	100	16.67%
Computer Supplies	200	250	50	25.00%
Janitorial Supplies	150	200	50	33.33%
Medical Supplies - General	-	1,000	1,000	100.00%
Water & Sewer	220	250	30	13.64%
Electric	1,900	2,000	100	5.26%
Computers \$500 - \$4,999	500	500	-	0.00%
Total Supplies	\$ 4,770	\$ 6,100	\$ 1,330	27.88%
Total Expenditures	\$ 309,165	\$ 301,161	\$ (8,004)	-2.59%

Program Title: Juvenile Court of Camden County

I. Core Services

As a branch of the Superior Court, the Juvenile Court is responsible for all juvenile type matters as envisioned by the Code of Georgia to include cases of the Department of Juvenile Justice and the Department of Family and Children Services to provide a legal mechanism for trial and detention of youth violations of law and services for dependent children and their family.

MANDATED FEDERAL (yes) MANDATED STATE (yes)

II. Mission/Key Objectives

To defend and protect the public and to ensure the protections of children in both criminal environments and welfare cases of dependent children.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Delinquency criminal cases	92	91	75	85	90
Traffic cases	10	10	7	10	11
Child in need of services	14	7	4	10	10
Dependency cases	57	52	56	60	75
Termination of parental rights cases	17	18	13	12	12
DRO hearings (emergency removal of children)	52	52	45	50	50
Unruly cases	none	none	none	10	10
Special proceedings	208	210	274	250	270
Appeals to Supreme Court/Court of Appeals	2	3	2	2	3
Guardianships	2	3	8	10	10

IV. Staffing Resources:

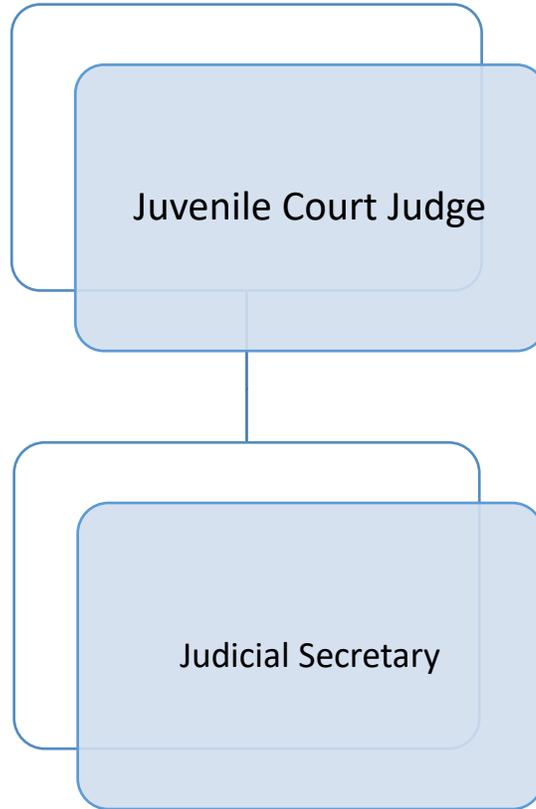
Judge	1	1	1	1	1
Clerk	1	1	1	1	1
Total Staffing Resources	2	2	2	2	2
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 285,345	\$ 295,873	\$ 309,394	\$ 309,165	\$ 301,161

V. Explanation of Changes:

Budget increase for additional contract attorney to provide legal representation to parents of children in DFCS cases where there is more than one father involved in the case. Example: Mother having dependent children by numerous fathers, each father must have legal counsel.

CAMDEN COUNTY BOARD OF COMMISSIONERS
JUVENILE COURT - 2600
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
MAGISTRATE COURT - 2400
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 249,007	\$ 238,317	\$ 221,014	\$ 219,971	\$ 219,904	\$ -67	-0.03%
Contracted Services	22,925	27,167	24,551	38,005	36,141	-1,864	-4.90%
Supplies	6,162	8,114	6,635	9,475	10,515	1,040	10.98%
Utilities	10,375	10,038	9,667	13,200	13,360	160	1.21%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 288,469	\$ 283,636	\$ 261,867	\$ 280,651	\$ 279,920	\$ -731	-0.26%

CAMDEN COUNTY BOARD OF COMMISSIONERS
MAGISTRATE COURT - 2400
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 198,072	\$ 197,739	\$ (333)	-0.17%
Social Security Taxes	15,153	15,127	(26)	-0.17%
Retirement	5,203	4,671	(532)	-10.22%
Retirement-Match	1,243	2,067	824	66.29%
Uniforms	300	300	-	0.00%
Total Salaries & Benefits	<u>\$ 219,971</u>	<u>\$ 219,904</u>	<u>\$ (67)</u>	<u>-0.03%</u>
<u>Contracted Services</u>				
Janitorial Contracts	\$ 4,800	\$ 4,800	\$ -	0.00%
Repair & Maintenance - Computers	300	300	-	0.00%
Repair & Maintenance - Office Equipment	4,500	4,500	-	0.00%
Telephone	4,356	4,356	-	0.00%
Cell Phones	1,824	1,140	(684)	-37.50%
Advertising & Publishing	200	200	-	0.00%
Printing	500	-	(500)	-100.00%
Travel	4,000	3,200	(800)	-20.00%
Dues & Subscriptions	7,365	7,485	120	1.63%
Court Witness Fees	480	480	-	0.00%
Indigent Attorney Fees	4,125	4,125	-	0.00%
Education & Training	1,575	1,575	-	0.00%
Court Reporters	3,980	3,980	-	0.00%
Total Contracted Services	<u>\$ 38,005</u>	<u>\$ 36,141</u>	<u>\$ (1,864)</u>	<u>-4.90%</u>
<u>Supplies</u>				
Office Supplies	\$ 3,000	\$ 3,000	\$ -	0.00%
Minor Operating \$0-\$499	1,215	1,215	-	0.00%
Postage	2,800	3,000	200	7.14%
Computer Supplies	2,000	3,000	1,000	50.00%
Janitorial Supplies	300	300	-	0.00%
Water & Sewer	200	360	160	80.00%
Electric	13,000	13,000	-	0.00%
Fuel	160	-	(160)	-100.00%
Total Supplies	<u>\$ 22,675</u>	<u>\$ 23,875</u>	<u>\$ 1,200</u>	<u>5.29%</u>
 Total Expenditures	 <u>\$ 280,651</u>	 <u>\$ 279,920</u>	 <u>\$ (731)</u>	 <u>-0.26%</u>

Program Title: Magistrate Court

I. Core Services

The Magistrate Court plays an important role for the people in the community. The court provides assistance to individuals in civil and criminal actions. An attorney is not required in this court, which makes the Magistrate Court affordable for everyone in Camden County. The Magistrate Court's jurisdiction is very broad and includes civil claims of \$15,000.00 or less, dispossessory proceedings (landlord/tenant), writs of possession for personal property, garnishment actions, abandoned motor vehicles and mechanics liens. The court also issues the majority of arrest and/or search warrants for all local Georgia P.O.S.T. certified officers, which includes the Camden County Sheriffs Department, Kingsland Police Department, St. Marys Police Department, D.N.R., N.C.I.S., G.B.I. and state agencies. The court also hears bond hearings six days a week, has judge(s) on call and available for law enforcement assistance twenty four hours a day and conducts preliminary hearings for defendants who are unable to bond out of the Camden County Safety Complex. County ordinance violations and misdemeanor bad check cases are also tried in the Magistrate Court.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()

II. Mission/Key Objectives

The objectives of the Magistrate Court are as follows: (1) Provide excellent customer service (2) Explain court procedures to the pro se litigant in order to allow them to utilize the court without having to hire an attorney (3) Ensure that all cases are heard in an expeditious manner (4) Maintain excellent working relationships with all county departments (5) Run a fiscally responsible office, always being mindful of the taxpayers money

III. Performance Measures	Actual CY 2016	Actual CY 2017	Actual CY 2018	Projected CY 2019	Estimated CY 2020
Criminal Cases Filed					
Arrest Warrants, felony	741	760	893	950	975
Arrest Warrants, misdemeanor	1,004	1,200	1,338	1,450	1,500
Search/Good Behavior	66	70	164	180	195
Bad Check warrants & citations	29	29	16	16	16
Ordinance Violations	157	175	124	150	170
Civil Cases Filed					
Statement of Claim	738	750	915	1,300	1,500
Dispossessory	712	775	700	750	785
Garnishment	77	100	88	90	100
Foreclosure of Personal Property	62	70	16	20	20
Hearings Held					
First Appearance/Bond Hearings	1,725	2,000	2,381	2,500	2,800
Pre-Warrant/Good Behavior Applications	12	15	17	20	20
Commitment Hearings	456	500	1,048	1,200	1,300
Bad Check Trials	23	20	13	13	13
Pre-Trial Bond Cases	-	-	-		
Civil Trials	549	650	582	600	625
Funds Collected & Distributed					
Law Library	\$4,962	\$5,556	\$5,262	\$5,500	\$5,600
Jail Fees	\$563	\$750	\$307	\$400	\$400
Board of Commissioners	\$44,206	\$46,275	\$43,192	\$45,000	\$47,000
Sheriff Service Fees	\$58,011	\$67,718	\$64,429	\$66,000	\$67,000
Restitution & Garnishments Collections	\$81,796	\$90,000	\$77,609	\$78,000	\$80,000

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IV. Staffing Resources:

Chief Magistrate	1.00	1.00	1.00	1.00	1.00
Admin. Judge	1.00	0.00	0.00	0.00	0.00
Part-time Judge	0.50	2.00	1.50	1.50	1.50
Clerk of Court	1.00	1.00	1.00	1.00	1.00
Senior Deputy Clerk	1.00	1.00	1.00	1.00	1.00
Junior Deputy Clerk	1.00	1.00	1.00	1.00	1.00
Total Staffing Resources	5.5	6.00	5.50	5.50	5.50

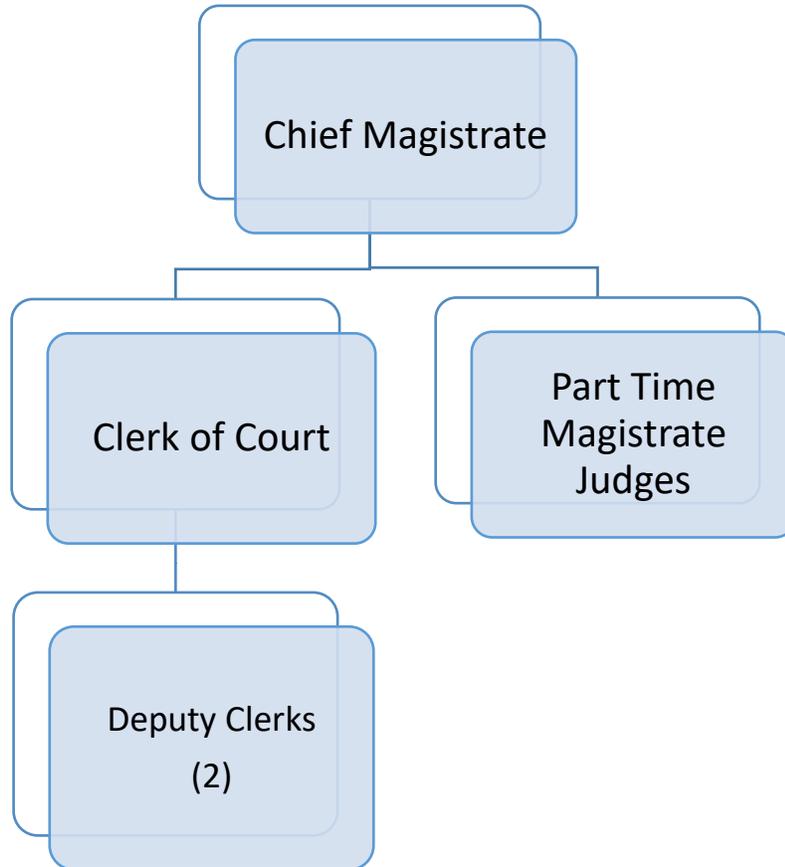
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 288,469	\$ 283,636	\$ 261,867	\$ 280,651	\$ 279,920

V. Explanation of Changes:

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CAMDEN COUNTY BOARD OF COMMISSIONERS
MAGISTRATE COURT - 2400
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
PROBATE COURT - 2500
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 266,824	\$ 294,289	\$ 293,945	\$ 290,695	\$ 286,450	\$ -4,245	-1.46%
Contracted Services	181,724	135,928	127,436	129,100	111,900	-17,200	-13.32%
Supplies	10,499	13,353	15,027	16,500	17,000	500	3.03%
Utilities	12,966	12,548	12,083	11,750	11,750	0	0.00%
Debt Service	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 472,013	\$ 456,118	\$ 448,491	\$ 448,045	\$ 427,100	\$ -20,945	-4.67%

CAMDEN COUNTY BOARD OF COMMISSIONERS

PROBATE COURT - 2500

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 253,240	250,711	\$ (2,529)	-1.00%
Social Security Taxes	19,373	19,179	(194)	-1.00%
Retirement	7,897	5,982	(1,915)	-24.25%
Retirement-Match	10,185	10,578	393	3.86%
Total Salaries & Benefits	\$ 290,695	\$ 286,450	\$ (4,245)	-1.46%
<u>Contracted Services</u>				
Legal Fees	\$ 4,000	\$ 6,000	\$ 2,000	50.00%
Contracted Services - Computers	3,500	3,500	-	0.00%
Contracted Services - Administration	46,000	46,000	-	0.00%
Vital Statistics	7,500	7,500	-	0.00%
Janitorial Contracts	6,000	6,000	-	0.00%
Repair & Maintenance - Computer	700	700	-	0.00%
Repair & Maintenance - Office	4,800	4,800	-	0.00%
Telephone	3,400	3,400	-	0.00%
Advertising & Publishing	2,200	7,000	4,800	218.18%
Elections - Advertising	1,500	-	(1,500)	-100.00%
Printing	10,000	10,000	-	0.00%
Elections - Printing	2,500	-	(2,500)	-100.00%
Travel	3,000	3,000	-	0.00%
Dues & Subscriptions	1,000	1,000	-	0.00%
Court Witness Fees	2,000	2,000	-	0.00%
Indigent Attorney Fees	8,500	8,500	-	0.00%
Education & Training	2,500	2,500	-	0.00%
Elections - Machine Labor	10,000	-	(10,000)	-100.00%
Elections Employees	10,000	-	(10,000)	-100.00%
Total Contracted Services	\$ 129,100	\$ 111,900	\$ (17,200)	-13.32%
<u>Supplies</u>				
Office Supplies	\$ 2500	\$ 3,000	\$ 500	20.00%
Minor Operating \$0-\$499	500	500	-	0.00%
Postage	7500	7,500	-	0.00%
Computer Supplies	1000	1,000	-	0.00%
Janitorial Supplies	500	500	-	0.00%
Recording Supplies	3500	4,000	500	14.29%
Election Supplies	500	-	(500)	-100.00%
Water & Sewer	250	250	-	0.00%
Electric	11500	11,500	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
PROBATE COURT - 2500
FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
Small Equip \$500 - \$4,999	500	500	-	0.00%
Total Supplies	\$ 28,250	\$ 28,750	\$ 500	1.77%
Total Expenditures	\$ <u>448,045</u>	\$ <u>427,100</u>	\$ <u>(20,945)</u>	<u>-4.67%</u>

Program Title: Probate Court

I. Core Services

The Probate Court has many responsibilities that include processing petitions for the Administrator or Executor for families who have lost a loved one; providing Guardianships and Conservatorships for minors and adult wards; handling all citations issued by the CCSO, Ga State Patrol and Ga DNR; issuing all marriage licenses; performing weddings; providing birth certificates, marriage licenses and death certificates; processing all Weapons Carry License applications.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL (X)

II. Mission/Key Objectives

It is the mission of the Camden County Probate Court to provide excellent customer service; make sure all Probate Court matters are handles according to the laws of the State of Georgia; maintain excellent working relationships with all county departments; and, run a fiscally responsible office, always being mindful of the taxpayers money.

III. Performance Measures	Actual FY2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Administration of Descendent's Estate	50	51	50	50	50
Will Probate Proceedings	75	68	70	70	70
Years Support	4	6	5	5	5
Guardianship/Conservator Ward	50	10	10	10	10
Guardianship/Conservator Minor		30	25	25	25
Petition to Leave, Sell or Encumber	2	5	5	5	5
Miscellaneous Estate Guardianship Proceedings	150	92	80	80	80
Inventories or Returns Filed	2	7	8	8	8
Marriage License Applications	699	562	540	550	550
Firearm License Applications	1,752	1,517	1,700	1,750	1,750
Traffic Cases Filed- Citations	8,000	16,000	19,000	20,000	21,000
Vital Records-Birth		1,082	1,500	1,500	1,500
Vital Records-Death		187	800	850	850

IV. Staffing Resources:

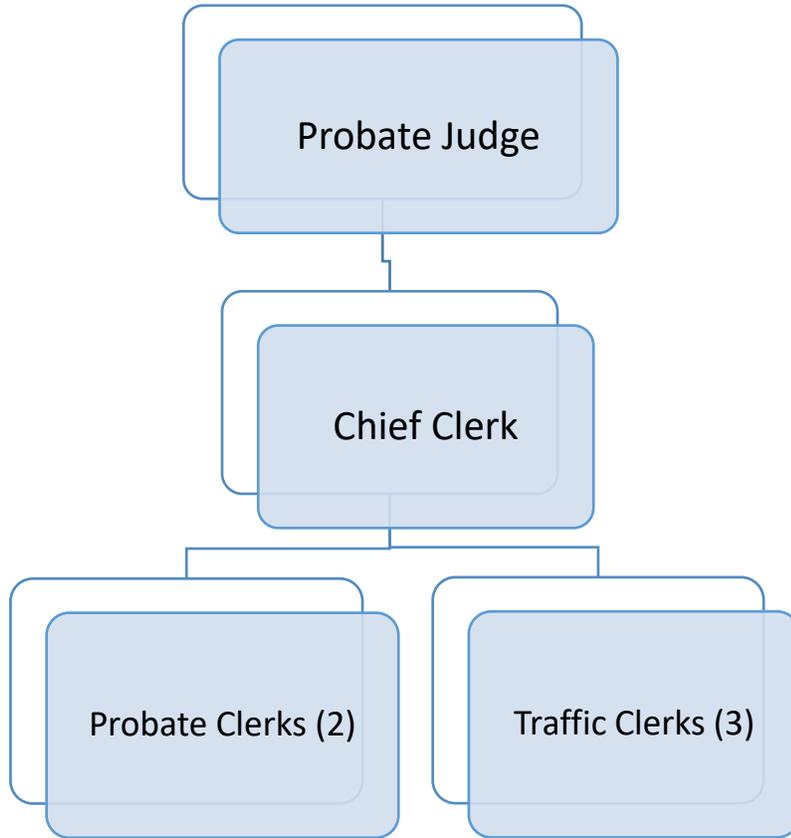
Probate Judge	1.00	1.00	1.00	1.00	1.00
Chief Clerk	1.00	1.00	1.00	1.00	1.00
Probate Clerk	3.00	3.00	2.00	2.00	2.00
Traffic Clerks	2.00	2.00	2.00	2.00	2.00
Part time Staff			2.00	2.00	1.00
Total Staffing Resources	7	7	8	8	7
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 472,013	\$ 456,118	\$ 448,491	\$ 448,045	\$ 427,100

V. Explanation of Changes:

2 Full Time employees went Part Time(reduced budget \$25,000); Deleted all elections line items (reduced budget \$24,500);

CAMDEN COUNTY BOARD OF COMMISSIONERS
PROBATE COURT- 2500
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
PUBLIC DEFENDER - 2800
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	28,012	47,973	29,238	32,838	35,459	2,621	7.98%
Supplies	27	50	37	100	100	0	0.00%
Utilities	2,371	3,384	2,325	2,594	2,621	27	1.04%
Intergovernmental	175,142	181,529	192,783	216,427	244,211	27,784	12.84%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total	\$ 205,552	\$ 232,936	\$ 224,383	\$ 251,959	\$ 282,391	30,432	12.08%

CAMDEN COUNTY BOARD OF COMMISSIONERS
PUBLIC DEFENDER - 2800
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Contracted Services</u>				
Pest Control	\$ -	\$ -	-	100.00%
Indigent Attorney Fees	26,902	28,883	1,981	7.36%
Janitorial Contracts	936	936	-	0.00%
Telephone	<u>5,000</u>	<u>5,640</u>	<u>640</u>	12.80%
Total Contracted Services	\$ <u>32,838</u>	\$ <u>35,459</u>	\$ <u>2,621</u>	7.98%
<u>Supplies</u>				
Janitorial Supplies	\$ 100	\$ 100	-	0.00%
Water & Sewer	420	336	(84)	-20.00%
Electric	<u>2,174</u>	<u>2,285</u>	<u>111</u>	5.11%
Total Supplies	\$ <u>2,694</u>	\$ <u>2,721</u>	\$ <u>27</u>	1.00%
<u>Intergovernmental</u>				
Judicial Circuit Budget	\$ <u>216,427</u>	\$ <u>244,211</u>	<u>27,784</u>	12.84%
Total Intergovernmental	\$ <u>216,427</u>	\$ <u>244,211</u>	<u>27,784</u>	12.84%
Total Expenditures	\$ <u><u>251,959</u></u>	\$ <u><u>282,391</u></u>	<u><u>30,432</u></u>	12.08%

CAMDEN COUNTY BOARD OF COMMISSIONERS
SUPERIOR COURT - 2150
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 0	\$ 0	19,041	19,916	19,917	1	0.01%
Contracted Services	246,212	255,785	259,187	245,069	278,286	33,217	13.55%
Supplies	23,945	23,288	8,330	7,995	7,852	-143	-1.79%
Utilities	31,095	30,115	29,000	29,375	28,347	-1,028	-3.50%
Intergovernmental	51,765	52,136	90,005	252,820	160,650	-92,170	-36.46%
Capital Outlay	0	5,864	0	0	0	0	0.00%
Total	\$ 353,017	\$ 367,188	\$ 405,563	\$ 555,175	\$ 495,052	-60,123	-10.83%

CAMDEN COUNTY BOARD OF COMMISSIONERS
SUPERIOR COURT - 2150
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries - Regular Employee	\$ 18,000	\$ 18,000	\$ -	0.00%
Social Security Taxes	1,376	1,377	1	0.07%
Retirement	540	540	-	0.00%
	<u>\$ 19,916</u>	<u>\$ 19,917</u>	<u>\$ 1</u>	<u>0.01%</u>
<u>Contracted Services</u>				
C/S-Annual Software Maint	\$ 12,085	\$ 12,085	\$ -	0.00%
Janitorial Contracts	14,820	14,820	-	0.00%
Repair & Maintenance Office Equipment	620	620	-	0.00%
Telephone	8,532	8,568	36	0.42%
Cell Phones	540	540	-	0.00%
Advertising & Publishing	680	680	-	0.00%
Dues & Subscriptions	700	700	-	0.00%
Jury Fees	40,000	40,000	-	0.00%
Court Witness Fees	4,000	4,000	-	0.00%
Indigent Attorney Fees	-	-	-	0.00%
Education & Training	-	-	-	0.00%
Court Supplements	123,192	123,192	-	0.00%
Court Reporters	39,900	73,081	33,181	83.16%
Total Contracted Services	<u>\$ 245,069</u>	<u>\$ 278,286</u>	<u>\$ 33,217</u>	<u>13.55%</u>
<u>Supplies</u>				
Office Supplies	\$ 610	\$ 1,920	\$ 1,310	214.75%
Minor Operating \$0-\$499	500	500	-	0.00%
Postage	3,025	2,430	(595)	-19.67%
Computer Supplies	335	335	-	0.00%
Janitorial Supplies	1,725	1,054	(671)	-38.90%
Water & Sewer	475	941	466	98.11%
Electric	28,900	27,406	(1,494)	-5.17%
Other Supplies	1,800	1,613	(187)	-10.39%
Total Supplies	<u>\$ 37,370</u>	<u>\$ 36,199</u>	<u>\$ (1,171)</u>	<u>-3.13%</u>
<u>Intergovernmental</u>				
Drug Court	\$ 175,170	\$ 83,000	\$ (92,170)	-52.62%
Judicial Circuit Budget	77,650	77,650	-	0.00%
Total Intergovernmental	<u>\$ 252,820</u>	<u>\$ 160,650</u>	<u>\$ (92,170)</u>	<u>-36.46%</u>
Total Expenditures	<u><u>\$ 555,175</u></u>	<u><u>\$ 495,052</u></u>	<u><u>\$ (60,123)</u></u>	<u><u>-10.83%</u></u>

PUBLIC SAFETY



CAMDEN COUNTY BOARD OF COMMISSIONERS
ADULT PROBATION - 3450
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	4,588	4,647	4,718	4,645	4,969	324	6.98%
Supplies	86	176	146	175	160	-15	-8.57%
Utilities	6,286	6,253	6,493	6,815	6,615	-200	-2.93%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 10,960	\$ 11,076	\$ 11,357	\$ 11,635	\$ 11,744	109	0.94%

CAMDEN COUNTY BOARD OF COMMISSIONERS
ADULT PROBATION - 3450
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Contracted Services</u>				
Janitorial Contracts	4,645	4,645	-	0.00%
Telephone	\$ -	\$ 324	\$ 324	100.00%
Total Contracted Services	\$ 4,645	\$ 4,969	\$ 324	6.98%
 <u>Supplies</u>				
Janitorial Supplies	\$ 175	\$ 160	\$ (15)	-8.57%
Water & Sewer	825	580	(245)	-29.70%
Electric	5,990	6,035	45	0.75%
Total Supplies	\$ 6,990	\$ 6,775	\$ (215)	-3.08%
 Total Expenditures	 \$ <u>11,635</u>	 \$ <u>11,744</u>	 \$ <u>109</u>	 <u>0.94%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
ANIMAL CONTROL - 3910
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 145,441	\$ 136,243	\$ 140,152	\$ 134,583	\$ 155,103	\$ 20,520	15.25%
Contracted Services	172,401	172,709	165,800	172,493	178,395	5,902	3.42%
Supplies	12,073	12,826	12,733	16,390	16,635	245	1.49%
Utilities	362	1,189	1,221	1,400	1,400	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 330,277	\$ 322,967	\$ 319,906	\$ 324,866	\$ 351,533	\$ 26,667	8.21%

CAMDEN COUNTY BOARD OF COMMISSIONERS

ANIMAL CONTROL - 3910

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 115,820	\$ 131,874	\$ 16,054	13.86%
Overtime	1,500	3,000	1,500	100.00%
Social Security Taxes	9,343	10,088	745	7.97%
Retirement	2,534	3,398	864	34.10%
Retirement: County Match	3,991	5,293	1,302	32.62%
Uniforms	725	450	(275)	-37.93%
Safety Equipment	670	1,000	330	49.25%
Total Salaries & Benefits	\$ 134,583	\$ 155,103	\$ 20,520	15.25%
<u>Contracted Services</u>				
Animal Control Contract	\$ 160,748	167,750	\$ 7002	4.36%
Animal Medical	930	620	-310	-33.33%
Repair & Maintenance - Computers	515	345	-170	-33.01%
Repair & Maintenance-Office Equipment	515	345	-170	-33.01%
Repair & Maintenance - Radios	-	300	300	100.00%
Repair & Maintenance-Vehicles	3,100	2,000	-1100	-35.48%
Telephone	1,980	1,980	0	0.00%
Cell Phones	1,850	1,850	0	0.00%
Advertising & Publishing	260	175	-85	-32.69%
Printing	725	485	-240	-33.10%
Travel	1,200	1,650	450	37.50%
Dues & Subscriptions	155	155	0	0.00%
Education & Training	415	630	215	51.81%
Professional Licenses	100	110	10	10.00%
Total Contracted Services	\$ 172,493	\$ 178,395	\$ 5,902	3.42%
<u>Supplies</u>				
Office Supplies	\$ 360	\$ 360	\$ 0	0.00%
Minor Operating \$0-\$499	2,000	2,200	200	10.00%
Postage	80	80	0	0.00%
Computer Supplies	310	500	190	61.29%
Janitorial Supplies	125	125	0	0.00%
Medical Supplies - General	110	75	-35	-31.82%
Tires & Tubes	875	875	0	0.00%
Vehicle Supplies	1,150	1,150	0	0.00%
Electric	1,400	1,400	0	100.00%
Fuel	8,250	9,200	950	11.52%
Animal Food & Supplies	365	150	-215	-58.90%

CAMDEN COUNTY BOARD OF COMMISSIONERS

ANIMAL CONTROL - 3910

FY 2020 Adopted Budget

	<u>Adopted</u> <u>FY 2019</u>	<u>Adopted</u> <u>FY 2020</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
Small Equip \$500 - \$4,999	465	320	-145	-31.18%
Computers \$500 - \$4,999	800	-	-800	-100.00%
Radios \$500 - \$4,999	<u>1,500</u>	<u>1,600</u>	<u>100</u>	<u>6.67%</u>
Total Supplies	\$ <u>17,790</u>	\$ <u>18,035</u>	\$ <u>245</u>	<u>1.38%</u>
 Total Expenditures	\$ <u><u>324,866</u></u>	\$ <u><u>351,533</u></u>	\$ <u><u>26,667</u></u>	<u><u>8.21%</u></u>

Program Title: Animal Control

I. Core Services

To provide the citizens of Camden County with Ordinance Enforcement, friendly customer service, cruelty investigations,

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()

II. Mission/Key Objectives

The Animal Control Division strives to balance the health, public safety and welfare needs of people and animals in our community by responsibly and humanely enforcing animal-related laws; providing a safe environment for unwanted, stray, abused and impounded animals; educating the public about responsible companion animal ownership; and investigating cases where animal care is questionable.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD 3/28/19 FY 2019	Adopted FY 2020
Wildlife calls	162	200	246	119	202
Animal Bite Calls	72	60	75	70	69
Dog Complaints	1,697	1,500	860	1,111	1,292
Cat Complaints	547	575	804	411	584
Information request/Customer Service calls	262	800	179	65	327
Cruelty calls	31	30	21	3	21
Animals Picked Up	669	525	981	618	698
Animals Transported	627	650	914	594	696
Warnings Written	124	325	400	249	275
Citations	21	75	81	86	66
Reclaims	117	100	131	86	109
Adoptions	106	45	234	169	139
Euthanized	318	350	482	317	367
Undetermined	27	100	67	22	54
Calls from Kingsland	781	175	1,085	585	657
Calls from St. Marys	825	1,000	884	467	794
Calls from Woodbine	143	125	189	86	136
County Calls	899	1,400	1,181	730	1,053
After Hour Calls	81	60	107	30	70
After Hour Response	10	20	58	20	27
Miles Traveled	40,217	35,000	48,927	34,789	39,733

IV. Staffing Resources:

Full Time Employees	3.00	3.00	3.00	4.00	4.00
Part Time Employees	1.00	1.00	1.00	0.00	0.00
Total Staffing Resources	4.00	4.00	4.00	4.00	4.00

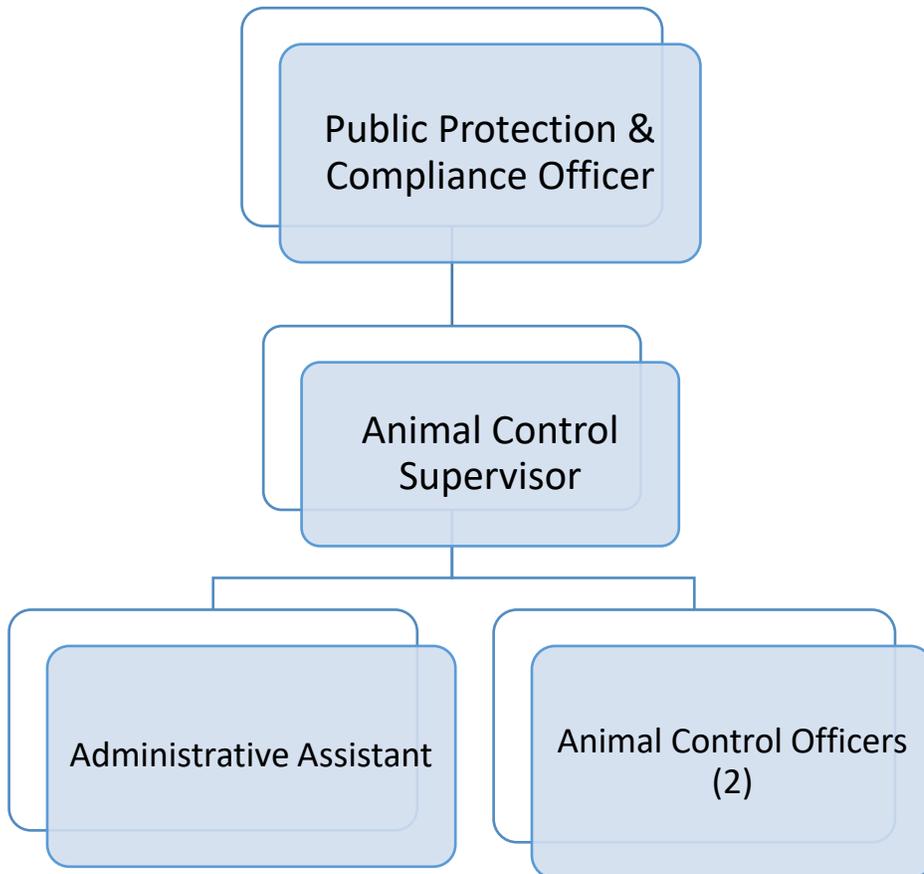
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 330,277	\$ 322,967	\$ 319,906	\$ 324,866	\$ 351,533

V. Explanation of Changes:

This current FY we had to terminate our part-time person. We advertised for another part-timer and got very poor applicants. We asked for and was granted permission to advertise the position as full-time. We hired a third full-time ACO in February 2019. That person has worked out very well.

CAMDEN COUNTY BOARD OF COMMISSIONERS
ANIMAL CONTROL - 3910
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
CORRECTIONS - 3400
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 2,145,203	\$ 2,239,333	\$ 2,270,324	\$ 2,176,205	\$ 2,361,180	\$ 184,975	8.50%
Contracted Services	305,325	304,581	284,700	447,507	252,400	-195,107	-43.60%
Supplies	42,151	59,918	55,532	46,915	51,800	4,885	10.41%
Utilities	155,114	164,393	167,229	162,000	163,000	1,000	0.62%
Intergovernmental	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 2,647,793	\$ 2,768,225	\$ 2,777,785	\$ 2,832,627	\$ 2,828,380	\$ -4,247	-0.15%

Reference Patrol's Expenditure Summary. Patrol & Corrections have typically been combined as a total budget outlay.

CAMDEN COUNTY BOARD OF COMMISSIONERS

CORRECTIONS - 3400

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 1,910,627	\$ 2,065,100	\$ 154,473	8.08%
Social Security Taxes	137,108	157,980	20,872	15.22%
Retirement	60,090	51,230	(8,860)	-14.74%
Retirement-Match	53,000	65,460	12,460	23.51%
Retirement-Pension Fund	2,980	8,660	5,680	190.60%
Uniforms	10,000	10,000	-	0.00%
Safety Equipment	2,400	2,750	350	14.58%
Total Salaries & Benefits	\$ 2,176,205	\$ 2,361,180	\$ 184,975	8.50%
<u>Contracted Services</u>				
Medical Prisoners	\$ 190,193	\$ -	\$ (190,193)	-100.00%
Contract Serv-Computer	11,160	11,160	-	0.00%
Contract Services - House Inmates	-	1,000	1,000	100.00%
C/S-Annual Software Maint	31,754	30,657	(1,097)	-3.45%
Contract Services - Inmate Meals	176,490	170,000	(6,490)	-3.68%
Repair & Maintenance - Office Equipment	2,800	2,000	(800)	-28.57%
Repair & Maintenance - Radios	5,000	5,223	223	0.01%
Repair & Maintenance - Other Equipment	2,000	2,000	-	0.00%
Repair & Maintenance - Vehicles	5,000	5,000	-	0.00%
Cell Phones	5,250	5,060	(190)	-3.62%
Advertising & Publishing	200	200	-	0.00%
Travel	8,500	10,000	1,500	17.65%
Travel - Prisoner Warrants	5,000	5,800	800	16.00%
Dues & Subscriptions	160	300	140	87.50%
Education & Training	4,000	4,000	-	0.00%
Total Contracted Services	\$ 447,507	\$ 252,400	\$ (195,107)	-43.60%
<u>Supplies</u>				
Office Supplies	\$ 5,000	\$ 3,500	\$ (1,500)	-30.00%
Minor Operating \$0-\$499	7,000	5,000	(2,000)	-28.57%
Postage	-	1,200	1,200	100.00%
Computer Supplies	1,000	2,000	1,000	100.00%
Janitorial Supplies	8,000	8,000	-	0.00%
Tires & Tubes	2,500	6,000	3,500	70.00%
Vehicle Supplies	9,000	10,000	1,000	11.11%
Repair & Maintenance - Building Supplies	5,000	5,000	-	0.00%
Prisoner Clothing & Supplies	1,000	1,000	-	0.00%
Heating Fuels	3,800	3,800	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS

CORRECTIONS - 3400

FY 2020 Adopted Budget

Water & Sewer	40,000	41,000	1,000	2.50%
Electric	122,000	122,000	-	0.00%
Other Supplies	1,500	1,500	-	100.00%
Small Equipment \$500-\$1,499	1,815	4,800	2,985	164.46%
Computers \$500-\$1,499	1,300	-	(1,300)	0.00%
Radios \$500-\$1,499	-	-	-	100.00%
Finance Charges	-	-	-	0.00%
Total Supplies	\$ 208,915	\$ 214,800	\$ 5,885	2.82%
<u>Intergovernmental</u>				
Adjustments	\$ -	\$ -	\$ -	100.00%
Total Intergovernmental	\$ -	\$ -	\$ -	100.00%
Total Expenditures	\$ <u>2,832,627</u>	\$ <u>2,828,380</u>	\$ <u>(4,247)</u>	<u>-0.15%</u>

Program Title: Corrections/Jail

I. Core Services

The Camden County Jail provides a safe, sanitary, and secure place for all persons committed for detention or correction.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

It is our Mission to act in the capacity of the constitutionally commissioned chief law enforcement agency of Camden County. We have the duty to preserve the peace and protect the lives, person, property, health and morals of the people. We are the keepers of the County's Jail and we are the arm and sword of the courts.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD 03/22/2019 FY2019	Estimated FY 2020
III. Performance Measures					
Inmate daily average	111	118	139	118	130
*Intakes (Bookings)	2,316	2,550	2,701	2,752	2,900
New Warrants Entered into GCIC	2,278	2,739	3,081	3,100	3,200
Civil Papers Served	4,319	4,258	4,340	4,500	4,700
Writ of Possession/Lock Outs	164	253	226	340	400
Background Checks/Alcohol licensing	647	861	384	350	350
Vin Verifications for towing companies	121	98	107	50	50
GCIC Validations	534	822	890	930	970
Incoming Calls		4,673	3,680	5,000	7,600
Prisoner Transports	not tracked	71	353	650	900

IV. Staffing Resources:

Jail Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Jail Administrator/Lieutenant	0.00	0.00	0.00	0.00	1.00
Captain	0.00	1.00	1.00	1.00	1.00
Gunnery Sergeant	0.00	1.00	1.00	1.00	1.00
Staff Sergeant	1.00	2.00	2.00	2.00	2.00
Sergeant - Jail/Inmate Work Detail/Courts/Warrants	4.00	5.00	5.00	5.00	5.00
Lieutenant - Courts/Warrants	0.00	1.00	1.00	1.00	1.00
Professional Standards Inspector	1.00	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	1.00	1.00
IT	1.00	1.00	1.00	1.00	1.00
Corporal	4.00	4.00	4.00	4.00	5.00
Deputy Sheriff (10 additional deputies for court sec req FY19)	2.00	12.00	12.00	12.00	22.00
Correction Officer (10 additional jailers req FY19)	22.00	16.00	16.00	16.00	26.00
Support Services	2.00	4.00	4.00	4.00	4.00
Clerk	1.00	0.00	0.00	0.00	0.00
Total Staffing Resources	40.00	50.00	50.00	50.00	72.00

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 2,647,793	\$ 2,768,225	\$ 2,777,785	\$ 2,832,627	\$ 2,828,380

V. Explanation of Changes:

•The 50 bed facility constructed as part of the expansion project requires unique supervision skills for the officers assigned to that block. The 10 requested positions are known as Direct Supervision Officers. This refers to officers being in the living area with the inmates at all times, thereby requiring that officer to be extremely proficient in verbal skills, tension recognition and diffusion as well as being specially trained in defensive tactics should an issue erupt requiring hands on techniques. The Camden County Board of Commissioners spent 2.1 million dollars for an expansion of the Camden County Jail in order to provide for the expanding inmate population and to facilitate for the improved implementation of an inmate classifications program. The 10 additional officers, who will require specialized training, will cover two officers per shift (4 shifts) and vacation/holiday relief. Additionally, with the completion of the expansion, any injuries that occur to an inmate that is housed in an overcrowded block in where the expansion would have provided separation there of, severally encumbers the liability of that inmate to the County for not utilizing said available space for classification and separation. • The 10 additional positions requested in the Courts Division are a result of a security evaluation conducted where several security issues were identified. Those security issues need to be addressed for the protection of the citizens of Camden County and the employees of the various judicial or governmental agencies working in the Courthouse Square Complex. These issues were addressed in the collaborative document with several options of varying degrees and prices which is presently promulgated and in distribution for Judicial signatures. Once completed, the study, with recommendations and options, will be made available to the Camden County Commissioners. Another recent evaluation of courthouse/commissioners' buildings security conducted by several other agencies, including the Georgia Sheriff's Association, revealed that there is a severe deficiency in the Security Division regarding today's environment and Judicial/Governmental Officers. • *It should be noted that should the activity level at the various offices not rise to the necessity of all deputies to be on deck, they can be used in other areas of public safety, such as warrant service, traffic enforcement, calls for service, etc. Estimated numbers are based on all positions requested for FY20 will be filled on both Patrol/Corrections.*

Sheriff-Jim Proctor

Special Ops Capt. K. Chaney	Patrol Division Capt. C. Brown	Finance/Fleet Director D. Gordon	Chief Deputy Major C. Byerly	911 Director Capt. H. Douglas	Jail Administrator Major R. Mastroianni	Court Security Capt. B. Johnson
Sprt Svc Admin M. Galloway	Patrol LT R. Prescott	Finance/Fleet Clerk K. Bower	Executive Assistant B. Turner	Assistant Director REQ FY20	Lieutenant REQ FY20	D. Young F. Thomas R. Thompson L. Hamilton J. Miller M. Mitchell
Spec Ops/Sprt Svs LT. C. Sears Sgt. B. Barber	Woodbine LT. E. Hamilton Sgt C. Fedd	Fleet Mechanic P. Miller (1) Addition FY20	Support Services A. Brooks A. Weekly	TAC B. Parker	GSgt E. Watson	<u>(10) Additional Court Security Deputies</u> <u>Per consultant's study</u>
Cumberland Isl. Patrol D. Wellner M. Humkey	A-Team Sgt. Kelly Cpl. B. Agullo P. Roberson W. Braddy B. Aldridge (1) REQ FY20		PIO Capt. L. Bruce	A-Team B. Nazzrie M. Bartmess R. Hodge B. Thigpen-Hicks OPEN	Training Ssgt. J. Sikes	Warrants/Civil S. Chaloult B. Nason L. Dyals
Training V. Passarella D. Cochrane	B-Team Gsgt.S. Billington Cpl. O. Bowen R. Duckworth R. Sullivan R. Hoyt (1) REQ FY20		IT Director (Contracted)	B-Team Tara Smith S. Johnson B. Parks OPEN	A-Team Sgt. B. Furlow Cpl. C. Kaiser S. Eason C. McPhearson G. Kifer E. Hattaway OPEN	Transport D. Swiacke J. Strickland
EOD/K9 R. Avedisian J. Furr	C-Team Sgt. S. McKinney Cpl. N. Daniel S. Manning J. Sheets T. Isernhagen D. Stone			C-Team H. Sievers K. Davis T. Smith M. Davis H. Nicholson	B-Team Sgt. W. Phillips Cpl. T. Johns L. Anderson C. Grant N. Coddington S. Savage OPEN	Records J. Logan P. Lee
Range Master C. Bassett	D-Team Sgt. J. Thames Cpl. A. Thigpen A. Reed B. Marat J. Harman (1) REQ FY20	Part Time-Patrol E. Hardman G. Jackson C. Smith B. Casey B. Taylor R. Kelly D. Williams		D-Team J. Archibald A. Eick K. Gibson OPEN OPEN	C-Team Sgt. V. Dowling Cpl. L. Vallejo M. Barchlett J. Minor C. Dillio K. Whitaker Benjamin	Evidence J. Jenkins
Crimes LT. J. Galloway R. Daley E. Rafferty M. Walker K. Taylor (2) REQ FY20	Traffic Team OPEN OPEN OPEN (3) REQ FY20	Patrol Division – 3300 55 Funded-56 Filled- 2 Vacant FY19 5-Additional INV Requested FY20 4-Additional SRD Requested FY20 6-Additional Patrol Deputies Req FY20 1-Mechanic will be added FY20		Jr. IT Sys Admin F. Schaeffer	D-Team Sgt. J. Beauchamp Cpl. S. Anderson J. Malone G. Gabriel D. Baade K. Wilson J. Williams	Inmate Services T. Bell
Narcotics Sgt. M. Turner M. Blaquiere D. Casey (3) REQ FY20		Cumberland Island Patrol – 3350 2 Funded-2 Filled- 0 Vacant FY20		Part Time-E911 T. Givens M. Hesse R. McMinn J. Stegall	E-Team-Expansion (10) REO FY20	Inmate Work Detail S. Oneal OPEN
CHAMPS/SRO LT. K. Knight B. Barnes D. Mills F. Buie L. Cochrane (4) REQ FY20				E-911 – 3800 23 Funded-18 Filled-5 vacant FY19 1-Additional Requested FY20	Jail – 3400 51 Funded-48 Filled-3 Vacant FY19 21-Additional Requested FY20	Prof Stndrds Insp. D. Bundy
						IT Sys Specialist (Contracted)
						Part Time R. Gonzalez H. Sirmon J. Mercer

**CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MANAGEMENT AGENCY (EMA) - 3920
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
Salaries and Benefits	\$ 19,276	\$ 19,407	\$ 119,082	\$ 126,121	\$ 148,220	22,099	17.52%
Contracted Services	49,511	33,522	37,915	48,050	59,600	11,550	24.04%
Supplies	15,961	6,742	12,151	17,900	34,100	16,200	90.50%
Utilities	10,309	9,270	8,115	9,500	9,500	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 95,057	\$ 68,941	\$ 177,263	\$ 201,571	\$ 251,420	49,849	24.73%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MANAGEMENT AGENCY (EMA) - 3920
FY 2020 Adopted Budget**

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 112,409	\$ 126,921	\$ 14,512	12.91%
Social Security Taxes	8,599	9,556	957	11.13%
Retirement	938	3,747	2,809	299.47%
Retirement-Match	1,875	6,746	4,871	259.79%
Uniforms	300	750	450	150.00%
Safety Equipment	2,000	500	(1,500)	-33.33%
Total Salaries & Benefits	\$ 126,121	\$ 148,220	\$ 22,099	17.52%
<u>Contracted Services</u>				
Contracted Services-R&M All Buildings	\$ -	\$ 500	\$ 500	100.00%
Contract Svcs-Engineering	750	7,500	6,750	900.00%
Contract Serv-Administration	500	6,000	5,500	1100.00%
Janitorial Contracts	1,200	1,200	-	0.00%
Repair & Maintenance - Computers	100	100	-	0.00%
Repair & Maintenance - Office	800	800	-	0.00%
Repair & Maintenance - Radios	1,000	1,000	-	0.00%
Repair & Maintenance -Other Equipment	250	250	-	0.00%
Repair & Maintenance - Vehicles	2,000	2,000	-	0.00%
Repair & Maintenance - Boats	1,000	1,000	-	0.00%
Telephone	8,250	8,250	-	0.00%
Cell Phones	3,200	5,000	1,800	56.25%
Cable & Satellite Fees	1,000	1,000	-	0.00%
Advertising & Publishing	500	500	-	0.00%
Printing	500	500	-	0.00%
Travel	6,000	4,000	(2,000)	-33.33%
Dues & Subscriptions	18,000	18,000	-	0.00%
Education & Training	3,000	2,000	(1,000)	-33.33%
Total Contracted Services	\$ 48,050	\$ 59,600	\$ 11,550	24.04%
<u>Supplies</u>				
Office Supplies	\$ 1,500	\$ 1,500	\$ -	0.00%
Minor Operating \$0-\$499	1,200	1,200	-	0.00%
Postage	500	500	-	0.00%
Computer Supplies	500	500	-	0.00%
Janitorial Supplies	1,000	1,000	-	0.00%
Medical Supplies	500	500	-	0.00%
Tires & Tubes	1,200	1,200	-	0.00%
Vehicle Supplies	1,000	1,000	-	0.00%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MANAGEMENT AGENCY (EMA) - 3920
FY 2020 Adopted Budget**

	<u>Adopted FY 2019</u>	<u>Adopted FY 2020</u>	<u>\$ Variance</u>	<u>% Variance</u>
Boat Supplies	1,000	1,000	-	0.00%
Repair & Maintenance Building Supplies	500	500	-	0.00%
Heating Fuels	1,000	1,000	-	0.00%
Water & Sewer	500	500	-	0.00%
Electric	9,000	9,000	-	0.00%
Oil	500	500	-	0.00%
Fuel	3,000	3,000	-	0.00%
Other Supplies	1,500	1,500	-	0.00%
Computers \$500 - \$4,999	1,000	1,200	200	20.00%
Radios \$500 - \$4,999	1,000	17,000	16,000	1600.00%
Furniture \$500 - \$4,999	1,000	1,000	-	0.00%
Total Supplies	\$ 27,400	\$ 43,600	\$ 16,200	59.12%
Total Expenditures	\$ <u>201,571</u>	\$ <u>251,420</u>	\$ <u>49,849</u>	<u>24.73%</u>

Program Title: Emergency Management Agency (EMA)

I. Core Services

To provide a comprehensive and aggressive all-hazards approach to mitigation, preparedness, response, recovery and special events. To protect life and property and to prevent and/or reduce the negative impact of natural and man-made events in Georgia.

The program is NOT MANDATED () MANDATED: FEDERAL (X) STATE (X) LOCAL (X)

II. Mission/Key Objectives

EMA is responsible for the management of all emergency preparedness program areas within the County. Using the provisions of Georgia Statutes, the Agency is responsible for developing and implementing comprehensive disaster planning, mitigation, and response activities within Camden County. EMA assumed additional responsibilities for Homeland Security during FY18.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Emergency Plans Maintained	9	10	11	13	14
Training Classes Taught	6	7	5	4	5
Preparedness Lectures Given	10	10	10	10	10
Events Worked	3	4	4	3	5
Exercises Held	4		3	4	5
Public Alerting			34	38	45
Incidents Tracked/Managed			85	115	130
SITREPS Released			76	105	110
Special Projects			1	2	3
Drone Operations			0	5	15

IV. Staffing Resources:

Director of EMA	0.2	0.02	1	1	1
Emergency Management Specialist	0	0	1	1	1
Total Staffing Resources	0.2	0.2	2	2	2

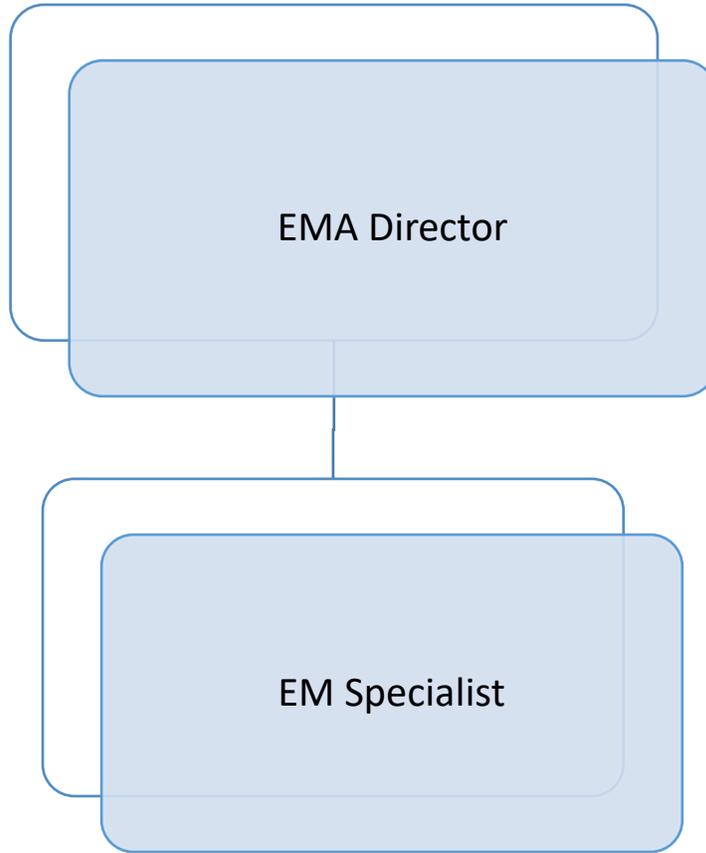
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$95,057	\$68,941	\$177,263	\$201,571	\$251,420

V. Explanation of Changes:

The EMA Director's position has salary off-set via State GEMA grant funding. EMA converted (1) Part-time EM Specialist to a Fulltime Salary Postion effective July 1, 2018.

CAMDEN COUNTY BOARD OF COMMISSIONERS
EMA - 3920
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MEDICAL SERVICES (EMS) - 3600
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
Salaries and Benefits	\$ 4,471,051	\$ 4,320,605	\$ 4,256,534	\$ 3,846,822	\$ 4,233,171	\$ 386,349	10.04%
Contracted Services	199,611	192,936	252,622	260,696	253,252	-7,444	-2.86%
Supplies	281,294	295,409	331,637	289,224	380,036	90,812	31.40%
Utilities	50,571	42,581	44,510	52,800	52,034	-766	-1.45%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 5,002,527	\$ 4,851,531	\$ 4,885,303	\$ 4,449,542	\$ 4,918,493	\$ 468,951	10.54%

CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MEDICAL SERVICES (EMS) - 3600
FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 3,086,049	\$ 3,231,567	\$ 145,518	4.72%
Salaries - Temp Employees	44,000	70,192	26,192	59.53%
Overtime	15,180	146,150	130,970	862.78%
Overtime - Built-in	223,721	233,162	9,441	4.22%
Social Security Taxes	254,359	281,602	27,243	10.71%
Retirement	112,474	87,149	(25,325)	-22.52%
Retirement-Match	82,351	129,513	47,162	57.27%
Uniforms	28,688	53,836	25,148	87.66%
Total Salaries & Benefits	\$ 3,846,822	\$ 4,233,171	\$ 386,349	10.04%
<u>Contracted Services</u>				
Contracted Services - Administration	\$ 49,000	\$ 49,000	\$ -	0.00%
C/S-Annual Software Miant	13,484	14,113	629	4.66%
C/S-Cloud Computing Fees	36,773	14,603	(22,170)	-60.29%
Janitorial Contracts	3,024	2,169	(855)	-28.27%
Repair & Maintenance - Computers	1,760	1,720	(40)	-2.27%
Repair & Maintenance - Office	2,100	5,418	3,318	158.00%
Repair & Maintenance - Radios	6,160	6,020	(140)	-2.27%
Repair & Maintenance - Other Equipment	12,590	13,775	1,185	9.41%
Repair & Maintenance - Vehicles	4,400	4,300	(100)	-2.27%
Repair & Maintenance - Heavy	26,400	25,800	(600)	-2.27%
Building/Land Rental	13,200	12,900	(300)	-2.27%
Telephone	24,200	30,772	6,572	27.16%
Cell Phones	12,925	18,869	5,944	45.99%
Cable & Satellite Fees	5,676	6,069	393	6.92%
Advertising & Publishing	300	258	(42)	-14.00%
Printing	4,400	4,300	(100)	-2.27%
Travel	7,480	9,030	1,550	20.72%
Dues & Subscriptions	2,935	3,081	146	4.97%
Education & Training	18,014	15,480	(2,534)	-14.07%
Professional Licenses	15,875	15,575	(300)	-1.89%
Total Contracted Services	\$ 260,696	\$ 253,252	\$ (7,444)	-2.86%
<u>Supplies</u>				
Office Supplies	\$ 2,200	\$ 2,150	\$ (50)	-2.27%
Minor Operating \$0-\$499	29,844	48,450	18,606	62.34%
Postage	880	860	(20)	-2.27%

CAMDEN COUNTY BOARD OF COMMISSIONERS
EMERGENCY MEDICAL SERVICES (EMS) - 3600
FY 2020 Adopted Budget

	Adopted FY2019	Adopted FY2020	\$ Variance	% Variance
Computer Supplies	4,400	4,300	(100)	-2.27%
Janitorial Supplies	10,560	10,320	(240)	-2.27%
Tires & Tubes	10,560	12,900	2,340	22.16%
Vehicle Supplies	4,400	4,300	(100)	-2.27%
Heavy Equipment	55,440	57,620	2,180	3.93%
R & M Building Supplies	880	2,150	1,270	144.32%
Heating Fuels	1,760	1,455	(305)	-17.33%
Water & Sewer	3,520	3,756	236	6.70%
Electric	49,280	48,278	(1,002)	-2.03%
Oil	3,080	1,505	(1,575)	-51.14%
Fuel	88,000	95,153	7,153	8.13%
Other Supplies	2,200	2,150	(50)	-2.27%
Medical Supplies - Ambulance	55,000	80,000	25,000	45.45%
Small Equipment \$500-\$1,499	5,720	25,720	20,000	349.65%
Computers \$500-\$1,499	-	15,480	15,480	0.00%
Radios \$500-\$1,499	7,700	10,363	2,663	34.58%
Furniture \$500-\$1,499	6,600	5,160	(1,440)	-21.82%
Total Supplies	\$ 342,024	\$ 432,070	\$ 90,046	26.33%
Total Expenditures	\$ <u>4,449,542</u>	\$ <u>4,918,493</u>	\$ <u>468,951</u>	<u>10.54%</u>

Program Title: Fire Rescue					
I. Core Services					
To provide public safety, emergency medical services, fire protection unincorporated area of county, fire and					
The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()					
II. Mission/Key Objectives					
Camden County Fire and Rescue is dedicated to the safety and protection of our community's quality of life from all hazards through our professional and trained staff, rapid response teams and placing others before self.					
III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Current FY 2019 as of 3/20/19	Projected for FY 2020
Emergency Calls	4,921	5,775	6070	4113	6495
Average Calls Per Day	13.4	15.82	18	18	18
Non-Emergency Calls (fire and life safety education and prevention, public preparedness and training, fire inspections, charity fund raising, other agency education and training)	440		383	181	400
Citizens Reached	8660	1,370	8,563	6,780	5500
Public Preparedness/CPR & AED Training	6	312	527	170	120
Smoke Detector Program - Installs	0	10			
Borrow an AED Program		12	7		
Fire Fatalities	-	1	2	0	0
Property Loss					
Public Near Miss Averted (Early Defib)	n/a	n/a	n/a	n/a	n/a
Public Near Miss Averted (Early Detection)	n/a	n/a	n/a	n/a	n/a
Number of Fire Stations	7	7	7	7	7
Number of Co-located Fire Stations	5	5	5	4	4
IV. Staffing Resources:					
Administrative Assistant	1	2	2	2	2
Assistant Chief-Rescue	1	1	1	1	1
Captain	5	5	5	5	6
Captain-Training	1	0	1	1	1
Engineer	1	0	0	0	0
Fire Chief	0.8	0.8	1	1	1
Firefighter	42	47	45	43	53
Firefighter-EMT	12	19	17	17	18
Firefighter-Paramedic	9	6	3	3	3
Lieutenant	11	12	8	8	10
Lieutenant-Training	2	0	0	0	0
Logistics Support	1	1	1	1	1
Non-Certified Firefighter	2	0	0	2	0
Operations Captain	1	1	1	1	1
Paramedic Engineer	4	0	0	0	0

Part-Time Firefighter/EMT	2	9	6	6	6
Part-Time Firefighter	13	4	15	15	15
Part-Time Firefighter-Paramedic	2	0	2	2	2
Shift Captain	3	3	3	3	3
Diesel Mechanic	0	1	0	0	0
Vacancies		20	9	9	0
Public Protection Compliance Officer (%)	0	1	1	1	1
Total Staffing Resources	113.8	132.8	121	121	124
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$5,002,527	\$4,851,531	\$4,885,303	\$4,449,542	\$4,918,493
V. Explanation of Changes:					
We currently have 9 open slots. We are looking at holding another recruit class or sending recruits to Forsyth to help fill the 5 FF vacancies. Budget does not include 270 - 3500 - see 270-3500 - Fire Service.					

				Fire Chief							
								Office Manager			
				Assistant Chief				Admin Assistant			
				Operations Captain				Training Captain			
								Logistics			
24 Hour Shift Personnel											
Battalion Captain, A				Battalion Captain, B				Battalion Captain, C			
LS-2 Lt/FF		LS-3 Capt/FF		LS-2 Capt/FF		LS-3 Lt/FF		LS-2 LT/FF		LS-3 Lt/FF	
LS-4		LS-9		LS-4		LS-9 Capt/FF		LS-4		LS-9	
LS-11 Capt/FF		LS-17 Lt/FF		LS-11 Lt/FF		LS-17 Lt/FF		LS-11 Lt/FF		LS-17 Capt/FF	
Eng-11 FF/FF		Eng-17 FF/FF		Eng-11 FF/FF		Eng-17 FF/FF		Eng-11 FF/FF		Eng-17 FF/FF	
Eng-12 FF/FF		Eng-14 FF/FF		Eng-12 FF/FF		Eng-14 FF/FF		Eng-12 FF/FF		Eng-14 FF/FF	
Eng 15 FF/FF		Eng 16 FF/FF		Eng 15 FF/FF		Eng 16 FF/FF		Eng 15 FF/FF		Eng 16 FF/FF	
Eng 18 FF/FF		Eng 19 FF/FF		Eng 18 FF/FF		Eng 19 FF/FF		Eng 18 FF/FF		Eng 19 FF/FF	
		1 Rover				1 Rover				1 Rover	
30 personnel per day				30 personnel per day				30 personnel per day			

CAMDEN COUNTY BOARD OF COMMISSIONERS
JUVENILE JUSTICE - 3460
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Contracted Services	6,578	6,387	6,383	6,385	6,385	0	0.00%
Supplies	56	99	0	150	50	-100	-66.67%
Utilities	4,953	4,395	4,135	4,765	5,295	530	11.12%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total	\$ 11,587	\$ 10,881	\$ 10,518	\$ 11,300	\$ 11,730	430	3.81%

CAMDEN COUNTY BOARD OF COMMISSIONERS
JUVENILE JUSTICE - 3460
FY 2020 Adopted Budget

Expenditure Detail	Adopted	Adopted	\$	%
	<u>FY 2019</u>	<u>FY 2020</u>	<u>Variance</u>	<u>Variance</u>
<u>Contracted Services</u>				
Janitorial Contracts	\$ 6,385	\$ 6,385	\$ -	0.00%
Total Contracted Services	\$ 6,385	\$ 6,385	\$ -	0.00%
 <u>Supplies</u>				
Janitorial Supplies	\$ 150	\$ 50	\$ (100)	-66.67%
Water & Sewer	515	545	30	5.83%
Electric	<u>4,250</u>	<u>4,750</u>	<u>500</u>	11.76%
Total Supplies	\$ 4,915	\$ 5,345	\$ 430	8.75%
 Total Expenditures	 <u>\$ 11,300</u>	 <u>\$ 11,730</u>	 <u>\$ 430</u>	 3.81%

CAMDEN COUNTY BOARD OF COMMISSIONERS

PATROL - 3300

FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 2,775,582	\$ 2,909,047	\$ 2,948,944	\$ 2,789,979	\$ 3,132,455	\$ 342,476	12.28%
Contracted Services	322,547	357,624	385,063	403,648	379,342	-24,306	-6.02%
Supplies	351,430	383,232	564,216	507,825	594,330	86,505	17.03%
Utilities	5,183	6,264	28,653	24,080	31,000	6,920	28.74%
Capital Outlay	9,144	13,332	15,974	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Total	\$ 3,463,886	\$ 3,669,499	\$ 3,942,850	\$ 3,725,532	\$ 4,137,127	\$ 411,595	11.05%

Note: Reference Correction's Expenditure Summary. Patrol & Corrections budgets have typically been combined as a total budget outlay.

CAMDEN COUNTY BOARD OF COMMISSIONERS

PATROL - 3300

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 2,344,274	\$ 2,633,200	\$ 288,926	12.32%
Salaries - Temporary	-	41,455	41,455	100.00%
Overtime	55,391	40,000	(15,391)	-27.79%
Social Security Taxes	203,269	204,500	1,231	0.61%
Retirement	72,390	65,250	(7,140)	-9.86%
Retirement-Match	73,515	80,050	6,535	8.89%
Retirement-Pension Fund	11,140	14,000	2,860	25.67%
Uniforms	25,000	25,000	-	0.00%
Safety Equipment	5,000	29,000	24,000	480.00%
Total Salaries & Benefits	\$ 2,789,979	\$ 3,132,455	\$ 342,476	12.28%
<u>Contracted Services</u>				
Outside Investigations	\$ 1,350	\$ 1,850	\$ 500	37.04%
Contact Serv-Computer	91,560	91,560	-	0.00%
Calibration Tests	2,770	2,770	-	0.00%
C/S-Annual Software Maint	74,377	78,068	3,691	4.96%
Repair & Maintenance - Computers	-	-	-	0.00%
Repair & Maintenance - Office Equipment	10,000	8,000	(2,000)	-20.00%
Repair & Maintenance - Radios	16,000	16,000	-	0.00%
Repair & Maintenance - Other Equipment	500	500	-	0.00%
Repair & Maintenance - Vehicles	59,500	55,000	(4,500)	-7.56%
Repair & Maintenance - Boats	10,000	10,000	-	0.00%
Telephone	44,808	44,808	-	0.00%
Cell Phones	27,936	27,936	-	0.00%
Beepers	-	-	-	0.00%
Advertising & Publishing	150	150	-	0.00%
Printing	1,700	1,200	(500)	-29.41%
Travel	23,525	22,000	(1,525)	-6.48%
Dues & Subscriptions	4,472	4,500	28	0.63%
Education & Training	15,000	15,000	-	0.00%
Training - Firing Range	20,000	-	(20,000)	-100.00%
Total Contracted Services	\$ 403,648	\$ 379,342	\$ (24,306)	-6.02%
<u>Supplies</u>				
Office Supplies	\$ 7,000	\$ 7,000	\$ -	0.00%
Minor Operating \$0-\$499	19,035	40,000	20,965	110.14%
Postage	700	700	-	0.00%
Computer Supplies	1,200	1,750	550	45.83%

CAMDEN COUNTY BOARD OF COMMISSIONERS

PATROL - 3300

FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
Janitorial Supplies	2,500	1,500	(1,000)	-40.00%
Tires & Tubes	35,000	25,000	(10,000)	-28.57%
Vehicle Supplies	80,790	80,790	-	0.00%
Boat Supplies	2,000	3,000	1,000	50.00%
Repair & Maintenance - Building Supplies	5,000	2,500	(2,500)	-50.00%
Water & Sewer	3,000	8,300	5,300	176.67%
Electric	21,080	22,700	1,620	7.69%
Oil	2,000	2,000	-	0.00%
Fuel	300,000	340,000	40,000	13.33%
Other Supplies	7,400	7,500	100	1.35%
Small Equipment \$500-\$1,499	20,000	28,000	8,000	40.00%
Computers \$500-\$1,499	500	-	(500)	100.00%
Radios \$500-\$1,499	5,200	14,300	9,100	175.00%
K-9 Program	10,000	16,490	6,490	64.90%
Search & Rescue	3,000	9,800	6,800	226.67%
Local Drug Squad	3,500	4,500	1,000	28.57%
Community Education	3,000	9,500	6,500	216.67%
Finance Charges	-	-	-	0.00%
Total Supplies	\$ 531,905	\$ 625,330	\$ 93,425	17.56%
Total Expenditures	\$ <u>3,725,532</u>	\$ <u>4,137,127</u>	\$ <u>411,595</u>	<u>11.05%</u>

Program Title: Camden County Sheriff's Office - Patrol

I. Core Services

The Camden County Sheriff's Office provides law enforcement services to all of the citizens of Camden, the County Jail and the security of the Camden County Courthouses.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

It is our Mission to act in the capacity of the constitutionally commissioned chief law enforcement agency of Camden County. We have the duty to preserve the peace and protect the lives, person, property, health and morals of the people. We are the keepers of the county's jail and we are the arm and sword of the courts.

III. Performance Measures	Actual	Actual	Actual	YTD as of	Estimated
	FY 2016	FY 2017	FY 2018	3/22/19 FY 2019	FY 2020
# grants submitted	3	8	6	5	5
# grants awards received	3	6	6	5	5
Calls for Service Requiring Deputy Response	80,217	82,018	84,723	87,761	89,700
Citations	9,735	14,527	12,132	12,186	14,623
Written Warning Citations	7,310	8,109	8,796	8,964	10,756
*CID Newly Opened Cases	349	390	423	620	700

*CID cases do not reflect the sex offender's record management and monthly accountability checks. The Sheriff's Office is mandated by law to register sex offenders in the State of Georgia (GA Code 42-1-15). **Projected/Estimated numbers are based on FY20 requested positions will be filled.

IV. Staffing Resources:

Sheriff	1.00	1.00	1.00	1.00	1.00
Chief Deputy	1.00	1.00	1.00	1.00	1.00
Major	0.00	1.00	0.00	0.00	0.00
Captain	3.00	3.00	2.00	2.00	3.00
PIO	1.00	1.00	1.00	1.00	1.00
Media Specialist	0.00	0.00	0.00	0.00	0.00
Lieutenant	5.00	4.00	4.00	5.00	5.00
Sergeant - Investigator	4.00	6.00	5.00	3.00	3.00
Investigator/Interdiction/EOD	4.00	4.00	6.00	7.00	12.00
Champs Instructor	0.00	0.00	2.00	1.00	1.00
School Resource Deputy	0.00	0.00	0.00	3.00	7.00
Training Officer	2.00	2.00	2.00	2.00	2.00
Range Master	0.00	0.00	0.00	1.00	1.00
Sergeant - Patrol	4.00	4.00	4.00	3.00	3.00
Ssgt. Sergeant - Patrol	4.00	4.00	4.00	1.00	1.00
Gsgt. Sergeant - Patrol	4.00	4.00	4.00	1.00	1.00
<i>Sergeant - Warrants (Effective Fy16-Warrants falls under Corrections)</i>	<i>1.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Sergeant - Courts (Effective Fy16-Courts falls under Corrections)</i>	<i>1.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Evidence Technician (Effective FY16-Evidence falls under Corrections)</i>	<i>1.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Corporal - Patrol	4.00	4.00	4.00	4.00	4.00
Deputy Sheriff - Patrol	26.00	17.00	16.00	15.00	20.00
IT	1.00	1.00	0.00	0.00	0.00
Finance Director	1.00	1.00	1.00	1.00	1.00
Finance/Fleet Clerk	0.00	0.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Support Services Technician	2.00	2.00	2.00	2.00	2.00
Clerk	1.00	1.00	1.00	1.00	1.00
Fleet Coordinator	1.00	0.00	0.00	0.00	0.00
Mechanic	1.00	1.00	1.00	1.00	2.00
<i>(The numbers include courts/warrants divisions during 2012-2015. FY2016 will not include those divisions as they report to the Jail Administrator and as such, will be included in 3400 budget.)</i>					
Total Staffing Resources	65.00	66.00	63.00	58.00	74.00

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 3,463,886	\$ 3,669,499	\$ 3,942,850	\$ 3,725,532	\$ 4,137,127

V. Explanation of Changes:

• The CHAMPS program services both middle schools and 4 elementary schools. This program reaches 5th graders and 8th graders at a prime time of adolescence allowing law enforcement to have a positive impact on the lives of these preteens and teens during those difficult decision-making times. • School Resource Deputies (SRDs) are "sworn law enforcement deputies" responsible for safety and crime prevention in schools. SRDs are training to also be CHAMPS Instructors. SRDs work closely with school administrators in an effort to create a safer environment for both students and staff. The responsibility of SRDs are similar to regular patrol deputies in that they have the ability to make arrests, respond to calls for service and document incidents. School Resource Deputies typically have additional duties including mentoring and conducting presentations on youth-related issues. The Camden County School Board pays 50% of all expenses pertaining to the School Resource Deputy Program. • The Emergency Response Team (ERT) is a collaborative unit staffed by deputies from Road Patrol, Special Operations and Criminal Investigations on an on-call basis. This membership is a voluntary, extra duty assignment that will typically respond to any active shooter, barricaded individual, high risk search warrant. ERT assists in the apprehension of suspects and missing persons tracked by K9s, organizes security sweeps for local events and provides security escort to high profile individuals traveling to and through our county. The Camden County Sheriff's Office ERT is the only active Emergency Response Team in Camden County and are often called upon by surrounding counties as well as the Naval Base. The team is comprised of individuals highly dedicated to their duties and take pride in being the last line of defense for the Camden County Sheriff's Office. • Since September 11, 2001, and now with the added danger of local attacks on law enforcement, complacency is no longer an option. We remain a nation at risk to terrorist attacks and will remain at risk for the foreseeable future. We must remain vigilant, prepared and ready to deter such attacks on all threat conditions. Because criminal activities are inevitable and on the rise, the overall responsibility for the management of the incident and command responsibility lay with law enforcement personnel. Preparation for these acts must include planning, training, equipment and added personnel that will allow law enforcement to effectively respond and operate in a contaminated and hostile environment while carrying out their duties. The past several years have shown the Camden County Sheriff's Office maintaining the same level of protection, although the demand for service and its' indicators have continually increased, while the budget has remained the same with the economy's pricing continuing to also increase. • Criminal Investigations and the Joint Camden Action Task Force (JCAT) are consistently facing new challenges. In order for law enforcement agencies to keep up with these challenges in this new environment, their approaches to criminal investigations must change. Relying on physical evidence and witness statements are no longer sufficient in many cases. Investigators need to know how to access and secure data from mobile devices, social media, Fitbits and any other devices that store computerized data and the so-called "dark web". If we are to be successful in combating crime in the 21st century, the Sheriff's Office must stay ahead of the growth in Camden County and have the training, tools and skilled personnel in order to understand the changing nature of crime and to be resourceful in investigating new types of crime. The Sheriff's Office will continue working in conjunction with the Camden County Board of Commissioners to update our current equipment in order to continually provide a safe and effective means of response time to critical incidents and all criminal acts against the citizens of Camden County, Georgia, our community.

VI. New Income Sources/Ideas:

The Sheriff's Office will continue to collect reimbursements for overtime hours on Patrol through HIDTA (High Intensity Drug Trafficking Area) as well as qualified OCDEF (Organized Crime and Drug Enforcement Task Force operations) cases. Grants in FY 2020 will include: • EOD Grant for the Explosives Detection K-9s, Denny and Bella. Any training, supplies or vet costs incurred are reimbursable through this grant of up to \$6,000. • DOJ Bulletproof Vest Partnership Grant: Every 5 years the DOJ reimburses 50% of a Threat Level II vest to each deputy. The initial costs for these bulletproof vest have decreased since establishing a new relationship with a new vendor. • GoHS provides through grants \$3000 for maintenance and travel expenses each year for the Occupant Protection Simulation Trailer promoting seatbelt safety. • The Camden County School Board reimburses the Sheriff's Office 50% of any expenses for the SRD program. • During FY19 the City of St. Marys became extremely shorthanded and required the assistance of the Sheriff's Office in order to maintain the necessary level of service that has operated in the past for the citizens of St. Marys. The Sheriff's Office has absorbed all investigations and K9 cases required for St. Marys as well. While the Sheriff's Office is, by law, obligated to provide law enforcement services for all of the citizens in Camden, the City of St Marys and the Camden County Sheriff's Office developed an MOU explaining that the City of St. Marys will reimburse the Sheriff's Office the salary costs for patrol deputies that work on designated days in the St. Marys jurisdiction. Saving money for the County is a priority for the Sheriff's Office and researching possible funding sources for LE related needs is a common practice. Establishing a workable budget that encompasses an operational plan and response to critical incidents, establishing training for officers and county personnel, procuring the proper and necessary equipment to effectively respond to situations and developing public education programs (i.e.: Citizen's Academy, SRD Program, CHAMPS and awareness through Social Media) will no doubt increase this community's confidence in the Sheriff's Office, as well as the Camden County Commissioners, while reducing the level of fear concerning such events within the community.

Sheriff-Jim Proctor

Special Ops Capt. K. Chaney	Patrol Division Capt. C. Brown	Finance/Fleet Director D. Gordon	Chief Deputy Major C. Byerly	911 Director Capt. H. Douglas	Jail Administrator Major R. Mastroianni	Court Security Capt. B. Johnson
Sprt Svc Admin M. Galloway	Patrol LT R. Prescott	Finance/Fleet Clerk K. Bower	Executive Assistant B. Turner	Assistant Director REQ FY20	Lieutenant REQ FY20	D. Young F. Thomas R. Thompson L. Hamilton J. Miller M. Mitchell
Spec Ops/Sprt Svs LT. C. Sears Sgt. B. Barber	Woodbine LT. E. Hamilton Sgt C. Fedd	Fleet Mechanic P. Miller (1) Addition FY20	Support Services A. Brooks A. Weekly	TAC B. Parker	GSgt E. Watson	<u>(10) Additional Court Security Deputies Per consultant's study</u>
Cumberland Isl. Patrol D. Wellner M. Humkey	A-Team Sgt. Kelly Cpl. B. Agullo P. Roberson W. Braddy B. Aldridge (1) REQ FY20		PIO Capt. L Bruce	A-Team B. Nazzrie M. Bartmess R. Hodge B. Thigpen-Hicks OPEN	Training Ssgt. J. Sikes	Warrants/Civil S. Chalout B. Nason L. Dyals
Training V. Passarella D. Cochrane	B-Team Gsgt.S. Billington Cpl. O. Bowen R. Duckworth R. Sullivan R. Hoyt (1) REQ FY20		IT Director (Contracted)	B-Team Tara Smith S. Johnson B. Parks OPEN	A-Team Sgt. B. Furlow Cpl. C. Kaiser S. Eason C. McPhearson G. Kifer E. Hattaway OPEN	Transport D. Swiacke J. Strickland
EOD/K9 R. Avedisian J. Furr	C-Team Sgt. S. McKinney Cpl. N. Daniel S. Manning J. Sheets T. Isernhagen D. Stone			C-Team H. Sievers K. Davis T. Smith M. Davis H. Nicholson	B-Team Sgt. W. Phillips Cpl. T. Johns L. Anderson C. Grant N. Coddington S. Savage OPEN	Records J. Logan P. Lee
Range Master C. Bassett	D-Team Sgt. J. Thames Cpl. A. Thigpen A. Reed B. Marat J. Harman (1) REQ FY20	Part Time-Patrol E. Hardman G. Jackson C. Smith B. Casey B. Taylor R. Kelly D. Williams		D-Team J. Archibald A. Eick K. Gibson OPEN OPEN	C-Team Sgt. V. Dowling Cpl. L. Vallejo M. Barchlett J. Minor C. Dillio K. Whitaker Benjamin	Evidence J. Jenkins
Crimes LT. J. Galloway R. Daley E. Rafferty M. Walker K. Taylor (2) REQ FY20	Traffic Team OPEN OPEN OPEN (3) REQ FY20	Patrol Division – 3300 55 Funded-56 Filled- 2 Vacant FY19 5-Additional INV Requested FY20 4-Additional SRD Requested FY20 6-Additional Patrol Deputies Req FY20 1-Mechanic will be added FY20		Jr. IT Sys Admin F. Schaeffer	D-Team Sgt. J. Beauchamp Cpl. S. Anderson J. Malone G. Gabriel D. Baade K. Wilson J. Williams	Inmate Services T. Bell
Narcotics Sgt. M. Turner M. Blaquiere D. Casey (3) REQ FY20				Part Time-E911 T. Givens M. Hesse R. McMinn J. Stegall	E-Team-Expansion (10) REO FY20	Inmate Work Detail S. Oneal OPEN
CHAMPS/SRO LT. K. Knight B. Barnes D. Mills F. Buie L. Cochrane (4) REQ FY20		Cumberland Island Patrol – 3350 2 Funded-2 Filled- 0 Vacant FY20		E-911 – 3800 23 Funded-18 Filled-5 vacant FY19 1-Additional Requested FY20	Jail – 3400 51 Funded-48 Filled-3 Vacant FY19 21-Additional Requested FY20	Prof Stndrds Insp. D. Bundy
						IT Sys Specialist (Contracted)
						Part Time R. Gonzalez H. Sirmon J. Mercer

CAMDEN COUNTY BOARD OF COMMISSIONERS
SCHOOL RESOURCE DEPUTIES - 3350
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted [^] FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 387,017	\$ 387,017	0.00%
Contracted Services	0	0	0	0	12,977	12,977	0.00%
Supplies	0	0	0	0	26,087	26,087	0.00%
Capital Outlay	0	0	0	0	111,000	111,000	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 537,081	\$ 537,081	0.00%

[^]Budget amendment to be processed for FY19 budget in the amount of \$141,500 reflective of 3 School Resource Deputies in FY19.

CAMDEN COUNTY BOARD OF COMMISSIONERS
SCHOOL RESOURCE DEPUTIES - 3350
FY 2020 Adopted Budget

Expenditure Detail	Adopted [^] <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ -	\$ 205,400	\$ 205,400	100.00%
Social Security Taxes	-	15,715	15,715	100.00%
Retirement	-	6,165	6,165	100.00%
Retirement-Match	-	3,460	3,460	100.00%
Retirement-Pension Fund	-	1,515	1,515	100.00%
Employee Health Benefits	-	145,212	145,212	100.00%
Uniforms	-	9,550	9,550	100.00%
Total Salaries & Benefits	\$ -	\$ 387,017	\$ 387,017	100.00%
<u>Contracted Services</u>				
Repair & Maintenance - Vehicles	-	3,000	3,000	100.00%
Cell Phones	-	3,477	3,477	100.00%
Travel	-	3,500	3,500	100.00%
Education & Training	-	3,000	3,000	100.00%
Total Contracted Services	\$ -	\$ 12,977	\$ 12,977	100.00%
<u>Supplies</u>				
Minor Operating \$0-\$499	-	5,000	5,000	100.00%
Tires & Tubes	-	3,450	3,450	100.00%
Vehicle Supplies	-	-	-	100.00%
Fuel	-	7,987	7,987	100.00%
Small Equipment \$500-\$1,499	-	3,750	3,750	100.00%
Radios \$500-\$1,499	-	3,900	3,900	100.00%
Community Education	-	2,000	2,000	100.00%
Total Supplies	\$ -	\$ 26,087	\$ 26,087	100.00%
<u>Capital Outlay</u>				
Vehicles	-	111,000	111,000	100.00%
Total Expenditures	\$ -	\$ 537,081	\$ 537,081	100.00%

[^]Budget amendment to be processed for FY19 budget in the amount of \$141,500 reflective of 3 School Resource Deputies in FY19.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CUMBERLAND PATROL – 3350
FY 2020 Adopted Budget

Expenditure Detail	Adopted [^] <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ -	\$ -	\$ -	0.00%
Social Security Taxes	-	-	-	0.00%
Retirement	-	-	-	0.00%
Retirement-Match	-	-	-	0.00%
Retirement-Pension Fund	-	-	-	0.00%
Employee Health Benefits	-	-	-	0.00%
Uniforms	-	-	-	0.00%
Total Salaries & Benefits	\$ 44,504	\$ -	\$ (44,504)	-100.00%
<u>Contracted Services</u>				
Repair & Maintenance - Vehicles	-	-	-	0.00%
Cell Phones	-	-	-	0.00%
Travel	-	-	-	0.00%
Education & Training	-	-	-	0.00%
Total Contracted Services	\$ 10,951	\$ -	\$ (10,951)	-100.00%
<u>Supplies</u>				
Minor Operating \$0-\$499	-	-	-	0.00%
Tires & Tubes	-	-	-	0.00%
Vehicle Supplies	-	-	-	0.00%
Fuel	-	-	-	0.00%
Small Equipment \$500-\$1,499	-	-	-	0.00%
Radios \$500-\$1,499	-	-	-	0.00%
Community Education	-	-	-	0.00%
Total Supplies	\$ 18,597	\$ -	\$ (18,597)	-100.00%
<u>Capital Outlay</u>				
Capital Equipment	307,125	-	(307,125)	-100.00%
Total Expenditures	\$ 381,177	\$ -	\$ (381,177)	-100.00%

[^]FY2019 budget reflects reimbursements from SWFLANT as received. Budget for FY 2020 will be created as reimbursements are received. Department expenses are 100% reimbursed from SWFLANT. Contract between Camden County Sheriff's Office and Camden County Schools.

PUBLIC WORKS



CAMDEN COUNTY BOARD OF COMMISSIONERS
CRS, Erosion & Sediment - 4250
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 71,177	\$ 71,177	100.00%
Contracted Services	0	0	0	0	9,421	9,421	100.00%
Supplies	0	0	0	0	7,000	7,000	100.00%
Utilities	0	0	0	0	1,120	1,120	100.00%
Capital Outlay	0	0	0	0	0	0	100.00%
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 88,718	\$ 88,718	100.00%

Note: CRS, Erosion & Sediment was previously included in Public Works Department 4200

CAMDEN COUNTY BOARD OF COMMISSIONERS

CRS, Erosion & Sediment - 4250

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ -	\$ 60,632	\$ 60,632	100.00%
Social Security Taxes	-	4,638	4,638	100.00%
Retirement	-	1,819	1,819	100.00%
Retirement-Match	-	3,638	3,638	100.00%
Uniforms	-	300	300	100.00%
Safety Equipment	-	150	150	100.00%
Total Salaries & Benefits	\$ -	\$ 71,177	\$ 71,177	100.00%
<u>Contracted Services</u>				
C/S-Janitorial	\$ -	\$ 25	\$ 25	100.00%
Repair & Maintenance - Computers	-	2,000	2,000	100.00%
Repair & Maintenance - Office Equip.	-	400	400	100.00%
Repair & Maintenance - Radios	-	250	250	100.00%
Telephone	-	344	344	100.00%
Cell Phones	-	502	502	100.00%
Printing	-	1,400	1,400	100.00%
Travel	-	2,000	2,000	100.00%
Dues & Subscriptions	-	500	500	100.00%
Education & Training	-	2,000	2,000	100.00%
Total Contracted Services	\$ -	\$ 9,421	\$ 9,421	100.00%
<u>Supplies</u>				
Office Supplies	\$ -	\$ 400	\$ 400	100.00%
Minor Operating \$0-\$499	-	1,000	1,000	100.00%
Postage	-	1,600	1,600	100.00%
Computer Supplies	-	600	600	100.00%
Janitorial Supplies	-	100	100	100.00%
Vehicle Supplies	-	1,000	1,000	100.00%
Water & Sewer	-	82	82	100.00%
Electric	-	1,038	1,038	100.00%
Oil	-	100	100	100.00%
Fuel	-	2,200	2,200	100.00%
Total Supplies	\$ -	\$ 8,120	\$ 8,120	100.00%
 Total Expenditures	 \$ -	 \$ 88,718	 \$ 88,718	 100.00%

Note: CRS, Erosion & Sediment was previously included in Public Works Department 4200

I. Program Title: Community Rating System, and Erosion & Sedimentation Program

Core Services

The Camden County CRS, E & S Program is structured towards improving environmental awareness, thus benefiting the citizens of the county.

This Program is: Not Mandated (X) Mandated: Federal () State () Local ()

II. Mission / Key Objectives

The CRS, E & S Program currently identifies the following focus areas necessary to carry out the mission of Camden County.

-Preserve and enhance the quality of life for its citizens by ensuring quality installation with compliance to State of Georgia Ordinances and guidelines.

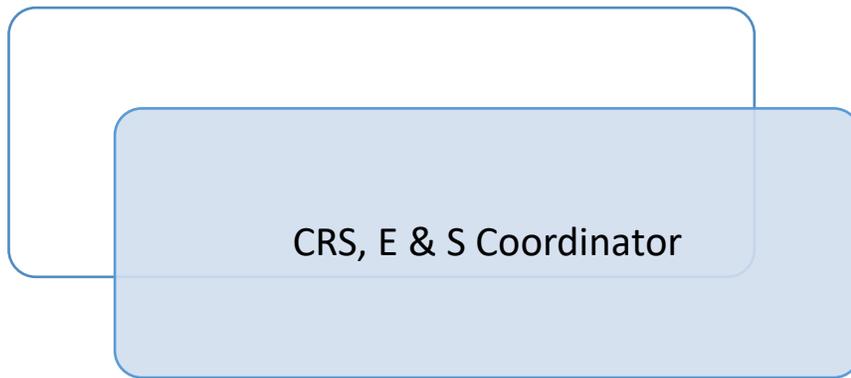
III. Performance Measures	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Projection	FY 2019-20 Projection
Number of Land Disturbance Permits Issued.	10	4	4	4
Number of Complaints Recorded.	1	1	1	1
FEMA ISO CRS Rating	7 to 6	6	6	6
% Flood Insurance Premium Savings to Policy Holders for Flood Hazard Area / Preferred Risk	15/5 to 20/10	20/10	20/10	20/10
GDOT / FHWA Aid Grants	1	1	1	1
Revenue due to Business	\$2,210.00	\$1,027.20	\$1,900.00	\$1,100.00
IV. Resources:	FY 2016 Projection	FY 2017 Projection	FY 2018 Projection	Adopted FY2020
Full Time Employees	1	1	1	1
Part Time Employees	0	0	0	0
Funding from Board of Commissioners	\$13,000	\$14,000	\$14,000	\$88,718

V. Explanation of Changes

The Program Budget reflects essential expenditures & capital requests to manage tasks in the 3 diciplines of job description. Budget reflects essential spending to oversee Capital Road Projects, Land Disturbance Program, and CRS responsibilities. Additional duties of CRS, FEMA, & EPD Project Management have been absorbed. Budget has been adjusted to be removed from the Public Works Budget.

CAMDEN COUNTY BOARD OF COMMISSIONERS
SOIL & EROSIONS COORDINATOR - 4250
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
FLEET SERVICES - 4900
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 100,707	\$ 103,060	\$ 196,789	\$ 222,327	\$ 212,475	\$ -9,852	-4.43%
Contracted Services	25,449	18,975	8,666	11,300	8,450	-2,850	-25.22%
Supplies	64,908	24,801	15,210	19,000	19,625	625	3.29%
Utilities	3,935	5,258	6,121	6,500	4,850	-1,650	-25.38%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 194,999	\$ 152,094	\$ 226,786	\$ 259,127	\$ 245,400	\$ -13,727	-5.30%

CAMDEN COUNTY BOARD OF COMMISSIONERS

FLEET SERVICES - 4900

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 190,035	\$ 181,022	\$ (9,013)	-4.74%
Overtime	-	2,500	2,500	100.00%
Social Security Taxes	14,538	13,848	(690)	-4.75%
Retirement	5,701	5,110	(591)	-10.37%
Retirement-Match	9,503	7,895	(1,608)	-16.92%
Uniforms	1,800	1,650	(150)	-8.33%
Safety Equipment	750	450	(300)	-40.00%
Total Salaries & Benefits	\$ 222,327	\$ 212,475	\$ (9,852)	-4.43%
<u>Contracted Services</u>				
Contract Service - Administration	\$ -	\$ -	\$ -	100.00%
C/S-Annual Software Maint	1,170	1,200	30	2.56%
Contracted - Janitorial	1,080	750	(330)	-30.56%
Repair & Maintenance - Computers	500	-	(500)	-100.00%
Repair & Maintenance - Small Equipment	1,100	700	(400)	-36.36%
Repair & Maintenance - Vehicles	2,000	400	(1,600)	-80.00%
Repair & Maintenance - Heavy Equip	-	750	750	100.00%
Repair & Maintenance -Admin Veh	-	250	250	100.00%
Telephone	1,200	850	(350)	-29.17%
Cell Phones	2,000	1,500	(500)	-25.00%
Advertising & Publishing	-	1,200	1,200	100.00%
Travel	1,000	100	(900)	-90.00%
Education & Training	1,250	750	(500)	-40.00%
Total Contracted Services	\$ 11,300	\$ 8,450	\$ (2,850)	-25.22%
<u>Supplies</u>				
Office Supplies	\$ 500	\$ 150	\$ (350)	-70.00%
Minor Operating \$0-\$499	2,000	3,000	1,000	50.00%
Computer Supplies	-	175	175	0.00%
Janitorial Supplies	-	150	150	100.00%
Tires & Tubes	1,000	1,000	-	0.00%
Vehicle Supplies	3,000	3,000	-	0.00%
Heavy Equipment Supplies	4,000	3,000	(1,000)	-25.00%
R&M-Building Supplies	-	100	100	0.00%
Heating Fuels	1,500	-	(1,500)	-100.00%
Electric	6,500	4,850	(1,650)	-25.38%
Oil	2,000	2,800	800	40.00%
Fuel	3,000	4,400	1,400	46.67%

CAMDEN COUNTY BOARD OF COMMISSIONERS

FLEET SERVICES - 4900

FY 2020 Adopted Budget

Fuel - Admin Fleet Vehicles	-	850	850	0.00%
Small Equipment \$500-\$1,499	<u>2,000</u>	<u>1,000</u>	<u>(1,000)</u>	<u>-50.00%</u>
Total Supplies	\$ 25,500	\$ 24,475	\$ (1,025)	-4.02%
Total Expenditures	\$ <u>259,127</u>	\$ <u>245,400</u>	\$ <u>(13,727)</u>	<u>-5.30%</u>

Program Title: Fleet Services

I. Core Services

The Camden County Fleet Services is committed to keeping all County Vehicle assets in safe, reliable and dependable condition.

The program is NOT MANDATED (X) MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

The Fleet Services division preserves and enhances the safety of employees and citizens by ensuring quality maintenance and repair of County owned vehicles. Fleet Services' goal is to be more responsible for in house repairs and limiting outsourcing. Also, to insure all vehicles and equipment repairs are completed in a timely manner and put back in services for use as soon as possible.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Number of vehicles maintained	225	220	220	180	200
Number of vehicles repaired	183	190	190	250	260

IV. Staffing Resources:

Director (Contracted with City of Kingsland)	contracted	contracted	0.00	0.00	0.00
Director	0.00	0.00	0.00	0.20	0.20
Fleet Services Manager	0.00	0.00	1.00	1.00	1.00
Lead Diesel Mechanic	1.00	1.00	1.00	1.00	1.00
Diesel Mechanic	1.00	1.00	1.00	1.00	1.00
PM Tech	1.00	1.00	1.00	1.00	1.00
Gas Mechanic	1.00	1.00	1.00	1.00	1.00
Total Staffing Resources	4.00	4.00	5.00	5.20	5.20

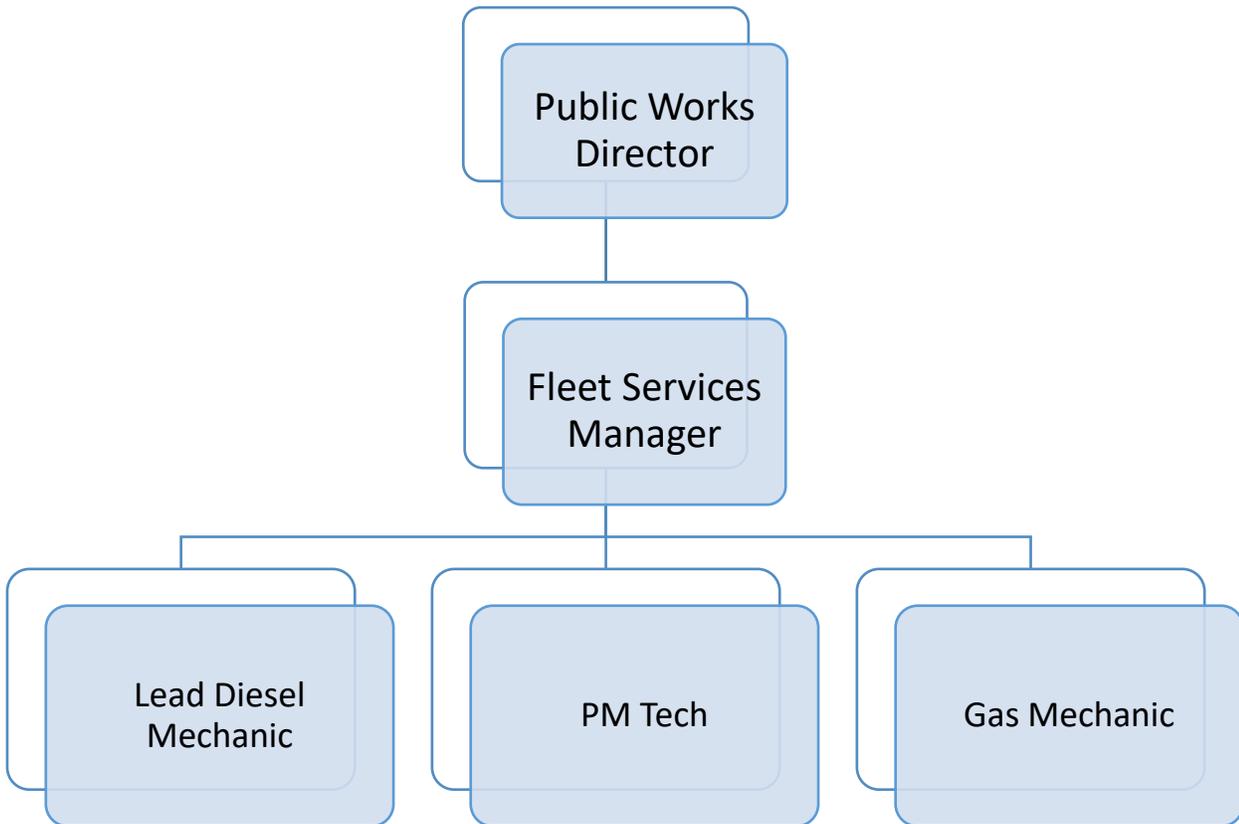
Funding Sources:	Adopted FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 194,999	\$ 152,094	\$226,786	\$259,127	\$245,400

V. Explanation of Changes:

Older fleet vehicles have been auctioned.

CAMDEN COUNTY BOARD OF COMMISSIONERS
FLEET SERVICES - 4900
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
FORESTRY – 7140
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 193	\$ 280	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	1,434	575	575	775	775	0	0.00%
Supplies	22	918	0	100	350	250	250.00%
Utilities	0	0	0	0	0	0	0.00%
Intergovernmental	25,100	25,100	25,073	25,537	25,537	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 26,749	\$ 26,873	\$ 25,648	\$ 26,412	\$ 26,662	250	0.95%

CAMDEN COUNTY BOARD OF COMMISSIONERS

FORESTRY – 7140

FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Contracted Services</u>				
Repair & Maintenance - Vehicles	\$ 200	\$ 200	0	0.00%
Cell Phones	<u>575</u>	<u>575</u>	<u>0</u>	<u>0.00%</u>
Total Contracted Services	\$ 775	\$ 775	0	0.00%
<u>Supplies</u>				
Office Supplies	\$ 100	\$ 100	0	0.00%
Minor Operating \$0-\$499	<u>0</u>	<u>250</u>	<u>250</u>	<u>100.00%</u>
Total Supplies	\$ 100	\$ 350	250	250.00%
<u>Intergovernmental</u>				
Forestry Budget Payment	\$ <u>25,537</u>	\$ <u>25,537</u>	<u>0</u>	<u>0.00%</u>
Total Intergovernmental	\$ 25,537	\$ 25,537	0	0.00%
 Total Expenditures	 \$ <u><u>26,412</u></u>	 \$ <u><u>26,662</u></u>	 <u><u>250</u></u>	 <u><u>0.95%</u></u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
PUBLIC WORKS - 4200
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 767,305	\$ 809,563	\$ 791,852	\$ 892,050	\$ 900,304	\$ 8,254	0.93%
Contracted Services	254,698	55,896	63,373	59,832	119,550	59,718	99.81%
Supplies	225,269	224,826	307,901	337,321	314,400	-22,921	-6.80%
Utilities	21,796	20,443	20,163	25,920	20,800	-5,120	-19.75%
Capital Outlay	0	15,845	0	0	0	0	0.00%
Total	\$ 1,269,068	\$ 1,126,573	\$ 1,183,289	\$ 1,315,123	\$ 1,355,054	\$ 39,931	3.04%

CAMDEN COUNTY BOARD OF COMMISSIONERS

PUBLIC WORKS - 4200

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 762,771	\$ 791,486	\$ 28,715	3.76%
Overtime	17,006	5,000	(12,006)	-70.60%
Social Security Taxes	58,352	60,549	2,197	3.77%
Retirement	18,443	16,267	(2,176)	-11.80%
Retirement-Match	29,550	20,002	(9,548)	-32.31%
Uniforms	3,928	4,500	572	14.56%
Safety Equipment	2,000	2,500	500	25.00%
Total Salaries & Benefits	\$ 892,050	\$ 900,304	\$ 8,254	0.93%
<u>Contracted Services</u>				
Legal Fees	\$ 1,000	\$ -	\$ (1,000)	-100.00%
County Project Clean Up	1,000	-	(1,000)	-100.00%
C/S - Annual Software Maint	2,355	1,600	(755)	-32.06%
Janitorial Contracts	1,082	1,200	118	10.91%
Contract Services-Lawn Care	-	-	-	0.00%
Repair & Maintenance - Office Equipment	274	500	226	82.48%
Repair & Maintenance - Radios	3,557	4,000	443	12.45%
Repair & Maintenance - Other Equipment	5,000	500	(4,500)	-90.00%
Minor Road Projects & Repairs	1,000	-	(1,000)	-100.00%
Repair & Maintenance - Vehicles	288	1,000	712	247.22%
Repair & Maintenance - Heavy Equipment	33,629	20,000	(13,629)	-40.53%
Repair & Maintenance -Dry Hydrants	1,014	-	(1,014)	-100.00%
Equipment Rental	-	75,000	75,000	100.00%
Telephone	2,750	2,400	(350)	-12.73%
Cell Phones	3,461	4,000	539	15.57%
Advertising & Publishing	1,159	4,800	3,641	314.15%
Printing	754	1,100	346	45.89%
Travel	218	1,200	982	450.46%
Dues & Subscriptions	518	750	232	44.79%
Education & Training	773	1,500	727	94.05%
Total Contracted Services	\$ 59,832	\$ 119,550	\$ 59,718	99.81%
<u>Supplies</u>				
Office Supplies	\$ 857	\$ 1,350	\$ 493	57.53%
Minor Operating \$0-\$499	1,588	1,300	(288)	-18.14%
Postage	33	200	167	506.06%

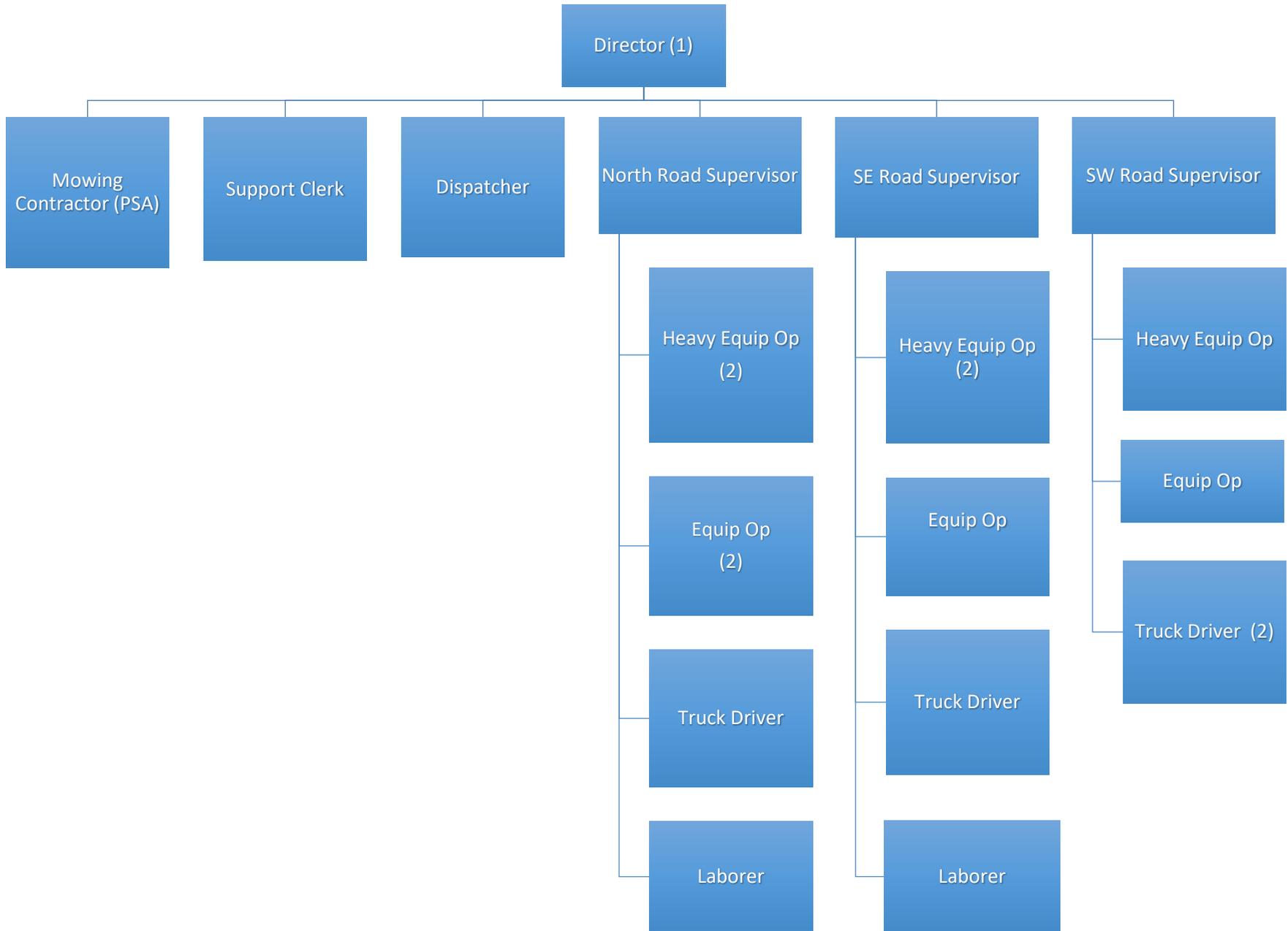
CAMDEN COUNTY BOARD OF COMMISSIONERS

PUBLIC WORKS - 4200

FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
Computer Supplies	866	850	(16)	-1.85%
Janitorial Supplies	1,026	800	(226)	-22.03%
Medical Supplies-General	1,000	-	(1,000)	-100.00%
Tires & Tubes	39,626	15,000	(24,626)	-62.15%
Vehicle Supplies	3,566	7,000	3,434	96.30%
Heavy Equipment Supplies	47,596	70,000	22,404	47.07%
Repair & Maintenance-Building Supplies	2,608	750	(1,858)	-71.24%
Sand, Gravel, Cement, etc.	53,176	45,000	(8,176)	-15.38%
Culverts	39,192	15,000	(24,192)	-61.73%
Signs & Posts	2,422	4,500	2,078	85.80%
Heating Fuels	1,000	-	(1,000)	-100.00%
Camden Project Cleanup	4,000	-	(4,000)	-100.00%
Water & Sewer	920	1,050	130	14.13%
Electric	25,000	19,750	(5,250)	-21.00%
Oil	6,000	2,500	(3,500)	-58.33%
Fuel	110,430	131,000	20,570	18.63%
Other Supplies	835	750	(85)	-10.18%
Small Equipment \$500-\$4,999	10,000	6,500	(3,500)	-35.00%
Computers \$500-\$4,999	2,500	2,500	-	0.00%
Furniture \$500-\$4,999		700		100.00%
Road Projects-In house	5,000	-	(5,000)	-100.00%
Borrow Pits		7,500		100.00%
Road Dept. Building	4,000	1,200	(2,800)	-70.00%
Total Supplies	\$ 363,241	\$ 335,200	\$ (28,041)	-7.72%
Total Expenditures	\$ <u>1,315,123</u>	\$ <u>1,355,054</u>	\$ <u>39,931</u>	<u>3.04%</u>

Program Title: Public Works - Road Department					
I. Core Services					
The Camden County Road Department is committed to keeping all County Roads open, safe and accessible to its public.					
The program is NOT MANDATED (x) MANDATED: FEDERAL () STATE () LOCAL ()					
II. Mission/Key Objectives					
The Public Works Road Department currently identifies the following focus areas necessary to carry out the mission of Camden County. - Preserve and enhance the quality of life for its citizens by ensuring quality installation & maintenance of road system, also by insuring that all fleet assets are upheld to the best operating standard.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY2020
Mileage of Road Maintenance (grading, mowing, drainage, etc.)	6,342	15,991	14,527	12,287	10,700
Mileage of Improved Roads	1	1	2	2	5
County Road System Maintenance Items	276	174	175	175	200
GDOT/FHWA Aid Grants	1	1	2	1	3
Revenue due to Business Reshaping	\$ 18,325	\$18,015	\$18,120	\$18,154	18,700
IV. Staffing Resources:					
Full Time Employees	21	21	21	21	24
Total Staffing Resources	21	21	21	21	24
Funding Sources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Adopted FY2020
General Fund \$ (BOCC)	\$ 1,269,068	\$ 1,126,573	\$ 1,183,289	\$1,315,123	\$1,355,054
V. Explanation of Changes:					
The department request reflects change due to additional personal and goals that Public Works would like to meet. One significant change is to add a Gradall Crew dedicated to drainage challenges and goals. Another would be to identify SPLOST projects and bring them to fruition in a timely and expeditious manner. A road rating program will be implemented in this year along with a master drainage study for the County. Continuation of the road maintenance and continuation of Bridge maintenance.					



HEALTH & WELFARE



CAMDEN COUNTY BOARD OF COMMISSIONERS
CORONER - 3700
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	200 \$	200 \$	0	0.00%
Contracted Services	30,220	34,296	34,924	33,659	39,428	5,769	17.14%
Supplies	2,183	2,399	2,271	3,125	3,650	525	16.80%
Utilities	3,033	3,161	3,087	4,050	4,050	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 35,436	\$ 39,856	\$ 40,282	\$ 41,034	\$ 47,328	\$ 6,294	15.34%

CAMDEN COUNTY BOARD OF COMMISSIONERS

CORONER - 3700

FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	\$ <u>Variance</u>
<u>Salaries & Benefits</u>				
Uniforms	\$ 200	\$ 200	\$ -	0.00%
Total Salaries & Benefits	\$ 200	\$ 200	\$ -	0.00%
<u>Contracted Services</u>				
Coroners Fees	\$ 21,075	\$ 21,875	\$ 800	3.80%
Contracted Services-Coroner Transfer	8,300	10,000	1,700	20.48%
Janitorial	-	650	650	100.00%
Repair & Maintenance-Computers	450	450	-	0.00%
Repair & Maintenance-Office Equipment	100	100	-	0.00%
Repair & Maintenance-Radios	350	350	-	0.00%
Equipment Rental	-	200	200	100.00%
Telephone	500	500	-	0.00%
Travel	1,104	3,003	1,899	172.01%
Dues & Subscriptions	300	300	-	0.00%
Education & Training	1,080	1,600	520	48.15%
Court Reporters	300	300	-	0.00%
Medical Examiner Fees	100	100	-	0.00%
Total Contracted Services	\$ 33,659	\$ 39,428	\$ 5,769	17.14%
<u>Supplies</u>				
Office Supplies	\$ 100	\$ 100	\$ -	0.00%
Postage	75	100	25	33.33%
Medical Supplies-General	1,900	2,200	300	15.79%
Water & Sewer	450	450	-	0.00%
Electric	3,600	3,600	-	0.00%
Fuel	900	1,100	200	22.22%
Small Equipment \$500-\$1,499	150	150	-	0.00%
Total Supplies	\$ 7,175	\$ 7,700	\$ 525	7.32%
 Total Expenditures	 \$ <u>41,034</u>	 \$ <u>47,328</u>	 \$ <u>6,294</u>	 <u>15.34%</u>

Program Title: Coroners' Office

I. Core Services

Administrates the tasks related to the deceased; such as, collecting bodies from the site where they are discovered; identifying bodies; determining the cause of death; granting exhumation as a medical examiner; performing an autopsy on the body; and, issuing a formal death certificate.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL ()

II. Mission/Key Objectives

Key objectives include fostering good cooperation between the Coroners' Office and other law enforcement officials; promoting a better understanding to the public with respect to the nature of services rendered by the Coroners' Office and promoting the adoption of more scientific methods for the detection of a crime; and elevating the standards of the office.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
# of Coroners Investigations	114	130	122	120	125

IV. Staffing Resources:

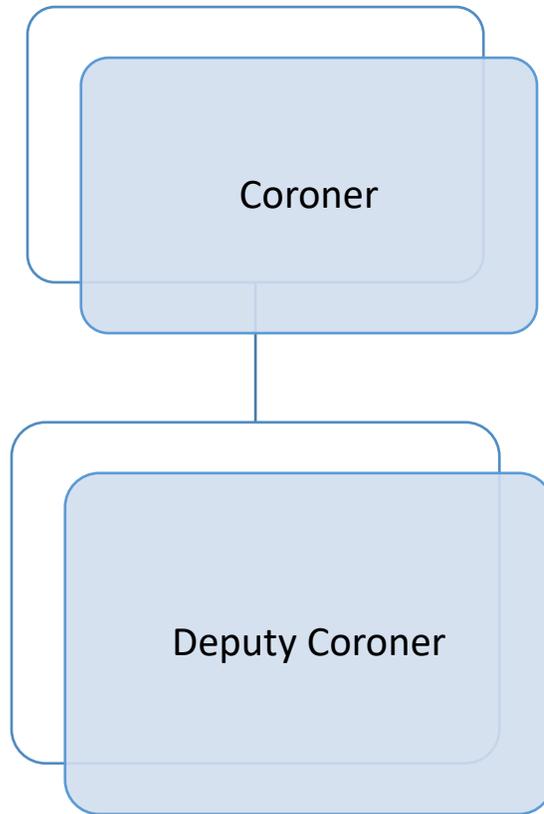
Coroner	1.00	1.00	1.00	1.00	1.00
Deputy Coroner	3.00	2.00	2.00	3.00	3.00
Total Staffing Resources	4	3	3	4	4

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 35,436	\$ 39,856	\$ 40,282	\$ 41,034	\$ 47,328

V. Explanation of Changes:

Increased number of Coroners Cases, increased rates from transport company, increased electrical usage for body cooler, and increased cost of medical supplies(body bags, gloves, nivek coveralls, etc.

cAMDEN COUNTY BOARD OF COMMISSIONERS
CORONER - 3700
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY AGENTS - 7130
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2020	to FY 2020
Salaries and Benefits	\$ 21,935	\$ 21,797	\$ 30,408	\$ 31,054	\$ 31,532	478	1.54%
Contracted Services	30,617	30,698	68,411	87,623	93,931	6,308	7.20%
Supplies	1,042	4,070	3,465	2,900	4,650	1,750	60.34%
Utilities	3,152	3,101	3,060	3,383	3,343	-40	-1.18%
Intergovernmental	1,000	1,606	21	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 57,746	\$ 61,272	\$ 105,365	\$ 124,960	\$ 133,456	8,496	6.80%

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY AGENTS - 7130
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 24,432	\$ 24,432	\$ -	0.00%
Social Security Taxes	1,515	1,869	354	23.37%
Retirement	5,107	5,231	124	2.43%
Total Salaries & Benefits	<u>31,054</u>	<u>31,532</u>	<u>478</u>	<u>1.54%</u>
<u>Contracted Services</u>				
Contract Services - Administration	67,404	67,531	127	0.19%
Janitorial - Contracts	-	5,400	5,400	100.00%
Repair & Maintenance - Office Equip.	1,500	1,300	(200)	-13.33%
Repair & Maintenance - Vehicles	800	-	(800)	-100.00%
Telephone	4,200	2,600	(1,600)	-38.10%
Advertising & Publishing	100	-	(100)	-100.00%
Travel	12,694	14,650	1,956	15.41%
Dues & Subscriptions	375	400	25	6.67%
Education & Training	550	2,050	1,500	272.73%
Total Contracted Services	<u>87,623</u>	<u>93,931</u>	<u>6,308</u>	<u>7.20%</u>
<u>Supplies</u>				
Office Supplies	700	800	100	14.29%
Minor Operation \$0-\$499	200	600	400	200.00%
Postage	500	850	350	70.00%
Computer Supplies	600	600	-	0.00%
Janitorial supplies	100	400	300	300.00%
ANR Program	-	-	-	0.00%
Water & Sewer	690	650	(40)	-5.80%
Electric	2,693	2,693	-	0.00%
Fuel	800	1,400	600	75.00%
Computers \$500-\$4,999	-	-	-	0.00%
Total Supplies	<u>6,283</u>	<u>7,993</u>	<u>1,710</u>	<u>27.22%</u>
<u>Intergovernmental</u>				
4-H Club Expense	-	-	-	0.00%
Total Intergovernmental	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
 Total Expenditures	 \$ <u>124,960</u>	 \$ <u>133,456</u>	 \$ <u>8,496</u>	 <u>6.80%</u>

Program Title: County Agents - Extension Office

I. Core Services

The Camden County Extension Office brings unbiased research-based information and outreach to the citizens of Camden County in the form of Agriculture and Natural Resources, and 4-H Youth Programming.

The program is NOT MANDATED (x) MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

Extension educational programming is directed at all classes of society and enjoys a socially diverse clientele. The three primary areas of Extension are Agriculture and Natural Resources, Youth Development, and Family and Consumer Sciences. The ultimate objective of Extension is to make lasting impacts in peoples' lives through promoting local collaboration in educational programming and by disseminating research based information to local citizens.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Number of calls received for assistance in Agriculture & Natural Resources	260	284	211	180	220
Ag Agent site visits	72	54	57	45	50
# of educational presentations in ANR	20	31	20	22	25
# of soil samples processed	291	276	230	260	250
# of other lab samples processed (water, forage, plant path, etc.)	41	21	39	50	60
Office visits	75	86	67	65	70
Events for community improvement by ANR Agent	6	5	5	5	5
Professional presentations (state and national)	3	2	3	3	1
Leadership positions (state and national)	2	3	4	3	2
Awards received by ANR Agent (local, state, or national)	3	4	2	1	1

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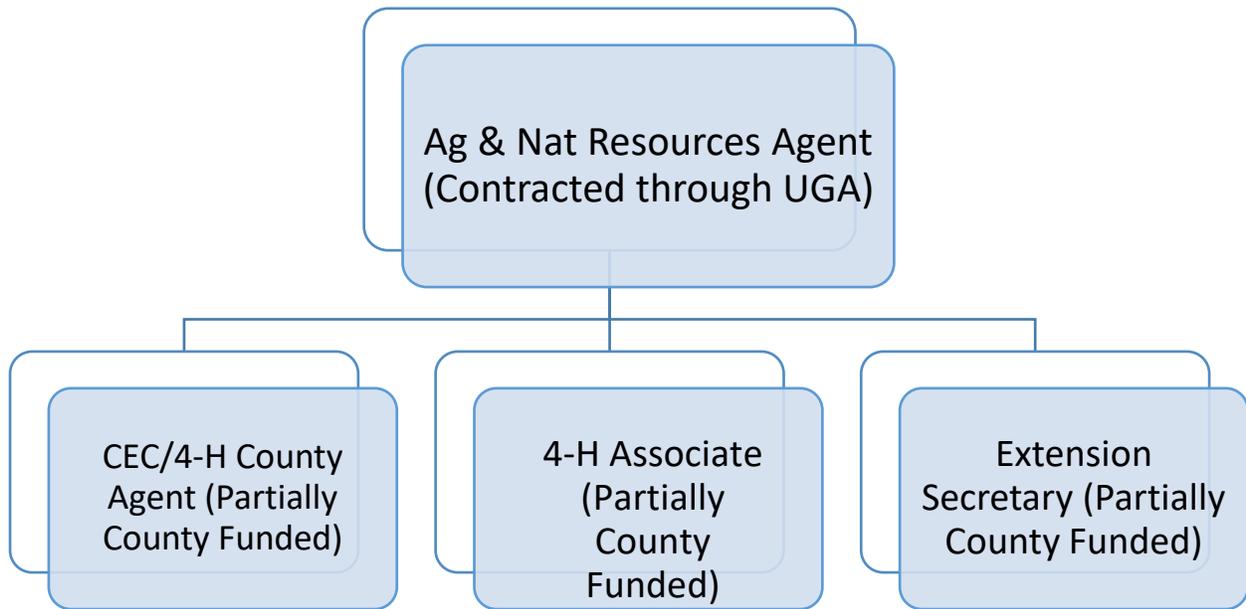
Total number of 4-H'ers Enrolled	778	686	749	850	850
# of active clubs	36	31	39	41	40
# of 4-Hers receiving instruction on the four College & Career Performance Standards in 5th grade	593	469	652	NA	NA
# of 4-Hers receiving instruction on Stress Management 5th	NA	NA	NA	780	750
# of students doing classroom presentations in 5th grade	204	152	240	NA	NA
# of students participating in public speaking competition	30	17	22	18	25
# of students attending 4-H camp	66	44	57	78	85
# of student attending 4-H leadership conferences	7	7	9	14	17
# of 4-H experiential education events (without in school or special interest club meetings)	29	33	26	43	45
# of 4-H Special Interest Clubs		3	6	5	5
Total # of student attending SIC meetings		260	792	800	800
# of summer workshops/trips		1	7	7	7
Total # of students attending summer workshops		10	148	150	150
# of community exhibits and service events		8	10	13	15

IV. Staffing Resources:	0.50	0.50	0.50	0.50	0.50
4-H Agent (Partially County funded)	0.50	0.50	0.50	0.50	0.50
Ag & Nat. Resources Agent (Partially County funded - Non-	1.00	1.00	1.00	1.00	1.00
4-H Assistant (Fully County funded)	0.50	0.50	0.50	0.50	0.50
Extension secretary (Partially County funded)	0.50	N/A	N/A	N/A	N/A
AmeriCorps Worker (Partially County funded - Non-Payroll -	3.00	2.50	2.50	2.50	2.50
Total Staffing Resources	5.00	4.00	4.00	4.00	4.00

Total Staff in the office					
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 57,746	\$ 61,272	\$ 105,365	\$ 124,960	\$ 133,456

V. Explanation of Changes:

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY AGENTS - 7130
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
FAMILY & CHILDREN SERVICES - 5400
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	11,217	11,217	11,217	11,250	11,700	450	4.00%
Supplies	702	940	688	695	637	-58	-8.35%
Utilities	14,734	14,287	14,808	15,880	15,599	-281	-1.77%
Intergovernmental	61,000	61,000	61,000	61,000	75,000	14,000	22.95%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total	\$ 87,653	\$ 87,444	\$ 87,713	\$ 88,825	\$ 102,936	14,111	15.89%

CAMDEN COUNTY BOARD OF COMMISSIONERS
FAMILY & CHILDREN SERVICES - 5400
FY 2020 Adopted Budget

Expenditure Detail	Adopted	Adopted	\$	%
	<u>FY 2019</u>	<u>FY 2020</u>	<u>Variance</u>	<u>Variance</u>
<u>Contracted Services</u>				
Pest Control	\$ 50	\$ -	\$ (50)	-100.00%
Repair & Maintenance - All Buildings	-	500	500	100.00%
Janitorial Contracts	<u>11,200</u>	<u>11,200</u>	<u>-</u>	<u>0.00%</u>
Total Contracted Services	\$ <u>11,250</u>	\$ <u>11,700</u>	\$ 450	4.00%
<u>Supplies</u>				
Janitorial Supplies	\$ 695	\$ 637	\$ (58)	-8.35%
Water & Sewer	420	399	(21)	-5.00%
Electric	<u>15,460</u>	<u>15,200</u>	<u>(260)</u>	<u>-1.68%</u>
Total Supplies	\$ <u>16,575</u>	\$ <u>16,236</u>	\$ (339)	-2.05%
<u>Intergovernmental</u>				
DFACS-Budget Payment	\$ <u>61,000</u>	\$ <u>75,000</u>	\$ 14,000	22.95%
Total Intergovernmental	\$ <u>61,000</u>	\$ <u>75,000</u>	\$ 14,000	22.95%
 Total Expenditures	 \$ <u><u>88,825</u></u>	 \$ <u><u>102,936</u></u>	 \$ <u><u>14,111</u></u>	 <u><u>15.89%</u></u>

**CAMDEN COUNTY BOARD OF COMMISSIONERS
HEALTH DEPARTMENT - 5100
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	17,124	19,091	18,713	20,180	20,180	0	0.00%
Supplies	2,493	969	707	830	830	0	0.00%
Utilities	20,662	21,499	19,492	21,300	21,300	0	0.00%
Intergovernmental	326,400	326,400	316,700	316,700	266,700	-50,000	-15.79%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 366,679	\$ 367,959	\$ 355,612	\$ 359,010	\$ 309,010	\$ -50,000	-13.93%

CAMDEN COUNTY BOARD OF COMMISSIONERS
HEALTH DEPARTMENT - 5100
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	%
<u>Contracted Services</u>				
Pest Control	\$ 150	\$ 150	\$ -	0.00%
Contracted Services - R & M Buildings	500	500	-	0.00%
Janitorial Contracts	19,200	19,200	-	0.00%
Telephone	<u>330</u>	<u>330</u>	-	0.00%
Total Contracted Services	\$ 20,180	\$ 20,180	\$ -	0.00%
<u>Supplies</u>				
Janitorial Supplies	\$ 400	\$ 400	\$ -	0.00%
Vehicle Supplies	400	400	-	0.00%
Water & Sewer	1,300	1,300	-	0.00%
Electric	20,000	20,000	-	0.00%
Oil	<u>30</u>	<u>30</u>	-	0.00%
Total Supplies	\$ 22,130	\$ 22,130	\$ -	0.00%
<u>Intergovernmental</u>				
Mental Health Budget Payment	\$ 36,600	\$ 36,600	\$ -	0.00%
Health Budget	<u>280,100</u>	<u>230,100</u>	<u>(50,000)</u>	<u>-17.85%</u>
Total Intergovernmental	\$ 316,700	\$ 266,700	\$ (50,000)	-15.79%
 Total Expenditures	 <u>\$ 359,010</u>	 <u>\$ 309,010</u>	 <u>\$ (50,000)</u>	 <u>-13.93%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
MOSQUITO CONTROL - 5144
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019	to FY 2019
Salaries and Benefits	\$ 13,226	\$ 0	\$ 0	\$ 110,806	\$ 0	-	-100.00%
Contracted Services	2,506	7,602	4,687	8,075	200,790	192,715	2386.56%
Supplies	57,085	59,937	58,532	65,000	0	-65,000	-100.00%
Utilities	165	231	329	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 72,982	\$ 67,770	\$ 63,548	\$ 183,881	\$ 200,790	16,909	9.20%

CAMDEN COUNTY BOARD OF COMMISSIONERS

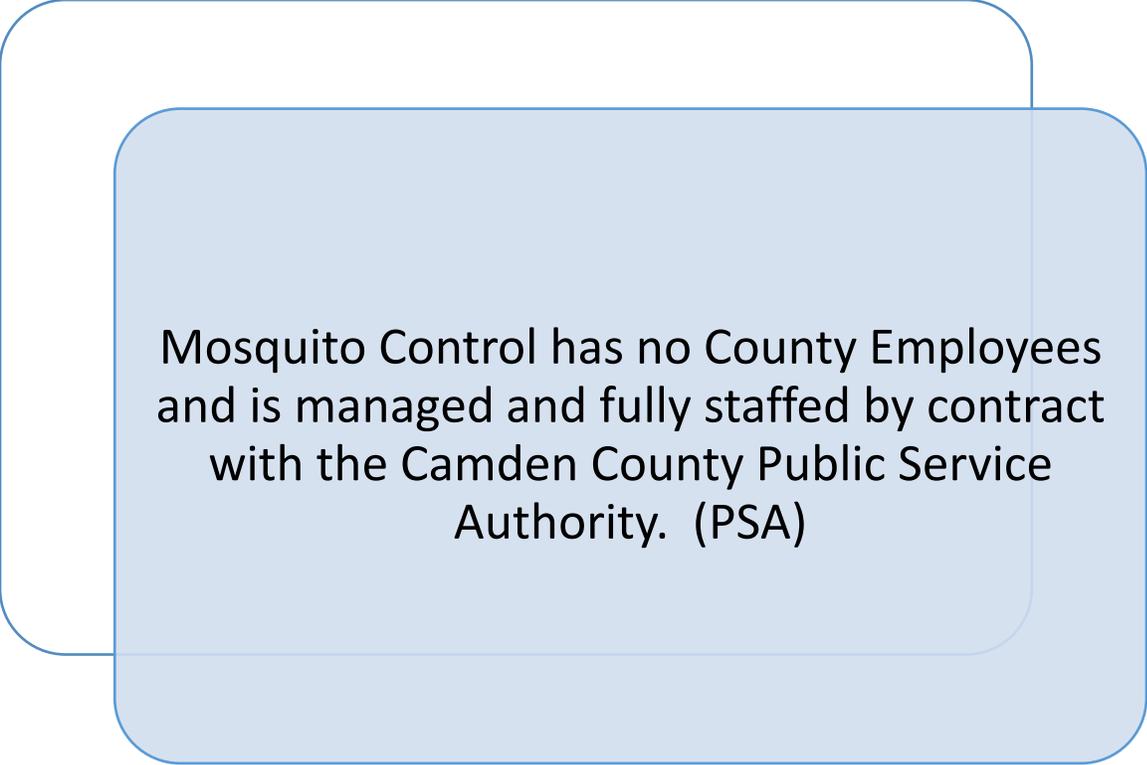
MOSQUITO CONTROL - 5144

FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 95,163	\$ -	\$ (95,163)	100.00%
Overtime	1,000	-	(1,000)	100.00%
Social Security Taxes	7,044	-	(7,044)	100.00%
Retirement	2,810	-	(2,810)	100.00%
Retirement-Match	3,589	-	(3,589)	100.00%
Uniforms	1,200	-	(1,200)	-100.00%
Total Salaries & Benefits	\$ 110,806	\$ -	\$ (110,806)	-100.00%
<u>Contracted Services</u>				
Contract Services - Computer	\$ 1,000	\$ -	\$ (1,000)	-100.00%
Contract Services - Gen. Labor	-	200,790		-100.00%
Repair & Maintenance - Computers	400	-	(400)	-100.00%
Repair & Maintenance - Other Equipment	2,000	-	(2,000)	-100.00%
Repair & Maintenance - Vehicles	2,500	-	(2,500)	-100.00%
Telephone	450	-	(450)	-100.00%
Cell Phones	725	-	(725)	-100.00%
Travel	500	-	(500)	-100.00%
Education & Training	500	-	(500)	-100.00%
Total Contracted Services	\$ 8,075	\$ 200,790	\$ 192,715	2386.56%
<u>Supplies</u>				
Office Supplies	\$ 200	\$ -	\$ (200)	-100.00%
Minor Operating \$0-\$499	2,500	-	(2,500)	-100.00%
Mosquito Chemicals	52,000	-	(52,000)	-100.00%
Electric	2,300	-	(2,300)	-100.00%
Fuel	8,000	-	(8,000)	-100.00%
Total Supplies	\$ 65,000	\$ -	\$ (65,000)	-100.00%
 Total Expenditures	 \$ 183,881	 \$ 200,790	 \$ 16,909	 9.20%

The Mosquito Control department is responsible for preventing mosquitoes from hatching through use of larvicide and killing adult mosquitoes with spray applications. They implement a revolving schedule to prevent major outbreaks. This department is also responsible for responding to concerns reported by our citizens in a timely manner, and for educating the public on mosquito prevention and control.

CAMDEN COUNTY BOARD OF COMMISSIONERS
MOSQUITO CONTROL - 5144
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



Mosquito Control has no County Employees and is managed and fully staffed by contract with the Camden County Public Service Authority. (PSA)

LEISURE SERVICES



CAMDEN COUNTY BOARD OF COMMISSIONERS
BRYAN LANG HISTORIC LIBRARY - 6505
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 53,887	\$ 57,246	\$ 58,866	\$ 54,731	\$ 55,608	877	1.60%
Contracted Services	2,252	2,302	2,196	2,203	2,785	582	26.42%
Supplies	600	322	888	495	1,020	525	106.06%
Utilities	3,869	3,878	4,024	4,233	4,455	222	5.24%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 60,608	\$ 63,748	\$ 65,974	\$ 61,662	\$ 63,868	2,206	3.58%

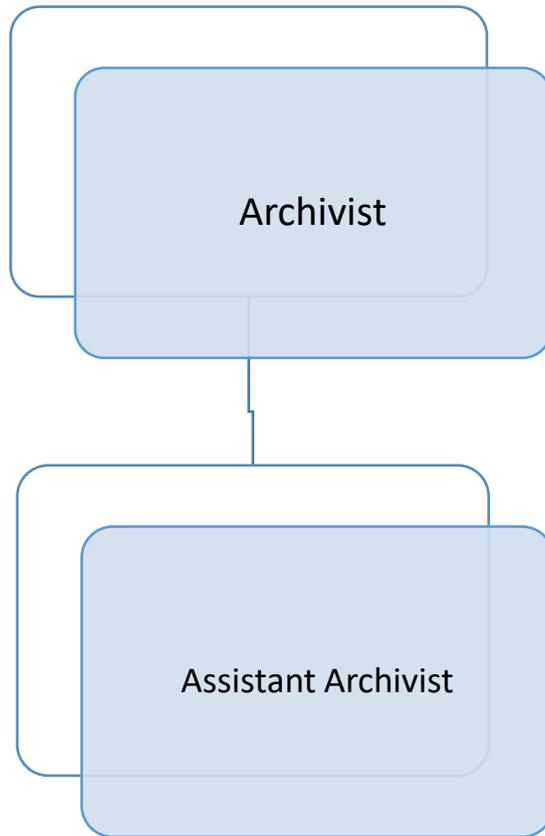
CAMDEN COUNTY BOARD OF COMMISSIONERS
BRYAN LANG HISTORIC LIBRARY - 6505
FY 2020 Adopted Budget

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Salaries & Benefits</u>				
Salaries	\$ 48,057	\$ 48,058	\$ 1	0.00%
Social Security Taxes	3,676	3,676	-	0.00%
Retirement	1,464	1,441	(23)	-1.57%
Retirement - County Match	<u>1,534</u>	<u>2,433</u>	<u>899</u>	<u>58.60%</u>
Total Salaries & Benefits	\$ 54,731	\$ 55,608	\$ 877	1.60%
<u>Contracted Services</u>				
Janitorial Contracts	\$ 667	\$ 725	\$ 58	8.70%
Repair & Maintenance - Office Equipment	500	500	-	0.00%
Telephone	<u>1,036</u>	<u>1,560</u>	<u>524</u>	<u>50.58%</u>
Total Contracted Services	\$ 2,203	\$ 2,785	\$ 582	26.42%
<u>Supplies</u>				
Office Supplies	\$ 250	\$ 250	-	0.00%
Postage	50	25	(25)	-50.00%
Computer Supplies	130	680	550	423.08%
Janitorial Supplies	65	65	-	0.00%
Water & Sewer	525	525	-	0.00%
Electric	<u>3,708</u>	<u>3,930</u>	<u>222</u>	<u>5.99%</u>
Total Supplies	\$ 4,728	\$ 5,475	\$ 747	15.80%
 Total Expenditures	 <u>\$ 61,662</u>	 <u>\$ 63,868</u>	 <u>\$ 2,206</u>	 <u>3.58%</u>

Program Title: Bryan-Lang Historical Archives					
I. Core Services					
The Bryan-Lang Historical Archives serves as the repository of Camden County history dating from the county's creation in 1777. The Archives accomplishes its core services by collecting, preserving, and making available the history that includes families, churches, cemeteries, plantations, slavery, and events, among others. The collected history includes any relevant history of neighboring counties, Coastal Georgia, and Northeast Florida.					
The program is NOT MANDATED () MANDATED: FEDERAL () STATE (X) LOCAL (X) Resolution					
II. Mission/Key Objectives					
The mission of the Bryan-Lang Historical Archives is to collect Camden County primary and secondary historical resources through identification, solicitation, and donation; to preserve the resources with archival protections guided by established archival procedures in a correctly humidified environment; and to interpret the resources with transcription and database references. The key objective is to make the information as available as possible to the public through research services, publications, internet, and educational outreach programs.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Special Collections	12	12	14	14	14
Books	5,428	5,581	6,125	6,305	6,305
Family History Files	3,418	3,448	3,482	3,502	3,532
Camden County History Files	1,388	1,410	1,425	1,462	1,500
Microfilm rolls & microfiche film	2,016	2,020	2,020	2,020	2,020
Maps	273	275	275	275	275
Photo Collections	6,058	6,100	6,100	6,100	6,100
Documents added	610	574	1327	1120	500
Finding aids & Indexes Generated	7	6	6	5	25
Searchable Indexes Created	0	0	0	65	100
Indexes placed on county website	0	0	0	30	100
Digitized Bound Records	0	0	0	0	100
Research Requests- in person, via phone, email, m	341	370	335	300	350
Education & Outreach events	7	6	5	3	5
Visitors	1,995	1,054	1,038	995	1,050
Total Contacts	2,483	1,928	2,213	2,060	2,300
IV. Staffing Resources:					
Director, Archivist (FTE)	1.00	1.00	1.00	1.00	1.00
Assistant Archivist (PTE)	0.75	0.75	0.75	0.75	0.75
Total Staffing Resources	1.75	1.75	1.75	1.75	1.75
Funding Sources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 60,608	\$ 63,748	\$ 65,974	\$ 61,662	\$ 63,868
V. Explanation of Changes:					
A change in the leadership at the archives is the primary cause for any change in estimated, projected and actual numbers. Items 9-12, 14, and 16 will continue to stay flat or shrink as our efforts shift to providing online access to the archive. Item 13 will remain flat as technology is now digital. Item 15 needs to be properly housed in a digital repository with metadata connected to the images. The new focus will be on creating digital resources: 1) In Process - intermediary use of searchable indexes (pdfs) online - eventually data rolled into searchable database. 2) Testing by end of 2019 - Digitization of bound and loose county records. 3) Creating Descriptive Finding Aids, and (eventually) fewer indexes.					

CAMDEN COUNTY BOARD OF COMMISSIONERS
BRYAN-LANG LIBRARY - 6505
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY WIDE LIBRARY - 6500
FY 2020 Adopted Budget

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 245,175	\$ 237,788	\$ 129,950	0	0	0	0.00%
Contracted Services	15,796	23,459	20,320	10,200	10,200	0	0.00%
Supplies	10,306	8,540	6,651	0	0	0	0.00%
Utilities	29,939	29,643	28,959	29,700	29,700	0	0.00%
Intergovernmental	7,550	7,000	116,026	285,940	292,312	6,372	2.23%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 308,766	\$ 306,430	\$ 301,906	\$ 325,840	\$ 332,212	6,372	1.96%

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY WIDE LIBRARY - 6500
FY 2020 Adopted Budget

Expenditure Detail	<u>Adopted FY 2019</u>	<u>Adopted FY 2020</u>	<u>\$ Variance</u>	<u>% Variance</u>
<u>Contracted Services</u>				
Janitorial Contracts	10,200	10,200	-	0.00%
Total Contracted Services	\$ 10,200	\$ 10,200	\$ -	0.00%
<u>Supplies</u>				
Water & Sewer	900	900	-	0.00%
Electric	28,800	28,800	-	0.00%
Total Supplies	\$ 29,700	\$ 29,700	\$ -	0.00%
<u>Intergovernmental</u>				
Regional Library Services	\$ 285,940	\$ 292,312	\$ 6,372	2.23%
Total Intergovernmental	\$ 285,940	\$ 292,312	\$ 6,372	2.23%
Total Expenditures	\$ <u>325,840</u>	\$ <u>332,212</u>	\$ <u>6,372</u>	<u>1.96%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY LIBRARY - 6500
FY 2020 Adopted Budget
ORGANIZATIONAL CHART

County Wide Library has no County employees and is managed and fully staffed by contract with Three Rivers Regional Library System

COMMUNITY DEVELOPMENT



**CAMDEN COUNTY BOARD OF COMMISSIONERS
JOINT DEVELOPMENT AUTHORITY (JDA) – 7500
FY 2020 Adopted Budget**

General Fund

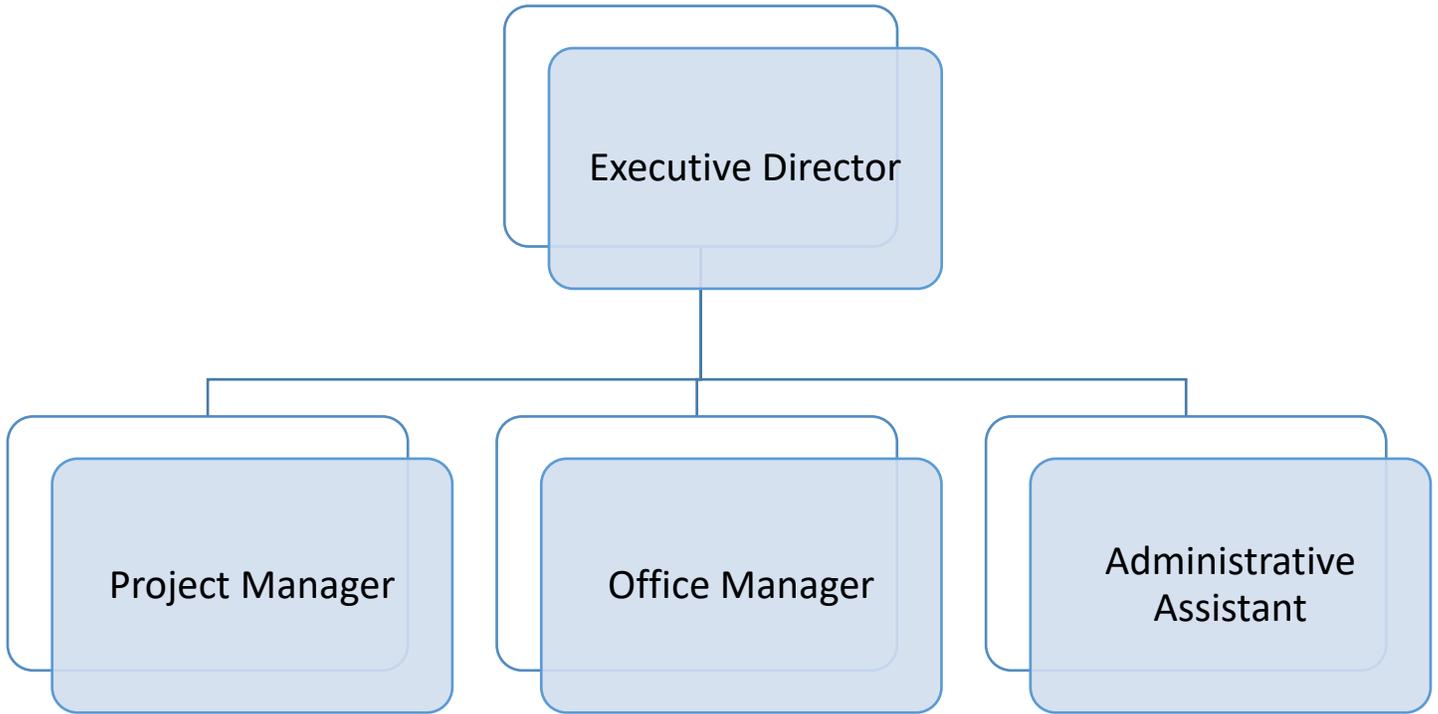
Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Contracted Services	127	0	0	0	0	0	0.00%
Supplies	0	0	0	0	0	0	0.00%
Utilities	0	0	0	0	0	0	0.00%
Intergovernmental	1,116,156	569,900	720,000	737,500	737,500	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 1,116,283	\$ 569,900	\$ 720,000	\$ 737,500	\$ 737,500	0	0.00%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
 JOINT DEVELOPMENT AUTHORITY (JDA) – 7500
 FY 2020 Adopted Budget**

Expenditure Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Intergovernmental</u>				
Joint Development Authority	\$ 720,000	\$ 720,000	\$ -	0.00%
Military Initiatives - Economic Dev.	<u>17,500</u>	<u>17,500</u>	<u>-</u>	<u>0.00%</u>
Total Intergovernmental	\$ 737,500	\$ 737,500	\$ -	0.00%
 Total Expenditures	 <u>\$ 737,500</u>	 <u>\$ 737,500</u>	 <u>\$ -</u>	 <u>0.00%</u>

CAMDEN COUNTY BOARD OF COMMISSIONERS
JOINT DEVELOPMENT AUTHORITY - 7500
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



**CAMDEN COUNTY BOARD OF COMMISSIONERS
PLANNING & DEVELOPMENT - 7000
FY 2020 Adopted Budget**

General Fund

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2019 to FY 2020	FY 2019 to FY 2020
Salaries and Benefits	\$ 262,841	\$ 274,292	\$ 214,221	\$ 244,776	\$ 227,946	\$ -16,830	-6.88%
Contracted Services	26,356	60,414	100,166	127,130	126,830	-300	-0.24%
Supplies	5,006	4,627	4,612	7,700	11,700	4,000	51.95%
Utilities	10,837	10,347	10,117	13,500	13,700	200	1.48%
Capital Outlay	0	0	0	0	0	0	0.00%
Total	\$ 305,040	\$ 349,680	\$ 329,116	\$ 393,106	\$ 380,176	\$ -12,930	-3.29%

CAMDEN COUNTY BOARD OF COMMISSIONERS

PLANNING & DEVELOPMENT - 7000

FY 2020 Adopted Budget

Expenditure Detail	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Salaries & Benefits</u>				
Salaries	\$ 214,790	\$ 200,085	\$ (14,705)	-6.85%
Social Security Taxes	16,431	15,307	(1,124)	-6.84%
Retirement	4,473	4,479	6	0.13%
Retirement - County Match	8,582	7,575	(1,007)	-11.73%
Uniforms	500	500	-	0.00%
Total Salaries & Benefits	\$ 244,776	\$ 227,946	\$ (16,830)	-6.88%
<u>Contracted Services</u>				
Board Member Fees	\$ 4,500	\$ 4,500	\$ -	0.00%
Contract Services - Computer	102,500	82,500	(20,000)	19.51%
C/S - Annual Software Maint	-	20,000	20,000	-100.00%
Janitorial Contracts	1,380	1,380	-	0.00%
Repair & Maintenance - Computers	1,000	1,000	-	0.00%
Repair & Maintenance - Office	2,000	2,000	-	0.00%
Repair & Maintenance - Vehicles	1,000	1,000	-	0.00%
Telephone	3,000	3,000	-	0.00%
Cell Phones	1,600	1,600	-	0.00%
Advertising & Publishing	2,000	2,000	-	0.00%
Printing	650	650	-	0.00%
Travel	3,125	3,125	-	0.00%
Dues & Subscriptions	675	375	(300)	-44.44%
Education & Training	3,700	3,700	-	0.00%
Total Contracted Services	\$ 127,130	\$ 126,830	\$ (300)	-0.24%
<u>Supplies</u>				
Office Supplies	\$ 750	\$ 750	\$ -	0.00%
Minor Operating \$0-\$499	750	750	-	0.00%
Postage	1,200	1,200	-	0.00%
Computer Supplies	500	500	-	0.00%
Janitorial Supplies	250	250	-	0.00%
Tires & Tubes	1,000	1,200	200	20.00%
Water & Sewer	1,000	1,000	-	0.00%
Electric	12,500	12,500	-	0.00%
Fuel	3,000	3,000	-	0.00%
Other Supplies	250	250	-	0.00%
Computers \$500-\$4,999	-	2,000	2,000	100.00%
Furnitures \$500-\$4,999	-	2,000	2,000	100.00%
Total Supplies	\$ 21,200	\$ 25,400	\$ 4,200	19.81%
Total Expenditures	\$ 393,106	\$ 380,176	\$ (12,930)	-3.29%

Program Title: Planning and Development

I. Core Services

Issuance of building permits, inspections, occupational tax and alcohol licenses, administer zoning and land use applications and GIS.

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL (X)

II. Mission/Key Objectives

Provide the best public service possible while administering the codes as they pertain to building, licensing, inspections and zoning.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Land Use Permits (subdivision, rezone, variance, etc.)	49	44	37	36	38
New Building Permits (residential or commercial)	54	41	55	58	56
Accessory Permits (mh, pool, electrical, etc.)	206	211	244	\$ 222.00	\$ 230.00
Inspections Completed	1,653	1,249	1,110	1,164	1,125
Occupational Tax Licenses Issued	266	304	300	302	300
Alcohol Licenses Issued	23	20	21	16	18
Fees Collected	\$205,324	\$184,809	\$212,438	\$214,200	\$215,500

IV. Staffing Resources:

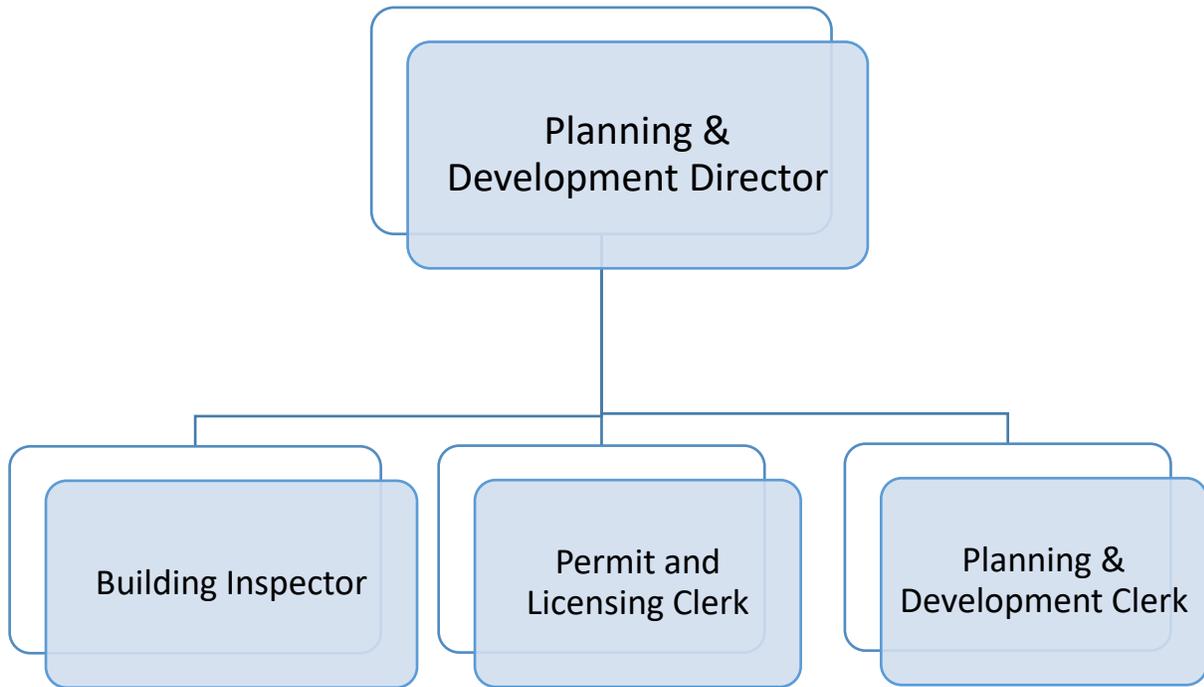
Planning & Development Director	1.00	1.00	1.00	1.00	1.00
Planning & Development Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Permit & Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Public Protection & Compliance Officer	0.25	0.25	0.25	0.25	0.25
Total Staffing Resources	4.25	4.25	4.25	4.25	4.25

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY2018	Adopted FY 2019	Adopted FY 2020
General Fund \$ (BOCC)	\$ 305,040	\$ 349,680	\$ 329,116	\$ 393,106	\$ 380,176

V. Explanation of Changes:

We will see an increase in FY 20 due to needing a new truck for the building inspector and replacing old and broken chairs in our commission meeting room and offices.

CAMDEN COUNTY BOARD OF COMMISSIONERS
PLANNING & DEVELOPMENT - 7000
FY 2020 Adopted Budget
ORGANIZATIONAL CHART



ENTERPRISE FUNDS



CAMDEN COUNTY BOARD OF COMMISSIONERS
CURBSIDE
FY 2020 Adopted Budget

						+/-	%
						FY 2019	FY 2019
						to	to
						FY 2020	FY 2020
FUND 208							
Revenue Summary							
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>		
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>		
Commissions & Fees	\$ 834,860	\$ 849,193	\$ 918,615	\$ 918,855	\$ 926,000	\$ 7,145	0.78%
Interest	144	418	967	1,000	466	-534	-53.40%
Miscellaneous	7	199	-96	0	0	0	0.00%
Other Finance Sources	0	0	0	119,381	132,933	13,552	11.35%
Total	\$ 835,011	\$ 849,810	\$ 919,486	\$ 1,039,236	\$ 1,059,399	\$ 20,163	1.94%
Expenditure Summary							
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>		
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>		
Salaries and Benefits	\$ 55,009	\$ 82,585	\$ 103,825	\$ 129,692	\$ 135,262	\$ 5,570	4.29%
Contracted Services	626,358	642,375	764,861	765,502	793,943	28,441	3.72%
Supplies	11,504	12,259	14,229	13,815	15,989	2,174	15.74%
Utilities	1,373	1,387	1,353	1,655	1,655	0	0.00%
Capital Outlay	0	0	2,000	0	0	0	0.00%
Intergovernmental	113,732	124,987	134,981	128,572	112,550	-16,022	-12.46%
Total	\$ 807,976	\$ 863,593	\$ 1,021,249	\$ 1,039,236	\$ 1,059,399	\$ 20,163	1.94%
Revenue Over/(Under)	\$ 27,035	\$ -13,783	\$ -101,763	\$ 0	\$ 0		
Expenditures							

CAMDEN COUNTY BOARD OF COMMISSIONERS

CURBSIDE

FY 2020 Adopted Budget

Revenue Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Commissioners & Fees</u>				
Penalties/Interest Charge	\$ 28,300	\$ 22,000	\$ (6,300)	-22.26%
Unincorporated Collection Fees	<u>890,555</u>	<u>904,000</u>	<u>13,445</u>	1.51%
Total Commissions & Fees	\$ 918,855	\$ 926,000	\$ 7,145	0.78%
 <u>Interest</u>				
Interest Income	\$ <u>1,000</u>	\$ <u>466</u>	\$ <u>(534)</u>	-53.40%
Total Interest	\$ 1,000	\$ 466	\$ (534)	-53.40%
 <u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ <u>119,381</u>	\$ <u>132,933</u>	\$ <u>13,552</u>	11.35%
Total Other Financing Sources	\$ 119,381	\$ 132,933	\$ 13,552	11.35%
 Total Revenues	 \$ <u><u>1,039,236</u></u>	 \$ <u><u>1,059,399</u></u>	 \$ <u><u>20,163</u></u>	 1.94%

Expenditure Detail

Salaries & Benefits

Salaries	\$ 110,221	\$ 114,888	\$ 4,667	4.23%
Group Insurance	5,000	5,000	-	0.00%
Social Security Taxes	8,432	8,789	357	4.23%
Retirement	2,533	3,437	904	35.69%
Retirement - County Match	<u>3,506</u>	<u>3,148</u>	<u>(358)</u>	-10.21%
Total Salaries & Benefits	\$ 129,692	\$ 135,262	\$ 5,570	4.29%

Contracted Services

Audit Fees	\$ 2,500	\$ 2,500	\$ -	0.00%
Contract Services-Computer	4,100	4,100	-	0.00%
Janitorial Contracts	580	580	-	0.00%
Collection Costs	463,147	481,200	18,053	3.90%
Recycling Costs	278,437	286,175	7,738	2.78%
Repair & Maintenance - Computers	8,963	8,963	-	0.00%
Repair & Maintenance - Office Equipment	400	850	450	112.50%
Telephone	1,750	1,750	-	0.00%
Cell Phones	300	300	-	0.00%
Advertising & Publishing	150	150	-	0.00%
Printing	975	975	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS

CURBSIDE

FY 2020 Adopted Budget

Travel	400	400	-	0.00%
Dues & Subscriptions	3,100	5,300	2,200	70.97%
Education & Training	250	250	-	0.00%
Court Costs	450	450	-	0.00%
Total Contracted Services	\$ 765,502	\$ 793,943	\$ 28,441	3.72%

Supplies

Office Supplies	\$ 925	\$ 925	\$ -	0.00%
Minor Operating \$0-\$499	1,000	1,000	-	0.00%
Postage	10,500	12,500	2,000	19.05%
Computer Supplies	720	894	174	24.17%
Janitorial Supplies	100	100	-	0.00%
Vehicle Supplies	120	120	-	0.00%
Water & Sewer	225	225	-	0.00%
Electric	1,430	1,430	-	0.00%
Fuel	450	450	-	0.00%
Total Supplies	\$ 15,470	\$ 17,644	\$ 2,174	14.05%

Intergovernmental

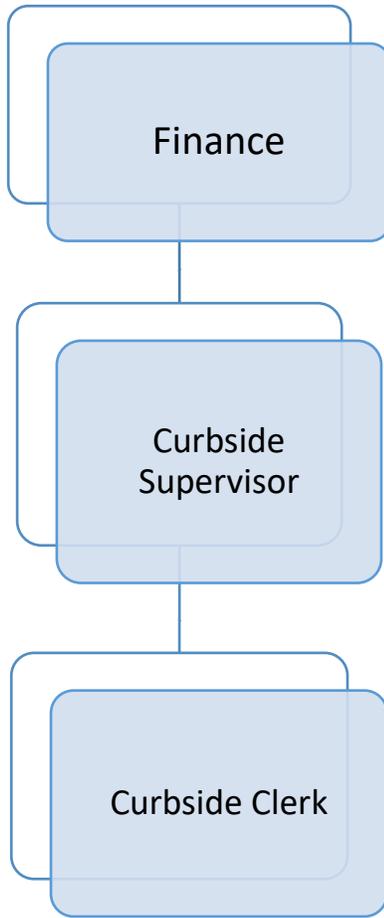
Tipping Fees - Solid Waste	\$ 126,522	\$ 110,500	\$ (16,022)	-12.66%
Bad Debt Expense	2,050	2,050	-	0.00%
Total Intergovernmental	\$ 128,572	\$ 112,550	\$ (16,022)	-12.46%

Total Expenditures	\$ <u>1,039,236</u>	\$ <u>1,059,399</u>	\$ <u>20,163</u>	1.94%
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I. Program Title: Solid Waste Curbside Collection					
Core Services					
Residential curbside garbage and recycling collection for the citizens of unincorporated Camden County.					
This Program is: Not Mandated () Mandated: Federal () State () Local (X)					
II. Mission / Key Objectives					
The mission of the Curbside Collection Department is to provide residential curbside garbage and recycling as written in the Residential Curbside Collection Ordinance. We endeavor to provide a high level of customer service at the lowest possible cost with a customer focus.					
III. Performance Measures					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	FY 2019 Projection	FY 2020 Estimate
# Customers Served	2,209	4,750	4,842	4,880	4,900
Monthly rate	\$14.50	\$14.50	\$14.50	\$15.65	\$15.65
Service Orders	2,390	1,743	3,031	3,636	2,725
Compliant (typically missed service)	183	350	874	896	500
Forced Disconnection	150	175	408	243	300
Delivery/removal/redelivery	580	550	1,163	1,275	975
White Goods	37	45	113	171	150
BulkyItem Pickup	420	292	797	1,094	900
Repair a worn out garbage can	229	325	85	200	200
Illegal dumping / Property Inspection	0	6	5	6	0
Print/Mail decal	686	900	660	800	800
Misc/Info/Inspection	105	110	0	50	50
IV. Resources:					
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020
Full Time Employees	1.5	1.75	2	2	2
Revenue	\$835,011	\$849,810	\$919,486	\$ 1,039,236	\$1,059,399
Expenditures	\$807,976	\$863,593	\$1,021,249	\$ 1,039,236	\$1,059,399
Revenue over/(under) expenditures	\$27,035	-\$13,783	-\$101,763	\$ 0	\$0
V. Explanation of Changes					
The field work is performed by Advanced Disposal with the exception of Code Enforcement. As noted in the Org Chart, there are two regular employees and a portion of the Code Enforcement wages from the Curbside Fund.					

CAMDEN COUNTY BOARD OF COMMISSIONERS
CURBSIDE - 208
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAMDEN COUNTY BOARD OF COMMISSIONERS
SOLID WASTE
FY 2020 Adopted Budget

FUND 540

Revenue Summary						+/-	%
						FY 2019	FY 2019
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
State & Federal	\$ 99,919.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Commissions & Fees	3,873,960	4,030,213	5,301,627	4,912,700	5,778,500	(865,800)	-17.62%
Interest	59,143	72,312	108,817	85,000	114,500	(29,500)	-34.71%
Contributions	-	-	-	-	-	-	0.00%
Miscellaneous	146	2,539	586	-	-	-	0.00%
Other Financing Sources	-	65,928	10,000	-	-	-	0.00%
Total Revenues	\$ 4,033,168	\$ 4,170,992	\$ 5,421,030	\$ 4,997,700	\$ 5,893,000	\$ 895,300	17.91%

Expenditure Summary						+/-	%
						FY 2019	FY 2019
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Salaries and Benefits	\$ 1,239,767	\$ 1,142,325	\$ 1,158,220	\$ 1,220,482	\$ 1,378,229	\$ 157,747	12.92%
Contracted Services	432,587	1,296,018	1,087,973	751,607	981,800	230,193	30.63%
Supplies	317,444	278,506	352,603	331,672	474,350	142,678	43.02%
Utilities	16,759	16,282	17,145	17,589	18,000	411	2.34%
Capital Outlay	120,840	373,204	1,878,903	1,553,850	1,765,000	211,150	13.59%
Self Funded Insurance	-	14,633	-	-	15,961	15,961	0.00%
Depreciation & Amortization	714,853	709,910	717,595	654,200	790,000	135,800	20.76%
Intergovernmental	(4,850)	(29,834)	42,209	-	-	-	0.00%
Debt Service	63,409	51,656	112,157	468,300	469,660	1,360	0.29%
Other Financing Uses	20,000	-	-	-	-	-	0.00%
Total Expenditures	\$ 2,920,809	\$ 3,852,700	\$ 5,366,805	\$ 4,997,700	\$ 5,893,000	\$ 895,300	17.91%

Revenue Over/(Under)							
Expenditures	\$ 1,112,359	\$ 318,292	\$ 54,225	\$ -	\$ -		

CAMDEN COUNTY BOARD OF COMMISSIONERS

SOLID WASTE

FY 2020 Adopted Budget

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Commissions & Fees</u>				
Highway 110 Site Sales	\$ 2,267,200	2,278,500	\$ 11,300	0.50%
C & D Industrial Site	2,645,500	3,400,000	754,500	28.52%
Timber Sales	-	100,000	100,000	100.00%
Total Commissions & Fees	\$ 4,912,700	\$ 5,778,500	\$ 865,800	17.62%
 <u>Interest</u>				
Interest Income	\$ 85,000	\$ 114,500	\$ 29,500	34.71%
Total Interest	\$ 85,000	\$ 114,500	\$ 29,500	34.71%
 <u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ -	\$ -	\$ -	0.00%
Total Other Financing Sources	\$ -	\$ -	\$ -	0.00%
 Total Revenue	 \$ <u>4,997,700</u>	 \$ <u>5,893,000</u>	 \$ <u>895,300</u>	 17.91%

Expenditures

<u>Salaries & Benefits</u>				
Salaries - Regular	\$ 723,766	\$ 830,818	\$ 107,052	14.79%
Salaries - Overtime	35,745	50,000	14,255	39.88%
Group Insurance	33,500	60,000	26,500	79.10%
Group Insurance (Losses)	285,000	300,000	15,000	5.26%
Social Security Taxes	55,369	63,558	8,189	14.79%
Retirement	19,901	21,096	1,195	6.00%
Retirement - County Match	28,293	28,257	(36)	-0.13%
Unemployment Insurance	-	-	-	100.00%
Workers Compensation	30,000	12,000	(18,000)	-60.00%
Safety Program	1,000	1,000	-	0.00%
Uniforms	5,908	9,500	3,592	60.80%
Safety Equipment	2,000	2,000	-	0.00%
Total Salaries & Benefits	\$ 1,220,482	\$ 1,378,229	\$ 157,747	12.92%
 <u>Contracted Services</u>				
Pest Control	\$ 678	\$ 1,000	\$ 322	47.49%
Audit Fees	9,000	7,500	(1,500)	-16.67%
Engineering Services	125,000	255,000	130,000	104.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS

SOLID WASTE

FY 2020 Adopted Budget

Arial Photos	-	16,000		
Repair & Maintenance-Building	545	600	55	10.09%
Contract Serv - Computers	900	500	(400)	-44.44%
Contract Services-Admin	7,500	4,000	(3,500)	-46.67%
Contract Services - Lab Analysis	43,185	-	(43,185)	-100.00%
C/S – Annual Software Maint	1,860	2,600	740	39.78%
Janitorial - Contracts	1,717	1,900	183	10.66%
Tire Recycling	23,789	20,000	(3,789)	-15.93%
Leachate Disposal	7,878	10,000	2,122	26.94%
EPD Surcharge-State of Georgia	165,000	220,000	55,000	33.33%
DNR Air Surcharge Fees	9,000	7,000	(2,000)	-22.22%
Land Prep & Replanting	35,000	35,000	-	0.00%
Repair & Maintenance - Computers	900	800	(100)	-11.11%
Repair & Maintenance - Office Equipment	131	600	469	358.02%
Repair & Maintenance - Other Equipment	13,764	12,000	(1,764)	-12.82%
Minor Road Projects	-	20,000	20,000	100.00%
Repair & Maintenance - Vehicles	4,721	6,000	1,279	27.09%
Repair & Maintenance - Heavy Equipment	175,000	210,000	35,000	20.00%
Repair & Maintenance - Scales	3,744	5,000	1,256	33.55%
Repair & Maintenance - Building &	3,000	5,000	2,000	66.67%
Equipment Rental	50,000	60,000	10,000	20.00%
Vehicle & Equipment Insurance	31,500	31,500	-	0.00%
Property Insurance	3,500	3,500	-	0.00%
Liability Insurance	7,000	13,000	6,000	85.71%
Telephone	9,896	10,000	104	1.05%
Cell Phones	3,346	9,000	5,654	168.98%
Advertising & Publishing	370	300	(70)	-18.92%
Printing	700	500	(200)	-28.57%
Travel	3,500	3,500	-	0.00%
Dues & Subscriptions	7,438	7,500	62	0.83%
Education & Training	2,045	2,500	455	22.25%
Total Contracted Services	\$ 751,607	\$ 981,800	\$ 230,193	30.63%

Supplies

Office Supplies	\$ 4,680	\$ 4,500	\$ (180)	-3.85%
Minor Operating \$0- \$499	5,510	5,500	(10)	-0.18%
Postage	1,005	1,000	(5)	-0.50%
Computer Supplies	2,046	2,500	454	22.19%
Janitorial Supplies	1,224	1,250	26	2.12%
Medical Supplies - General	500	200	(300)	-60.00%
Miscellaneous Supplies	750	20,000	19,250	2566.67

CAMDEN COUNTY BOARD OF COMMISSIONERS

SOLID WASTE

FY 2020 Adopted Budget

DNR Fishing Tournament	500	500	-	0.00%
Tires & Tubes	9,892	9,900	8	0.08%
Vehicle Supplies	11,100	20,000	8,900	80.18%
Heavy Equipment Supplies	75,000	75,000	-	0.00%
Repair & Maintenance - Building Supplies	1,303	10,000	8,697	667.46%
Signs & Posts	500	2,500	2,000	400.00%
Heating Fuels	1,734	1,000	(734)	-42.33%
Electric	17,589	18,000	411	2.34%
Oil	18,106	25,000	6,894	38.08%
Fuel	161,245	250,000	88,755	55.04%
Other Supplies	3,078	6,000	2,922	94.93%
Small Equipment \$500 - \$1,400	30,000	30,000	-	0.00%
Computers \$500 - \$1,499	2,499	2,500	1	0.04%
Furniture \$500 - \$1,499	1,000	1,000	-	0.00%
Alternate Cover - Temp.	-	6,000	6,000	100.00%
Total Supplies	\$ 349,261	\$ 492,350	\$ 143,089	40.97%

Capital Outlays

Soil Erosion & Sediment	\$ 5,000	\$ 10,000	\$ 5,000	100.00%
Building Maintenance - Building	25,000	475,000	450,000	1800.00
Building Improvements	5,000	-	(5,000)	-100.00%
Landfill Cell Construction	200,000	-	(200,000)	-100.00%
Surveys-Land/Building	13,850	-	(13,850)	-100.00%
Vacuna Road Post Closure	55,000	20,000	(35,000)	-63.64%
Reserve Closure/Post Closure	450,000	450,000	-	0.00%
Vehicles	50,000	185,000	135,000	270.00%
Other Equipment > \$5,000	750,000	625,000	(125,000)	-16.67%
Total Capital Overlay	\$ 1,553,850	\$ 1,765,000	\$ 211,150	13.59%

Self Funded Insurance

Workers Comp Claims	-	15,961	15,961	100.00%
Total Depreciation & Amortization	\$ -	\$ 15,961	15,961	100.00%

Depreciation & Amortization

Depreciation Expense	\$ 654,200	\$ 775,000	120,800	18.47%
Amortization	-	15,000	15,000	100.00%
Total Depreciation & Amortization	\$ 654,200	\$ 790,000	135,800	20.76%

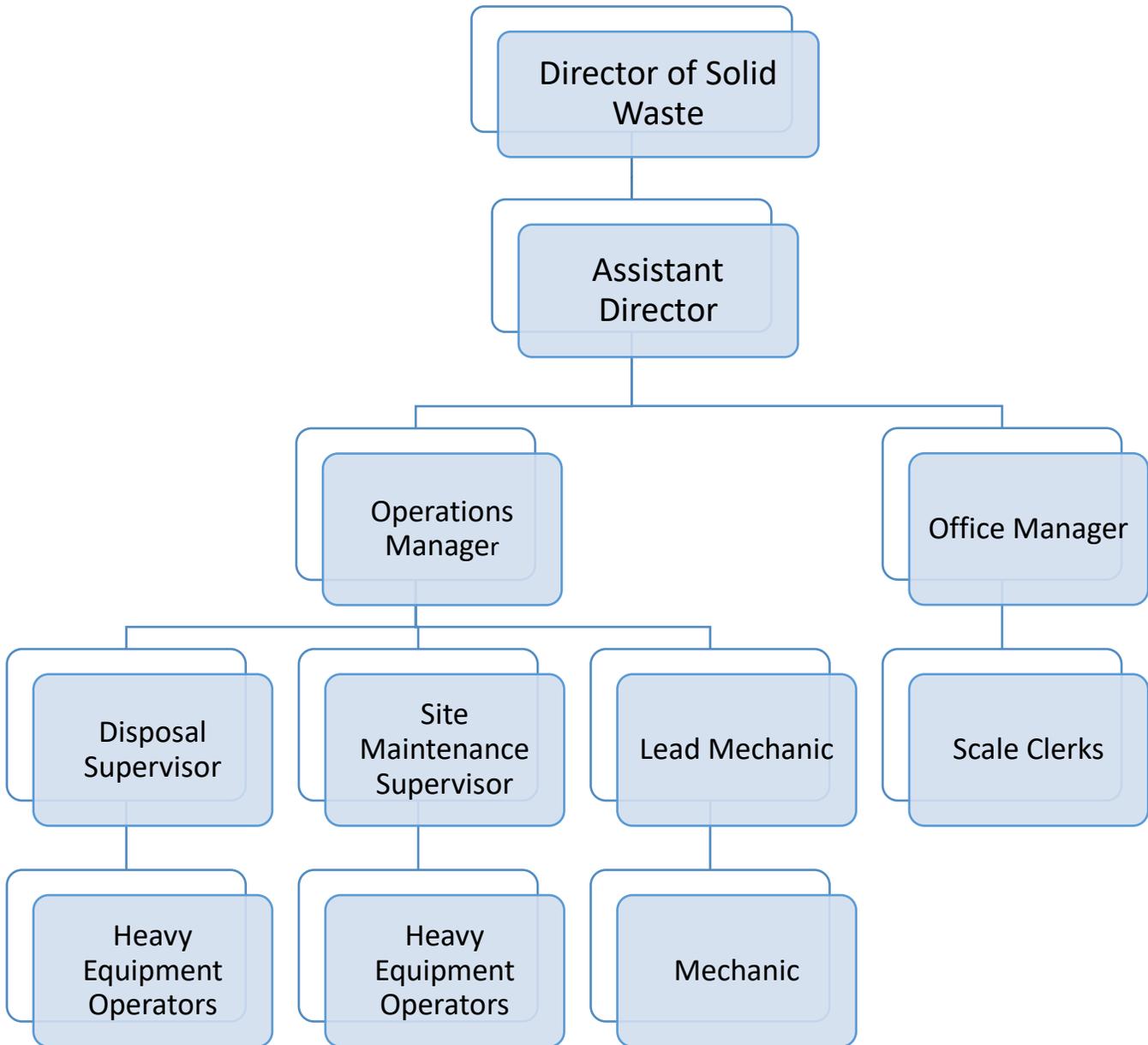
CAMDEN COUNTY BOARD OF COMMISSIONERS
SOLID WASTE
FY 2020 Adopted Budget

	<u>Adopted FY 2019</u>	<u>Adopted FY 2020</u>	<u>\$ Variance</u>	<u>% Variance</u>
<u>Debt Service</u>				
Bond - Principal	\$ 420,000	\$ 430,000	\$ 10,000	2.38%
Leases - Interest Expense	-	25,000	25,000	100.00%
Bond - Interst	48,300	14,160	(34,140)	-70.68%
Fiscal Agent Fees	-	500	500	100.00%
Total Debt Service	\$ 468,300	\$ 469,660	\$ 1,360	0.29%
<u>Other Financing Uses</u>				
Operating Transfer Out	\$ -	\$ -	\$ -	0.00%
Total Other Financing Uses	\$ -	\$ -	\$ -	0.00%
 Total Expenditures	 \$ <u>4,997,700</u>	 \$ <u>5,893,000</u>	 \$ <u>895,300</u>	 17.91%

Program Title: Solid Waste					
I. Core Services					
Provide solid waste management for Camden and surrounding counties.					
The program is NOT MANDATED () MANDATED: FEDERAL (X) STATE (X) LOCAL (X)					
II. Mission/Key Objectives					
Mission:					
The mission of the Solid Waste Department is to provide the most efficient and cost effective landfill in the state of Georgia and to strive to provide the best service possible at a nominal fee to its residential and commercial customers of Camden and surrounding counties, while providing superior customer service and abiding by our D&O Plan and EPD Best Practices as well as communicating and establishing a healthy relationship with the contractors and residents bringing waste to the Camden County landfills.					
Objectives:					
To operate a state of the art solid waste operation in accordance with GA EPA rules and regulations.					
To provide a safe working environment for customers, residents and employees.					
To protect human health and the environment for future generations to enjoy by following GA EPD rules and regulations.					
III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	Projected FY 2019	Estimated FY 2020
Tonnage processed at both sites.	196,651.57	246,259.05	330,431.94	355,400	356,000
Comply with all EPD rules and regulations. Passing inspection reports for both sites.					
IV. Staffing Resources:					
Director	1.00	1.00	0.00	1.00	1.00
Assistant Director	1.00	1.00	2.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	0.35	0.35	0.35	0.35	0.35
Operations Manager	N/A	N/A	N/A	1.00	1.00
Supervisor	2.00	2.00	2.00	2.00	2.00
Maintenance Personnel-Mechanics	2.00	2.00	2.00	2.00	2.00
Scale Operators	3.00	3.00	3.00	3.00	3.00
Heavy Equipment Operators	6.00	7.00	8.00	12.00	12.00
Total Staffing Resources	20.35	21.85	18.35	23.35	23.35
Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Adopted FY 2020
Enterprise Fund Revenues \$	\$ 4,033,168	\$4,170,992	\$5,421,030	\$4,997,700	\$5,893,000
Expenditures	\$ 2,920,808	\$3,852,702	\$5,366,805	\$4,997,700	\$5,893,000
Revenues over/(under) expenditures	\$ 1,112,360	\$318,290	\$54,225	\$0	\$0
V. Explanation of Changes:					

CAMDEN COUNTY BOARD OF COMMISSIONERS
SOLID WASTE - 540
FY 2020 Adopted Budget

ORGANIZATIONAL CHART



CAPITAL OUTLAY FUNDS



CAMDEN COUNTY BOARD OF COMMISSIONERS
CAPITAL IMPROVEMENTS
FY 2020 Adopted Budget

Fund 350						+/-	%
Revenue Summary						FY 2019	FY 2019
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
State & Federal	\$ -	\$ -	\$ 23,099	\$ -	\$ -	\$ -	0.00%
Interest	73	274	1,088	950	1,000	50	5.26%
Contributions	25,000	-	-	-	-	-	0.00%
Other Financing Sources	427,900	465,000	488,900	353,300	300,000	(53,300)	-15.09%
Total	\$ 452,973	\$ 465,274	\$ 513,087	\$ 354,250	\$ 301,000	\$ (53,250)	-15.03%

Expenditure Summary						+/-	%
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Contracted Services	\$ 80,422	\$ 94,824	\$ 45,221	\$ 0	\$ 0	\$ 0	0.00%
Supplies	119,582	37,585	38,406	5,000	0	-5,000	-100.00%
Capital Outlays	177,441	112,828	183,894	349,250	301,000	-48,250	-13.82%
Debt Service	-	-	-	-	-	-	0.00%
Total	\$ 377,445	\$ 245,237	\$ 267,521	\$ 354,250	\$ 301,000	\$ -53,250	-15.03%
Revenues (over)/under	\$ 75,528	\$ 220,037	\$ 245,566	\$ 0	\$ 0	\$ 0	

CAMDEN COUNTY BOARD OF COMMISSIONERS
CAPITAL IMPROVEMENTS
FY 2020 Adopted Budget

Revenue Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Interest</u>				
Interest Income	\$ 950	\$ 1,000	\$ 50	5.26%
Total Interest	\$ 950	\$ 1,000	\$ 50	5.26%
<u>Other Financing Sources</u>				
Operating Transfer in - General Fund	\$ -	\$ 300,000	\$ 300,000	100.00%
Proceeds Carried Forward	<u>353,300</u>	<u>-</u>	<u>(353,300)</u>	-100.00%
Total Other Financing Sources	\$ 353,300	\$ 300,000	\$ (53,300)	-15.09%
 Total Revenue	 <u>\$ 354,250</u>	 <u>\$ 301,000</u>	 <u>\$ (53,250)</u>	 -15.03%

Expenditure Detail

<u>Supplies</u>				
Computers \$500-\$4999	\$ 5000	\$ 0	\$ (5,000)	-100.00%
	\$ 5000	\$ 0	\$ (5,000)	-100.00%
<u>Capital Outlay</u>				
Vehicles	96,750	-	(96,750)	-100.00%
Computers	18,000	-	(18,000)	-100.00%
Radios > \$5,000	7,500	-	(7,500)	-100.00%
Other Equipment	<u>227,000</u>	<u>301,000</u>	<u>74,000</u>	32.60%
Total Capital Outlay	\$ 349,250	\$ 301,000	\$ (48,250)	-13.82%
 Total Expenditures	 <u>\$ 354,250</u>	 <u>\$ 301,000</u>	 <u>\$ (53,250)</u>	 -15.03%

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPLOST 7

FY 2020 Adopted Budget

FUND 327

Revenue Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
Taxes, Penalties, & Int.	\$ 6,770,138	\$ 6,638,050	\$ 6,983,029	\$ 6,828,000	\$ -	\$ (6,828,000)	-100.00%
State & Federal	86,953	2,277,552	369,052	250,000	25,000	(225,000)	-90.00%
Interest Income	7,088	13,855	46,373	22,500	22,500	-	0.00%
Miscellaneous	-	-	-	-	-	-	0.00%
Other Financing Sources	-	-	-	2,129,800	3,043,192	913,392	42.89%
Total Revenues	\$ 6,864,179	\$ 8,929,457	\$ 7,398,454	\$ 9,230,300	\$ 3,090,692	\$ (6,139,608)	-66.52%

Expenditure Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
Contracted Services	\$ 12,450	\$ 133,197	\$ 157,626	\$ 150,000	\$ -	\$ (150,000)	-100.00%
Supplies	147,141	22,660	103,799	-	-	-	0.00%
Capital Outlay	2,916,294	2,769,696	2,645,493	4,158,600	3,090,692	(1,067,908)	-25.68%
Intergovernmental	4,879,916	4,782,544	5,033,368	4,921,700	0	(4,921,700)	-100.00%
Other Financing Uses	0	0	0	0	0	-	100.00%
Total	\$ 7,955,801	\$ 7,708,097	\$ 7,940,286	\$ 9,230,300	\$ 3,090,692	\$ -6,139,608	-66.52%

**Revenues
Over/Under
Expenditures**

\$ -1,091,622 \$ 1,221,360 \$ -541,832 \$ 0 \$ 0

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPLOST 7

FY 2020 Adopted Budget

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Taxes, Penalties, & Int.</u>				
Special Operation Sales Tax	\$ 6,828,000	\$ -	\$ (6,828,000)	-100.00%
Total Taxes, Penalties & Int.	\$ 6,828,000	\$ -	\$ (6,828,000)	-100.00%
<u>State & Federal</u>				
State of GA - DOT	\$ 250,000	\$ 25,000	\$ (225,000)	-90.00%
Total State & Federal	\$ 250,000	\$ 25,000	\$ (225,000)	-90.00%
<u>Interest</u>				
Interest Earned	\$ 22,500	\$ 22,500	\$ -	0.00%
Total Interest	\$ 22,500	\$ 22,500	\$ -	0.00%
<u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ 2,129,800	\$ 3,043,192	\$ 913,392	42.89%
Total Other Financing Sources	\$ 2,129,800	\$ 3,043,192	\$ 913,392	42.89%
Total Revenues	\$ 9,230,300	\$ 3,090,692	\$ (6,139,608)	-66.52%
Expenditures				
<u>Contracted Services</u>				
Contracted Repair & Maint - All Buildings	\$ 150,000	\$ -	\$ (150,000)	-100.00%
	\$ 150,000	\$ -	\$ (150,000)	-100.00%
<u>Capital Outlay</u>				
Juvenile Court Renovations	\$ 260,000	\$ -	\$ (260,000)	-100.00%
Fire Station 18 Renovation	420,000	-	(420,000)	-100.00%
Public Safety-Multi Agency Data Sharing System	10,300	-	(10,300)	-100.00%
Public Safety Radio Communications System	833,300	-	(833,300)	-100.00%
Colerain Road/Bypass Hurricane Evacuation	250,000	-	(250,000)	-100.00%
Road Projects	1,335,000	2,790,692	1,455,692	109.04%
Vehicles	175,000	-	(175,000)	-100.00%
Computers > \$5,000	225,000	-	(225,000)	-100.00%
Other Equipment > \$5,000	650,000	300,000	(350,000)	-53.85%
Total Capital Outlay	\$ 4,158,600	\$ 3,090,692	\$ (1,067,908)	-25.68%
<u>Intergovernmental</u>				
SPLOST Share - City of St. Marys	\$ 2,036,100	\$ -	\$ (2,036,100)	-100.00%
SPLOST Share - City of Kingsland	1,896,200	-	(1,896,200)	-100.00%
SPLOST Share - City of Woodbine	478,000	-	(478,000)	-100.00%
SPLOST Share - PSA	511,400	-	(511,400)	-100.00%
Total Intergovernmental	\$ 4,921,700	\$ -	\$ (4,921,700)	-100.00%
Total Expenses	\$ 9,230,300	\$ 3,090,692	\$ (6,139,608)	-66.52%

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPLOST 8

FY 2020 Adopted Budget

FUND 328

Revenue Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
Taxes, Penalties, & Int.	\$ -	\$ -	\$ -	\$ -	\$ 7,272,890	\$ 7,272,890	100.00%
State & Federal	-	-	-	-	-	-	0.00%
Interest Income	-	-	-	-	25,000	25,000	100.00%
Miscellaneous	-	-	-	-	-	-	0.00%
Other Financing Sources	-	-	-	-	-	-	0.00%
Total Revenues	\$ 0	\$ -	\$ -	\$ -	\$ 7,297,890	\$ 7,297,890	100.00%

Expenditure Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
<u>Expenditure</u>							
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ 120,741	\$ 120,741	100.00%
Supplies	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	3,820,238	3,820,238	100.00%
Intergovernmental	-	-	-	-	3,356,911	3,356,911	100.00%
Other Financing Uses	-	-	-	-	-	-	0.00%
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,297,890	\$ 7,297,890	100.00%

Revenues

Over/Under

Expenditures \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPLOST 8

FY 2020 Adopted Budget

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Taxes, Penalties, & Int.</u>				
Special Operation Sales Tax	\$ -	\$ 7,272,890	\$ 7,272,890	100.00%
Total Taxes, Penalties & Int.	\$ -	\$ 7,272,890	\$ 7,272,890	100.00%
 <u>State & Federal</u>				
State of GA - DOT	\$ -	\$ -	\$ -	0.00%
Total State & Federal	\$ -	\$ -	\$ -	0.00%
 <u>Interest</u>				
Interest Earned	\$ -	\$ 25,000	\$ 25,000	100.00%
Total Interest	\$ -	\$ 25,000	\$ 25,000	100.00%
 <u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ -	\$ -	\$ -	0.00%
Total Other Financing Sources	\$ -	\$ -	\$ -	0.00%
 Total Revenues	 \$ -	 \$ 7,297,890	 \$ 7,297,890	 100.00%
 Expenditures				
<u>Contracted Services</u>				
Minor Road Projects - LMIG match	\$ -	\$ 120,741	\$ 120,741	100.00%
	\$ -	\$ 120,741	\$ 120,741	100.00%
 <u>Capital Outlay</u>				
Public Safety Radio Communications System	\$ -	\$ 1,000,000	\$ 1,000,000	100.00%
Government Buildings & Offices	-	825,000	825,000	100.00%
Ambulances for County-Wide	-	310,000	310,000	100.00%
Superior Court Record Preservation	-	350,000	350,000	100.00%
Vehicles	-	200,000	200,000	100.00%
Computers > \$5,000	-	195,000	195,000	100.00%
Other Equipment > \$5,000	-	940,238	940,238	100.00%
Total Capital Outlay	\$ -	\$ 3,820,238	\$ 3,820,238	100.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS

SPLOST 8

FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Intergovernmental</u>				
SPLOST Share - City of St. Marys	\$ -	\$ 1,463,596	\$ 1,463,596	100.00%
SPLOST Share - City of Kingsland	-	1,362,903	1,362,903	100.00%
SPLOST Share - City of Woodbine	-	187,204	187,204	100.00%
SPLOST Share - PSA	-	343,208	343,208	100.00%
Total Intergovernmental	\$ -	\$ 3,356,911	\$ 3,356,911	100.00%
<u>Other Financing Sources</u>				
Transfer Out (GA Transportation)	-	-	-	0.00%
	-	-	-	0.00%
 Total Expenses	\$ -	\$ 7,297,890	\$ 7,297,890	100.00%

OTHER GOVERNMENT FUNDS



**CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY SHOOTING RANGE
FY 2020 ADOPTED BUDGET**

Fund 240						+/-	%
Revenue Summary						FY 2019	FY 2019
<u>Revenue Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	to FY 2020	to FY 2020
State & Federal	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	100.00%
Other Financing Sources	-	-	-	100,000	-	(100,000)	-100.00%
Total	\$ -	\$ -	\$ -	\$ 100,000	\$ 250,000	\$ 150,000	150.00%

Expenditure Summary						+/-	%
<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	to FY 2020	to FY 2020
Capital Expenditures	\$ -	\$ -	\$ -	\$ 100,000	\$ 250,000	\$ 150,000	150.00%
Total	\$ -	\$ -	\$ -	\$ 100,000	\$ 250,000	\$ 150,000	150.00%

Revenues Over/(Under) Expenditures \$ - \$ - \$ - \$ - \$ - \$ -

**CAMDEN COUNTY BOARD OF COMMISSIONERS
COUNTY SHOOTING RANGE
FY 2020 ADOPTED BUDGET**

Revenues	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>State & Federal</u>				
State of Georgia - DNR	\$ -	\$ 250,000	\$ 250,000	100.00%
Total State & Federal	-	250,000	250,000	100.00%
<u>Other Financing Sources</u>				
Transfers In from General Fund	<u>100,000</u>	-	<u>(100,000)</u>	-100.00%
	100,000	-	(100,000)	-100.00%
 Total Revenues	 <u>\$ 100,000</u>	 <u>\$ 250,000</u>	 <u>\$ 150,000</u>	 150.00%
 Expenditures				
<u>Capital Expenditures</u>				
Site Improvements	\$ <u>100,000</u>	\$ 250,000	\$ <u>150,000</u>	150.00%
Total Contracted Services	100,000	250,000	150,000	150.00%
 Total Expenditures	 <u>\$ 100,000</u>	 <u>\$ 250,000</u>	 <u>\$ 150,000</u>	 150.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
DRUG ABUSE
FY 2020 Adopted Budget

						+/-	%
Revenue Summary						FY 2019	FY 2019
	Actual	Actual	Actual	Adopted	Adopted	to	to
<u>Revenue Category</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Constitutional Offices	\$ 14,768	\$ 21,239	\$ 18,473	\$ 18,000	\$ 18,000	\$ -	0.00%
Interest	13	45	130	140	140	-	0.00%
Other Financing Sources	-	-	-	55,710	-	(55,710)	-100.00%
Total	\$ 14,781	\$ 21,284	\$ 18,603	\$ 73,850	\$ 18,140	\$ (55,710)	-75.44%

						+/-	%
Expenditure Summary						FY 2019	FY 2019
	Actual	Actual	Actual	Adopted	Adopted	to	to
<u>Expenditure Category</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Intergovernmental	-	-	30,000	73,850	18,140	(55,710)	-75.44%
Total	\$ -	\$ -	\$ 30,000	\$ 73,850	\$ 18,140	\$ (55,710)	-75.44%

Revenues Over/(Under) Expenditures \$ 14,781 \$ 21,284 \$ (11,397) \$ - \$ -

CAMDEN COUNTY BOARD OF COMMISSIONERS
DRUG ABUSE
FY 2020 Adopted Budget

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Constitutional Offices</u>				
Drug Abuse	\$ 18,000	\$ 18,000	\$ -	0.00%
Total Constitutional Offices	\$ 18,000	\$ 18,000	\$ -	0.00%
<u>Interest</u>				
Interest	\$ 140	\$ 140	\$ -	0.00%
Total Interest	\$ 140	\$ 140	\$ -	0.00%
<u>Other Financing Sources</u>				
Proceeds Carried Forward	55,710	-	(55,710)	-100.00%
Total Other Financing Sources	55,710	-	(55,710)	-100.00%
 Total Revenues	 \$ <u>73,850</u>	 \$ <u>18,140</u>	 \$ <u>(55,710)</u>	 -75.44%
 Expenditures				
<u>Intergovernmental</u>				
Drug Court	\$ 73,850	\$ 18,140	\$ (55,710)	-75.44%
Total Intergovernmental	\$ 73,850	\$ 18,140	\$ (55,710)	-75.44%
 Total Expenditures	 \$ <u>73,850</u>	 \$ <u>18,140</u>	 \$ <u>(55,710)</u>	 -75.44%

CAMDEN COUNTY BOARD OF COMMISSIONERS
E911 EMERGENCY
FY 2020 Adopted Budget

FUND 215						+/-	%
						FY 2019	FY 2019
Revenue Summary	Actual	Actual	Actual	Adopted	Adopted	to	to
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020	FY 2020
Commissioners & Fees	\$ 903,368	\$ 898,895	\$ 868,279	\$ 886,600	\$ 930,400	\$ 43,800	4.94%
Interest	89	146	197	200	200	-	0.00%
Miscellaneous	-	-	-	-	-	-	0.00%
Other Financing Sources	90,000	175,000	200,000	360,000	459,366	99,366	27.60%
Total	\$ 993,457	\$ 1,074,041	\$ 1,068,476	\$ 1,246,800	\$ 1,389,966	\$ 143,166	11.48%
Expenditure Summary	Actual	Actual	Actual	Adopted	Adopted	+/-	%
<u>Expenditure Category</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>to</u>	<u>to</u>
						<u>FY 2020</u>	<u>FY 2020</u>
Salaries and Benefits	\$ 840,950	\$ 949,738	\$ 938,212	\$ 926,796	\$ 1,100,660	\$ 173,864	18.76%
Contracted Services	227,041	211,823	203,130	295,112	273,612	-21,500	-7.29%
Supplies	9,527	7,835	8,477	16,564	12,694	-3,870	-23.36%
Utilities	4,748	7,122	4,253	8,328	3,000	-5,328	-63.98%
Capital Outlay	22,730	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Total	\$ 1,104,996	\$ 1,176,518	\$ 1,154,072	\$ 1,246,800	\$ 1,389,966	\$ 143,166	11.48%
Revenue Over/(Under)	\$ -111,539	\$ -102,477	\$ -85,596	\$ 0	\$ 0		
Expenditures							

CAMDEN COUNTY BOARD OF COMMISSIONERS
E911 EMERGENCY
FY 2020 Adopted Budget

Revenues	+	+	+	+
	Adopted	Adopted	\$	%
	FY 2019	FY 2020	Variance	Variance
<u>Commissioners & Fees</u>	\$			
Revenue - Telephone	228,300	\$ 212,200	\$ (16,100)	-7.05%
Revenue - Cell Phones	622,800	671,400	48,600	7.80%
Revenue - VOIP	35,500	46,800	11,300	31.83%
Total Commissioners & Fees	\$ 886,600	\$ 930,400	\$ 43,800	4.94%
<u>Interest</u>				
Interest Income	\$ 200	\$ 200	\$ -	0.00%
Total Interest	\$ 200	\$ 200	\$ -	0.00%
 <u>Other Financing Sources</u>				
Operating Transfer-In-General Fund	\$ 250,000	\$ 265,000	\$ 15,000	6.00%
Proceeds Carried Forward	110,000	194,366	84,366	76.70%
Total Other Financing Sources	360,000	\$ 459,366	\$ 99,366	27.60%
 Total Revenues	\$ 1,246,800	\$ 1,389,966	\$ 143,166	11.48%
 Expenditures				
<u>Salaries & Benefits</u>				
Salaries - Regular Employment	\$ 753,010	\$ 820,400	\$ 67,390	8.95%
Salaries Temp employees	-	75,270	75,270	100.00%
Overtime	20,000	20,000	-	0.00%
Overtime -Built-In	50,000	50,000	-	0.00%
Group Insurance (Losses)	-	-	-	0.00%
Social Security Taxes	56,880	79,650	22,770	40.03%
Retirement	18,300	21,250	2,950	16.12%
Retirement - County Match	26,416	31,900	5,484	20.76%
Retirement - Pension Fund	240	240	-	0.00%
Uniforms	1,950	1,950	-	0.00%
Total Salaries & Benefits	\$ 926,796	\$ 1,100,660	\$ 173,864	18.76%
 <u>Contracted Services</u>				
Contract Services - Computers	\$ 10,680	\$ 8,280	\$ (2,400)	-22.47%
Contract Services - Cell Phones	38,000	16,000	(22,000)	-57.89%
Contract Services - Data Processing	114,096	114,096	-	0.00%
C/S-Annual Software Maint	57,121	63,883	6,762	11.84%
Repair & Maintenance - Computers	500	-	(500)	-100.00%
Repair & Maintenance - Office Equip.	1,000	1,000	-	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
E911 EMERGENCY
FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
Repair & Maintenance - Radios	37,903	37,903	-	0.00%
Repair & Maintenance - Vehicles	500	500	-	0.00%
Telephone	14,844	14,736	(108)	-0.73%
Cell Phones	1,356	660	(696)	-51.33%
Advertising & Publishing	200	200	-	0.00%
Travel	5,000	5,000	-	0.00%
Dues & Subscriptions	1,189	1,189	-	0.00%
Education & Training	12,723	10,165	(2,558)	-20.11%
Total Contracted Services	\$ 295,112	\$ 273,612	\$ (21,500)	-7.29%
 <u>Supplies</u>				
Office Supplies	\$ 2,500	\$ 1,000	\$ (1,500)	-60.00%
Minor Operating \$0 - \$499	2,000	2,000	-	0.00%
Postage	200	200	-	0.00%
Computer Supplies	500	1,500	1,000	200.00%
Janitorial Supplies	1,000	1,500	500	50.00%
Tires & Tubes	370	500	130	35.14%
Vehicle Supplies	500	500	-	0.00%
Heating Fuel	200	200	-	0.00%
Water & Sewer	6,204	1,200	(5,004)	-80.66%
Electric	2,124	1,800	(324)	-15.25%
Fuel	864	864	-	0.00%
Computers \$500 - \$4,999	4,500	-	(4,500)	-100.00%
Furniture \$500-\$4,999	3,680	4,180	500	13.59%
911 Awareness Program	250	250	-	0.00%
Finance Charges	-	-	-	0.00%
Total Supplies	\$ 24,892	\$ 15,694	\$ (9,198)	-36.95%
 Total Expenditures	 \$ 1,246,800	 \$ 1,389,966	 \$ 143,166	 11.48%

Program Title: Emergency (E-911) Telephone System

I. Core Services

The Camden County E-911 Center handles all of the county's emergency communications. The center is managed by the Camden

The program is NOT MANDATED () MANDATED: FEDERAL () STATE () LOCAL ()

II. Mission/Key Objectives

The mission of the Camden County E-911 Communications Center is to provide the consistent, professional, rapid response to all calls for assistance originating from any person in need. The Center will serve as the vital link between citizens, visitors, and all public safety personnel. We are committed to serve our community with the highest standards of integrity and sustain an efficient, effective, and courteous manner to acquire and disseminate information needed to protect life, property and the environment. To dispatch appropriate police, fire, ambulance and rescue services with the least possible delay after the request is received or requirement is known to exist. To provide consistent quality service with constant regard to safety to the public and those public safety agencies we service.

III. Performance Measures	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD as of 3/22 Projected FY 2019	Estimated FY 2020
# grants submitted	n/a	n/a	n/a	n/a	n/a
# grants awards received	n/a	n/a	n/a	n/a	n/a
Calls for service: requiring any unit response	199,929	195,423	208,638	301,901	400,000
Emergency Calls	36,938	27,500	24,335	23,657	24,000
Non-Emergency Calls (Incoming/Outgoing)	139,876	200,348	412,040	470,614	529,188
S&A Training	not tracked	240	319	292	330
CJIS Training	not tracked	118	196	187	200
GCIC Messages received	not tracked	not tracked	1,129,893	1,098,127	1,100,000
GCIC Messages entered	not tracked	not tracked	1,019,651	887,364	1,100,000

(*-manually tracked prior to New World)

These numbers do not include required status checks or any radio communications, both inbound and outbound for and Law Enforcement Agencies, Fire, or Ems. The numbers are also not reflecting monitoring emails, building security and managed paging system.

IV. Staffing Resources:

Director	1.00	1.00	1.00	1.00	1.00
Assistant Director	0.00	0.00	0.00	0.00	1.00
IT	1.00	1.00	1.00	1.00	1.00
TAC	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	0.00	0.00	0.00	0.00	0.00
Sergeant	2.00	4.00	4.00	4.00	4.00
Corporal - Communications	0.00	4.00	4.00	4.00	4.00
Communications Officer	18.00	12.00	12.00	12.00	12.00
Total Staffing Resources	23	23	23.00	23.00	24.00

Funding Sources:	Actual FY 2016	Actual FY 2017	Actual FY2018	Adopted FY 2019	Adopted FY 2020
Special Revenue Fund	\$ 993,456	\$ 1,074,042	\$ 1,068,476	\$ 1,246,800	\$ 1,389,966
Expenditures	\$ 1,104,995	\$ 1,176,518	\$ 1,154,071	\$ 1,246,800	\$ 1,389,966
Revenue over/(under) expenditures	\$ (111,539)	\$ (102,476)	\$ (85,595)	\$ 0	\$ 0 -

V. Explanation of Changes:

The Camden County Sheriff's Office Emergency 911 Center has had an increase in the day to day operations and activity in the center. We have implemented New World Software that allows us to track units without creating a call for service, however, the information is still being documented just not in the same manner as before. (I.e. officer completing reports is logged as completing reports at the office without creating a call for service, documenting movements for Fire/EMS is being tracked now vs before.) We

are documenting unit's movements in the software, but not by creating a call for service. Therefore it looks like a decrease in calls for service. Camden County E911 Center has implemented Pro QA software for 3 disciplines (EMD, EPD, and EFD). All Communications Officers are required to maintain certifications for these protocols. The implementation of software and certifications was to maintain consistency, improve quality of customer service, provide immediate care instructions and provide reliable scene safety to the citizens and responders. Implementation of Pro QA has improved our quality assurance program by tracking measurable performance goals and allowing every call to be reviewed in detail and provide feedback to the employee. The quality assurance program has also increased the managers/supervisors responsibilities by reviewing calls for service daily, which is not always achievable. This should be the responsibility of an Assistant Director. For those reasons, E-911 has a justified need for an Assistant Director and would need this position funded by the County. The Camden County E911 Center, answers approximately 24,000 emergency calls, and approximately 471,000 non-emergency (inbound/outbound) calls per year. Camden County E911 enters all after hours warrant entries and all property/missing persons entries for all 3 law enforcement agencies, an average of 85 entries a month, as well as running all other GCIC requests from officers i.e. registration queries, driver's license queries, criminal histories, driver's histories and etc. Camden County E911 TAC preforms approximately 1400 GCIC validations a month. The validation process consists of verification that the entry is valid, modifications are completed, locating of persons, and/or removal of the entry. The past several years have shown the Camden County Sheriff's Office maintaining the same level of protection, although the demand for service and its' indicators have continually increased, while the budget has remained the same with the economy's pricing continuing to increase. The Sheriff's Office, including E-911, will continue working in conjunction with the Camden County Board of Commissioners to update our current equipment in order to continually provide a safe and effective means of response time to critical incidents and all criminal acts against the citizens of Camden County, Georgia, our community. Since September 11, 2001 complacency is no longer an option. We remain a nation at risk to terrorist attacks and will remain at risk for the foreseeable future. We must remain vigilant, prepared and ready to deter such attacks on all Threat Conditions. Because criminal activities are inevitable, the overall responsibility for the management of the incident and command responsibility lay with law enforcement personnel. Preparation for these acts must include planning, training, equipment and personnel that will allow law enforcement to effectively respond and operate in a contaminated and hostile environment while carrying out their duties.

Sheriff-Jim Proctor

Special Ops Capt. K. Chaney	Patrol Division Capt. C. Brown	Finance/Fleet Director D. Gordon	Chief Deputy Major C. Byerly	911 Director Capt. H. Douglas	Jail Administrator Major R. Mastroianni	Court Security Capt. B. Johnson
Sprt Svc Admin M. Galloway	Patrol LT R. Prescott	Finance/Fleet Clerk K. Bower	Executive Assistant B. Turner	Assistant Director REQ FY20	Lieutenant REQ FY20	D. Young F. Thomas R. Thompson L. Hamilton J. Miller M. Mitchell
Spec Ops/Sprt Svs LT. C. Sears Sgt. B. Barber	Woodbine LT. E. Hamilton Sgt C. Fedd	Fleet Mechanic P. Miller (1) Addition FY20	Support Services A. Brooks A. Weekly	TAC B. Parker	GSgt E. Watson	<u>(10) Additional Court Security Deputies Per consultant's study</u>
Cumberland Isl. Patrol D. Wellner M. Humkey	A-Team Sgt. Kelly Cpl. B. Agullo P. Roberson W. Braddy B. Aldridge (1) REQ FY20		PIO Capt. L. Bruce	A-Team B. Nazzrie M. Bartmess R. Hodge B. Thigpen-Hicks OPEN	Training Ssgt. J. Sikes	Warrants/Civil S. Chalout B. Nason L. Dyals
Training V. Passarella D. Cochrane	B-Team Gsgt.S. Billington Cpl. O. Bowen R. Duckworth R. Sullivan R. Hoyt (1) REQ FY20		IT Director (Contracted)	B-Team Tara Smith S. Johnson B. Parks OPEN	A-Team Sgt. B. Furlow Cpl. C. Kaiser S. Eason C. McPhearson G. Kifer E. Hattaway OPEN	Transport D. Swiacke J. Strickland
EOD/K9 R. Avedisian J. Furr	C-Team Sgt. S. McKinney Cpl. N. Daniel S. Manning J. Sheets T. Isernhagen D. Stone			C-Team H. Sievers K. Davis T. Smith M. Davis H. Nicholson	B-Team Sgt. W. Phillips Cpl. T. Johns L. Anderson C. Grant N. Coddington S. Savage OPEN	Records J. Logan P. Lee
Range Master C. Bassett	D-Team Sgt. J. Thames Cpl. A. Thigpen A. Reed B. Marat J. Harman (1) REQ FY20	Part Time-Patrol E. Hardman G. Jackson C. Smith B. Casey B. Taylor R. Kelly D. Williams		D-Team J. Archibald A. Eick K. Gibson OPEN OPEN	C-Team Sgt. V. Dowling Cpl. L. Vallejo M. Barchlett J. Minor C. Dillio K. Whitaker Benjamin	Evidence J. Jenkins
Crimes LT. J. Galloway R. Daley E. Rafferty M. Walker K. Taylor (2) REQ FY20	Traffic Team OPEN OPEN OPEN (3) REQ FY20	Patrol Division – 3300 55 Funded-56 Filled- 2 Vacant FY19 5-Additional INV Requested FY20 4-Additional SRD Requested FY20 6-Additional Patrol Deputies Req FY20 1-Mechanic will be added FY20		Jr. IT Sys Admin F. Schaeffer	D-Team Sgt. J. Beauchamp Cpl. S. Anderson J. Malone G. Gabriel D. Baade K. Wilson J. Williams	Inmate Services T. Bell
Narcotics Sgt. M. Turner M. Blaquiere D. Casey (3) REQ FY20				Part Time-E911 T. Givens M. Hesse R. McMinn J. Stegall	E-Team-Expansion (10) REO FY20	Inmate Work Detail S. Oneal OPEN
CHAMPS/SRO LT. K. Knight B. Barnes D. Mills F. Buie L. Cochrane (4) REQ FY20		Cumberland Island Patrol – 3350 2 Funded-2 Filled- 0 Vacant FY20		E-911 – 3800 23 Funded-18 Filled-5 vacant FY19 1-Additional Requested FY20	Jail – 3400 51 Funded-48 Filled-3 Vacant FY19 21-Additional Requested FY20	Prof Stndrds Insp. D. Bundy
						IT Sys Specialist (Contracted)
						Part Time R. Gonzalez H. Sirmon J. Mercer

CAMDEN COUNTY BOARD OF COMMISSIONERS
GEORGIA TRANSPORTATION FUND
FY 2020 Adopted Budget

Fund 335

Revenue Summary

Revenue Category	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2020	FY 2019 to FY 2020
State & Federal	\$ 281,875	\$ 367,251	\$ 398,670	\$ 458,400	\$ 402,468	\$ -55,932	-12.20%
Interest	93	328	1,206	1,330	1,330	0	0.00%
Other Financing Sources	0	0	0	0	0	0	0.00%
Total Revenues	\$ 281,968	\$ 367,579	\$ 399,876	\$ 459,730	\$ 403,798	\$ -55,932	-12.17%

Expenditure Summary

Expenditure Category	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	to FY 2020	FY 2019 to FY 2020
Contracted Services	\$ 9,712	\$ 259,449	\$ 869,366	\$ -	\$ 403,798	\$	100.00%
Capital Outlay	0	0	0	459,730	0	-459,730	-100.00%
Total Expenditures	\$ 9,712	\$ 259,449	\$ 869,366	\$ 459,730	\$ 403,798	\$ -55,932	-12.17%

Revenue Over/(Under) Expenditures	\$ 272,256	\$ 108,130	\$ -469,490	\$ 0	\$ 0	\$ 0	0.00%
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CAMDEN COUNTY BOARD OF COMMISSIONERS
GEORGIA TRANSPORTATION FUND
FY 2020 Adopted Budget

FUND 335

Revenues	<u>Adopted</u> FY 2019	<u>Adopted</u> FY 2020	<u>\$</u> Variance	<u>%</u> Variance
<u>State & Federal</u>				
State of Georgia - DOT	\$ 458,400	\$ 402,468	\$ (55,932)	-12.20%
Total State & Federal	\$ 458,400	\$ 402,468	\$ (55,932)	-12.20%
<u>Interest</u>				
Interest Income	\$ 1,330	\$ 1,330	-	0.00%
Total Interest	\$ 1,330	\$ 1,330	-	0.00%
 Total Revenues	 <u>\$ 459,730</u>	 <u>\$ 403,798</u>	 <u>\$ (55,932)</u>	 -12.17%
 Expenditures				
<u>Contracted Services</u>				
Minor Road Projects-Repair	\$ -	\$ 403,798	\$ 403,798	100.00%
Total Capital Outlay	\$ -	\$ 403,798	\$ 403,798	100.00%
<u>Capital Outlay</u>				
Capital Road Projects	\$ 459,730	-	\$ (459,730)	-100.00%
Total Capital Outlay	\$ 459,730	-	\$ (459,730)	-100.00%
 Total Expenditures	 <u>\$ 459,730</u>	 <u>\$ 403,798</u>	 <u>\$ (55,932)</u>	 -12.17%

CAMDEN COUNTY BOARD OF COMMISSIONERS
HOTEL/MOTEL TAX
FY 2020 Adopted Budget

Fund 275

Revenue Summary

<u>Revenue Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019 to FY 2020	to FY 2019 to FY 2020
Taxes, Penalties, & Int.	\$ 29,487	\$ 43,223	\$ 60,515	\$ 53,000	56,000	\$ 3,000	5.66%
Interest	2	4	26	25	25	0	0.00%
Other Financing Sources	0	0	0	0	0	0	0.00%
Total Revenues	\$ 29,489	\$ 43,227	\$ 60,541	\$ 53,025	\$ 56,025	\$ 3,000	5.66%

Expenditure Summary

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/-	%
						to FY 2019 to FY 2020	to FY 2019 to FY 2020
Intergovernmental	\$ 29,489	\$ 43,227	\$ 60,541	\$ 53,025	\$ 56,025	\$ 3,000	5.66%
Total Expenditures	\$ 29,489	\$ 43,227	\$ 60,541	\$ 53,025	\$ 56,025	\$ 3,000	5.66%
Revenue Over/(Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
HOTEL/MOTEL TAX
FY 2020 Adopted Budget

Revenues	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Taxes & Penalties</u>				
Hotel/Motel tax	\$ 53,000	\$ 56,000	\$ 3,000	5.66%
Total Taxes & Penalties	\$ 53,000	\$ 56,000	\$ 3,000	5.66%
<u>Interest</u>				
Interest Income	\$ 25	\$ 25	\$ -	100.00%
Total Interest	\$ 25	\$ 25	\$ -	100.00%
 Total Revenues	 \$ <u>53,025</u>	 \$ <u>56,025</u>	 \$ <u>3,000</u>	 5.66%
 Expenditures				
<u>Intergovernmental</u>				
Tourism	\$ 53,025	\$ 56,025	\$ 3,000	5.66%
Total Intergovernmental	\$ 53,025	\$ 56,025	\$ 3,000	5.66%
 Total Expenditures	 \$ <u>53,025</u>	 \$ <u>56,025</u>	 \$ <u>3,000</u>	 5.66%

CAMDEN COUNTY BOARD OF COMMISSIONERS

IMPACT FEES

FY 2020 Adopted Budget

Fund 385

Revenue Summary

<u>Revenue Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Licenses & Permits	\$ 41,403	\$ 59,957	\$ 60,750	\$ 56,500	\$ 56,500	\$ -	0.00%
Interest	492	1,299	3,012	1,650	1,750	100	6.06%
Total Revenues	\$ 41,895	\$ 61,256	\$ 63,762	\$ 58,150	\$ 58,250	\$ 100	0.17%

Expenditure Summary

<u>Expenditure Category</u>	Actual	Actual	Actual	Adopted	Adopted	+/-	%
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2019 to FY 2020	FY 2019 to FY 2020
Contracted Services	\$ 0	\$ 59	\$ 0	\$ 3,289	\$ 3,389	\$ 100	3.04%
Capital Outlay	17,278	0	0	54,861	54,861	0	0.00%
Total	\$ 17,278	\$ 59	\$ 0	\$ 58,150	\$ 58,250	\$ 100	0.17%

Revenues (over)/under \$ 24,617 \$ 61,197 \$ 63,762 \$ 0 \$ 0 \$

CAMDEN COUNTY BOARD OF COMMISSIONERS

IMPACT FEES

FY 2020 Adopted Budget

Revenues	Adopted	Adopted	\$	%
	<u>FY 2019</u>	<u>FY 2020</u>	<u>Variance</u>	<u>Variance</u>
<u>Licenses & Permits</u>				
Impact Fees	\$ 56,500	\$ 56,500	\$ -	0.00%
Total Licenses & Permits	\$ 56,500	\$ 56,500	\$ -	0.00%
 <u>Interest</u>				
Interest Income	\$ 1,650	\$ 1,750	\$ 100	6.06%
Total Interest	\$ 1,650	\$ 1,750	\$ 100	6.06%
 <u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ -	\$ -	\$ -	0.00%
Total Other Financing Sources	\$ -	\$ -	\$ -	0.00%
 Total Revenues	 \$ <u>58,150</u>	 \$ <u>58,250</u>	 \$ <u>100</u>	 0.17%
 Expenditures				
<u>Contracted Services</u>				
Administrative Fees	\$ 3,289	\$ 3,389	\$ 100	3.04%
Total Contracted Services	\$ 3,289	\$ 3,389	\$ 100	3.04%
 <u>Capital Outlay</u>				
Parks & Recreation	\$ 10,057	\$ 10,057	\$ -	0.00%
Library	3,673	3,673	-	0.00%
Sheriff's Office	2,543	2,543	-	0.00%
Fire	24,804	24,804	-	0.00%
EMA	170	170	-	0.00%
EMS	226	226	-	0.00%
Roads	13,388	13,388	-	0.00%
Total Capital Outlay	\$ 54,861	\$ 54,861	\$ -	0.00%
 Total Expenditures	 \$ <u>58,150</u>	 \$ <u>58,250</u>	 \$ <u>100</u>	 0.17%

CAMDEN COUNTY BOARD OF COMMISSIONERS

JAIL & STAFFING

FY 2020 Adopted Budget

FUND 207

						+/-	%
						FY 2019	FY 2019
						to	to
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>FY 2020</u>	<u>FY 2020</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Constitutional Offices	\$ 223,236	\$ 258,597	\$ 234,407	\$ 206,050	\$ 225,050	\$ 19,000	9.22%
Interest	195	539	1,338	1,400	1,400	0	0.00%
Miscellaneous	0	0	0	0	0	0	0.00%
Other Finance Sources	0	0	0	0	77,340	77,340	0.00%
Total	\$ 223,431	\$ 259,136	\$ 235,745	\$ 207,450	\$ 303,790	\$ 96,340	46.44%

						+/-	%
						FY 2019	FY 2019
						to	to
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>FY 2020</u>	<u>FY 2020</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Contracted Services	196,379	219,015	298,298	125,000	236,340	111,340	89.07%
Supplies	1,985	8,113	11,284	0	0	0	0.00%
Utilities	0	204	0	0	0	0	0.00%
Capital Outlay	34,306	36,135	89,137	82,450	67,450	-15,000	-18.19%
Other Financing Uses	0	0	0	0	0	0	0.00%
Total	\$ 232,670	\$ 263,467	\$ 398,719	\$ 207,450	\$ 303,790	\$ 96,340	46.44%

Revenue Over/(Under) Expenditures \$ -9,239 \$ -4,331 \$ - \$ 0 \$ 0 \$

CAMDEN COUNTY BOARD OF COMMISSIONERS

JAIL & STAFFING

FY 2020 Adopted Budget

Revenue Detail	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Constitutional Offices</u>				
Magistrate Court	\$ 6,000	\$ 500	\$ (5,500)	-91.67%
Clerk of Superior Court	9,000	13,800	4,800	53.33%
Probate Court	143,000	143,000	-	0.00%
Juvenile Court	150	150	-	0.00%
City of St. Marys	12,900	11,600	(1,300)	-10.08%
City of Kingsland	35,000	56,000	21,000	60.00%
Total Constitutional Offices	\$ 206,050	\$ 225,050	\$ 19,000	9.22%
 <u>Interest</u>				
Interest Income	\$ 1,400	\$ 1,400	\$ -	0.00%
Total Interest	\$ 1,400	\$ 1,400	\$ -	0.00%
 <u>Other Financing Sources</u>				
Other Financing Sources	\$ -	\$ 77,340	\$ 77,340	100.00%
Total Interest	\$ -	\$ 77,340	\$ 77,340	100.00%
 Total Revenues	 \$ 207,450	 \$ 303,790	 \$ 96,340	 46.44%

CAMDEN COUNTY BOARD OF COMMISSIONERS

LAW LIBRARY

FY 2020 Adopted Budget

FUND 205

						+/-	%
						FY 2019	FY 2019
						to	to
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>FY 2020</u>	<u>FY 2020</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>		
Constitutional Offices	\$ 35,151	\$ 50,506	\$ 46,046	\$ 40,575	\$ 40,575	\$ 0	0.00%
Miscellaneous	18	31	50	0	0	0	0.00%
Other Finance Sources	0	0	0	0	0	0	0.00%
Total	\$ 35,169	\$ 50,537	\$ 46,096	\$ 40,575	\$ 40,575	0	0.00%

						+/-	%
						FY 2019	FY 2019
						to	to
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>FY 2020</u>	<u>FY 2020</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>		
Contracted Services	\$ 16,805	\$ 16,841	\$ 14,055	\$ 13,200	\$ 13,200	\$ 0	0.00%
Supplies	7,596	10,557	12,610	27,375	27,375	0	0.00%
Total	\$ 24,401	\$ 27,398	\$ 26,665	\$ 40,575	\$ 40,575	0	0.00%

Revenue Over/(Under) Expenditures \$ 10,768 \$ 23,139 \$ 19,431 0 \$ 0

CAMDEN COUNTY BOARD OF COMMISSIONERS

LAW LIBRARY

FY 2020 Adopted Budget

Revenues	Adopted <u>FY 2019</u>	Adopted <u>FY 2020</u>	\$ <u>Variance</u>	% <u>Variance</u>
<u>Constitutional Offices</u>				
Juvenile Court	\$ 50	\$ 50	\$ -	0.00%
Magistrate Court	5,100	5,100	-	0.00%
Superior Court	3,660	3,660	-	0.00%
Probate Court	<u>31,765</u>	<u>31,765</u>	<u>-</u>	0.00%
Total Constitutional Offices	\$ 40,575	\$ 40,575	\$ -	0.00%
Total Revenues	\$ <u>40,575</u>	\$ <u>40,575</u>	\$ <u>-</u>	0.00%
Expenditures				
<u>Contracted Services</u>				
Librarian	\$ 12,000	\$ 12,000	\$ -	0.00%
Repair & Maintenance Computers	250	250	-	0.00%
Telephone	450	450	-	0.00%
Dues & Subscriptions	<u>500</u>	<u>500</u>	<u>-</u>	0.00%
Total Contracted Services	\$ 13,200	\$ 13,200	\$ -	0.00%
<u>Supplies</u>				
Office Supplies	\$ 100	\$ 100	\$ -	0.00%
Computer Supplies	200	200	-	0.00%
Postage	75	75	-	0.00%
Other Supplies	250	250	-	0.00%
Books & Periodicals	<u>26,750</u>	<u>26,750</u>	<u>-</u>	0.00%
Total Miscellaneous	\$ 27,375	\$ 27,375	\$ -	0.00%
Total Expenditures	\$ <u>40,575</u>	\$ <u>40,575</u>	\$ <u>-</u>	0.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
SHARED ASSETS
FY 2020 ADOPTED BUDGET

FUND 210

Revenue Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
State & Federal	\$ 119,994	\$ 59,085	\$ 171,557	\$ 110,000	\$ 50,000	\$ (60,000)	-54.55%
Interest Income	1,100	1,404	2,139	1,975	900	(1,075)	-54.43%
Miscellaneous	-	-	8,791	-	-	-	0.00%
Proceeds Carried	-	1,520	-	198,025	75,000	(123,025)	-60.96%
Total Revenues	\$ 121,094	\$ 62,009	\$ 182,487	\$ 310,000	\$ 125,900	\$ (184,100)	-59.39%

Expenditure

<u>Expenditure Category</u>	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Adopted FY 2020	+/- FY 2019 to FY 2020	% FY 2019 to FY 2020
Salaries and Benefits	\$ 8,898	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Contracted Services	2,600	6,446	0	240,000	35,900	-204,100	-85.04%
Supplies	36,521	49,650	4,625	0	0	0	0.00%
Other Financing Uses	0	5,000	0	0	0	0	69.94%
Capital Outlay	246,888	111,833	189,006	70,000	90,000	20,000	28.57%
Total	\$ 294,907	\$ 177,929	\$ 193,631	\$ 310,000	\$ 125,900	\$ -184,100	-59.39%

Revenues \$ -173,813 \$ -115,920 \$ -11,144 \$ 0 \$ 0

Expenditures

CAMDEN COUNTY BOARD OF COMMISSIONERS

SHARED ASSETS

FY 2020 ADOPTED BUDGET

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>State & Federal</u>				
Shared Assets - Federal	\$ 100,000	\$ 50,000	\$ (50,000)	-50.00%
Shared Assets - State	10,000	-	(10,000)	-100.00%
Shared Assets - State Seized	-	-	-	0.00%
Total State & Federal	<u>\$ 110,000</u>	<u>\$ 50,000</u>	<u>\$ (60,000)</u>	-54.55%
<u>Interest</u>				
Interest Income	\$ 1,975	\$ 900	\$ (1,075)	-54.43%
Total Interest	\$ 1,975	\$ 900	\$ (1,075)	0.00%
<u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ 198,025	\$ 75,000	\$ (123,025)	-160.96%
Total Other Financing Sources	\$ 198,025	\$ 75,000	\$ (123,025)	0.00%
 Total Revenues	 <u>\$ 310,000</u>	 <u>125,900</u>	 <u>\$ (184,100)</u>	 -59.39%
Expenditures				
<u>Contracted Services</u>				
Contracted R & M	\$ 40,000	35,900	\$ (4,100)	100.00%
Training-Firing Range	200,000	-	(200,000)	-100.00%
Total Contracted Services	\$ 240,000	\$ 35,900	\$ (204,100)	-85.04%
<u>Supplies</u>				
Small Equipment \$500-\$4,999	\$ -	\$ -	\$ -	0.00%
Total Supplies	\$ -	\$ -	\$ -	0.00%
<u>Capital Outlay</u>				
Building Maintenance - Bldg. Improv.	\$ 40,000	\$ 40,000	\$ -	100.00%
Vehicles	-	50,000	50,000	100.00%
Other Equipment > \$5,000	30,000	-	(30,000)	-100.00%
Total Contracted Services	\$ 70,000	\$ 90,000	\$ 20,000	28.57%
<u>Other Financing Uses</u>				
Release of Seized Assets	\$ -	\$ -	\$ -	0.00%
 Total Expenditures	 <u>\$ 310,000</u>	 <u>\$ 125,900</u>	 <u>\$ (184,100)</u>	 -59.39%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
UNINCORPORATED TAX DISTRICT
FY 2020 Adopted Budget**

Revenue Summary						+/-	%
						FY 2019	FY 2019
<u>Revenue Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Taxes, Penalties & Int.	\$	\$ 1,262,005	\$ 1,380,935	\$ 1,394,800	\$	\$ 402,880	28.88%
State & Federal	-	-	-	-	-	-	0.00%
Commissioners & Fees	-	-	-	-	-	-	0.00%
Interest	150	385	541	500	500	-	0.00%
Miscellaneous	-	-	-	-	-	-	0.00%
Other Financing	-	-	-	160,825	-	(160,825)	-100.00%
Total Revenues	\$	\$ 1,262,390	\$ 1,381,476	\$ 1,556,125	\$	\$ 242,055	15.55%

Expenditure Summary						+/-	%
						FY 2019	FY 2019
<u>Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>to</u>	<u>to</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>	<u>FY 2020</u>
Salaries & Benefits	\$ 524,711	\$ 557,467	\$ 665,867	\$ 657,904	\$ 849,543	\$ 191,639	29.13%
Contracted Services	42,254	341,258	323,263	267,732	285,734	18,002	6.72%
Supplies	28,856	31,709	51,646	31,789	106,038	74,249	233.57%
Utilities	4,124	6,386	6,070	7,200	8,470	1,270	17.64%
Capital Outlay	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	0.00%
Intergovernmental	444,604	484,147	693,555	591,500	548,395	(43,105)	-7.29%
Grants	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 1,044,549	\$ 1,420,967	\$ 1,740,401	\$ 1,556,125	\$ 1,798,180	\$ 242,055	15.55%

Revenue Over/(Under) \$ 161,639 \$ -158,577 \$ -358,925 \$ 0 \$ 0

CAMDEN COUNTY BOARD OF COMMISSIONERS
UNINCORPORATED TAX DISTRICT
FY 2020 Adopted Budget

Revenues	Adopted FY 2019	Adopted FY 2020	\$ Variance	\$ Variance
<u>Taxes, Penalties, Interest</u>				
Unincorporated Taxes	\$ 287,100	564,323	\$ 277,223	96.56%
Taxes Other Than Property	29,700	29,700	-	0.00%
TAVT (Title Ad Valorum Tax)	52,200	84,700	32,500	62.26%
Real Estate Transfer Tax	16,300	9,800	(6,500)	-39.88%
Intangible Tax	4,500	4,000	(500)	-11.11%
Insurance Premiums Tax	1,002,500	1,102,057	99,557	9.93%
Penalties & Interest	2,500	3,100	600	24.00%
Total Taxes, Penalties, Interest	\$ 1,394,800	\$ 1,797,680	\$ 402,880	28.88%
<u>Interest</u>				
Interest	\$ 500	\$ 500	\$ -	0.00%
Total Interest	\$ 500	\$ 500	\$ -	0.00%
<u>Other Financing Sources</u>				
Proceeds Carried Forward	\$ 160,825	\$ -	\$ (160,825)	-100.00%
Total Other Financing Sources	\$ 160,825	\$ -	\$ (160,825)	-100.00%
 Total Revenues	 \$ 1,556,125	 \$ 1,798,180	 \$ 242,055	 15.55%
 Expenditures				
<u>Salaries & Benefits</u>				
Salaries - Regular Employees	\$ 439,095	\$ 544,340	\$ 105,245	23.97%
Salaries - Temporary Employees	6,000	11,427	5,427	90.45%
Overtime	2,070	23,792	21,722	1049.37%
Overtime - Nonscheduled	30,507	37,957	7,450	24.42%
Firefighters Cancer Insur	20,000	20,000	-	0.00%
Social Security Taxes	36,083	47,240	11,157	30.92%
Retirement	11,778	14,735	2,957	25.11%
Retirement - County Match	16,434	22,180	5,746	34.96%
Retirement - Fire Pension	28,200	30,000	1,800	6.38%
Uniforms	4,337	8,892	4,555	105.03%
Safety Equipment	63,400	88,980	25,580	40.35%
Total Salaries & Benefits	\$ 657,904	\$ 849,543	\$ 191,639	29.13%
<u>Contracted Services</u>				
C/S-Annual Software Maint	\$ 1,839	\$ 2,297	\$ 458	24.90%
C/S-Cloud Computing Fees	5,015	2,377	(2,638)	-52.60%
Row of Way (ROW) Mowing	200,000	200,000	-	0.00%
Repair & Maintenance - Computers	240	280	40	16.67%
Repair & Maintenance - Office Equip	-	882	882	100.00%

CAMDEN COUNTY BOARD OF COMMISSIONERS
UNINCORPORATED TAX DISTRICT
FY 2020 Adopted Budget

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
Repair & Maintenance - Radios	840	980	140	16.67%
Repair & Maintenance - Other Equipment	23,220	30,580	7,360	31.70%
Repair & Maintenance - Vehicles	675	775	100	14.81%
Repair & Maintenance - Heavy Equipment	3,600	4,200	600	16.67%
Building/Land Rental	1,800	2,100	300	16.67%
Telephone	3,660	5,117	1,457	39.81%
Cell Phones	3,574	3,435	(139)	-3.89%
Cable & Satellite Fees	774	988	214	27.65%
Advertising & Publishing	-	42	42	100.00%
Printing	650	700	50	7.69%
Travel	2,320	2,210	(110)	-4.74%
Dues & Subscriptions	2,135	501	(1,634)	-76.53%
Education & Training	1,990	3,040	1,050	52.76%
Training - Fire Suppression	15,400	25,000	9,600	62.34%
Training - Fire Suppression	-	230	230	100.00%
Total Contracted Services	\$ 267,732	\$ 285,734	\$ 18,002	6.72%
<u>Supplies</u>				
Office Supplies	\$ 350	\$ 365	\$ 15	4.29%
Minor Operating \$0 - \$499	2,600	60,306	57,706	2219.46%
Postage	240	176	(64)	-26.67%
Computer Supplies	650	730	80	12.31%
Janitorial Supplies	1,440	1,680	240	16.67%
Tires & Tubes	1,590	2,168	578	36.35%
Vehicle Supplies	750	745	(5)	-0.67%
Heavy Equipment Supplies	7,551	9,860	2,309	30.58%
Repair & Maintenance - Building Supplies	120	350	230	191.67%
Heating Fuels	240	237	(3)	-1.25%
Water & Sewer	480	611	131	27.29%
Electric	6,720	7,859	1,139	16.95%
Oil	420	245	(175)	-41.67%
Fuel	13,600	15,970	2,370	17.43%
Other Supplies	358	350	(8)	-2.23%
Small Equipment \$500 - \$4,999	980	7,509	6,529	666.22%
Computers \$500 - \$4,999	-	2,820	2,820	100.00%
Radios \$500-\$4,999	-	1,687	1,687	100.00%
Furniture \$500 - \$4,999	900	840	(60)	-6.67%
Total Supplies	\$ 38,989	\$ 114,508	\$ 75,519	193.69%

**CAMDEN COUNTY BOARD OF COMMISSIONERS
UNINCORPORATED TAX DISTRICT
FY 2020 Adopted Budget**

	Adopted FY 2019	Adopted FY 2020	\$ Variance	% Variance
<u>Intergovernmental</u>				
PSA/Recreation Budget	591,500	548,395	(43,105)	-7.29%
Total Intergovernmental	591,500	548,395	(43,105)	-7.29%
Total Expenditures	\$ 1,556,125	1,798,180	\$ 242,055	15.55%

SUPPLEMENTAL COUNTY INFORMATION



Camden County Supplemental Information

History

The Camden County Board of Commissioners is a political body, incorporated under the laws of the State of Georgia in 1777. The first recorded European visit here was by Captain Jean Ribault of France in 1562. Ribault was sent out by French Huguenots to find a suitable place for a settlement. Ribault named the rivers he saw the Seine and the Some', known today as the St. Marys and Satilla Rivers. In 1565, Spain became alarmed by the French settlements and sent out a large force to take over and settle the area. During that time, the Spaniards attempted to convert the Native Americans to Catholicism. At least two missions operated on Cumberland Island, ministering to the Timucuan people, who had resided on the island for at least four thousand years prior to the missions. Competing British and Spanish claims to the territory between their respective colonies of South Carolina and Florida was a source of international tension, and the colony of Georgia was founded in 1733 in part to protect the British interests. The Spanish theoretically lost their claim to the territory in 1742 after the Battle of Bloody Marsh (on St. Simons Island). However, settlement south of the Altamaha River (what is now Glynn and Camden Counties) was discouraged by both the British and Spanish governments. One group of settlers led by Edmund Gray sparked Spanish military action after settling on the Satilla River in the 1750s near present-day Burnt Fort, and were subsequently disbanded by the Royal Governor John Reynolds.

General Oglethorpe was at Cumberland Island when Tomochichi gave the barrier island its name. Later, he erected a hunting lodge on Cumberland named Dungeness, which was the predecessor of the famous Greene and Carnegie Dungeness Mansions. He also founded Fort St. Andrews on the north end of Cumberland Island as well as a strong battery, Fort Prince Williams, on the south end. Fort Prince Williams commanded the entrance to the St. Marys River, but had become in ruins by the Revolutionary War. In 1763, Spain, under a treaty of peace with Great Britain, ceded Florida to the British. After this, the boundaries of Georgia were extended from the Altamaha (now the southern boundary of McIntosh County) to the St. Marys River (the current southern boundary of Camden).



Largely due to security issues arising from the proximity to powerful Indian groups and British Florida, Georgia was the last colony to join in the War for Independence in 1775. In the Georgia Constitution of 1777 St. Thomas and St. Marys Parishes were formed into Camden County, named for Charles Pratt, Earl of Camden in England, a supporter of American independence. Originally Camden County was larger and also included parts of present-day Ware, Brantley, and Charlton Counties, which were re-designated in the nineteenth century. Between 1776 and 1778 Camden County saw the construction of numerous forts, three failed American campaigns against the British at St. Augustine, and numerous depredations by raiders of various allegiance. Charles and German Wright built a fort on the St. Marys River in 1775 to protect their lands and chattel during the war after repeated attacks by patriot banditti. Retreating British soldiers burned it down in 1778. The Americans rebuilt it when they invaded East Florida, and then burned it down to prevent it falling into enemy hands. The archaeological site was rediscovered in 1975.

The primary economic enterprise of the county was rice planting, particularly along the Satilla River. Sea Island cotton was grown on Cumberland Island, and short-staple cotton was grown on the mainland along with sugar cane. Various forest products including turpentine and timber were produced, mainly for consumption in the naval industry and the West Indies.^[8] Camden County also served as a hub of backcountry trade with American settlers and various Indian groups, and as a shipyard and shipping center centered in the town of St. Marys. The land in Camden County was owned by fewer than 300 people throughout the colonial and antebellum eras. Until the 1840s, Camden County had a small population of free black workers, mainly involved in day labor or maritime industry. Camden County was the site of many trading posts with the Native Americans, who by the late eighteenth and early nineteenth centuries consisted mainly of people of the Creek Nation. From America's earliest years and even after Indian Removal in the 1830s, the county was a site of significant conflict between settlers and Indians, leading to a small series of local Indian wars, and displacement of both Indian and local American refugees. An important step towards establishing boundaries in the Early Federal period came with the Treaty of Colerain which was signed on June 29, 1796 on the St. Marys between United States agents and the Creeks.



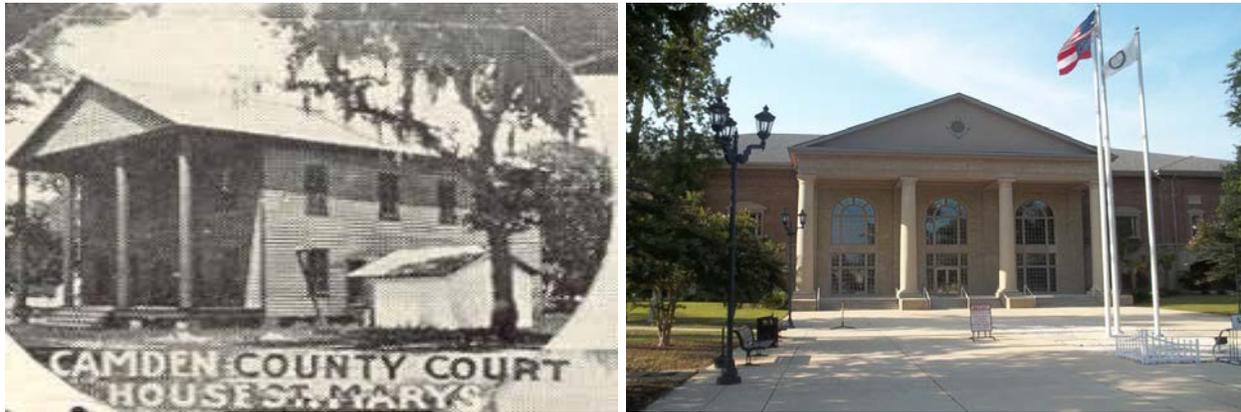
On January 15, 1815, British troops led by Sir George Cockburn landed on Cumberland Island. Their goal was to attack the fort at Point Peter. They quickly overwhelmed the small American force and took Ft. Point Peter easily. They raided the town of St. Marys, as well as many plantations and smaller settlements. Although New Orleans was the last major battle of the war, the skirmish at Point Peter happened even later, almost a month after the Treaty of Ghent had been signed. Camden County was on an international border until the Adams-Onís Treaty of 1819 between the United States and Spain, making the Florida provinces American territory.

At the beginning of the Civil War, the population was 5,482 of which 1,721 were white. During the war, many of the county's civilians moved farther inland, particularly to Centerville and Trader's Hill on the St. Marys River in Charlton County. The inhabitant's fears were realized when the town of St. Marys was attacked by United States Navy. At least one federal party to "carry off" slaves was met by armed resistance on White Oak Creek off the Satilla River. Camden County organized four volunteer companies: the Camden Chasseurs, St. Marys Volunteers Guard, Camden Rifles, and Camden County Guards. Camden County land fell under Sherman's Special Field Order No. 15. that dictated the distribution of parcels of land to freedmen.

General Overview

The County is located in the most southeastern corner of the State of Georgia. The County consists of 689 square miles, equivalent to the top ten counties in Georgia. It has a current population of 53,008 as estimated by the US Census Bureau for calendar year 2016 (Most recent info). The actual, 50,513, is based on the last 2010 census and provided an increase of 16% over the 2000 census. Camden County's population grew enormously after the US Navy began a base in the area. During the 1980's, it was the fourth fastest growing county in the

United States. The County is empowered by State statute to levy a property tax on both real and personal property located within its legal boundaries.



The County has used the County Commissioner/Administrator form of government since 1979, the first year that an Administrator was hired. Prior to 1979, the Chairman of the Board of Commissioners served as the administrator. The Board has five members elected from geographical districts throughout the county. Board members serve four-year staggered terms. Annually, the Board elects a chairman and a vice-chairman. The Board appoints the County Administrator for a term that is determined by the Board on a contractual basis. As its Chief Executive Officer, the Administrator has general supervisory and administrative responsibility for all departments and personnel of the County, other than constitutional offices. The County provides a full range of services countywide. These services include public safety, public works, health and social services, recreation, culture, planning and zoning, court related functions, and general administrative services. All funds, organizations, institutions, agencies, departments, and offices that are not legally separate are, for budgetary purposes, part of Camden County and are included in this budget information of the county.

There are three cities within the County and have the following populations based on the last census (2010): St. Marys - 17,121; Kingsland - 15,946; Woodbine - 1,412. Camden County experienced a nice decrease in unemployment, with the rate at 5.5%, as compared to last year's 7.8%. This decrease was generally not expected, given the slow growth of taxes and obvious decrease in the digest. Camden lagged the increases in unemployment of both the state-wide and national rates when the slowdown in the economy changed in 2008. Camden County now lags behind the Georgia statewide unemployment rate of 4.5% and the National unemployment rate of 4.2%.

Military



The U.S. Army began to acquire land south of Crooked River in 1954 to build a military ocean terminal to ship ammunition in case of a national emergency. In 1965, Thiokol-Chemical launched a 13-foot, 3,000,000-pound-force thrust rocket from their chemical plant in the eastern part of the county, located 12 miles southeast of Woodbine. This was a test rocket for the US Military. In November 1976 the area of Kings Bay was selected for a submarine base. Naval Submarine Base Kings Bay not only occupies the former Army terminal land, but several thousand additional acres. *Naval Submarine Support Base Kings Bay* was established in a developmental status on July 1, 1978 (now known as *Naval Submarine Base Kings Bay*). Preparations for the arrival of the submarine squadron went forward with haste throughout the remainder of 1978 and into 1979. The submarine tender - *Simon Lake*, arrived at Kings Bay on 2 July 1979. Four days later the USS *James Monroe* entered Kings Bay and moored alongside *Simon Lake's* starboard side to begin a routine refit in preparation for another nuclear weapons deterrence patrol. Kings Bay has been an operating submarine base ever since that time.

In May 1979, the U.S. Navy selected Kings Bay as its preferred East Coast site for the new *Ohio*-class Trident submarines. On 23 October 1980, after a one-year environmental impact study was completed, and with Congressional approval, the Secretary of the Navy announced that Kings Bay would be the future home port for the new Trident-missile submarines in the Atlantic Ocean. The decision to base the Trident submarines at Kings Bay started the largest peacetime construction program ever undertaken by the U.S. Navy. The program took nine years to complete at a cost of about \$1.3 billion. The decommissioning of the four oldest *Ohio*-class Trident missile submarines began and they were converted into guided-missile submarines (SSGNs) carrying large numbers (about 150) conventionally armed Tomahawk cruise missiles. These converted submarines also have accommodations for significant numbers of Navy SEALs or Marines if ever required to do so.

Medical

Southeast Georgia Health System is a not-for-profit healthcare system with multiple locations and services. The Health System has served residents and visitors to the beautiful Golden Isles and surrounding areas of Southeast Georgia since 1888. Headquartered in the historic port city of Brunswick, the Health System serves the needs of residents from six counties in Southeast Georgia - Brantley, Camden, Charlton, Glynn, McIntosh, and Wayne.

In 1992, Glynn-Brunswick Memorial Hospital Authority obtains management responsibility of Gilman Hospital, as well as the construction of a new \$10 million Kings Bay Community Hospital, Inc., which becomes known as Camden Medical Center. The 40-bed Camden Medical Center opened in 1993, featuring 23 private and semi-private rooms, eight labor/delivery/post-partum suites, three surgical suites and an eight-bay emergency department. The Camden Medical Pavilion opened in 1995 next to Camden Medical Center, featuring 10 offices suitable for physician's practices. In 2006, St. Marys Convalescent Center is acquired from the St. Marys Hospital Authority. Immediate upgrades to the 78-bed facility and naming of a new administrator takes place. It is renamed Senior Care Center-St. Marys. Also in 2006, Camden Campus is named runner-up for Small Hospital of the Year by the Georgia Alliance of Community Hospitals.

Following two years of construction, the \$30 million, 90,000 square foot, Camden Campus expansion and renovation is complete in 2009. The largest and most ambitious health care construction project in the history of Camden County, it includes a conversion to all private rooms and many new patient care units, including Medical-Surgical, Intensive Care, Cardiopulmonary Medicine, Maternity Care Center, Radiology and four operating rooms. The Emergency Care Center and Outpatient Service areas are expanded and updated. In 2013, Camden Campus is named to Georgia Hospital Association (GHA) Hospital Engagement Network (HEN) Safety Leaders Circle. The Camden Campus is one of 12 hospitals to place in the Presidential Circle. Camden Campus is named the "2013 Small Hospital of the Year" by the Georgia Alliance of Community Hospitals.

Tourism

Tourism has always been a major contributor to the local economy. With Interstate 95 running north and south through the County and the proximity to Jacksonville, FL, traffic flow locally has always been a big boost through general stops and overnight tourism. Submarine Base (NSB) Kings Bay is the largest submarine base on the east coast. It continues to contribute a large military and civilian payroll to the local economy. Crooked River State Park was established in 1985. St. Marys offers a significant historical account of Camden County with many structures from the 1800's still used today as Inns and churches. They also offer a renovated waterfront area on the St. Marys River for launching boats or just a place to relax. The National Park Service also has its debarkation point in the same area for Cumberland Island National Seashore.

Cumberland Island National Seashore was established in 1970 to protect and preserve the natural and historic resources of the island. Cumberland Island is really two islands—the island proper and Little Cumberland Island—connected by a marsh. Little Cumberland is privately owned and not generally open to the public. English General James Oglethorpe arrived at the Georgia coast in 1733. He suggested the island be named for William Augustus, the 13-year-old Prince William, Duke of Cumberland, son of King George II. Oglethorpe established a hunting lodge called Dungeness, named after a headland in Kent, England. Revolutionary War hero Nathaniel Greene acquired most of southern Cumberland Island as a result of a business deal used to finance the army. Greene died in 1786. His wife, Catharine Littlefield Greene, remarried Phineas Miller ten years later; and they built a huge, four-story tabby mansion on top of a Native American shell mound. She named it Dungeness, after Oglethorpe's hunting lodge. The Millers' Dungeness burned down in 1866. The Millers were the first major planters of Sea Island cotton on Cumberland. They held a total of 210 slaves to work the plantation. Catharine and Phineas Miller helped develop the cotton gin, debuted in 1793. While Sea Island cotton was by far the largest and most valuable commercial crop, other documented agricultural products such as indigo, rice, and food crops were also grown. Rice sloughs are still visible on the island through satellite imagery. According to national oral history, live oak wood from the island was used to build the USS Constitution, "Old Ironsides," in the 1790s. In 1818, an ill General "Lighthorse" Harry Lee, a Revolutionary War hero and old friend of Catharine Greene, was returning from the West Indies when he asked to be taken to Dungeness. After a month of illness, he died on March 25 and was buried on the island. His son, was Confederate General Robert E. Lee. By the time of the Civil War, Robert Stafford had become the major planter and landowner on Cumberland Island and one of the largest planters in Camden County. His grave is on the main road of the island. In the 1880s Thomas M. Carnegie, brother of steel magnate Andrew Carnegie, and his wife Lucy

bought land on Cumberland for a winter retreat and began building a mansion on the site of Dungeness. Lucy and their nine children continued to live on the island, naming their mansion Dungeness after that of Greene. Dungeness was designed as a 59-room Scottish castle. They also built pools, a golf course, and 40 smaller buildings to house the 200 servants who worked at the mansion. The last time Dungeness was used was for the 1929 wedding of a Carnegie daughter. Dungeness burned in a 1959 fire and the ruins of the mansion remain on the southern end of the island. Lucy Carnegie had additional estates built on the island for her children - Greyfield built in 1900 which is now a private inn and Plum Orchard donated to the National Park Service in 1972. Today the island is a natural resource visited by thousands of tourists each year to see the beautiful beach, the natural marshes, and the wild horses. It is approximately 99% undeveloped.



Transportation

In 1893, Florida Central and Peninsular Railroad built a Savannah-Jacksonville line through Camden County. In a special election in January 1871, the County Seat was moved from Jefferson (near Woodbine) to St. Marys where the key population and economic activity was located. However, in 1923 the county seat of Camden County was moved from St. Marys to Woodbine, a reflection of the shift from the water transportation to railways.

In 1927 U.S. Route 17 was constructed through Camden County from Dover Bluff to Kingsland. Camden County offers exceptional national and international access to transportation by air, road, rail and ship. Its prime connectedness is thanks to the county's proximity to Jacksonville and Brunswick. Camden County has seven I-95 exits. This interstate system is one of the oldest routes and is the longest north-south routes of the Interstate System. It begins in Florida and

ends in New England. The Jacksonville International Airport is less than 30 minutes south from Camden County. Three of the East Coast’s busiest ports - Savannah, Brunswick, and Jacksonville are all within an easy drive. The Jacksonville and Brunswick Ports are a mere 20 minutes away by road or rail. The Savannah port is 1.5 hours away. The Georgia Ports Authority in Savannah specializes in single containers. It is the largest port in North America for container activity and is the second busiest port in the nation. The Georgia Ports Authority in Brunswick specializes in RoRo cargo (vehicles) as the third largest importers in the US. Camden County also has access to rail, served by the CSX railroad.

Economic Planning

As the tax digest slowly recovers from the economic recession, exemptions continue to grow. At issue is that exemptions are advancing at a much faster rate than the value of property growth. With the mandated property value freeze that was enacted by our citizens in 2006, it will be hard to reestablish a reasonable property tax value. If the value decreases so does the “freeze value”. If it goes up however, the value is deemed “frozen” at the least amount since 2006. It represents a full half of the digest exemptions and has become a major source of decline in the digest at over 7% of the total digest value. This is equivalent to well over a mil of tax. Camden County is one of only 35 counties in Georgia (total of 159) that have this freeze. Below is a table of the lost revenue from the homestead tax freeze. For tax year 2019 (FY2020), the loss of revenue from the tax freeze is approximately \$1.55 million.

Homestead Tax Freeze

Calculation of Lost Revenue

Tax Year for Freeze - 2006

	<u>Exemption</u>	<u>Millage</u>	<u>Lost Revenue</u>
Effect for Tax Year 2007	106,690,352	12.00	1,280,284
Effect for Tax Year 2008	109,114,029	11.70	1,276,634
Effect for Tax Year 2009	144,341,269	11.70	1,688,793
Effect for Tax Year 2010	137,401,456	11.70	1,607,597
Effect for Tax Year 2011	125,658,792	11.70	1,470,208
Effect for Tax Year 2012	79,355,288	11.70	928,457
Effect for Tax Year 2013	60,565,544	11.70	708,617
Effect for Tax Year 2014	53,728,055	11.94	641,513
Effect for Tax Year 2015	51,186,423	12.94	662,352
Effect for Tax Year 2016	51,771,624	13.94	721,696
Effect for Tax Year 2017	63,558,469	13.94	886,005
Effect for Tax Year 2018	102,623,527	13.405	1,375,668
Effect for Tax Year 2019	98,271,631	15.79	1,551,709

Below is a table of the top ten principal taxpayers in Camden County.

**PRINCIPAL TAXPAYERS
Tax Year 2018**

Taxpayer	Taxable Assessed Value	% of Total Taxable Assessed Value
Georgia Power Company	\$ 45,504,650	3.31%
Okefenoke Rural EMC	9,080,932	0.66%
Georgia Pacific St. Marys LLC	6,421,425	0.47%
Camden Telephone & Telegraph	4,380,759	0.32%
AT&T Mobilty LLC	4,140,883	0.30%
Wilkinson Harbor Pines LLC	4,108,873	0.30%
Old Weed & Ready Plantation LLC	4,014,448	0.29%
Weyerhaeuser Company F/K/A Plum Creek	3,998,909	0.29%
Atlanta Gas Light Company	3,588,033	0.26%
Rayonier Atlantic Timber Company	3,315,165	0.24%
Romspen (CH) LLC	3,188,000	0.23%
Sub-Total	91,742,077	6.67%
All Other	1,283,848,084	
Total Digest	\$ 1,375,590,161	

Source: Camden County Tax Commissioner's Office



Many areas in the United States have seen great increases in economic benefits such as increased housing, property values, new businesses, etc. along with decreased unemployment rates. Unfortunately, there is a slow recovery from the economic recession here in Camden County. The tax digest decreased over \$522 million from FY 2010 to FY 2017. Recovery and an increase to the digest occurred in FY 2018, FY 2019 and FY 2020, increasing just over 13%.

Building permits have increased in 2019. When comparing 75% of all of calendar year 2018 and the first nine months of 2019 (75% of the year), in 2019 new building permits are up 72% and total number of inspections is up by 20%. Additionally, final inspections are up by 24% over 2018.

	2018 @ 75%	2019 YTD	% Change
New Building Permits	49.5	85	72%
Inspections Completed	932.25	1120	20%

Inspections by Type	2018 @ 75%	2019 YTD	% Change
Final Inspections	83.25	103	24%

Meanwhile, Local Option Sales Taxes (LOST) and Special Local Option Sales Taxes (SPLOST) continue to increase, recognizing a 9% increase in tax collections from FY2018 to FY 2019. The LOST and SPLOST are each based on a 1% sales tax and are funded by both residents and non-resident visitors. A major issue in sales taxes is the “on-line shopping” being so convenient and Camden County’s proximity to Jacksonville, FL. This will require the County to be even more aggressive in identifying and acquiring grants as well as seeking other forms of revenue to enhance the County’s ability to keep our debt structure to a minimum. While the recession struggle is beginning to recover in major cities across the nation, much of the country is experiencing revenue collection issues and no ability to make required payments for such items as payroll benefits and bond payments, Camden County is in a unique position. Currently, there is no minimal general fund debt (\$256,000 for heart monitors), and the County does not anticipate having any in the near future, pending Space Port authorization. The fund balance has been used over the past 7 years to continue normal operations with the expectations that the economy would continue to improve. The County only recently began raising the millage rate and was proud to have a very robust and efficient general fund balance for many years. The County has been able to accumulate a capital improvements fund over the past four years to enable the purchases of major equipment such as vehicles, heavy equipment, and much needed improvements throughout the County. We will continue to create a capital improvements fund to level out purchases from year to year rather than allow old assets to become obsolete before beginning to replace them.

In 2012, the Camden County Joint Development Authority (JDA) began exploring the development of a spaceport for commercial vertical launch operations. This initiative was a result of an aerospace company prospect being brought to Camden County through the Georgia Department of Economic Development. The proposed spaceport site had previously been used as a space booster plant in the 1960’s.

In order to build a commercial launch site Camden County was required to formally advance the Spaceport Camden project by requesting the United States Federal Aviation Administration (FAA) to prepare the Environmental Impact Statement (EIS) for the proposed spaceport site’s potential environmental impacts through a Memorandum of Understanding (MOU) between the FAA and the Camden County Board of

Commissioners. This MOU provided a framework in which the FAA, the lead agency, will prepare an EIS to address the potential environmental impacts of constructing and operating a commercial space launch site in Camden County, Georgia. This is a federal mandate (National Environmental Policy Act) that is required as part of the permitting and licensing process to be completed on the proposed spaceport site. The EIS will be used to support the FAA's determination on whether to issue a Launch Site Operators License (LSOL) to Camden County. As lead agency, the FAA selected an independent contractor to prepare the EIS. The Camden County Board of Commissioners is responsible for engaging, retaining, and paying the FAA-selected contractor for the preparation of the EIS.

The FAA released the draft EIS in March 2018 and received comments from the public about its contents. The LSOL application was submitted to the FAA in January 2019 and accepted by the FAA in June 2019. The final EIS and the Record of Decision for the LSOL is expected before the end of December 2019. The Spaceport Camden website, www.spaceportcamden.us, provides more information to interested members of the public.



GLOSSARY OF TERMS



Glossary of Terms

Accounting Period - A period at the end of which, and for which, financial statements are prepared (also see fiscal period).

Accrued revenues or expenditures - to record revenues or expenditures when earned or as soon as they become measurable for benefits received, regardless of the fact that the receipt or payment of cash may have taken place, in whole or in part, or in another accounting period.

Appropriation - An authorization granted by the County Commission to incur liabilities for purposes specified in the budget or as amended to the budget.

Asset - A future economic benefit obtained or controlled by a particular entity a result of past transactions or events.

Audit - The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other such evidence to ascertain whether the financial statements present fairly the financial position of the County. The examination should compare the statements with the results of the financial operations, compare the consistency with prior year reporting, and determine compliance with applicable laws and regulations for all County Funds and applicable entities.

Budget - A plan of financial operation consisting of proposed revenues and expenditures for a given period, also known as a financial plan for a fiscal year.

Capital Leases - A lease in which at the end term, the County receives title to the leased property or can purchase the leased property at a bargain purchase price.

Capital Projects Fund - A fund created to account for all resources to be used for the construction or acquisition of a designated fixed asset(s) by the County; except those financed by special assessment, proprietary, or fiduciary funds.

Comprehensive Annual Financial Report - (CAFR) a governmental unit's official annual report published as a matter of public record. The CAFR should contain financial statements, introduction materials, schedules for legal compliance, and statistical tables specified by the GASB.

Contingency - Items that may become liabilities or expenditures as a result of conditions undetermined at a given date. This includes such items as pending litigation, disputed claims, or uncompleted contracts.

Current Assets - Assets that are available or can be made available to meet the cost of operations or to pay current liabilities such as temporary investments and cash. These assets are classified as being held less than one year.

Current Liabilities - Liabilities that are payable within a short period of time such as notes payable and current invoices or payables. These liabilities are classified as being held less than one year.

Deficit - The excess of liabilities and reserved equity of a fund over its assets or the excess of expenditures over revenues during an accounting period.

Digest – The annual tax digest which consists of ad valorem tax on the following:

Heavy Duty Equipment: (O.C.G.A. 48-5-505 to 48-5-509)

Timber: (standing timber) defined to include softwood and hardwood pulpwood, chip and saw logs, saw timber, poles, posts, and fuel wood. (O.C.G.A. 48-5-7.5)

Mobile Homes: a detached residential dwelling unit designed for transportation after fabrication on streets or highways on its own wheels or a flatbed or other trailer, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor and incidental unpacking and assembly operations, location on jacks or other temporary or permanent foundations, connections to utilities, and the like. (O.C.G.A. 48-5-490 to 48-5-495)

Motor Vehicle: a self-propelled wheeled conveyance, such as a car or truck, which does not run on rails. (O.C.G.A. 48-5-440 to 48-5-478.1)

Public Utilities: essential commodity or service, such as water, electricity, transportation, or communication, to the public. (O.C.G.A. 48-5-510 to 48-5-524)

Personal: In broad and general sense, everything that is the subject of ownership which is not under the denomination of real estate. A right or interest in things which are personal, or any right or interest which one has in things movable. (O.C.G.A. 48-5-3) Examples: Boats, planes, and campers.

Commercial & Residential: (Real Property) Land, and generally whatever is erected or growing upon or affixed to land. Also right issuing out of, annexed to, and exercisable within or about land. A general term for lands, tenements, and hereditaments: property which, on the death of the owner intestate, passes to his or her heir. (O.C.G.A. 48-5-3)

Encumbrances - The estimated amount of expenditures as used with purchase orders that are chargeable to an appropriation.

Enterprise Fund - A fund established to finance and account for the acquisition, operation, and maintenance of the County facilities and services which are entirely or predominantly self-supporting by user charges (also known as a proprietary fund).

Fiscal Year - A 12-month period of time to which the annual budget applies and at the end of which the County determines its financial position and the results of its operations. Camden County's fiscal year is July 1st – June 30th.

Fixed Assets - Assets of a long-term nature that are intended to be held or used on a continuing basis such as land, buildings, and machinery.

Fund - A fiscal and account entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, residual equities or balances, and changes that occur. Funds are segregated for the purpose of carrying financial information on specific activities.

Fund Equity (Balance) - The excess of fund assets and resources over fund liabilities. GASB 54 assigns five (5) specific classifications.

Non-spendable – amounts that cannot be spent due to either (a) they are not in spendable form or (b) they are legally or contractually required to be maintained intact.

Restricted – use is constrained on resources by (a) externally imposed by creditors, grantors, contributors, laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Commissioners. The Commissioners approves committed resources through a motion and vote during the voting session of a Commissioner’s meeting.

Assigned – amounts that are constrained by the Commissioner’s intent to be used for specific purposes, but are neither restricted nor committed. The intent is expressed by the Commissioners.

Unassigned – amounts that have not been assigned to other funds, and that are not restricted, committed, or assigned to specific purposes within the General Fund

General Obligation Bonds - Bonds that are secured by the full faith and credit of the County.

Governmental Accounting Standards Board - (GASB) the independent agency established under the Financial Accounting Foundation in 1984 as the official body designated to set accounting and financial reporting standards for state and local governments.

Internal Controls - A plan of organization under which employees’ duties are arranged, records are segregated, and procedures designed, to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures.

Legal Level of Budgetary Control - The reporting level within the budget that the County Commission has adopted and this level cannot be overspent (i.e., total department appropriation or salary line items).

Liability - A future sacrifice of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Local Option Sales Tax (LOST) – A 1% sales tax collected by the State of Georgia and distributed based on the negotiated formula in the sales tax agreement to the unincorporated tax district and the three incorporated cities in the county.

Long-term Debt - Debt that matures in a period longer than one year.

Net Income - A term used to designate the excess of total revenues over total expenditures for an accounting period.

Non-operating Expenditures - Expenses incurred in the performance of activities that are not directly related to supplying the basic services of the County such as interest paid on outstanding bonds.

Non-operating Revenues - Revenues incurred in the performance of activities that are not directly related to supplying the basic services of the County such as interest earned on investments.

Operating Transfers - (also known as residual equity transfers) legally authorized inter-fund transfers from a fund receiving revenues to the fund that made the expenditure.

Other Financing Sources - An operating statement classification in which financial inflows other than revenues are reported such as operating transfers in and proceeds from general obligation bonds.

Other Financing Uses - An operating statement classification in which financial outflows other than expenditures are reported such as operating transfers out.

Purchase Order - A document that authorizes the delivery of specified supplies, materials, equipment, and services. This document also creates the charge or uses the appropriation for such items.

Requisition - A written demand or request, usually from the department head to the purchasing officer, for specified supplies, materials, equipment, or services.

Revenue Bonds - Bonds that are collateralized by user charges.

Short-term Debt - Debt that matures within one year.

Special Purpose Local Option Sales Tax (SPLOST) – A financing method for funding capital outlay projects in the State of Georgia. It is an optional 1% sales tax levied by any county for the purpose of funding parks, roads, and other capital projects. The revenue generated cannot be used towards operating expenses or most maintenance projects.

Subsidiary Account - One of a group of related accounts that support in detail the debit and credit summaries recorded in a control account such as the individual accounts for the Solid Waste bills receivable in the general ledger.

Tax Anticipation Notes (TANS) - Short-term debt that is collateralized by property tax collections.

Title Ad Valorem Tax (TAVT) – Vehicles purchased on or after March 1, 2013 and titled in the State of Georgia will be exempt from sales and use tax and the annual ad valorem tax, also known as the “birthday tax”. These taxes will be replaced by a one-time tax that is imposed on the fair market value of the vehicle called the TAVT.

Unencumbered Appropriations - That portion of the original appropriation that has not yet been paid or encumbered.

Zero-based Budget - A budget based on the concept that the existence of each activity or account must be justified each year, as well as the resources requested.

A Resolution to Adopt a County Budget
For Camden County, Georgia

BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS, CAMDEN COUNTY, GEORGIA, that the County enact a Resolution to be entitled A Budget Resolution for Camden County, Georgia, for the fiscal year commencing July 1, 2019, and ending June 30, 2020, to read as follows:

BE IT RESOLVED, that the County hereby use the insurance premium tax received in the prior year, in the amount of \$1,039,677, to reduce the Unincorporated Tax District costs for the unincorporated residents as shown in the attached exhibits; and

BE IT RESOLVED, that the County hereby adopt the General Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit A; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Law Library Fund Budget, Jail Construction & Staffing Fund Budget, the Curbside Collection Fund Budget, and the Shared Assets Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit B; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Emergency Telephone System Fund Budget, the Drug Abuse Fund Budget, the Unincorporated Tax District Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit C; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Hotel/Motel Tax Fund, Special 1% (#7) Improvements Fund Budget, as prepared and submitted, a summary of which is attached hereto and labeled Exhibit D; and

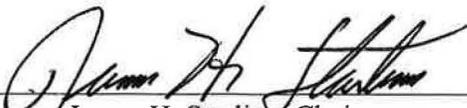
BE IT FURTHER RESOLVED, that the County hereby adopt the Special 1% (#8) Improvements Fund Budget, Georgia Transportation Fund Budget, the Capital Improvements Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit E; and

BE IT FURTHER RESOLVED, that the Camden County Shooting Range, Impact Fees Fund Budget and the Solid Waste Enterprise Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit F; now

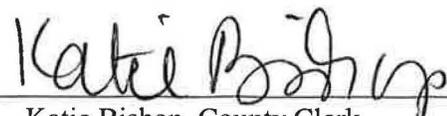
THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners does hereby adopt, resolve and enact the foregoing Budget Resolution for Camden County, Georgia.

Adopted this 20th day of June, 2019.

CAMDEN COUNTY BOARD OF COMMISSIONERS



James H. Starline, Chairman

Attest : 

Katie Bishop, County Clerk

Exhibit A

GENERAL FUND REVENUES

<u>Summary of Revenues</u>	<u>FY 2020 Budget</u>
Taxes Collections :	
Current Year Property Taxes	\$ 20,783,929
All Other Taxes	6,385,374
Permits and Inspection Fees	177,100
State and Federal Funding	403,200
Commissions and Fees	3,739,240
Constitutional Offices	2,236,585
Interest Income	110,000
Miscellaneous	109,500
Other Financing Sources	5,000
Fund Balance Usage	<u>\$ 30,891</u>
Totals	<u><u>\$ 33,980,819</u></u>

*** This budget is proposed with a millage increase of 1.634**

Exhibit A (con't)

GENERAL FUND EXPENDITURES

Summary of Expenditures	FY 2020 Budget
Board of Commissioners	\$ 289,662
Board of Equalization	16,150
County Clerk	66,443
Administration	470,375
Registrar	350,602
Special Appropriations	3,980,122
Finance & Budget	480,787
County Attorney	206,050
Information Technology	402,154
Human Resources	134,352
Tax Commissioner	664,687
Tax Assessor	717,357
Employee Health Insurance	4,074,173
Worker's Compensation Insurance	448,759
Risk Management	933,372
Onsite Wellness Clinic	487,301
Facilities Management	459,686
Superior Court	495,052
Clerk of Court	547,888
District Attorney	394,657
Magistrate Court	279,920
Probate Court	427,100
Juvenile Court	301,161
Public Defender	282,391
Sheriff's Office	4,137,127
School Resource Officers	537,081
Corrections	2,828,380
Adult Probation	11,744
Department of Juvenile Justice	11,730
Emergency Medical Services (EMS)	4,918,493
Coroner & Medical Examiner	47,328
Animal Control	351,533
Emergency Management Agency (EMA)	251,420
Public Works	1,355,054
CRS, Erosion Sediment Program	88,718
Fleet Maintenance	245,400
Health Department	309,010
Mosquito Control	200,790

Exhibit A (con't)

GENERAL FUND EXPENDITURES

<u>Summary of Expenditures</u>	<u>Budget</u>
Department of Family Children Serv	102,936
County Library	332,212
Bryan Lang Historical Library	63,868
Planning & Development	380,176
County Agents	133,456
Forestry	26,662
Joint Development Authority	737,500
Debt Service	-
Totals	<u>\$ 33,980,819</u>

Exhibit B

LAW LIBRARY FUND

	<u>FY 2020 Budget</u>
Revenues	\$ 40,575
Expenditures	\$ 40,575

JAIL CONSTRUCTION & STAFFING FUND

	<u>FY 2020 Budget</u>
Revenues	\$ 303,790
Expenditures	\$ 303,790

CURBSIDE COLLECTION FUND

	<u>FY 2020 Budget</u>
Revenues	\$ 1,059,399
Expenditures	\$ 1,059,399

SHARED ASSETS FUND

	<u>FY 2020 Budget</u>
Revenues	\$ 125,900
Expenditures	\$ 125,900

Exhibit C

EMERGENCY TELEPHONE SYSTEM FUND

	FY 2020 Budget
Revenues	\$ 1,389,966
Expenditures	\$ 1,389,966

DRUG ABUSE FUND

	FY 2020 Budget
Revenues	\$ 18,140
Expenditures	\$ 18,140

UNINCORPORATED TAX DISTRICT FUND

<u>Summary of Revenues</u>	FY 2020 Budget
Current Year Taxes	695,623
State Insurance Premiums Tax	1,102,057
Miscellaneous	500
Other Financing Sources	-
Totals	\$ 1,798,180
<u>Summary of Expenditures</u>	
Unincorporated - ROW Mowing	\$ 200,000
Unincorporated - Fire Department	1,049,785
Unincorporated - Recreation	548,395
Totals	\$ 1,798,180

* This budget will utilize \$1,039,677 of the received 2018 Insurance Premiums Tax Collection.
 This budget is proposed with an unincorporated millage rate increase of 0.69
 Therefore, it is based on a 1.345 millage rate for the unincorporated area and a 1.4 millage rate for the incorporated area (Woodbine).

Exhibit F

CAMDEN COUNTY SHOOTING RANGE FUND

	FY 2020 Budget
Revenues	\$ 250,000
Expenditures	\$ 250,000

IMPACT FEES FUND

	FY 2020 Budget
Revenues	\$58,250
Expenditures	\$58,250

SOLID WASTE ENTERPRISE FUND

<u>Summary of Revenues</u>	FY 2020 Budget
Landfill Site Charges	\$ 5,678,500
Other Revenues	214,500
Fund Balance Usage	0
Totals	\$ 5,893,000

Summary of Expenditures

Operating	\$ 2,868,340
Non-Operating	790,000
Equipment	810,000
Other Capital Outlay	485,000
Debt Service	469,660
Funding of Liab. (Closure/Postclosure)	470,000
Funding for new cells	0
Totals	\$ 5,893,000

Exhibit D

HOTEL / MOTEL TAX FUND

	FY 2020 Budget
Revenues	\$ 56,025
Expenditures	\$ 56,025

SPECIAL 1% (#7) IMPROVEMENTS FUND

<u>Summary of Revenues</u>	FY 2020 Budget
Special Purpose Local Option Sales Tax	\$ -
State of Georgia - DOT	25,000
Miscellaneous	22,500
Other Financing Sources	<u>3,043,192</u>
Totals	<u>\$ 3,090,692</u>
<u>Summary of Expenditures</u>	
Facility Projects	\$ -
Equipment Projects	300,000
Road Projects	2,790,692
Cities and PSA	<u>-</u>
Totals	<u>\$ 3,090,692</u>

Exhibit E

SPECIAL 1% (#8) IMPROVEMENTS FUND

<u>Summary of Revenues</u>		110000 <u>Budget</u>
Special Purpose Local Option Sales Tax	\$	7,272,890
State of Georgia - DOT		-
Miscellaneous		25,000
Other Financing Sources		-
Totals	\$	<u><u>7,297,890</u></u>
<u>Summary of Expenditures</u>		
Government Buildings & Offices	\$	825,000
Equipment Projects		2,995,238
Road Projects		120,741
Cities and PSA		3,356,911
Totals	\$	<u><u>7,297,890</u></u>

GEORGIA TRANSPORTATION FUND

		FY 2020 <u>Budget</u>
Revenues	\$	403,798
Expenditures	\$	403,798

CAPITAL IMPROVEMENTS FUND

		FY 2020 <u>Budget</u>
Revenues	\$	301,000
Expenditures	\$	301,000